

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on December 21, 2010 at 5:00 p.m.

Chairman Michael Dunlap called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Gerald E. Loudenslager
Michael D. Dunlap	Robin Baker
Jerry Ware	David J. Pueschel

Absent: John L. Dobberteen

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Elishia Arver, Human Resources Director.

AGENDA

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the minutes for December 6, 2010 be approved. Motion carried.

COMMUNICATIONS

1. Letter from Michigan Association of Counties, Re: MAC Legislative Update, December 10, 2010.
2. Resolution from VanBuren County, Re: Opposition to State Memorandum No. 16 (Funding for Remonumentation Program).

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the communications be accepted and placed on file. Motion carried.

SHERIFFS DEPARTMENT REQUEST TO PURCHASE TAHOE

Captain Jason Bingaman requested approval from the Board to purchase a Tahoe to replace the patrol car that was wrecked last July.

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the Sheriff's Department is permitted to purchase a Tahoe to replace the wrecked vehicle.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware and Pueschel.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

REQUEST TO FILL VACANT DEPUTY REGISTER OF DEEDS

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the vacant Deputy Register of Deeds position be filled. Motion carried.

ADDENDUM TO EMPLOYMENT AGREEMENT WITH LORI MILLIMAN

Ms. West-Wing stated that this Addendum to the Employment Agreement with Lori Milliman reflects the 2% increase in wages effective January 1, 2011.

It was moved by Commissioner Shaffer and supported by Commissioner Loudenslager that the Addendum to the Employment Agreement with Lori Milliman be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware and Pueschel.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

IMPLEMENT HEALTH PLAN CHANGE FOR AFSCME CONTRACTS

Ms. West-Wing stated that there was a re-opener in the AFSCME Contracts for 2011 for wages and insurance. They have been negotiating since August and on December 10th had mediation. They have reached an impasse and she is recommending that the Board approve the County's last best offer to unilaterally implement the change in the health plan.

Chairman Dunlap stated that this brings them in line with the health plan for all other employees.

Ms. West-Wing stated that since this is so late in the year that the change will probably not take affect until February 1, 2011.

It was moved by Commissioner Loudenslager and supported by Commissioner Ware that the new health plan be implemented for the employees in the AFSCME union.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware and Pueschel.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

DISTRICT HEALTH APPROPRIATION FOR 2011

Ms. West-Wing stated that during the budget process the Commissioners wanted to increase or decrease the appropriation to the District Health Department the same as Branch and Hillsdale decided to do. Hillsdale County agreed to a 5.5% reduction and Branch County a 10% reduction.

Chairman Dunlap is sure that Hillsdale will also reduce their appropriation to 10% and the Executive Committee discussed 10% at their meeting last Friday.

It was moved by Commissioner Pueschel and supported by Commissioner Ware that our District Health Appropriation be reduced by 10% for 2011.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware and Pueschel.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

SET DATE FOR JANUARY 2011 BOARD MEETING

It was moved by Commissioner Baker and supported by Commissioner Ware that the organizational meeting of the Board of Commissioners be held on January 4, 2011 at 5:00 p.m. Motion carried.

RESOLUTION HONORING DAVID PUESCHEL

Commissioner Loudenslager read the following resolution and presented it to Commissioner Pueschel:

RESOLUTION NO. 34-2010  
PROCLAMATION HONORING DAVID J. PUESCHEL

WHEREAS, David J. Pueschel has effectively served as County Commissioner for District No. 6 since January 1, 2003; and

WHEREAS, David J. Pueschel has served on numerous committees with tireless dedication, most notably Executive, Law Enforcement, Judiciary, Mental Health, Community Health Agency, Soil Conservation, County Agricultural Preservation, and Farmland & Open Space Preservation; and

WHEREAS, David J. Pueschel has served the St. Joseph County Board of Commissioners with distinction and honor; and

WHEREAS, the personal commitment of time and energy required to responsibly perform a public duty and the unselfish sacrifice that it demands can never be adequately compensated; and

WHEREAS, this is the last meeting for David J. Pueschel as he did not seek re-election in 2010.

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation for the devoted service that Commissioner Pueschel has given to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, that this resolution be presented to Commissioner Pueschel with sincere best wishes for the future and it be spread upon the proceedings of the St. Joseph County Board of Commissioners this 21<sup>st</sup> day of December, 2010.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware and Pueschel.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Resolution adopted.

RESOLUTION HONORING MICHAEL D. DUNLAP

Commissioner Loudenslager read the following resolution and presented it to Commissioner Dunlap:

RESOLUTION NO. 35-2010  
PROCLAMATION HONORING MICHAEL D. DUNLAP

WHEREAS, Michael D. Dunlap has effectively served as County Commissioner for District No. 3 since January 17, 2006; and

WHEREAS, Michael D. Dunlap has served on numerous committees with tireless dedication, most notably Executive, Judiciary, Physical Resources, Community Health Agency, Commission on Aging, Parks & Recreation, Investment Advisory, Central Dispatch, and Transportation Authority; and

WHEREAS, Michael D. Dunlap has served the St. Joseph County Board of Commissioners with distinction and honor having been elected by his peers as Chairman of the Board for 2010; and

WHEREAS, the personal commitment of time and energy required to responsibly perform a public duty and the unselfish sacrifice that it demands can never be adequately compensated; and

WHEREAS, this is the last meeting for Michael D. Dunlap as he did not seek re-election in 2010.

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation for the devoted service that Commissioner Dunlap has given to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, that this resolution be presented to Commissioner Dunlap with sincere best wishes for the future and it be spread upon the proceedings of the St. Joseph County Board of Commissioners this 21<sup>st</sup> day of December, 2010

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware and Pueschel.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Resolution adopted.

PRESENTATION OF PLAQUE/CERTIFICATES

Vice-Chairman Shaffer presented Chairman Dunlap with a gavel plaque in commemoration of his year as Chairman. Vice-Chairman Shaffer stated that Chairman Dunlap has been active in the Three Rivers Community for a long time. He mentioned several anecdotes that Chairman Dunlap has used and for which he will be remembered. He said that Chairman Dunlap would often say during these fiscally tight times that necessity is the mother of inventions. Often faced with tough decisions Chairman Dunlap would often want to know if it passed the stink test.

Vice-Chairman Shaffer thanked him for his service.

Chairman Dunlap thanked the Board for the commendation.

Probate Judge Shumaker also presented Chairman Dunlap and Commissioner Pueschel with certificates from his department in honor of their dedicated service.

NOMINATIONS/APPOINTMENTS

Veterans' Affairs Board

It was moved by Commissioner Ware and supported by Commissioner Shaffer that Jeffery Baker be nominated and appointed to the Veterans' Affairs Board to fill a vacancy, term to expire March 1, 2011. Motion carried.

### Traffic Safety Committee

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the following be appointed to the Traffic Safety Committee for terms to expire November 30, 2012:

Wendy Shank representing the Three Rivers City Commission  
Kenneth Malone representing the Sturgis City Commission  
Robin Baker, County Commissioner  
Rob Kuhlman representing Education  
Tabitha Wedge representing Criminal Justice  
Eugene Alli representing Law Enforcement  
Barry Cox representing Engineering  
Carol Frohriep, Citizen-at-Large  
William Dobrowolski representing local government  
Pat Eliason, Ex-Officio member

Motion carried.

### COMMITTEE REPORTS

#### Law Enforcement

Commissioner Loudenslager stated that there was no report.

#### Judiciary

Commissioner Loudenslager stated that the next Judiciary Committee meeting will be held on January 12th at noon.

#### Physical Resources

Commissioner Ware stated that the Physical Resources Committee met after the last Commission meeting on December 6th and discussed the roof at the jail. They have spoken with 2 contractors and one of them suggested that it would be a waste of money to repair some areas when there are larger problems that need to be evaluated. They are seeking an engineer that will assess the situation.

#### Executive Committee

Commissioner Shaffer stated that the Executive Committee met on December 17, 2010 and everyone has received a copy of the minutes and he would answer any questions that anyone may have.

### ADMINISTRATOR'S REPORT

Ms. West-Wing presented the following reports:

#### Personnel Report

#### NEW HIRE:

Herbert Alan Pearrow has been hired as Substitute HDM Driver at \$9.01/hr. (COA, grade 2, minimum) effective November 29, 2010.

#### MISCELLANEOUS:

Jennifer L. Wall, Chief Deputy Register of Deeds, has been appointed as Register of Deeds at \$46,563.00/yr. (Rye system, grade 9, step 2) effective December 14, 2010.

Cynthia Labencki, Deputy District Court Clerk, is on medical leave commencing December 17, 2010 under the Family and Medical Leave Act of 1993.

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the personnel report be approved. Motion carried.

Budget Adjustments

MISCELLANEOUS:

Authorization to the Finance Director to make any line item transfers necessary after the final payroll of 2010 to ensure a balanced budget.

BUDGET AMENDMENTS:

BUDGET ADJUSTMENT FOR 2010 BUDGET AMENDMENTS FOLLOW.

FROM APPROPRIATION:

\$116,854.00 from Probate Child Care Appropriation to Probate Child Care Fund.

INCREASE EXPENDITURES-GENERAL FUND DECREASE EXPENDITURES - GENERAL FUND

<u>District Court</u>			<u>District Court</u>		
136-982.000	Library	\$ 800	136-806.000	Jury Fees & Mileage	\$ 800
					\$ 800
		\$ 800			
<u>Probate Court</u>			<u>Probate Court</u>		
148-707.000	Wages - Part Time	\$ 4,500	148-706.130	Wages - Deputies	\$ 4,000
148-715.000	FICA	200	148-816-100	Cont. Guardian Svc.	700
					\$ 4,700
		\$ 4,700			
<u>Sheriff Department</u>			<u>Sheriff Department</u>		
301-706.130	Wages - Deputies	\$40,400	301-706.500	Wages-Drug Enf.	\$ 31,400
301-721.010	Opt Out Waiver	1,100	301-716.000	Health Insurance	10,100
301-712.020	OT Wages - Hwy Saf.	7,671	<u>INCREASE REVENUE:</u>		
301-715.000	FICA -Hwy Safety	587	301-585.000	Traff Safe. Comm. Gr.	9,849
301-716.110	W/C -Hwy Safety	188	301-539.000	MSP Hwy Safe Grant	2,990
301-718.050	MERS - Hwy Safety	844			\$54,339
301-746.010	Gas & Oil - Hwy Saf.	559			
301-977.060	Equip.-Hwy Safe Gr.	2,990			
		\$ 54,339			
<u>Fund Balance</u>			<u>Fund Balance</u>		
390-999.000	Op. Transfers Out	\$ 40,000	890-841.000	Contingency	\$40,000
		\$40,000			\$ 40,000
<u>Emergency Services</u>			<u>Emergency Services</u>		
426-715.000	FICA	\$ 650	426-705.010	Wages-Dept. Head	\$ 1,890
426-716.020	S&A Insurance	20	426-716.000	Health Insurance	270
426-718.050	Retirement -MERS	2,261	890-941.000	Contingency	2,001
426-746.000	Gasoline & Oil	900	<u>INCREASE REVENUE:</u>		
426-862.015	Training -Site Plans	2,050	426-506.070	Em. Plan - Site Plans	1,720
		\$ 5,881			\$ 5,881
<u>Animal Control</u>			<u>Animal Control</u>		
430-716.000	Health Insurance	\$ 2,766	430-718.010	Retirement	\$ 235
430-716.010	Dental Insurance	95	430-721.000	Opt Out	350
430-717.000	Life Insurance	15	430-725.000	Salary - Longevity	1,520
		\$ 2,876	430-743.000	Other Supplies	771
					\$ 2,876
TOTAL GENERAL FUND		\$108,596	TOTAL GENERAL FUND		\$108,596

Meyer-Broadway Park - 213  
 751-953.000 MESC \$ 8,273  
 \$ 8,273

Family Counseling Fund - 216  
INCREASE EXPENDITURE:  
 215-728.000 Printing \$ 150  
 215-816.000 Contractual Services 850  
 \$ 1,000

Register of Deeds Automation Fund - 256  
INCREASE EXPENDITURE:  
 236-985.000 Computer Software \$23,155  
 \$23,155

Local Corrections Officers' Training Fund - 264  
INCREASE EXPENDITURE:  
 351-804.000 Medical Expense \$13,200  
 351-862.000 Seminar 700  
 \$13,900

Drug Law Enforcement Fund - 265  
INCREASE EXPENDITURE:  
 229-743.060 Drug Buy Money \$ 7,500  
 229-816.000 Contractual Services 3,000  
 229-931.000 Equip. Rep. & Main. 400  
 229-932.000 Vehicle Repair 1,100  
 \$12,000

Law Enforcement Fund - 266  
INCREASE EXPENDITURE:  
 301-931.000 Equip. Rep. & Main. \$ 400  
 301-932.000 Vehicle Repair 3,600  
 306-707.020 Wages-PT Security 13,210  
 306-715.000 FICA 1,010  
 306-716.100 Workers' Comp. 340  
 \$ 18,560

Community Development Block Grant - 274  
INCREASE EXPENDITURE:  
 826-701.000 Payroll - Control \$ 45,000  
 826-801.000 Professional Fees 5,000  
 826-936.000 Bldg. Cont. Serv. 195,000  
 \$245,000

Veterans' Trust Fund - 294  
INCREASE EXPENDITURE:  
 683-817.000 Vet. Emerg. Needs \$ 5,750  
 683-860.000 Travel Expense 250  
 \$6,000

County Facilities Maintenance Fund - 406  
INCREASE EXPENDITURE:  
 253-976.000 Bldg. Add. & Imp. \$165,600  
 253-977.000 Equipment General 186,000  
 253-999.000 Op. Transfers out 23,275  
 \$374,875

TOTAL OTHER FUNDS \$702,763

Meyer Broadway Park - 213  
 751-676.000 Bud. Use of Fund Bal \$ 8,273  
 \$ 8,273

Family Counseling Fund - 216  
INCREASE REVENUE:  
 215-676.000 Bud. Use of Fund Bal \$ 1,000  
 \$ 1,000

Register of Deeds Automation Fund - 256  
DECREASE EXPENDITURE:  
 236-941.000 Contingency \$ 6,873  
INCREASE REVENUE:  
 236-676.000 Bud. Use of Fund Bal 16,282  
 \$ 23,155

Local Corrections Officers' Training Fund - 264  
INCREASE REVENUE:  
 351-609.030 Sheriff Booking Fees \$13,900  
 \$ 13,900

Drug Law Enforcement Fund - 265  
INCREASE REVENUE:  
 229-659.000 Drug Related Forf. \$ 12,000  
 \$ 12,000

Law Enforcement Fund - 266  
INCREASE REVENUE:  
 301-580.000 Vill. of Cent. Reim. \$ 4,000  
 306-580.500 Sec. Serv. Reim. 14,560  
 \$ 18,560

Community Development Block Grant - 274  
INCREASE REVENUE:  
 826-502.000 Comm. Dev. Bl. Gr. \$200,000  
 826-502.030 CDBG-Proj. Mgmt 45,000  
 \$245,000

Veterans' Trust Fund - 294  
INCREASE REVENUE:  
 683-570.050 St. Vet. Trust Grant \$ 6,000  
 \$ 6,000

County Facilities Maintenance Fund - 406  
INCREASE REVENUE:  
 253-676.000 Bud. Use of Fund Bal. \$311,600  
 253-699.000 Op. Transfers In 40,000  
 253-676.000 Bud. Use of Fund Bal 23,275  
 Fairview \$374,875

TOTAL OTHER FUNDS \$702,763

It was moved by Commissioner Baker and supported by Commissioner Ware that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mr. Carey presented the following reports:

Per Diem

Robin Baker - 8 half days 11/18, 11/23, 12/1,12/2, 12/8, 12/13 & 12/14 x 2 & 3 full days 11/22, 11/29 & 12/7/10	\$ 685.00
John Dobberteen - 3 half days 12/14 x 3 & 2 full days 12/7 & 12/13/10	340.00
Michael Dunlap - 7 half days 11/17, 11/19, 11/22, 12/1, 12/14 x 2 & 12/17/10 & 1 full day 12/2/10	445.00
Gerald Loudenslager - 8 half days 11/17 x 2, 11/23, 12/7, 12/8, 12/14 x 3 & 12/20/10	450.00
David Puschel - 4 half days 12/1, 12/2, 12/14 & 12/17/10	200.00
Rick Shaffer - 8 half days 11/22, 11/24, 12/1 x 3, 12/13, 12/14 & 12/17/10	400.00
Jerry Ware - 4 half days 12/1, 12/7 & 12/14/10 x 2	<u>200.00</u>
	\$2,720.00

Expenses

Robin Baker	\$ 338.50
John Dobberteen	70.00
Michael Dunlap	46.50
Gerald Loudenslager	66.50
David Puschel	56.50
Rick Shaffer	91.00
Jerry Ware	<u>15.00</u>
	\$ 684.00

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the per diem and expenses be approved. Motion carried.

Financial Statement

	Revenues	Expenditures
November	\$ 1,361,416	\$ 1,124,944
Year to Date	13,302,749	12,592,784
 Period Fund Balance	 \$236,472.00	
Year to Date	\$689,965.00	

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the financial statement be accepted. Motion carried.

CHAIRMAN'S REPORT

Chairman Dunlap mentioned in particular some items from the following list of highlights for 2010:

- Elected Michael Dunlap as Chairman and Rick Shaffer as Vice-Chairman.
- Approved request from the St. Joseph County Transportation Authority to place renewal of millage on the August ballot.
- Approved contract with Information Systems Intelligences, LLD (ISI) for new VoIP telephone system for Courthouse, Courts Building, Sheriff's Department and Central Dispatch; the system in place in July.

- Accepted an Energy Efficiency and Conservation Multi-Purpose grant for \$267,153.00 for solar water and electric at the Jail.
- Approved contracts with Green Panel and EnergyChek for solar equipment at the Jail.
- Accepted a Byrne JAG grant for the purchase of portable radios for the Jail/Courts Building Security.
- Established a fee for Household Hazardous Waste Collections.
- Approved replacing the roof system and gutter liner for Annex I, Mihm Enterprises was the contractor.
- Bruce Jones retired as Engineer-Manager of the County Road Commission after 52 years of service.
- The Road Commission Board entered into a joint operating agreement with Cass County for the Road Commission Manager with both counties sharing Louis Csokasy as manager.
- Provided funds for Judge Shumaker and others to recruit more local foster care families.
- Approved purchase of additional land for parking at Rawson's King Mill Park.
- Approved the Reallocation of Recovery Zone Economic Development Bonds for the City of Sturgis in the amount of \$5,000,000.
- Approved three-year labor agreements with Road Patrol, Road Patrol Sergeants and Corrections Sergeants.
- Held sixteenth annual employee service recognition.
- Adopted resolutions increasing bond volume cap for Recovery Zone for Nature's Fuel Project in Park Township.
- Approved the annexation of two properties into the Village of Mendon.
- Approved Building Emergency Plan and County Building Bomb Threat Plan.
- Adopted resolution changing the name of the Community Mental Health Authority to Community Mental Health and Substance Abuse Services of St. Joseph County.

Chairman Dunlap stated that there are a lot of dedicated employees that work very hard. He thanked his fellow Commissioners for their help during his year as Chairman. He wished everyone well and said that he has high hopes for the new Commissioners.

#### CITIZENS' COMMENTS

Sheriff Brad Balk thanked Chairman Dunlap and Commissioner Pueschel for their commitment and dedication to the County. They have served the people well and their wisdom helped him as an incoming Sheriff 2 years ago.

#### MISCELLANEOUS

Commissioner Loudenslager congratulated Chairman Dunlap and Commissioner Pueschel and thanked them for their efforts. He wished everyone a Merry Christmas and a Happy New Year.

Commissioner Shaffer appreciated the opportunity to insert a little levity in the presentation that he made to Chairman Dunlap. He said that Chairman Dunlap possesses a quality of leadership that you do not often see. When issues are presented some make quick decisions but Chairman Dunlap is willing to look at the issue and has changed his mind after studying it thoroughly. He has enjoyed serving with Commissioner Pueschel and admires him for the amazing progress that he had made after his stroke many years ago. He has struggled, has endured a lot of therapy and has been successful and he admires his perseverance, dedication and responsibility. He also stated that he admired his service to the County and his faithfulness to the Republican Party.

Chairman Dunlap added that Commissioner Pueschel is an inspiration to everyone, is a tough guy and has grit.

Commissioner Ware stated that it has been a pleasure serving with Chairman Dunlap and Commissioner Pueschel and wished everyone a Merry Christmas.

Commissioner Baker stated that he also enjoyed serving with Chairman Dunlap and Commissioner Pueschel and wished everyone a Merry Christmas.

Commissioner Pueschel stated that serving on this Board has been therapy. It made him keep pushing forward and he would have liked to have done more. Because of these financial times he has had to say no sometimes and he did not like doing that. It has been tough but this County is in the best financial shape compared to many others. He appreciates being involved in the Republican Party and will still be involved. He asked people to get involved. He thanked all the employees for the work that they do.

Chairman Dunlap urged everyone to become involved and to pay attention to what is going on.

ADJOURNMENT

It was moved by Commissioner Shaffer and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioners adjourn until January 4, 2011 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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Michael D. Dunlap, Chairman

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