

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on December 18, 2012 at 5:00 p.m.

Chairman Rick Shaffer called the meeting to order.

The Invocation was given by Chairman Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Larry Walton
Allen Balog	Robin Baker
Jerry Ware	Donald Eaton
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller; Joni Smith, Finance Director; and Elishia Arver, Human Resources Director.

AGENDA

It was moved by Commissioner Dobberteen and supported by Commissioner Balog that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Balog and supported by Commissioner Eaton that the minutes for December 4, 2012 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the Federal Energy Regulatory Commission, Re: Notice of application from Grande Point Power Corporation for amendment of license for Three Rivers Hydroelectric Project.
2. Letter from Gary Wheeler, Re: Resignation from Transportation Authority Board.
3. Letter from Sharon Lindamood, Re: Resignation from Animal Control Advisory Board.
4. Minutes of the Department of Human Services Board meeting of October 23, 2012.
5. Minutes of the Commission on Aging Board meeting of November 21, 2012.

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the communications be accepted and placed on file. Motion carried.

CITIZENS' COMMENTS

Tim Carls, 63044 Klinger Lake Road, Centreville thanked the Commissioners for reconsidering the Sturgis Senior Center. He added that he does not think that it is appropriate for the funds to come from the Fairview Fund.

He also stated that he does not think that it is appropriate for an Ordinance Enforcement Officer to have radio rights as given to him by Sheriff Balk because of it being a private business.

MEMORANDUM OF AGREEMENT WITH MICHIGAN STATE UNIVERSITY FOR 2013

Ms. West-Wing stated that the Memorandum of Agreement with Michigan State University for 2013 is exactly the same as the agreement for 2012.

It was moved by Commissioner Baker and supported by Commissioner Ware that the Memorandum of Agreement with Michigan State University for 2013 be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Walton, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Motion carried.

SET DATE FOR JANUARY 2013 BOARD MEETING AND EXECUTIVE COMMITTEE

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the first Board Meeting in January be held on January 2, 2013 at 5:00 p.m. and the first Executive Committee Meeting be held on January 11, 2013 at 8:00 a.m. Motion carried

RESOLUTION NO. 21 – 2012
PROCLAMATION HONORING JUDGE WILLIAM D. WELTY

Chairman Shaffer read the following resolution:

WHEREAS, William D. Welty has been the 3-B District Court Judge of St. Joseph County since 1990 and also serves as presiding Judge in the Family Court of the 45th Circuit Court; and

WHEREAS, Judge Welty was an advisor to the Fetzer Institute's Healing and the Law; and

WHEREAS, Judge Welty served as past President of the St. Joseph County Bar Association and a member of the Kalamazoo County Family Bar Association; and

WHEREAS, the personal commitment of time and energy required to responsibly perform a public duty and the unselfish sacrifice that it demands can never be adequately compensated; and

WHEREAS, Judge Welty is retiring effective December 31, 2012.

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation for the devoted service that Judge William D. Welty has given to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, that this resolution be presented to Judge Welty at a reception in his honor on December 21st with sincere best wishes for the future and it be spread upon the proceedings of the St. Joseph County Board of Commissioners this 18th day of December, 2012.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Walton, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Resolution adopted.

Chairman Shaffer stated that he would present it to Judge Welty at his Retirement Open House on Friday.

RESOLUTION NO. 22 – 2012
PROCLAMATION HONORING LARRY WALTON

Chairman Shaffer read the following resolution

WHEREAS, Larry Walton has effectively served as County Commissioner for the Second District since July 17, 2012; and

WHEREAS, Larry Walton has served on numerous committees, most notably Physical Resources, Department of Human Services, Mental Health, Human Services Commission; and

WHEREAS, the personal commitment of time and energy required to responsibly perform a public duty and the unselfish sacrifice that it demands can never be adequately compensated; and

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation for the devoted service that Commissioner Walton has given to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, that this resolution be presented to Commissioner Walton with sincere best wishes for the future and it be spread upon the proceedings of the St. Joseph County Board of Commissioners this 18th day of December, 2012.

It was moved by Commissioner Eaton and supported by Commissioner Dobberteen that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Walton, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Resolution adopted.

Chairman Shaffer presented the resolution to Larry Walton who accepted with his wife and 3 children who were present.

RESOLUTION NO. 23 – 2012
PROCLAMATION HONORING JERRY WARE

Chairman Shaffer read the following resolution:

WHEREAS, Jerry Ware has effectively served as County Commissioner for the Fifth District since January 1, 2009; and

WHEREAS, Jerry Ware has served on numerous committees, most notably Law Enforcement, Physical Resources, Executive, Investment Advisory, Parks & Recreation, MSU Extension; and

WHEREAS, the personal commitment of time and energy required to responsibly perform a public duty and the unselfish sacrifice that it demands can never be adequately compensated; and

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation for the devoted service that Commissioner Ware has given to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, that this resolution be presented to Commissioner Ware with sincere best wishes for the future and it be spread upon the proceedings of the St. Joseph County Board of Commissioners this 18th day of December, 2012.

It was moved by Commissioner Dobberteen and supported by Commissioner Walton that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Walton, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Resolution adopted.

Chairman Shaffer presented the resolution to Commissioner Ware who stated that the proudest moment of his life was on December 20, 2008 when he took his oath of office to become County Commissioner.

NOMINATIONS/APPOINTMENT

Planning Commission

It was moved by Commissioner Dobberteen and supported by Commissioner Walton that Edward Bell, Lon Huffman and Dennis Wilson be nominated and reappointed to the Planning Commission for 3 year terms to expire January 1, 2016. Motion carried.

Community Corrections Advisory Board

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the following be nominated and appointed to the Community Corrections Advisory Board for a 1 year term expiring December 31, 2013:

Jeffrey Middleton - Chief District Court Judge
Tony Callaway – Day Reporting Center
John McDonough - Prosecuting Attorney
Tom Koenig - Department of Corrections
Paul Stutesman - Circuit Court Judge
David Tomlinson - Circuit Court/Family Division Judge
Robert Pattison - District Court Judge
Gina Wagner - District Court Probation Officer
Tim Schuler - Captain, St. Joseph County Sheriff's Department
Robin Baker - County Commissioner
Thomas Miles, Twin County Comm. Probation Center
Howard Bush - Criminal Defense Attorney
Edward MacKay - Public Citizen

Motion carried.

Workforce Development Board

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the following be nominated and appointed to the Workforce Development Board for 2 year terms expiring December 31, 2014.

<u>Name</u>	<u>Sector</u>	<u>Representing</u>
Richard Anderson	Labor	United Auto Workers (UAW) Local 2903
Robin Baker	At-Large	Criminal Justice - St. Joseph County
Robert Smith	Rehabilitation Services	Michigan Rehabilitation Services
Cindy Underwood	Public Assistance	Department of Human Services, St. Joseph County
Patty Vanaman	WDA State Agency	Workforce Development Agency, St. of Michigan
Jill Murphy (alternate for Robert Smith)	Rehabilitation	Michigan Rehabilitation Services

Motion carried.

Southwest Michigan Substance Abuse Advisory Council

It was moved by Commissioner Dobberteen and supported by Commissioner Walton that Douglas Lockwood be nominated and reappointed to the Southwest Michigan Substance Abuse Advisory Council for a 3 year term expiring January 1, 2016. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the committee had not met.

Judiciary

Commissioner Eaton stated that there was no report.

Physical Resources

Commissioner Ware stated that the committee had not met.

Executive Committee

The Executive Committee met on December 14, 2012 and Commissioner Dobberteen stated that everyone has a copy of the minutes and he would answer any questions that anyone may have.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

RETIREMENT:

William D. Welty, District Court Judge, will retire effective December 31, 2012.

Thomas E. Shumaker, Probate Court Judge, will retire effective December 31, 2012.

NEW HIRE:

Robert K. Pattison was elected as District Court Judge at \$138,272.00 effective January 1, 2013.

David C. Tomlinson was elected as Probate Court Judge at \$139,919.00 effective January 1, 2013.

Julie Baker has been hired as Probate Register at \$37,464.00 (grade 7, Rye system, minimum) effective January 2, 2013.

Roger Conant has been hired as COA Sub Driver (HDM & Bulk) at \$9.19/hr. (grade 2, COA system, minimum) effective December 3, 2012.

MISCELLANEOUS:

Eva Sylvester, Probate Register, was placed on paid administrative leave effective December 3 through December 31, 2012. At the end of the day on December 31, 2012 Ms. Sylvester's appointment as Probate Register terminates and her employment with St. Joseph County ends at that time.

Yvonne Kline changed from Trainee to part-time Telecommunicator at \$14.50/hr. effective November 5, 2012. Ms. Kline has completed her training.

Yvonne Kline changed from part-time to full-time Telecommunicator at \$14.85/hr. effective December 4, 2012.

It was moved by Commissioner Baker and supported by Commissioner Ware that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

MISCELLANEOUS:

Authorization to the Finance Director to make any line item transfers necessary after the final payroll of 2012 to ensure a balanced budget.

2012 BUDGET AMENDMENTS:

DECREASE GENERAL FUND CONTINGENCY:

Line item 101-890-941.000 (Contingency Fund) \$ 162.00

INCREASE PLAT BOARD'S BUDGET:

Line item 101-409-708.000 (Per Diem) \$ 150.00

Line item 101-409-715.000 (FICA) 12.00

\$ 162.00

DECREASE FRIEND OF THE COURT'S BUDGET:

Line item 101-141-932.000 (Vehicle Repair) \$ 140.00

INCREASE FRIEND OF THE COURT'S BUDGET:

Line item 101-141-980.000 (Equipment) \$ 140.00

DECREASE ADMINISTRATION'S BUDGET:

Line item 101-172-715.000 (FICA) \$ 30.00

INCREASE ADMINISTRATION'S BUDGET:

Line item 101-172-860.000 (Travel Expense) \$ 30.00

INCREASE EMERGENCY SERVICES BUDGET:

Line item 101-426-705.010 (WAGES – DEPARTMENT HEAD) \$ 5,390.00

Line item 101-426-715.000 (FICA) 413.00

Line Item 101-426-718.010 (RETIREMENT) 146.00

\$ 5,949.00

DECREASE EMERGENCY SERVICES BUDGET:

Line item 101-426-728.000 (PRINTING) \$ 31.00

Line item 101-426-777.000 (SAND BAGS) 1,000.00

Line item 101-426-860.000 (TRAVEL EXPENSE) 100.00

Line item 101-426-862.000 (SEMINAR & EMPLOYEE TRAINING) 406.00

Line item 101-426-931.000 (EQUIPMENT REPAIR & MAINTENANCE) 250.00

Line item 101-426-931.010 (EQUIPMENT MAINTENANCE – CONTRACT) 1,000.00

\$ 2,787.00

DECREASE GENERAL FUND BUDGET:

Line item 101-890-941.000 (CONTINGENCY) \$ 3,162.00

\$ 5,949.00

INCREASE MEYER-BROADWAY PARK BUDGET:

Line item 213-751-673.030 (LIABILITY INSURANCE INDEMNITY) \$ 8,000.00

Line item 213-751-816.000 (CONTRACTUAL SERVICES) 8,000.00

DECREASE ELECTIONS BUDGET:

Line item 101-191-811.020 (REIMBURSE CITY/TOWNSHIP ELECTION EXPENSE) \$ 9,527.00

INCREASE ELECTIONS BUDGET:

Line item 101-191-708.000 (WAGES – PER DIEM) \$ 1,075.00

Line item 101-191-728.000 (PRINTING) 8,361.00

Line item 101-191-860.000 (TRAVEL) 91.00

\$ 9,527.00

INCREASE DELINQUENT TAX FUND BUDGET:

Line item 516-253-676.000 (BUDGETED USE OF FUND BALANCE) \$ 1,313.00

Line item 516-253-963.500 (ERRORS & OMISSIONS) 1,313.00

DECREASE UTILITIES & GENERAL INSURANCE BUDGET:

Line item 101-872-716.080 (INSURANCE-HEALTH DEDUCTIBLE) \$ 18,095.00

Line item 101-872-716.800 (INSURANCE-TPA EXPENSE) 2,030.00

\$ 20,125.00

INCREASE FRIEND OF THE COURT BUDGET:

Line item 101-141-716.080 (INSURANCE-HEALTH DEDUCTIBLE)	\$ 18,095.00
Line item 101-141-716.800 (INSURANCE-TPA EXPENSE)	<u>2,030.00</u>
	\$ 20,125.00

INCREASE COUNTY FACILITIES MAINTENANCE FUND:

Line item 406-253-676.000 (BUDGETED USE OF FUND BALANCE)	\$ 24,858.00
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INCREASE COUNTY FACILITIES MAINTENANCE FUND:

Line item 406-253-976.000 (BUILDING ADDITIONS & IMPROVEMENT)	\$ 2,706.00
Line item 406-253-977.000 (EQUIPMENT GENERAL)	<u>22,152.00</u>
	\$ 24,858.00

INCREASE CADE LAKE PARK BUDGET:

Line item 217-751-676.000 (BUDGETED USE OF FUND BALANCE)	\$ 2,531.00
Line item 217-751-934.000 (PARK REPAIR & MAINTENANCE)	2,531.00

INCREASE COUNTY LAW LIBRARY BUDGET:

Line item 269-145-676.000 (BUDGETED USE OF FUND BALANCE)	\$ 900.00
Line item 269-145-982.000 (LIBRARY)	900.00

DECREASE BOARD OF PUBLIC WORKS BUDGET:

Line item 101-441-706.060 (WAGES – CLERICAL)	\$ 1,272.00
Line item 101-441-715.000 (FICA)	89.00
Line item 101-441-716.020 (S & A INSURANCE)	18.00
Line item 101-441-718.010 (RETIREMENT)	30.00
Line item 101-441-721.010 (OPT OUT WAIVER – FLEXIBLE BENEFIT PLAN)	<u>438.00</u>
	\$ 1,847.00

DECREASE GENERAL FUND BUDGET:

Line item 101-890-941.000 (CONTINGENCY)	<u>\$ 883.00</u>
	\$ 2,730.00

INCREASE BOARD OF PUBLIC WORKS BUDGET:

Line item 101-441-708.000 (WAGES – PER DIEM)	\$ 200.00
Line item 101-441-716.010 (DENTAL INSURANCE)	84.00
Line item 101-441-716.000 (HEALTH INSURANCE)	1,946.00
Line item 101-441-725.010 (SALARY – ACCUMULATED SICK & VACATION)	<u>500.00</u>
	\$ 2,730.00

DECREASE PRINCIPAL RESIDENCE DENIAL FUND BUDGET

Line item 270-225-706.060 (WAGES – CLERICAL)	\$ 1,270.00
Line item 270-225-715.000 (FICA)	89.00
Line item 270-225-716.020 (S & A INSURANCE)	18.00
Line item 270-225-718.010 (RETIREMENT)	33.00
Line item 270-225-721.010 (OPT OUT WAIVER – FLEXIBLE BENEFIT PLAN)	438.00
Line item 270-225-860.000 (TRAVEL EXPENSE)	<u>91.00</u>
	\$ 1,939.00

INCREASE PRINCIPAL RESIDENCE DENIAL FUND BUDGET:

Line item 270-225-676.000 (BUDGETED USE OF FUND BALANCE)	<u>\$ 650.00</u>
	\$ 2,589.00

INCREASE PRINCIPAL RESIDENCE DENIAL FUND BUDGET:

Line item 270-225-716.000 (HEALTH INSURANCE)	\$ 1,946.00
Line item 270-225-716.010 (DENTAL INSURANCE)	84.00
Line item 270-225-725.010 (SALARY – ACCUMULATED SICK & VACATION)	547.00
Line item 270-225-803.000 (DUES & SUBSCRIPTIONS)	<u>12.00</u>
	\$ 2,589.00

DECREASE PROSECUTOR'S OFFICE BUDGET

Line item 101-229-816.000 (CONTRACTUAL SERVICES)	\$ 1,300.00
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INCREASE PROSECUTOR'S OFFICE BUDGET:

Line item 101-229-982.000 (LIBRARY) \$ 1,300.00

INCREASE VETERANS' TRUST FUND BUDGET:

Line item 294-683-570.050 (STATE VETERANS' TRUST GRANT) \$ 4,930.00

INCREASE VETERANS' TRUST FUND BUDGET:

Line item 294-683-817.000 (VETERANS' EMERGENT NEEDS) \$ 4,780.00

Line item 294-683.860.000 (TRAVEL) 150.00

\$ 4,930.00

DECREASE GEOGRAPHIC INFORMATION SYSTEMS BUDGET:

Line item 101-227-706.060 (WAGES – CLERICAL) \$ 1,270.00

Line item 101-227-706.190 (WAGES – CARTOGRAPHER) 1,238.00

Line item 101-227-715.000 (FICA) 504.00

Line item 101-227-716.020 (S & A INSURANCE) 71.00

Line item 101-227-718.010 (RETIREMENT) 58.00

Line item 101-227-721.010 (OPT OUT WAIVER – FLEXIBLE BENEFIT PLAN) 438.00

Line item 101-227-728.000 (PRINTING) 1,200.00

Line item 101-227-861.000 (CONVENTION EXPENSE) 262.00

Line item 101-227-862.000 (SEMINAR & EMPLOYEE TRIANING) 500.00

Line item 101-227-984.000 (COMPUTER HARDWARE) 1,750.00

\$ 7,291.00

DECREASE GENERAL FUND BUDGET:

Line item 101-890-941.000 (CONTINGENCY) \$ 4,500.00

\$ 11,791.00

INCREASE GEORGRAPHIC INFORMATION SYSTEMS BUDGET:

Line item 101-227-716.010 (DENTAL INSURANCE) \$ 373.00

Line item 101-227-716.000 (HEALTH INSURANCE) 10,120.00

Line item 101-227-725.010 (SALARY – ACCUMULATED SICK & VACATION) 1,298.00

\$ 11,791.00

DECREASE INFORMATION TECHNOLOGY BUDGET:

Line item 101-258-721.010 (OPT OUT WAIVER – FLEXIBLE BENEFIT PLAN) \$ 2,000.00

Line item 101-258-938.000 (TELEPHONE MAINTENANCE/SERVICE CONTRACT) 1,461.00

Line item 101-258-984.000 (COMPUTER HARDWARE) 7,500.00

\$ 10,961.00

Increase information technology budget:

Line item 101-258-716.000 (HEALTH INSURANCE) \$ 10,961.00

DECREASE COOPERATIVE EXTENSION BUDGET:

Line item 101-257-706.250 (WAGES – SECRETARY) \$ 1,100.00

Line item 101-257-816.050 (CONTRACT SVS: AG AGENT) 830.00

\$ 1,930.00

INCREASE COOPERATIVE EXTENSION BUDGET:

Line item 101-257-725.010 (SALARY – ACCUMULATED SICK & VACATION) \$ 1,930.00

DECREASE GENERAL FUND BUDGET:

Line item 101-890-941.000 (CONTINGENCY) \$ 5,955.00

INCREASE PROBATE COURT'S BUDGET:

Line item 101-148-707.000 (WAGES – PART TIME) \$ 2,190.00

Line item 101-148-716.000 (HEALTH INSURANCE) 240.00

Line item 101-148-725.010 (SALARY – ACCUMULATED SICK & VACATION) 3,525.00

\$ 5,955.00

INCREASE SHERIFF'S JUSTICE TRAINING FUND BUDGET:

Line item 285-301-676.000 (BUDGETED USE OF FUND BALANCE)	\$	314.00
Line item 285-301-862.000 (SEMINAR & EMPLOYEE TRAINING)		314.00

DECREASE INMATE STORE FUND BUDGET:

Line item 546-301-743.000 (OTHER SUPPLIES)	\$	117.00
Line item 546-301-744.000 (CLOTHING & BEDDING)		347.00
Line item 546-301-881.000 (FLAG PURCHASE)		100.00
Line item 546-301-976.000 (BUILDING ADDITIONS & IMPROVEMENT)		1,793.00
Line item 546-301-978.000 (FURNITURE/FIXTURES)		4.00
	\$	<u>2,361.00</u>

INCREASE INMATE STORE FUND BUDGET:

Line item 546-301-643.020 (COMMISSARY COMMISSIONS)	\$	4,920.00
	\$	<u>7,281.00</u>

INCREASE INMATE STORE FUND BUDGET:

Line item 546-301-759.000 (PRISONERS' SUPPLIES)	\$	810.00
Line item 546-301-776.000 (BUILDING & GROUNDS SUPPLIES)		119.00
Line item 546-301-803.000 (DUES & SUBSCRIPTIONS)		41.00
Line item 546-301-850.012 (CELLULAR TELEPHONE [JAIL STORE])		1,632.00
Line item 546-301-931.020 (COMPUTER MAINTENANCE/SERVICE CONTRACT)		1,292.00
Line item 546-301-963.500 (ERRORS & OMISSIONS)		3,119.00
Line item 546-301-977.000 (EQUIPMENT GENERAL)		268.00
	\$	<u>7,281.00</u>

DECREASE GENERAL FUND BUDGET:

Line item 101-890-941.000 (CONTINGENCY)	\$	290.00
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INCREASE DEPARTMENT OF VETERANS' AFFAIRS BUDGET:

Line item 101-681-833.000 (BURIAL FEE)	\$	200.00
Line item 101-681-833.030 (BURIAL MARKERS)		90.00
	\$	<u>290.00</u>

DECREASE FINANCE DEPARTMENT BUDGET

Line item 101-212-862.000 (SEMINAR & EMPLOYEE TRIANING)	\$	44.00
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INCREASE FINANCE DEPARTMENT BUDGET:

Line item 101-212-803.000 (DUES & SUBSCRIPTIONS)	\$	14.00
Line item 101-212-860.000 (TRAVEL)		30.00
	\$	<u>44.00</u>

2013 BUDGET AMENDMENTS:

DECREASE EXPENDITURES PARKS & RECREATION FUND #208:

Line item 208-751-707.000 (Wages – part time)	\$	5,940.00
Line item 208-751-715.000 (FICA)		454.00
Line item 208-751-716.100 (Worker's Compensation)		125.00
Line item 208-751-746.000 (Gas)		100.00
Line item 208-751-775.000 (Janitorial)		200.00
Line item 208-751-810.000 (Trash)		300.00
Line item 208-751-810.010 (Septic)		500.00
Line item 208-751-810.020 (Water Sample)		40.00
Line item 208-751-920.000 (Utilities/Phone)		1,664.00
Line item 208-751-930.100 (License/Permit)		275.00
Line item 208-751-971.000 (Land Lease)		2.00
Line item 208-751-977.000 (Equipment)		400.00
	\$	<u>10,000.00</u>

DECREASE REVENUES PARKS & RECREATION FUND #208:

Line item 208-751-627.000 (Services to Public)	\$	10,000.00
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DECREASE GENERAL FUND CONTINGENCY:

Line item 101-890-941.000 (Contingency Fund) \$ 891.00

INCREASE VETERANS SERVICES' BUDGET:

Line item 101-682-706.250 (Wages – Secretary) \$ 809.00
Line item 101-682-715.000 (FICA) 62.00
Line item 101-682-716.100 (Worker’s Compensation) 3.00
Line item 101-682-718.010 (Retirement) 17.00
\$ 891.00

DECREASE PROBATE COURT’S BUDGET:

Line item 101-148-706.120 (Wages – Register) \$ 9,442.00
Line item 101-148-715.000 (FICA) 802.00
Line item 101-148-716.000 (Health) 1,898.00
Line item 101-148-716.010 (Dental) 82.00
Line item 101-148-716.020 (Short Term Disability) 56.00
Line item 101-148-716.100 (Worker’s Compensation) 34.00
Line item 101-148-718.010 (Retirement) 189.00
Line item 101-148-725.000 (Longevity) 1,044.00
\$ 13,547.00

INCREASE GENERAL FUND CONTINGENCY:

Line item 101-890-941.000 (Contingency Fund) \$ 13,547.00

It was moved by Commissioner Eaton and supported by Commissioner Walton that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR’S REPORT

Mrs. Smith presented the following reports:

Per Diem

Robin Baker - 4 half days 11/29, 11/30, 12/13 & 12/14/12 \$ 200.00
Allen Balog - 10 half days 11/21, 11/29, 11/30, 12/6, 12/10, 12/11, 12/12 x 2, 12/13 & 12/14/12 500.00
John Dobberteen - 7 half days 11/2, 11/15, 11/16, 11/26, 11/30, 12/14 & 12/17/12 350.00
Don Eaton - 20 half days 8/9, 8/14, 8/16, 8/20, 8/24, 8/31, 9/21, 9/28, 10/8, 10/9, 10/10, 10/12, 10/16, 10/24, 11/2, 11/5, 11/9, 11/13, 11/14 & 11/29/12 & 1 full day 8/8/12 1,095.00
Rick Shaffer - 18 half days 9/24, 9/25, 9/26, 9/28, 10/3, 10/10, 10/12, 10/17, 10/25, 11/2, 11/15, 11/16, 11/26, 11/28, 12/5, 12/11, 12/12 & 12/14/12 & 2 full days 10/18 & 11/29/12 1,090.00
Larry Walton - 17 half days 8/3, 8/14, 8/17, 8/31, 9/11, 9/14, 9/28, 10/9, 10/10, 10/12, 10/23, 10/25, 11/2, 11/13, 11/16, 12/14 & 12/18/12 850.00
Jerry Ware - 4 half days 11/30, 12/4, 12/5 & 12/14/12 200.00
\$ 4,285.00

Expenses

Robin Baker \$ 78.81
Allen Balog 88.80
John Dobberteen 89.91
Don Eaton 199.80
Rick Shaffer 310.25
Larry Walton 61.05
Jerry Ware 49.95
\$ 878.57

It was moved by Commissioner Dobberteen and supported by Commissioner Walton that the per diem and expenses be approved. Motion carried.

Finance Statements

	Revenues	Expenditures
November	\$ 1,247,155	\$ 1,306,917
Year to Date	13,717,341	13,082,278
Rev over Exp (Exp over Rev)	(\$59,762)	
Year to Date	\$635,063	
Percent of budget year elapsed year to date.	91.67%	
Percent of total budgeted funds earned year to date	91.42%	
Percent of total budgeted funds expended year to date	87.19%	

It was moved by Commissioner Baker and supported by Commissioner Ware that the finance statements be accepted. Motion carried.

Independent Contractor's Agreement

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that an Independent Contractor's Agreement with Chuck Eckenstahler, who will act as a consultant to the Planning Commission to review zoning items, be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Walton, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Motion carried.

CHAIRMAN'S REPORT

Chairman Shaffer stated that it is the time of the year to be reflective and he thanked the County Commissioners for being a great group with which to work. They stepped up to the plate when they needed to and they were proactive, taking risks and dealing with controversy.

He is looking forward to 2013 and is sad that 2 Commissioners will not be returning but he hopes that Commissioners Walton and Ware will continue to stay active.

Chairman Shaffer added that it is a blessing to be able to serve the constituency of St. Joseph County and to publically network with each Commissioner.

They continue to need input from the citizens of St. Joseph County.

He believes that St. Joseph County is the treasure of the entire State.

Chairman Shaffer appreciates the good things that happen here and truly appreciates the department managers; leaders; and all the staff; as all jobs are important.

He particularly thanked Judy West-Wing for the job that she does as Administrator/Controller and the Clerk for her historical prospective.

In addition, he suggested that all citizens look at the Courthouse at this time of year which is beautiful in its graceful, simplistic fashion and thanked the Courthouse Girls' for that.

He wished all a Merry Christmas and looks forward to working together in the new year.

Following are the 2012 highlights:

2012 HIGHLIGHTS

- Re-elected Rick Shaffer as Chairman and John Dobberteen as Vice-Chairman.
 - Approved an agreement with SJC Economic Development Corporation which developed a partnership with Southwest Michigan First & Southwest Michigan Partnership, LLC.
 - Approved a resolution authorizing a bond sale for financing the White Pigeon Sanitary System improvement project.
 - Appointed a Community Health Committee to look futuristically at health care in the County.
 - Entered into a revised agreement with Michigan State University for additional Ag staffing in the Extension office.
 - Approved the ballot language for the renewal of .75 of a mill for the operation of the Central Dispatch Center.
 - Held a public hearing concerning the renewal of .75 of a mill for Commission on Aging; approved the ballot language for renewal.
 - Designated the Drain Commissioner as the County enforcing agency for the Soil Erosion permits.
 - Accepted with regret the resignation of Gerald Loudenslager, District 2 County Commissioner.
 - Appointed Larry Walton as District 2 County Commissioner to complete the term of Gerald Loudenslager which expires December 31, 2012.
 - Judges Thomas Shumaker and William Welty to retire at year end; elected Robert Pattison as District Court Judge and David Tomlinson as Probate Court Judge.
 - Accepted with regret the resignation of Judy West-Wing, County Administrator, effective January 23, 2013.
 - Approved a proposal from 2 Fish Company to develop a plan to market St. Joseph County.
 - Approved the services of Dresser, Dresser, Haas and Caywood to provide the initial paperwork for the creation of a County Building Authority.
 - Adopted resolution for County to participate in a Nine-County Association for collaboration of services.
 - Adopted resolution in support of Reorganizing the Southcentral Michigan Planning Council for State of Michigan Planning and Development, Region 3.
 - Approved contract with Alert for Central Dispatch software.
 - Adopted rewrite of Animal Control Ordinance.
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- Approved three-year labor agreements with POAM Road Unit; POAM Corrections Unit; FOP Corrections Sergeants Unit, and COAM Road Sergeants Unit.
 - Approved three-year labor agreements with the four AFSCME units – General Unit, Family Division, Probate Court, and Circuit Court/FOC.
 - Approved three-year labor agreement with the District Court Employees’ Association.
 - Approved three-year labor agreement with POAM, Central Dispatch Unit.
 - Approved Memorandum of Understanding for Grant Writer position with shared funding – County would pay 70% and each city would pay 15%.
 - Approved three-year \$300,000 funding request for Drug Unit (funds to come from the Tax Revolving Fund) – County will pay \$35,000/per year to each city and each city will supply one full-time officer to be utilized in the area narcotics unit. Approved Memorandum of Understanding for S.C.A.N. unit to increase the officers dedicated to investigating drug offenders an additional two officers with each city sharing the cost. Approved the funding at \$308,064.00 for three years.
 - Held eighteenth annual employee service recognition.
 - Approved the Articles of Incorporation of the St. Joseph County Building Authority.
 - Approved new software from PropertyInfo for Register of Deeds and County Clerk’s offices.
 - Approved the creation of a Study Committee regarding the Sturgis Senior Center and seeking volunteers from public for the committee.
 - Jim Barnes, Emergency Services Coordinator, retired. Scott Hopkins was named as replacement.
 - Approved MERS Hybrid Pension Plan effective January 1, 2013 for all new employees except Sheriff’s Department uniformed employees and administration.

CITIZENS’ COMMENTS

Terry Katz, Reporter from the Sturgis Journal, stated that this was her last meeting as she will be retiring. She has been in the reporting business for almost 50 years and will now spend her time doing a little farming and taking care of her animals including her birds. She is sad as she has enjoyed covering the County beat and when the folks at the Journal said she was writing too many articles and were pulling her off the County’s beat she begged them to at least be able to cover the County Commission meetings and they acquiesced and let her continue to do that.

She thanked the Board and wished everyone a wonderful 2013.

Chairman Shaffer commented on the numerous well deserved awards that Ms. Katz has received.

Bob Sills, 13294 Spence Road, Three Rivers stated that there is a committee of which he is a part that is working on getting a public fiber optic network installed in St. Joseph County. He mentioned that Bruce Snook is also a part of the Committee representing the Three Rivers Industrial Authority. Linx Network has just moved into a building on Western Michigan University's campus to work on this project. They are also working with Southwest Michigan First.

He stated that the last mile is very expensive and he wanted to bring this issue to the Board so that there is an open ongoing dialogue with the County Commissioners.

He also stated that any new business that is interested in locating in the County will want broadband.

Commissioner Eaton thanked Commissioner Walton for stepping into the vacant Commissioner seat and thanked him for his diligence; he wishes Terry Katz the best of luck; and thanked Mr. Sills for bringing the broadband issue to the Board.

Commissioner Baker wished everyone a Merry Christmas; stated that it was a pleasure to work with Commissioners Walton and Ware as they both had great input; his prayers go out to the families of those that lost their lives in the massacre in Newtown, Connecticut.

Commissioner Ware stated that it has been an honor to serve as County Commissioner; he thanked his friends and family and his constituents for their support; and he wished everyone a Merry Christmas and a peaceful New Year.

Commissioner Walton thanked his family for their support as he has been County Commissioner stating that it was a pleasure to serve; he appreciates the work of his fellow County Commissioners who try to do right by the citizens of St. Joseph County; he wished good luck to Terry Katz and mentioned that she has received numerous awards from farming organizations of which he is a member; he wished everyone a Merry Christmas.

Commissioner Balog stated that it was an honor to serve as County Commissioner and wished everyone a Merry Christmas.

Commissioner Dobberteen wished Terry Katz good luck; he thanked Commissioners Walton and Ware for their service; he asked Mr. Sills to send his appreciation to Senator Caswell for supporting the Right-to-Work legislation that recently passed; and he wished everyone a Merry Christmas.

ADJOURNMENT

It was moved by Commissioner Ware and supported by Commissioner Walton that the St. Joseph County Board of Commissioners adjourn until January 2, 2013 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Rick Shaffer, Chairman