

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on December 6, 2005, at 5:00 p.m.

Chairman Monte Bordner called the meeting to order.

The Invocation was given by Commissioner Loudenslager.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
Robin Baker	Monte Bordner
John L. Dobberteen	

Absent: John W. Bippus and David J. Pueschel

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resources Director.

AGENDA

Ms. West-Wing asked that the Intermediate School District Early Childhood Collaborative Agreement Grant Application be added under new business.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the minutes for November 15, 2005 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, November 18, November 23 and December 2, 2005.
2. Letter from the Michigan Department of Transportation, Re: Notice of public forum to obtain comments on the US-12 reconstruction plan from west of Centreville Street to east of N. Franks Ave in the City of Sturgis.
3. Resolution from Lenawee County, Re: Recommending that state legislation be adopted requiring the State of Michigan to pay all of its approved invoices and obligations in a timely manner.
4. Resolution from Saginaw County, Re: Opposing House Bill 5124.
5. Resolution from Bay County, Re: Opposing House Bill 5124.
6. Resolution from Ottawa County, Re: Opposing House Bill 5124.
7. Resolution from Cass County, Re: Indiana Time Zone.
8. Minutes of the Community Mental Health Board meeting of October 25, 2005.
9. Minutes of the Human Services Board meeting of October 25, 2005.
10. Minutes of the Southwest Michigan Substance Abuse Advisory Council meeting of October 17, 2005.
11. Minutes of the St. Joseph River Basin Commission meeting of September 13, 2005.
12. Newsletter from the St. Joseph River Basin Commission – Fall 2005.

It was moved by Commissioner Baker and supported by Commissioner Dobberteen that the communications be accepted and placed on file. Motion carried.

APPORTIONMENT REPORT REVISION

Judy Nelson, Equalization Director, presented a revision to the Apportionment Report explaining that Leonidas Township amended their millage amount by amending their fire/ambulance millage from 2.8932 to 3.0573.

Commissioner Pueschel was present at this time.

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the Revised Apportionment Report be adopted.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Bippus.

Apportionment Report adopted.

Mrs. Nelson extended an invitation to a holiday open house to the Commissioners that they are having Thursday with the Township and City Clerks, Treasurers and Supervisors.

REGISTER OF DEEDS ANNUAL REPORT FOR 2004

Cynthia Jarratt, Register of Deeds, gave an overview of the Annual Report for 2004.

She stated that the total revenue was up for 2004, there was a decrease in forfeitures and more redemptions. The new computer system that they have installed is excellent. As a result of some ongoing problems, the company has restructured their fees which results in their 2nd year maintenance being free for a savings of over \$11,000 with an additional ongoing yearly savings of \$3,661. In addition, she re-negotiated the cost of some software for a savings of \$20,340.

Phase III will be implemented on January 1, 2007 when the documents are required to be on the web by law.

Mrs. Jarratt stated that the abstractors are happy with the information that they can now receive. There is indexing on the web back to 1993 and documents for 2 years. In January 2006 staff will be working on adding more documents.

In response to a question regarding social security numbers, Mrs. Jarratt said that few documents have social security numbers on them anymore and most of those that do she calls the attorney or bank and they most generally modify the documents removing the social security numbers.

GENERAL FUND REVENUE COLLECTED

<u>1991</u>	<u>1995</u>	<u>2003</u>	<u>2004</u>
\$189,567	\$242,461	\$ 607,821	\$ 533,979

STATE TRANSFER TAX

Pre/Proposal "A"	\$529,855	\$1,010,092	\$1,155,375
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REMONUMENTATION STATE PORTION

	*Fee increased 3/31/03		
\$ 18,866	\$ 20,962	\$ 81,660*	\$ 62,311

TOTAL REVENUE COLLECTED

1991	1995	2003	2004
\$208,433	\$793,277	\$1,699,573	\$1,751,665

PERCENT OF CHANGE ON GENERAL FUND REVENUE

2003	2004
+17.5%	-12.25%

DOCUMENT PAGES RECORDED

21,618	26,725	95,989	72,186
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MORTGAGE FORECLOSURES – SHERIFF’S DEEDS

28	19	193	174
Redemption		7	17

Amounts of Redemption Funds Handled in 2004 - \$667,983

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the Register of Deeds Annual Report for 2004 be accepted. Motion carried.

MICHIGAN STATE UNIVERSITY EXTENSION ANNUAL REPORT FOR 2004

Maury Kaercher, MSUE Director, gave an overview of the Annual Report for 2004. He stated that they continue to offer a variety of education programs and he highlighted the following:

- First Electronics Collection a Success collecting 6,919 pounds of material.
- Ag-Citing Experience which has served nearly 14,000 third grade children.
- Family Nutrition Program serving 105 families in 2004.
- 4-H Cloverbuds which are 6-8 year olds that have activities that are exhibited at the fair.
- Miracle of Birth Tent at the fair where 2 sows gave birth to 24 baby pigs, 2 dairy cows gave birth, 3 ewes birthed 5 lambs and they had in excess of 25 baby chicks born. They estimate that 40,000 came to the tent during fair week.
- Veterans’ Services provided by Diana Fair. She is working well with the veterans and receiving many compliments.
- MSUE teams up with Juvenile Court with the Building Strong Adolescents Program serving 150 girls in the program. 88 boys have gone through the Juvenile Day Treatment Center and 95 have attended the parent group session.
- Soybean Cyst Nematodes are pests infesting the soy bean crop in this County providing production challenges resulting in serious yield losses.

Mr. Kaercher stated that he is excited about next year and working with Brad Newman the newly hired Educator.

Commissioner Pueschel stated that he enjoys Mr. Kaercher being here.

Commissioner Loudenslager thanked Mr. Kaercher for all the innovations that are produced at MSUE.

Chairman Bordner stated that he appreciates the efforts of the MSUE staff and looks forward to 2006 with their “can do” attitude.

Commissioner Dobberteen thanked Mr. Kaercher and moved that the MSUE Annual Report for 2004 be accepted, Commissioner Loudenslager supported the motion and it carried.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Bippus.

Motion carried.

HUMAN SERVICES COMMISSION LETTER OF UNDERSTANDING
TRANSPORTATION AUTHORITY APPROPRIATION

Ms. West-Wing stated that the HSC is requesting that a Letter of Understanding be approved by the County for the Transportation Authority Appropriation to be used to hire a full time director.

It was moved by Commissioner Baker and supported by Commissioner Pueschel that the County enter into a letter of Understanding with the Human Services Commission for the \$50,000 Transportation Authority Appropriation for each of the next 3 years.

Commissioner Loudenslager thought that the \$50,000 appropriation was only for 1 year so he would be voting no.

Commissioner Shafer stated that this is a big issue to him and with the Commission on Aging. The current transportation system is not viable and if it still is not after 3 years it will go away.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Shafer, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 1 - Commissioner Loudenslager.

Absent: 1 - Commissioner Bippus.

Motion carried.

ADDENDUM TO EMPLOYMENT AGREEMENT WITH PATRICIA KANE
(JAIL MEDICAL SERVICES)

Ms. West-Wing presented an Addendum to an Employment Agreement with Patricia Kane for Jail Medical Services providing for a 3% increase in wages effective January 6, 2006.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the Addendum to Employment Agreement with Patricia Kane for Jail Medical Services be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Bippus.

Motion carried.

REQUEST TO FILL VACANT CORRECTIONS OFFICER POSITION

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the vacant corrections officer position be filled. Motion carried.

LABOR AGREEMENT WITH TELECOMMUNICATORS' ASSOCIATION

Ms. West-Wing gave the following highlights to the Telecommunicators' Association Contract:

1. CONTRACT DURATION: 4 years – January 1, 2005 through December 31, 2008.
2. WAGES: January 1, 2005 1½% increase applied to each step.
 January 1, 2006 1½% increase applied to each step.
 January 1, 2007 2% increase applied to each step.
 January 1, 2008 2% increase applied to each step.
3. HEALTH/DENTAL INSURANCE: Employee premium co-pays via pretax payroll deduction:
 Effective January 1, 2005 - 7% of the annual premium cost
 Effective January 1, 2006 -10% of the annual premium cost
 Effective January 1, 2007 -12% of the annual premium cost
 Effective January 1, 2008 -12% of the annual premium cost

 Effective January 1, 2006 – drug rider increased to \$10 generic/\$40 brand
 Community Blue office visit increased to \$20; Wellness increased to \$500 year.
SHORT TERM DISABILITY INSURANCE
 Effective January 1, 2006 - 65% weekly maximum to increase from \$400 to \$500
 Effective January 1, 2008 - 65% weekly maximum to increase from \$500 to \$600
4. Miscellaneous language changes:
 Scheduling language
 Federal jury duty language
 Included letter of understanding on pension benefits

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the Labor Agreement with the Telecommunicators' Association be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Puschel and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Bippus.

Motion carried.

AFSCME CONTRACTS

Ms. West-Wing gave the highlights of the four AFSCME Contracts that are ready for approval.

FOUR UNITS:	GENERAL UNIT	(39 members)
	PROBATE COURT	(01 member)
	CIRCUIT COURT/FOC	(11 members)
	CIRCUIT COURT FAMILY DIVISION	(10 members)

1. CONTRACT DURATION: 3 years – January 1, 2006 through December 31, 2008.
2. WAGES: January 1, 2006 3% increase applied to each step
 January 1, 2007 2½% increase applied to each step
 January 1, 2008 2% increase applied to each step
3. HEALTH/DENTAL INSURANCE: Employee premium co-pays via pretax payroll deduction:
 Effective January 1, 2006 - 7% of the annual premium cost
 Effective January 1, 2007 - 10% of the annual premium cost
 Effective January 1, 2007 - 12% of the annual premium cost

 Effective January 1, 2006 – drug rider increased to \$10 generic/\$40 brand
 Community Blue office visit increased to \$20; Wellness increased to \$500 year.
4. SHORT TERM DISABILITY INSURANCE:
 Effective January 1, 2006 - 65% weekly maximum increased from \$400 to \$500
 Effective January 1, 2008 - 65% weekly maximum increased from \$500 to \$600

5. Miscellaneous language changes:
Clarify grievance language;
Remove reclassification language from contracts;
FOC – extend probationary period from 6 to 10 months;
Family Division – add posting for vacant positions;

General Unit

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the AFSCME General Unit Labor Agreement be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Bippus.

Motion carried.

Probate Court

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the AFSCME Probate Court Labor Agreement be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Bippus.

Motion carried.

Circuit Court/FOC

It was moved by Commissioner Shafer and supported by Commissioner Baker that the AFSCME Circuit Court/FOC Labor Agreement be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Bippus.

Motion carried.

Circuit Court Family Division

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the AFSCME Circuit Court Family Division Labor Agreement be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Bippus.

Motion carried.

FRIEND OF THE COURT REFEREE ROOM RENOVATION

Ms. West-Wing stated that at the Judiciary Committee Meeting in October Mr. Thistlethwaite, Friend of the Court, requested that the Referee Room be expanded or moved to a different area. The issue was taken to the Executive Committee. The Administrator then asked the Buildings and Grounds Director and the Friend of the Court to come up with a plan and cost estimate.

They estimated that the cost of expanding the current room, which would double the space, could cost between \$13,000 and \$15,000. The files that are also stored in an adjoining room could be put on a moveable storage system at a cost of \$15,000 or the system from Circuit Court may be able to be moved at a cost of \$4,000. In addition, there might possibly be a cost to install a panic button because it is believed that there is no space left on the current system so we may have to expand the system.

It was moved by Commissioner Baker and supported by Commissioner Shafer that this project be approved.

Commissioner Pueschel stated that he would like cost estimates for the panic button.

Commissioners Baker and Shafer amended the motion to state that the room be renovated with the filing system installed and without the panic button.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Shafer, Loudenslager, Baker, Bordner and Dobberteen.

Nay votes cast: 1 - Commissioner Pueschel.

Absent: 1 - Commissioner Bippus.

Motion carried.

INTERMEDIATE SCHOOL DISTRICT EARLY CHILDHOOD GRANT APPLICATION

Ms. West-Wing stated that a request had been received by the HSC for a \$100,000 grant application for their Great Start Program.

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the Board support the ISD Early Childhood Grant Application with Commissioners Bordner, Dobberteen and Shafer signing letters of support.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Bippus.

Motion carried.

JUROR MILEAGE RATE INCREASED

The following resolution was presented:

RESOLUTION NO. 24-2005

Resolution in Support of Increasing
Mileage Rate Paid to Jurors

WHEREAS, MCL 600.1344 sets the statutorily required mileage reimbursement rate at not less than 10 cents per mile for jurors traveling from their residence to the place of holding court and returning at \$.10 per mile; and

WHEREAS, the St. Joseph County Board of Commissioners desires to increase the rate.

NOW, THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners increases the mileage rate for jurors to \$.25 per mile effective January 1, 2006.

It was moved by Commissioner Baker and supported by Commissioner Shafer that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Shafer, Loudenslager, Baker, Bordner and Dobberteen.

Nay votes cast: 1 - Commissioner Pueschel.

Absent: 1 - Commissioner Bippus.

Resolution adopted.

NOMINATIONS AND APPOINTMENTS

Parks and Recreation

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that Victor Eichler, Monte Bordner and Eric Shafer be appointed to the Parks and Recreation for 3 year terms. Motion carried.

Board of Public Works

Commissioner Shafer nominated James Bippus and Lola Gross to the Board of Public Works.

Planning Commission

Commissioner Pueschel nominated William Chase, Robert Horton, Paul Scheetz and Eric Shafer to the Planning Commission.

Economic Development Corporation

Commissioner Loudenslager nominated Maury Kaercher to the Economic Development Corporation.

Community Mental Health

Commissioner Dobberteen nominated Veronica Atkins to the Community Mental Health Board.

COMMITTEE REPORTS

Law Enforcement

Commissioner Dobberteen stated that the Law Enforcement Committee had not met.

Judiciary

Commissioner Baker stated that the Judiciary Committee had not met.

Physical Resources

Commissioner Shafer stated that the Physical Resources Committee had not met.

Executive Committee

Commissioner Baker reported on the Executive Committee Meeting held on December 2nd and stated that all issues discussed there have been discussed tonight except for a policy on reimbursement to employees for tips and that Commissioner Loudenslager will be presenting a resolution after the first of the year congratulating the Mendon High School Football on their State Championship.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

RESIGNATION:

Nichole Mason, Corrections Officer, has resigned effective November 26, 2005.

MISCELLANEOUS:

Brian Chobot to change from temporary part-time to full-time Corrections Officer at \$16.28/hr. effective January 3, 2006.

Steve Morris, Corrections Officer, will be on family leave commencing December 10, 2005 through January 8, 2006 under the Family and Medical Leave Act of 1993.

Virginia Trattles, Deputy Register of Deeds, is on medical leave commencing November 22, 2005 under the Family and Medical Leave Act of 1993.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

FROM APPROPRIATION:

\$24,500 from Probate Child Care Appropriation to Probate Child Care Fund.

CHANGE IN LOAN TERMS:

The terms of the \$20,000 loan (approved 3/15/05) payback from Cade Lake Fund (217) to Facilities Maintenance Fund (406) to be \$5,000 each year beginning in 2005 and ending in 2008.

BUDGET ADJUSTMENTS:

DECREASE FAMILY DIVISION/JUVENILE'S BUDGET:

Line item 101-149-860.000 (Travel Expense)	\$ 90.00
Line item 101-149-982.000 (Library)	\$ 100.00

INCREASE:

Line item 101-149-980.000 (Equipment)	\$ 190.00
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INCREASE EXPENDITURES – GENERAL FUND

DECREASE EXPENDITURES - GENERAL FUND

Circuit Court - 131

Circuit - 131

706.020 Wages – Court Recorder	\$12,000
716.000 Health Insurance	1,000

706.030 Wages – Law Clerk	\$17,400
704.000 Judge	9,000

INCREASE EXPENDITURES – GENERAL FUND

Circuit Court - 131, Continued

802.050	Visiting Judge	\$26,000
980.000	Equipment	<u>75</u>
		\$39,075

Friend of the Court - 141

721.010	Opt Out Waiver	\$ 2,000
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Jury Commission - 147

707.000	Wages - Part Time	\$ 100
715.000	FICA	<u>10</u>
		\$ 110

Family Division - 149

706.110	Wages - Account Clerk	\$14,000
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Appeals Court - 167

802.000	Legal Attorney	\$ 4,000
805.000	Transcripts	<u>6,000</u>
		\$10,000

Finance - 212

708.000	Wages - Per Diem	\$ 40
712.000	Wages - Overtime	200
716.000	Health Insurance	1,650
716.010	Dental Insurance	<u>85</u>
		\$ 1,975

Equalization - 225

712.000	Wages - Overtime	\$ 500
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GIS - 227

716.010	Dental Insurance	\$ 100
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Prosecutor - 229

707.000	Wages - Part Time	\$ 5,000
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Central Services - 233

712.000	Wages - Overtime	\$ 13
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Register of Deeds - 236

707.000	Wages - Part Time	\$ 1,000
721.010	Opt Out Waiver	<u>2,000</u>
		\$ 3,000

DECREASE EXPENDITURES - GENERAL FUND

Circuit - 131, Continued

706.450	Wages – Court Recorder	\$10,000
721.010	Opt Out Waiver	2,600
978.000	Furniture/Fixtures	<u>75</u>
		\$39,075

Friend of the Court - 141

716.000	Health Insurance	\$ 2,000
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Jury Commission - 147

708.000	Wages - Per Diem	\$ 110
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Family Division - 149

706.150	Wages – Case Workers	\$14,000
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Contingency Fund – 890

941.000	Contingency	\$10,000
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Finance - 212

706.560	Wages - A/P Clerk	\$ 100
816.000	Contractual Services	335
860.000	Travel	440
861.000	Convention	500
862.000	Seminar	<u>600</u>
		\$ 1,975

Equalization - 225

707.000	Wages - Part Time	\$ 500
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GIS - 227

716.000	Health Insurance	\$ 100
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Prosecutor - 229

716.000	Health Insurance	\$ 5,000
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Central Services - 233

861.000	Convention	\$ 13
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Register of Deeds - 236

706.130	Wages - Deputies	\$ 500
712.000	Wages - Overtime	500
716.000	Health Insurance	<u>2,000</u>
		\$ 3,000

INCREASE EXPENDITURES – GENERAL FUND

DECREASE EXPENDITURES - GENERAL FUND

Treasurer - 253

712.000 Wages - Overtime \$ 99

Treasurer - 253

707.000 Wages - Part Time \$ 99

Buildings & Grounds - 265

712.000 Wages - Overtime \$ 100
716.000 Health Insurance 5,800
716.010 Dental Insurance 450
\$ 6,350

Buildings & Grounds - 265

721.010 Opt Out Waiver \$ 2,100
816.000 Contractual Services 2,500
930.000 Building Repair 1,750
\$ 6,350

Sheriff's Department – 301

706.330 Wages - Sergeants \$ 8,500
706.340 Wages - Detective Sergeant 2,000
706.500 Wages - Drug Enforcement 4,000
706.540 Wages - Detective 2,000
716.020 S & A Insurance 3,500
721.010 Opt Out Waiver 3,000
725.010 Salary - Accumulated Sick 7,500
746.000 Gas & Oil 13,000
977.000 Equipment - General 2,865
\$ 46,365

Sheriff's Department - 301

706.130 Wages - Deputies \$ 13,500
716.000 Health Insurance 30,000
984.000 Computer Hardware 2,865
\$ 46,365

Reserves - 306

977.000 Equipment - General \$ 50

Reserves - 306

813.000 Laundry \$ 50

Jail - 351

707.000 Wages - Part Time \$ 8,000
712.000 Wages - Overtime 2,750
977.000 Equipment - General 400
\$ 11,150

Jail - 351

706.380 Wages - Corrections \$ 8,000
862.000 Seminar 2,750
913.000 Notary Commissions 400
\$ 11,150

Planning Commission - 400

708.000 Wages - Per Diem \$ 100
860.000 Travel 195
\$ 295

Planning Commission - 400

862.000 Seminar \$ 295

Emergency Services - 426

715.000 FICA \$ 1,200
725.010 Salary - Accumulated Sick 3,200
\$ 4,400

Sheriff's Department - 301

706.130 Wages - Deputies \$ 4,400

Veterans -682

707.000 Wages - Part Time \$ 1,300
715.000 FICA 100
\$ 1,400

Veterans -682

708.000 Wages - Per Diem \$ 935
816.000 Contractual Services 465
\$ 1,400

TOTAL GENERAL FUND \$145,882

TOTAL GENERAL FUND \$145,882

INCREASE EXPENDITURES

Central Dispatch – Wireless - 912

982.010 Maps \$ 750

Friend of the Court Fund - 141

715.000 FICA \$ 300
718.010 Retirement 400
\$ 700

Waste Management/Resource Recovery – 285

707.000 Wages - Part Time \$ 3,500
712.000 Wages - Overtime 800
715.000 FICA 350
\$ 4,650

Economic Development - 728

716.010 Dental Insurance \$ 500

Register of Deeds Technology Fund - 236

707.000 Wages - Part Time \$ 500
984.000 Computer Hardware 2,776
985.000 Computer Software 160
\$ 3,436

Drug Fund – 229

743.060 Drug Buy Money \$ 2,000
745.000 Uniforms 3,000
\$ 5,000

Law Enforcement Fund - 301

706.350 Wages - Contract. Deputy \$ 10,000
706.355 Wages - School Liaison 1,650
716.020 S & A Insurance 1,100
977.000 Equipment - General 2,645
\$ 15,395

Secondary Road Patrol - 333

706.130 Wages - Deputies \$ 2,600
715.000 FICA 100
718.050 MERS 400
\$ 3,100

Principle Residence Exemption Denial Fund - 225

716.010 Dental Insurance \$ 125

DECREASE EXPENDITURES

Central Dispatch – Wireless - 912

850.000 Telephone \$ 750

Friend of the Court Fund - 141

816.000 Contractual Services \$ 700

Waste Management/Resource Recovery - 285

816.190 Cont. Svs. - Resource Recovery \$ 4,650

Economic Development - 728

705.010 Wages - Department Head \$ 500

Register of Deeds Technology Fund - 236

706.130 Wages - Deputies \$ 500
931.020 Computer Maintenance 2,936
\$ 3,436

Drug Fund – 229

659.000 Drug Related Forfeitures \$ 5,000

Law Enforcement Fund - 301

716.000 Health Insurance \$ 8,500
716.010 Dental Insurance 250
580.000 Centreville Reimbursement 2,350
580.100 Fabius Reimbursement 2,645
699.000 Operating Transfers In 1,650
\$ 15,395

Secondary Road Patrol -333

721.010 Opt Out Waiver \$ 3,100

Principle Residence Exemption Denial Fund - 225

941.000 Contingency \$ 125

CDBG - Home Fund - 827

936.000 Building Contractors \$ 40,000

INCREASE EXPENDITURES

DHS - 670

700.000 Expenditure Control \$200,000

Child Care Probate Fund - 662

706.140 Wages - Supervisor \$ 2,250

715.000 FICA 300

718.010 Retirement 300

\$ 2,850

Veterans' Affairs - 683

817.000 Veterans' Emergent Needs \$ 11,768

Inmate Store Fund - 301

776.000 Buildings & Grounds Supplies \$ 3,000

977.000 Equipment - General 55

978.000 Furniture/Fixtures 1,915

984.000 Computer Hardware 295

\$ 5,265

TOTAL OTHER FUNDS \$293,539

CDBG - Home Fund - 827

502.005 Home Grant \$ 30,000

502.025 Home: PIP/MSHDA 10,000

\$ 40,000

DECREASE EXPENDITURES

DHS - 670

400.000 Revenue Control \$200,000

Child Care Probate Fund - 662

844.000 Child Care - Probate Cont. \$ 2,850

Veterans' Affairs - 683

570.050 State Veterans' Trust Grant \$ 11,768

Inmate Store Fund - 301

941.000 Contingency \$ 889

INCREASE REVENUE

643.020 Commissary Commiss. 4,376

\$ 5,265

TOTAL OTHER FUNDS \$293,539

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the budget adjustments be approved. Motion carried.

BILLS

Mr. Carey presented the following bills for payment:

GENERAL FUND

EXPENDITURES

PAYROLL

Prepaid Insurance	\$ 18,045.00	\$
Winter tax bond	1,844.00	
Prepaid Expenses	1,735.25	
Appropriations	11,710.82	
County Commission	319.09	5,889.36
Circuit Court	315.00	12,772.44
District Court	698.40	65,587.98
Friend of the Court	5,036.30	35,593.09
Probate Court	698.88	17,608.20
Juvenile Branch	16,739.34	41,058.03
Adult Probation	150.00	
Appeals Court	4,883.21	
Administration		9,791.62
Elections	3,743.75	

GENERAL FUNDEXPENDITURESPAYROLL

Finance Department	\$ 1,367.84	\$ 11,865.11
County Clerk		22,596.86
Equalization Department	20,431.00	10,920.77
Human Resources	124.80	6,777.00
Geographic Information Systems	35.00	6,945.68
Prosecutor's Office	10,069.89	40,212.84
Central Services	13,251.35	5,445.64
Register of Deeds		12,970.37
County Treasurer		13,438.61
Cooperative Extension	8,303.17	8,234.69
Information Technology	271.88	11,004.56
Buildings & Grounds	10,328.16	14,733.44
Courts Building Security		4,388.01
Drain Commission		5,100.71
Sheriff Department	13,273.16	78,086.97
Sheriff Reserves	66.50	
Marine Patrol		61.79
Jail & Turnkey	19,219.40	94,277.07
Planning Commission	1,195.64	
Emergency Services	257.78	4,751.18
Animal Control	266.12	8,786.66
Board of Public Works	446.57	569.78
Medical Examiners	5,525.00	
Child Care - Probate	13,705.13	711.23
Department of Veterans' Affairs	660.00	
Veterans' Services	265.89	
Utilities & General Services	<u>25,196.23</u>	
Total	\$210,179.55	\$550,179.69

OTHER FUNDSEXPENDITURESPAYROLL

County Road Commission	\$ 412,557.07	\$
Parks & Recreation	1,812.13	6,770.19
Emergency 911 Service	207,634.24	50,491.49
Central Dispatch - Wireless	262.92	5,230.85
Meyer Broadway/Coon Hollow Park	767.32	2,043.36
Friend of the Court		1,413.10
Family Counseling	896.25	
Cade Lake County Park	261.87	304.38
Waste Management Fund		
County Commission	6,255.29	
Resource Recovery Program	139.65	687.84
Traffic Safety Program Fund	322.19	
Economic Development Fund	23,512.82	8,344.92
Survey & Remonumentation	250.00	
Register of Deeds Automation Fund		918.24
Victims' Rights Advocate Fund		3,182.80
Community Corrections Advisory Board	5,926.67	2,875.48
Community Corrections Program	4,438.95	398.31
Drug Law Enforcement Fund	2,355.74	
Law Enforcement Fund	99.98	17,042.33
Secondary Road Patrol		8,817.45

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Homeland Security Grant Fund	\$ 22,226.38	\$
Law Library	846.50	
Principal Residence Denial Fund		849.68
Commission on Aging	38,732.09	42,164.44
Community Development Block Grant	21,882.31	
Department of Human Services	41,937.38	
Child Care - Probate Court	19,433.13	3,497.71
Child Care - Department of Human Services	18,674.06	
Veterans' Trust Fund	747.33	
Facilities Maintenance Fund	54,362.00	
Tax Payment Fund	101,432.04	
Inmate Store	595.32	
Three Rivers Community Center	1,716.99	839.19
Flexible Benefits Insurance Fund	<u>139,505.41</u>	
Total	\$ 1,129,584.03	\$ <u>155,871.76</u>
 Grand Total	 \$ 1,339,763.58	 \$ 706,051.45
 General Fund Operating Expenditures		
Pre-Authorized	\$110,869.56	
Accounts Payable	<u>99,309.99</u>	
	\$ 210,179.55	
 General Fund Payroll Expenditures	 \$ 550,179.69	
 Other Funds Operating Expenditures		
Pre-authorized	\$954,046.11	
Accounts Payable	<u>175,537.92</u>	
	\$ 1,129,584.03	
 Other Funds Payroll Expenditures	 \$ <u>155,871.76</u>	
 Total Recorded for the Month	 \$ 2,045,815.03	

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the bills be approved for payment. Motion carried.

EPA GRANT

Commissioner Dobberteen stated that there may be an EPA Grant available which would provide money for methamphetamine clean-up.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that we submit a letter of support, if it is needed, for the EPA Grant. Motion carried.

CHAIRMAN'S REPORT

Chairman Bordner stated that with the approaching holiday season he encourages everyone to help those less fortunate. The Commission on Aging also has special needs this year and he hopes that all can help.

CITIZENS COMMENTS

Tim Carls, Klinger Lake Road, Centreville asked where in the Road Commission Budget is the \$30,000 appropriation for the Bridge Fund. Ms. West-Wing responded by saying that it is included in the the \$7,000,000+ Road Commission Fund budget.

Mr. Carls also commented on the increase in wages for the Chief Assistant Prosecutor.

MISCELLANEOUS

Commissioner Loudenslager asked if there was going to be a resolution regarding MDOT's U.S. 131 no-build decision.

Commissioner Shafer stated that he has been in contact with the offices of Representative Shaffer and Senator Brown and they are working on the language.

Commissioner Dobberteen stated that the Transportation Authority met and interviewed some candidates for Director and they should hopefully have someone hired by next week.

Commissioner Dobberteen also stated that since both the Branch and St. Joseph County Intermediate School Superintendents would be retiring next year it is a tremendous opportunity to combine both ISDs to save money and urged the Commissioners to contact any ISD Board Members.

The Clerk stated that she has received a letter of resignation from Commissioner Bippus effective January 2, 2006.

ADJOURNMENT

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the St. Joseph County Board of Commissioners adjourn until December 20, 2005 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Monte Bordner, Chairman