

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on December 4, 2012 at 5:00 p.m.

Chairman Rick Shaffer called the meeting to order.

The Invocation was given by Chairman Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer
Allen Balog
Jerry Ware

Larry Walton
Robin Baker
John L. Dobberteen

Absent: Donald Eaton

Also present were Judy West-Wing, Administrator/Controller, Joni Smith, Finance Director and Elishia Arver, Human Resources Director.

AGENDA

Commissioner Baker requested that the Intergovernmental Agreement with the District Health Department be added to the agenda.

It was moved by Commissioner Baker supported by Commissioner Balog that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Ware that the minutes for November 20, 2012 be approved. Motion carried.

COMMUNICATIONS

1. Letter from Michigan Works!, Re: Workforce Investment Act Five-Year Plan for adults, dislocated workers and youth is available for public review.
2. Letter from Michigan Public Service Commission, Re: Notice of hearing on December 12 to consider Indiana Michigan Power Company's application for power supply cost recovery factor.
3. Resolution from VanBuren County, Re: Opposition to House Bill 5804 (Michigan Indigent Defense Commission Act).
4. Minutes of the Community Action Board meeting of October 22, 2012.
5. Minutes of the St. Joseph River Basin Commission meeting of September 11, 2012.
6. Southwest Michigan Land Conservancy's Newsletter – Autumn/Winter 2012.

It was moved by Commissioner Dobberteen and supported by Commissioner Balog that the communications be accepted and placed on file. Motion carried.

2013 BUDGET DOCUMENTS

Ms. West-Wing presented the following budget documents for approval. She stated that they are consistent with the decisions made in the budget work sessions.

The budget documents also include General Appropriations Act which adopts the tax millages; wages and fringes; and all other documents.

ST. JOSEPH COUNTY
2013 GENERAL APPROPRIATIONS ACT
RESOLUTION NO. 17-2012

WHEREAS, Public Act 621 of 1978 otherwise known as the Uniform Budgeting and Accounting Act provides a system of unified procedures for the preparation and execution of budgets for units of local government; and

WHEREAS, the County Administrator/Controller has provided the recommended 2013 budget, as well as supporting documentation as required by Public Act 621; and

WHEREAS, it is the intent of the Board of Commissioners to provide for the solvency of County Fiscal Operations by adopting a General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to articulate policy relative to monitoring, maintenance accounting and implementation of the General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to continue its allocation for substance abuse services of 50% of the convention facility/liquor tax revenue and to continue its allocation to Public Health of 11/17th of the cigarette tax revenue; and

WHEREAS, the 2013 Budget is based on the intent of the Board of Commissioners to levy property tax millages as follows: County Operating 4.5482 (in July 2013), 9-1-1 .50, Commission on Aging .75, and County Road .9932; and

WHEREAS, the 2013 Budget has been apportioned to the various County departments in the categories of Total Personnel Services, Total Supplies and Operating Expenditures, and Total Capital Expenditures; and

WHEREAS, the following County Budget Policy shall apply to the management of these categories:

Total Personnel Services (Wages and Fringe Benefits): Budgeted expenditures are predetermined by the Board of Commissioners. Permission of the Board of Commissioners is required for transfers to, from, or between line items within this category.

Total Supplies and Operating Expenditures: Permission of the Board of Commissioners is required for transfers to line items within this category. Budgeted expenditures and transfers between line items within this category are at the discretion of management in accordance with the County Purchasing Policy, except as follows:

- a. Commissioners have determined a list of approved dues that will be paid for 2013 and that list was communicated to department managers with their tentative budget documents. Only those dues approved shall be paid from County funds.
- b. Commissioners have determined funding allocations for conferences, seminars, training and travel and said allocations may be transferred between these lines only as determined by the department manager.
- c. Starting in 2013 office supply expense will be a direct charge to each department budget authorized by the HR Director. Funds budgeted for office supplies cannot be used for any other purposes without the permission of the Board in advance. Only charges ordered and authorized by HR will be paid from this line.

Effective January 1, 2008 (amended 9/7/10) department managers and/or elected officials that desire to attend or have employees attend any training, conference or seminar out-of-state shall seek approval from the Board of Commissioners if the distance exceeds 150 miles from Centreville prior to incurring any expenses related to said out-of-state event. A written request shall be submitted to the Administrator's office detailing who will be attending, the specifics of the event to be attended, location, number of days to be gone, and total cost.

Total Capital Expenditures: Budgeted expenditures to the extent of the Board approved capital listing contained in the adopted 2013 budget documents are at the discretion of management in accordance with the County Purchasing Policy. Permission of the Board of Commissioners is required to purchase items not previously approved if the request exceeds \$2,500. Non-budgeted capital requests under \$2,500 shall be presented to the County Administrator/Controller in accordance with the County Purchasing Policy. Transfers between line items within this category shall be presented to the County Administrator/Controller for consideration.

NOW THEREFORE BE IT RESOLVED, the St. Joseph County Board of Commissioners hereby adopts the General Appropriations Act including such documents as the non-contract employees' wage schedule, non-contract pay ranges, part-time wage schedule, capital budget, General Fund revenues and expenditures, special revenue budgets, and Planning Enabling Act Capital Improvements Program for its financial operations.

GENERAL FUND BUDGETED REVENUES - 2013

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
101 – GENERAL FUND			
136 – DISTRICT COURT			
DEPARTMENT TOTAL	\$ 814,450.00	\$ 814,850.00	\$ 814,450.00
141 – FRIEND OF THE COURT			
DEPARTMENT TOTAL	\$ 802,100.00	\$ 802,100.00	\$ 802,100.00
148 – PROBATE COURT			
DEPARTMENT TOTAL	\$ 20,300.00	\$ 20,300.00	\$ 20,300.00
149 – JUVENILE BRANCH			
DEPARTMENT TOTAL	\$ 55,700.00	\$ 55,700.00	\$ 55,700.00
215 – COUNTY CLERK			
DEPARTMENT TOTAL	\$ 255,540.00	\$ 259,640.00	\$ 259,640.00
225 – EQUALIZATION DEPARTMENT			
DEPARTMENT TOTAL	\$ 105,200.00	\$ 105,200.00	\$ 105,200.00
226 – HUMAN RESOURCES			
DEPARTMENT TOTAL	\$ 31,600.00	\$ 31,600.00	\$ 31,600.00
227 – GEOGRAPHIC INFORMATION SYSTEMS			
DEPARTMENT TOTAL	\$ 23,650.00	\$ 23,650.00	\$ 23,650.00
229 – PROSECUTOR’S OFFICE			
DEPARTMENT TOTAL	\$ 750.00	\$ 750.00	\$ 750.00
236 – REGISTER OF DEEDS			
DEPARTMENT TOTAL	\$ 351,575.00	\$ 351,575.00	\$ 351,575.00
253 – COUNTY TREASURER			
DEPARTMENT TOTAL	\$ 2,138,169.00	\$ 2,080,693.00	\$ 2,080,693.00
257 – COOPERATIVE EXTENSION			
DEPARTMENT TOTAL	\$ 100.00	\$ 100.00	\$ 100.00
258 – INFORMATION TECHNOLOGY			
DEPARTMENT TOTAL	\$ 17,400.00	\$ 17,500.00	\$ 17,500.00
265 – BUILDINGS & GROUNDS			
DEPARTMENT TOTAL	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
280 – SOIL EROSION MANAGEMENT			
DEPARTMENT TOTAL	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
301 – SHERIFF DEPARTMENT			
DEPARTMENT TOTAL	\$ 242,800.00	\$ 378,957.00	\$ 378,957.00
331 – MARINE SAFETY PATROL			
DEPARTMENT TOTAL	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00
351 – JAIL & TURNKEY			
DEPARTMENT TOTAL	\$ 10,100.00	\$ 10,100.00	\$ 10,100.00
390 – FUND BALANCE			
DEPARTMENT TOTAL	\$ 0.00	\$ 926,465.00	\$ 923,618.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
400 – PLANNING COMMISSION DEPARTMENT TOTAL	\$ 108.00	\$ 108.00	\$ 108.00
426 – EMERGENCY SERVICES DEPARTMENT TOTAL	\$ 19,720.00	\$ 18,000.00	\$ 18,000.00
430 – ANIMAL CONTROL DEPARTMENT TOTAL	\$ 142,000.00	\$ 142,000.00	\$ 142,000.00
682 – VETERANS’ SERVICES DEPARTMENT TOTAL	\$ 31,416.00	\$ 31,655.00	\$ 31,655.00
716 – TAX REVENUE DEPARTMENT TOTAL	\$ 8,642,622.00	\$ 8,642,622.00	\$ 8,642,622.00
728 – ECONOMIC DEVELOPMENT DEPARTMENT TOTAL	\$ 369,784.00	\$ 368,357.00	\$ 368,357.00
872 – UTILITIES & GENERAL INSURANCES DEPARTMENT TOTAL	\$ 23,522.00	\$ 23,552.00	\$ 23,552.00
FUND TOTAL	\$ 14,148,636.00	\$ 15,155,074.00	\$ 15,152,227.00

GENERAL FUND BUDGETED EXPENDITURES - 2013

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
101 – GENERAL FUND			
001 – APPROPRIATIONS			
Operating Expenditures	<u>\$ 1,738,321.00</u>	<u>\$ 1,486,750.00</u>	<u>\$ 1,497,050.00</u>
DEPARTMENT TOTAL	\$ 1,738,321.00	\$ 1,486,750.00	\$ 1,497,050.00
101 – COUNTY COMMISSION			
Payroll Expenditures	\$ 72,243.00	\$ 72,243.00	\$ 73,020.00
Supply Expenditures	850.00	1,260.00	1,260.00
Operating Expenditures	74,278.00	74,278.00	74,278.00
Appropriations	1,500.00	1,500.00	1,500.00
Capital Expenditures	<u>100.00</u>	<u>100.00</u>	<u>100.00</u>
	\$ 148,971.00	\$ 149,371.00	\$ 150,148.00
131 – CIRCUIT COURT			
Payroll Expenditures	\$ 227,522.00	\$ 225,694.00	\$ 225,694.00
Supply Expenditures		650.00	650.00
Operating Expenditures	56,202.00	54,202.00	54,202.00
Capital Expenditures	<u>28,416.00</u>	<u>28,256.00</u>	<u>28,256.00</u>
DEPARTMENT TOAL	\$ 312,140.00	\$ 308,802.00	\$ 308,802.00
136 – DISTRICT COURT			
Payroll Expenditures	\$ 904,829.00	\$ 920,221.00	\$ 910,979.00
Supply Expenditures		12,100.00	12,100.00
Operating Expenditures	38,144.00	37,444.00	37,444.00
Capital Expenditures	<u>49,984.00</u>	<u>38,789.00</u>	<u>38,789.00</u>
DEPARTMENT TOTAL	\$ 992,957.00	\$ 1,008,554.00	\$ 999,312.00
141 – FRIEND OF THE COURT			
Payroll Expenditures	\$ 708,494.00	\$ 668,475.00	\$ 668,475.00
Supply Expenditures	2,000.00	7,650.00	7,650.00
Operating Expenditures	48,653.00	48,148.00	48,148.00
Capital Expenditure	<u>2,755.00</u>	<u>3,355.00</u>	<u>3,355.00</u>
DEPARTMENT TOTAL	\$ 761,902.00	\$ 727,628.00	\$ 727,628.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
147 – JURY COMMISSION			
Payroll Expenditures	\$ 400.00	\$ 400.00	\$ 400.00
Supply Expenditures		220.00	220.00
Operating Expenditures	<u>200.00</u>	<u>200.00</u>	<u>200.00</u>
DEPARTMENT TOTAL	\$ 600.00	\$ 820.00	\$ 820.00
148 – PROBATE COURT			
Payroll Expenditures	\$ 283,715.00	\$ 281,556.00	\$ 281,556.00
Supply Expenditures	500.00	2,400.00	1,900.00
Operating Expenditures	33,510.00	32,590.00	32,590.00
Capital Expenditures	<u>21,753.00</u>	<u>18,452.00</u>	<u>18,452.00</u>
DEPARTMENT TOTAL	\$ 339,478.00	\$ 334,998.00	\$ 334,498.00
149 – JUVENILE DIVISION			
Payroll Expenditures	\$ 508,937.00	\$ 444,292.00	\$ 444,292.00
Supply Expenditures	1,500.00	3,000.00	3,000.00
Operating Expenditures	244,064.00	233,064.00	233,064.00
Capital Expenditures	<u>1,300.00</u>	<u>1,100.00</u>	<u>1,100.00</u>
DEPARTMENT TOTAL	\$ 755,801.00	\$ 681,456.00	\$ 681,456.00
151 – (DOC) CIRCUIT COURT PROBATION			
Supply Expenditures	<u>\$</u>	<u>\$ 750.00</u>	<u>\$ 750.00</u>
DEPARTMENT TOTAL	\$	\$ 750.00	\$ 750.00
167 – APPEALS COURT			
Payroll Expenditures	\$ 200.00	\$ 100.00	\$ 100.00
Operating Expenditures	<u>40,000.00</u>	<u>40,000.00</u>	<u>40,000.00</u>
DEPARTMENT TOTAL	\$ 40,200.00	\$ 40,100.00	\$ 40,100.00
169 – PUBLIC DEFENDER			
Operating Expenditures	<u>\$ 466,000.00</u>	<u>\$ 466,000.00</u>	<u>\$ 466,000.00</u>
DEPARTMENT TOTAL	\$ 466,000.00	\$ 466,000.00	\$ 466,000.00
172 – ADMINISTRATION			
Payroll Expenditures	\$ 164,931.00	\$ 164,866.00	\$ 164,866.00
Supply Expenditures		175.00	175.00
Operating Expenditures	930.00	1,430.00	990.00
Capital Expenditures	<u>150.00</u>	<u>150.00</u>	<u>150.00</u>
DEPARTMENT TOTAL	\$ 166,011.00	\$ 166,621.00	\$ 166,181.00
191 – ELECTIONS			
Payroll Expenditures	\$ 400.00	\$ 400.00	\$ 400.00
Supply Expenditures	2,200.00	2,200.00	2,200.00
Operating Expenditures	3,350.00	3,350.00	3,350.00
Capital Expenditures			
DEPARTMENT TOTAL	<u>\$ 5,950.00</u>	<u>\$ 5,950.00</u>	<u>\$ 5,950.00</u>
212 – FINANCE DEPARTMENT			
Payroll Expenditures	\$ 175,134.00	\$ 175,080.00	\$ 175,080.00
Supply Expenditures		2,700.00	2,700.00
Operating Expenditures	18,825.00	18,825.00	18,825.00
Capital Expenditures	<u>116,800.00</u>	<u>58,265.00</u>	<u>58,265.00</u>
DEPARTMENT TOTAL	\$ 310,759.00	\$ 254,870.00	\$ 254,870.00
215 – COUNTY CLERK			
Payroll Expenditures	\$ 441,067.00	\$ 438,673.00	\$ 449,638.00
Supply Expenditures	27,000.00	33,775.00	33,775.00
Operating Expenditures	10,254.00	2,960.00	2,960.00
Capital Expenditures	<u>20,388.00</u>	<u>15,288.00</u>	<u>15,288.00</u>
DEPARTMENT TOTAL	\$ 498,709.00	\$ 490,696.00	\$ 501,661.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
225 – EQUALIZATION DEPARTMENT			
Payroll Expenditures	\$ 217,728.00	\$ 217,589.00	\$ 217,589.00
Supply Expenditures	14,000.00	13,000.00	13,000.00
Operating Expenditures	69,955.00	69,955.00	70,033.00
Capital Expenditures	<u>5,300.00</u>	<u>5,300.00</u>	<u>5,300.00</u>
DEPARTMENT TOTAL	\$ 306,983.00	\$ 305,844.00	\$ 305,922.00
226 – HUMAN RESOURCES			
Payroll Expenditures	\$ 153,456.00	\$ 153,354.00	\$ 153,354.00
Supply Expenditures	198,500.00	146,440.00	146,440.00
Operating Expenditures	39,870.00	40,310.00	40,310.00
Capital Expenditures	<u>9,000.00</u>	<u>9,000.00</u>	<u>9,000.00</u>
DEPARTMENT TOTAL	\$ 391,826.00	\$ 349,104.00	\$ 349,104.00
227 – GEOGRAPHIC INFORMATION SYSTEMS			
Payroll Expenditures	\$ 129,206.00	\$ 129,178.00	\$ 129,178.00
Supply Expenditures	1,200.00	1,175.00	2,175.00
Operating Expenditures	3,110.00	3,110.00	3,110.00
Capital Expenditures	<u>100,000.00</u>	<u>150.00</u>	<u>150.00</u>
DEPARTMENT TOTAL	\$ 233,666.00	\$ 134,613.00	\$ 134,613.00
229 – PROSECUTOR’S OFFICE			
Payroll Expenditures	\$ 612,385.00	\$ 604,021.00	\$ 604,021.00
Supply Expenditures	3,300.00	3,300.00	3,300.00
Operating Expenditures	44,400.00	32,775.00	32,775.00
Capital Expenditures	<u>94,000.00</u>	<u>11,100.00</u>	<u>11,100.00</u>
DEPARTMENT TOTAL	\$ 750,785.00	\$ 651,196.00	\$ 651,196.00
236 – REGISTER OF DEEDS			
Payroll Expenditures	\$ 157,449.00	\$ 157,411.00	\$ 157,411.00
Supply Expenditures	1,600.00	2,880.00	2,880.00
Operating Expenditures	3,225.00	3,225.00	3,225.00
Capital Expenditures	<u>9,000.00</u>	<u>9,000.00</u>	<u>9,000.00</u>
DEPARTMENT TOTAL	\$ 162,274.00	\$ 163,516.00	\$ 163,516.00
242 – SURVEYOR			
Payroll Expenditures	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
Operating Expenditures	<u>6,000.00</u>	<u>6,000.00</u>	<u>6,000.00</u>
DEPARTMENT TOTAL	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
253 – COUNTY TREASURER			
Payroll Expenditures	\$ 259,992.00	\$ 260,353.00	\$ 260,353.00
Supply Expenditures	1,230.00	1,230.00	1,230.00
Operating Expenditures	3,550.00	3,550.00	3,550.00
Capital Expenditures	<u>300.00</u>	<u>250.00</u>	<u>250.00</u>
DEPARTMENT TOTAL	\$ 263,842.00	\$ 265,383.00	\$ 265,383.00
257 – COOPERATIVE EXTENSION			
Payroll Expenditures	\$ 104,998.00	\$ 104,944.00	\$ 104,944.00
Supply Expenditures	1,000.00	1,000.00	1,000.00
Operating Expenditures	131,289.00	130,289.00	130,289.00
Capital Expenditures	<u>9,000.00</u>	<u>9,000.00</u>	<u>9,000.00</u>
DEPARTMENT TOTAL	\$ 236,287.00	\$ 236,233.00	\$ 236,233.00
258 – INFORMATION TECHNOLOGY			
Payroll Expenditures	\$ 201,038.00	\$ 200,975.00	\$ 200,975.00
Supply Expenditures	17,400.00	16,660.00	16,660.00
Operating Expenditures	37,807.00	35,727.00	35,727.00
Capital Expenditures	55,200.00	55,200.00	55,200.00
Operating Transfers Out	<u>20,000.00</u>	<u>20,000.00</u>	<u>20,000.00</u>
DEPARTMENT TOTAL	\$ 331,445.00	\$ 328,562.00	\$ 328,562.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
265 – BUILDINGS AND GROUNDS			
Payroll Expenditures	\$ 218,344.00	\$ 318,262.00	\$ 218,262.00
Supply Expenditures	47,500.00	46,750.00	46,750.00
Operating Expenditure	90,400.00	88,000.00	88,000.00
Capital Expenditures			
DEPARTMENT TOTAL	<u>\$ 256,244.00</u>	<u>\$ 353,012.00</u>	<u>\$ 353,012.00</u>
266 – COURTS BUILDING SECURITY			
Payroll Expenditures	\$ 96,676.00	\$ 97,282.00	\$ 97,282.00
Supply Expenditures	1,800.00	1,800.00	1,800.00
Operating Expenditures	610.00	610.00	610.00
Capital Expenditures			
DEPARTMENT TOTAL	<u>\$ 99,086.00</u>	<u>\$ 99,692.00</u>	<u>\$ 99,692.00</u>
275 – DRAIN COMMISSION			
Payroll Expenditures	\$ 86,644.00	\$ 86,661.00	\$ 86,661.00
Supply Expenditures		375.00	375.00
Operating Expenditures	10,747.00	5,635.00	5,635.00
Capital Expenditures			
DEPARTMENT TOTAL	<u>\$ 97,391.00</u>	<u>\$ 92,671.00</u>	<u>\$ 92,671.00</u>
280 – SOIL EROSION MANAGEMENT			
Payroll Expenditures	\$ 37,135.00	\$ 37,143.00	\$ 37,143.00
Operating Expenditures	<u>4,840.00</u>	<u>2,500.00</u>	<u>2,500.00</u>
DEPARTMENT TOTAL	<u>\$ 41,975.00</u>	<u>\$ 39,643.00</u>	<u>\$ 39,643.00</u>
301 – SHERIFF DEPARTMENT			
Payroll Expenditures	\$ 1,772,783.00	\$ 1,780,077.00	\$ 1,778,493.00
Supply Expenditures	147,100.00	162,300.00	162,300.00
Operating Expenditures	74,031.00	60,566.00	60,566.00
Capital Expenditures	68,026.00	61,488.00	61,488.00
Operating Transfers Out		<u>88,227.00</u>	<u>88,227.00</u>
DEPARTMENT TOTAL	<u>\$ 2,061,940.00</u>	<u>\$ 2,152,658.00</u>	<u>\$ 2,151,074.00</u>
306 – SHERIFF RESERVES			
Payroll Expenditures	\$ 7,337.00	\$ 7,531.00	\$ 7,531.00
Supply Expenditures	2,200.00	1,750.00	1,750.00
Operating Expenditures	1,070.00	1,070.00	1,070.00
Capital Expenditures			
DEPARTMENT TOTAL	<u>\$ 10,607.00</u>	<u>\$ 10,351.00</u>	<u>\$ 10,351.00</u>
331 – MARINE SAFETY PATROL			
Payroll Expenditures	\$ 20,135.00	\$ 20,123.00	\$ 20,123.00
Supply Expenditures	3,900.00	3,900.00	3,900.00
Operating Expenditures	5,920.00	5,420.00	5,420.00
Capital Expenditures	<u>40,050.00</u>	<u>26,700.00</u>	<u>\$ 26,700.00</u>
DEPARTMENT TOTAL	<u>\$ 70,005.00</u>	<u>\$ 56,143.00</u>	<u>\$ 56,143.00</u>
351 – JAIL & TURNKEY			
Payroll Expenditures	\$ 1,743,871.00	\$ 1,744,649.00	\$ 1,744,135.00
Supply Expenditures	35,550.00	22,500.00	22,500.00
Operating Expenditures	286,988.00	286,594.00	286,594.00
Capital Expenditures	<u>1,414.00</u>	<u>1,364.00</u>	<u>1,364.00</u>
DEPARTMENT TOTAL	<u>\$ 2,067,823.00</u>	<u>\$ 2,055,107.00</u>	<u>\$ 2,054,593.00</u>
390 – FUND BALANCE			
Operating Transfers Out	<u>\$ 383,225.00</u>	<u>\$ 93,525.00</u>	<u>\$ 93,525.00</u>
DEPARTMENT TOTAL	<u>\$ 383,225.00</u>	<u>\$ 93,525.00</u>	<u>\$ 93,525.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
400 – PLANNING COMMISSION			
Payroll Expenditures	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Operating Expenditures	<u>9,755.00</u>	<u>9,755.00</u>	<u>9,755.00</u>
DEPARTMENT TOTAL	\$ 12,755.00	\$ 12,755.00	\$ 12,755.00
409 – PLAT BOARD			
Payroll Expenditures	<u>\$ 162.00</u>	<u>\$ 162.00</u>	<u>\$ 162.00</u>
DEPARTMENT TOTAL	\$ 162.00	\$ 162.00	\$ 162.00
426 – EMERGENCY SERVICES			
Payroll Expenditures	\$ 65,438.00	\$ 66,336.00	\$ 56,614.00
Supply Expenditures	2,700.00	2,830.00	2,830.00
Operating Expenditures	17,991.00	12,727.00	12,727.00
Capital Expenditures			
DEPARTMENT TOTAL	<u>\$ 86,129.00</u>	<u>\$ 81,893.00</u>	<u>\$ 72,171.00</u>
428 – LIVESTOCK CLAIM			
Operating Expenditures	<u>\$ 500.00</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
DEPARTMENT TOTAL	\$ 500.00	\$ 500.00	\$ 500.00
430 – ANIMAL CONTROL			
Payroll Expenditures	\$ 195,611.00	\$ 124,981.00	\$ 124,981.00
Supply Expenditures	11,700.00	13,200.00	13,200.00
Operating Expenditures	7,462.00	6,737.00	6,737.00
Capital Expenditures	<u>4,335.00</u>	<u>4,335.00</u>	<u>4,335.00</u>
DEPARTMENT TOTAL	\$ 219,108.00	\$ 149,253.00	\$ 149,253.00
441 – BOARD OF PUBLIC WORKS			
Payroll Expenditures	\$ 10,564.00	\$ 10,655.00	\$ 10,655.00
Operating Expenditures	<u>120.00</u>	<u>120.00</u>	<u>120.00</u>
DEPARTMENT TOTAL	\$ 10,684.00	\$ 10,775.00	\$ 10,775.00
648 – MEDICAL EXAMINERS			
Operating Expenditures	<u>\$ 38,100.00</u>	<u>\$ 38,100.00</u>	<u>\$ 38,100.00</u>
DEPARTMENT TOTAL	\$ 38,100.00	\$ 38,100.00	\$ 38,100.00
662 – CHILD CARE			
Payroll Expenditures	\$	\$	\$
Operating Expenditures	42,699.00	42,699.00	42,699.00
Capital Expenditures			
DEPARTMENT TOTAL	<u>\$ 42,699.00</u>	<u>\$ 42,699.00</u>	<u>\$ 42,699.00</u>
681 – DEPARTMENT OF VETERANS' AFFAIRS			
Operating Expenditures	<u>\$ 10,450.00</u>	<u>\$ 10,450.00</u>	<u>\$ 10,450.00</u>
DEPARTMENT TOTAL	\$ 10,450.00	\$ 10,450.00	\$ 10,450.00
682 – VETERANS' SERVICES			
Payroll Expenditures	\$ 29,842.00	\$ 29,841.00	\$ 26,776.00
Supply Expenditures		240.00	240.00
Operating Expenditures	1,574.00	1,574.00	1,574.00
Capital Expenditures			
DEPARTMENT TOTAL	<u>\$ 31,416.00</u>	<u>\$ 31,655.00</u>	<u>\$ 28,590.00</u>
728 – ECONOMIC DEVELOPMENT			
Payroll Expenditures	\$ 65,984.00	\$ 65,957.00	\$ 65,957.00
Supply Expenditures		200.00	200.00
Operating Expenditures	2,200.00	2,200.00	2,200.00
Appropriations	300,000.00	300,000.00	300,000.00
Capital Expenditures	<u>1,600.00</u>		
DEPARTMENT TOTAL	\$ 369,784.00	\$ 368,357.00	\$ 368,347.00

Anita Buscher, Judicial Secretary/Recorder (eff. 1/1/2013)		\$38,959
Lori Rumsey, Judicial Secretary/Recorder (eff. 1/1/2013)	Shared 1/2 with District Court	\$38,959 \$19,480

District Court

Hon. Jeffrey Middleton *	County Share	\$45,724
(eff. 1/1/2013)	State of Michigan Share	<u>\$92,548</u>
	Total Salary	\$138,272
	Less Standardization	-\$45,724
	Less Salary Paid by State of Michigan	<u>-\$92,548</u>
	Net County Portion	\$0

County Salary \$45,724

Hon. Robert Pattison *	County Salary Shared 1/2 with Circuit Court	\$22,862
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Tab Wedge, District Court Administrator \$64,557
(eff. 1/1/2013)

Mark Books, Magistrate \$46,763
(eff. 1/1/2013)

Gina Wagner, Probation Officer \$43,371
(eff. 1/1/2013, \$42,756; eff. 9/08/2013, \$44,715)

Ryan Smith, Probation Officer \$43,221
(eff. 1/1/2013, \$42,756; eff. 10/06/2013, \$44,715)

Jonathan Marcus, Probation Officer \$39,684
(eff. 1/1/2013, \$39,153; eff. 9/13/2013, \$40,931)

Sue Eickhoff, Judicial Secretary \$38,959
(eff. 1/1/2013)

Lori Rumsey, Recorder/Judicial Secretary \$38,959
(eff. 1/1/2013) Shared 1/2 with Circuit Court \$19,480

Friend of the Court

William Thistlethwaite, Friend of the Court \$71,289
(eff. 1/1/2013)

Mary Herendeen, FOC Customer Service Supervisor \$55,327
(eff. 1/1/2013)

District Court

Hon. David Tomlinson	Total Salary	\$139,919
(eff. 1/1/2013)	Less Standardization	<u>139,919</u>
	Net County Portion	\$0

County Salary \$139,919

Eva Sylvester, Register \$46,763
(eff. 1/1/2013)

Juvenile Division

Terry Evans, Juvenile Division Director/Referee \$71,289
(eff. 1/1/2013)

Donald Happel, Casework Supervisor/Referee \$57,010
(eff. 1/1/2013, \$54,670; eff.1/20/2013, \$57,143)

County Administrator	
Judy West-Wing, County Administrator/Controller * (Employment Agreement) (eff. 1/1/2013, \$85,509; last day worked 1/23/2013)	\$5,570
Vacant, County Administrator/Controller* (Employment Agreement) (eff. Unknown)	TBD
Pat Kulikowski, Executive Secretary (35 hrs) (eff. 1/1/2013, \$18.73/hr)	\$34,220
Clerk/Register	
Pattie Bender, County Clerk/Register (eff. 1/1/2013) - Additional for Register	\$69,740 \$10,000
Sandra Bowen, Chief Deputy County Clerk (eff. 1/1/2013)	\$42,599
Jennifer Wall, Chief Deputy Register of Deeds (eff. 1/1/2013)	\$38,959
Land Resource Centre	
Judy Nelson, Equalization Director (eff. 1/1/2013) - Level IV Premium	\$59,740 \$10,455
Brenda Babcock, Deputy Equalization Director (eff. 1/1/2013)	\$50,916
Andrew Hartwick, G.I.S. Director (eff. 1/1/2013)	\$50,916
Human Resource Department	
Elishia Arver, Human Resource Director (eff. 1/1/2013, \$57,143; eff. 10/28/2013, \$59,740)	\$57,611
Connie Glass, Human Resource Secretary (eff. 1/1/2013, \$14.58/hr.)	\$30,443
Prosecutor	
John McDonough, Prosecuting Attorney (eff. 1/1/2013)	\$90,910
Charles Herman, Chief Assistant Prosecuting Attorney (eff. 1/1/2013)	\$71,289
Erin Harrington, Assistant Prosecuting Attorney II (eff. 1/1/2013, \$52,300; eff. 12/4/2013, \$54,670)	\$52,482
Joshua Robare, Assistant Prosecuting Attorney I (eff. 1/1/2013, \$44,333; eff. 4/24/2013, \$46,349)	\$45,723
Natasha Pattanshetti, Assistant Prosecuting Attorney I (eff. 1/1/2013; \$44,333; eff. 12/4/2013, \$46,349))	\$44,487
Maxine Kennedy, Office Manager (eff. 1/1/2013)	\$42,599
Treasurer	
Judith Ratering, Treasurer (eff. 1/1/2013)	\$59,740
Vicki Anders, Chief Deputy Treasurer (eff. 1/1/2013)	\$42,599

Information Technology		
Dan Wing, Director (eff. 1/1/2013)		\$59,740
David Cover, Computer Programmer (eff. 1/1/2013)		\$46,763
Dustin Bainbridge, IT Technician (eff. 1/1/2013)		\$46,763
Buildings & Grounds		
Vacant, Buildings & Grounds Director (eff. 1/2/2013; part-time, half time)		\$18,732
Building Security		
Kathy Pangle, Security Guard (23 hrs)** (eff. 1/2/2013, \$16.99/hr; eff. Approx 06/20/2013, \$17.53/hr)	Est.	\$19,708
Richard Metty, Security Guard (23 hrs.)** (eff. 1/2/2013, \$16.49/hr; eff. Approx 05/01/2013, \$16.99/hr)	Est.	\$19,194
Ed Williams, Security Guard (23hrs)** (eff. 1/2/2013, \$15.48/hr; eff. Approx 01/21/2013, \$15.99 hr)	Est.	\$18,211
Don Hocevar, Security Guard (23hrs)** (eff. 1/2/2013, \$14.00/hr)	Est.	\$15,971
Landan Hackenberg, Security Guard (23hrs)** (eff. 1/2/2013, \$13.46/hr; eff. Approx 10/17/2013, \$13.72/hr)	Est.	\$15,355
Drain Commissioner		
Jeff Wenzel, Drain Commissioner (eff. 1/1/2013, \$48,444; eff. 1/8/2013, \$50,612)		
Total Salary	\$50,570	
Drain Commission share - 70%		\$35,399
Beverly Thelen, Deputy Drain Commissioner (40 hrs/week) (eff. 1/1/2013, \$15.08/hr; eff. 01/17/2013, \$15.77/hr.)		
Total Salary	\$32,861	
Drain Commission share - 70%		\$23,003
Soil Erosion		
Jeff Wenzel, Drain Commissioner Soil Erosion share - 30%		\$15,171
Beverly Thelen, Deputy Drain Commissioner (40 hrs./week) Soil Erosion share - 30%		\$9,858
Sheriff Department		
Brad Balk, Sheriff (eff. 1/1/2013)		\$71,289
Mark Lillywhite, Undersheriff (eff. 1/1/2013)		\$64,557
Jason Bingaman, Operations Administrator (eff. 1/1/2013)		\$59,740
Kitty Buchner, Administrative Secretary (eff. 1/1/2013, \$18.73/hr)		\$39,108
Susan Leist, Typist/Accounting Clerk ** (20 hrs.) (eff. 1/1/2013, \$11.39/hr.; eff. 03/11/2013, \$11.62/hr; eff. 9/11/2013, \$11.84/hr)		\$12,157
Rhonda McGlothlen, Typist/Accounting Clerk** (eff. 1/1/2013, \$14.85/hr.)		\$31,007
Jennifer Meyer, Receptionist/Clerk** (eff. 1/1/2013, \$11.67/hr; eff. 09/05/2013, \$12.09/hr))		\$24,649

Jail & Turnkey		
Tim Schuler, Jail Administrator		\$59,740
(eff. 1/1/2013)		
Patricia Kane McGuire, Jail Nurse*		\$71,613
(Employment Agreement)		
(eff. 1/1/2013, \$70,235; 1/6/2013 - \$71,640)		
Emergency Services		
Scott Hopkins, Emergency Services Coordinator		\$48,694
(eff. 1/1/2013, \$48,444; eff. 11/20/2013; \$50,612)		
Eugene Alli, Homeland Security		\$46,327
(Employment Agreement)		
(eff. 1/1/2013, \$23.35/hr. est. 40 hrs/wk)		
Animal Control		
Thomas Miller, Animal Control Director		\$46,763
(eff. 1/1/2013)		
Parks & Recreation		
John Pence, Parks & Recreation Director		\$50,916
(eff. 1/1/2013)		
Central Dispatch		
Jonathan Uribe, Central Dispatch Director		\$59,720
(eff. 1/1/2013, \$57,143; eff. 1/3/2013, \$59,740)		
Gary LeTourneau, Deputy Director		\$50,916
(eff. 1/1/2013)		
Lea Buscher, Shift Supervisor		\$42,107
(eff. 1/1/2013, \$19.58/hr; eff. 5/8/2013, \$20.48/hr)		
Stacey Bower, Shift Supervisor		\$41,027
(eff. 1/1/2013, \$19.58/hr; eff. 12/2/2013, \$20.48/hr)		
Dennis Brandenburg, Shift Supervisor		\$42,762
(eff. 1/1/2013, \$20.48/hr)		
Child Care, Probate		
Lori Barczak, Supervisor*		\$40,221
(Employment Agreement)		
(eff. 1/1/2013)		
Economic Development Corporation		
Vacant, Grant Writer		TBD
(Employment Agreement)		
(eff. 1/1/2013)		
SALARIES FOR ELECTED OFFICIALS - 2013		
Pattie Bender, County Clerk/Register		\$59,740
Additional for Register Transition		\$10,000
John McDonough, Prosecuting Attorney (with step increments)		\$90,910
Judith Ratering, County Treasurer		\$59,740
Brad Balk, Sheriff (with step increments)		\$71,289
Jeff Wenzel, Drain Commissioner (28 hours/week)		\$50,570
	Eff. 1/1/2013	\$48,444
	Eff. 1/8/2013	\$50,612

It is expected that those occupying the above positions will work a 40 hour week.

County Commissioners * \$7,344

*Includes regular and special Board meetings

Per Diem - \$50/half day and \$95/full day

Effective January 1, 2007 all regular part-time employees scheduled 20 hours/week or more and that receive other specified benefits on a prorata basis, and County Commissioner, has access to the County provided health, dental, and optical insurance program provided they pay 100% of the premium cost.

NOTE:

Compensation (wages & fringes) for the members of the Board of Commissioners must be set prior to December 31st for the new term beginning January 1st. Once set, compensation cannot be decreased or increased during the 2 year term of office (January 1st through December 31st). MCL 46.415, Sec. 15(3); PA 261 of 1966 as amended)

All other elected official salaries must be set by the Board no later than November 1st of each year. They can be increased after this point, but not decreased. The only time elected officials wages can be decreased is by November 1st before the new term begins. Terms are 4 years (January 1st through December 31st). (MCL 45.421, Sec. 1(1); PA 154 of 1879 as amended)

Elected officials annual wages are paid by dividing the annual salary by the number of pay periods in that year. In 2013 there will be 26 pay days.

Non-Contract Wage Ranges by Classification (Soltysiak)
Effective 1/1/2013

Range		<u>Minimum</u>	<u>6 Months</u>	<u>Step 1</u>	<u>Step 2</u>
2	Receptionist/Clerk - Jail	\$10.88	\$11.06	\$11.27	\$11.67
			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$12.09	\$12.48	\$12.89
			<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>
			\$13.32	\$13.71	\$14.12
<hr/>					
Range		<u>Minimum</u>	<u>6 Months</u>	<u>Step 1</u>	<u>Step 2</u>
3	Typist/Acct. Clerk, Sheriff Dept.	\$11.39	\$11.62	\$11.84	\$12.27
			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$12.69	\$13.12	\$13.59
			<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>
			\$14.00	\$14.41	\$14.85
<hr/>					
Range		<u>Minimum</u>	<u>6 Months</u>	<u>Step 1</u>	<u>Step 2</u>
4	None	\$12.34	\$12.56	\$12.82	\$13.29
			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$13.72	\$14.17	\$14.64
			<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>
			\$15.10	\$15.56	\$16.04
<hr/>					
Range		<u>Minimum</u>	<u>6 Months</u>	<u>Step 1</u>	<u>Step 2</u>
5	Building Security Guard	\$13.46	\$13.72	\$14.00	\$14.49
			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$14.99	\$15.48	\$15.99
			<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>
			\$16.49	\$16.99	\$17.53

Non-Contract Wage Ranges By Classification
Effective January 1, 2013
(2% Increase)

<u>Pay Grade</u>	<u>Classifications</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
1		\$10.82	\$11.32	\$11.82
HOURLY	VACANT	-----	4.6%	4.4%
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$12.37	\$12.92	\$13.48
		4.7%	4.4%	4.3%
		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
2		\$11.69	\$12.21	\$12.80
HOURLY	Human Resource Secretary	-----	4.4%	4.8%
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$13.35	\$13.96	\$14.58
		4.3%	4.6%	4.4%
		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
3		\$12.70	\$13.30	\$13.87
HOURLY	VACANT	-----	4.7%	4.3%
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$14.51	\$15.18	\$15.85
		4.6%	4.6%	4.4%
		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
4		\$13.81	\$14.45	\$15.08
HOURLY	Deputy Drain Commissioner	-----	4.6%	4.4%
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$15.77	\$16.48	\$17.23
		4.6%	4.5%	4.6%
		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
5		\$31,200	\$32,636	\$34,112
	Judicial Secretary/Court Recorder - Circuit Court	-----	4.6%	4.5%
	Judicial Secretary/Court Recorder - District Court			
	Chief Deputy Register of Deeds	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$35,672	\$37,253	\$38,959
		4.6%	4.4%	4.6%
		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
		\$15.00	\$15.69	\$16.40
HOURLY	Administrative Secretary - Sheriff			
HOURLY	Executive Secretary – Administrator	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$17.15	\$17.91	\$18.73
		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
6		\$34,133	\$35,693	\$37,274
	Office Manager - Prosecutor	-----	4.6%	4.4%
	Chief Deputy Treasurer			
	Chief Deputy Clerk	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	Circuit Court Caseflow Manager	\$38,980	\$40,727	\$42,599
		4.6%	4.5%	4.6%

HOURLY	Central Dispatch Supervisor	<u>Minimum</u> \$16.41	<u>Step 1</u> \$17.16	<u>Step 2</u> \$17.92
		<u>Step 3</u> \$18.74	<u>Step 4</u> \$19.58	<u>Step 5</u> \$20.48
7	IT Technician	<u>Minimum</u> \$37,464	<u>Step 1</u> \$39,153	<u>Step 2</u> \$40,931
	District Court Magistrate/Judicial Associate	-----	4.5%	4.5%
	Probate Register			
	Computer Programmer	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	Animal Control Director	\$42,756	\$44,715	\$46,763
	District Court Probation Officer/Magistrate	4.5%	4.6%	4.6%
	Buildings & Grounds Director			
8	Deputy Equalization Director	<u>Minimum</u> \$40,802	<u>Step 1</u> \$42,644	<u>Step 2</u> \$44,561
	Deputy Central Dispatch Director	-----	4.5%	4.5%
	G.I.S. Director			
	Parks and Recreation Director	<u>Step 3</u> \$46,601	<u>Step 4</u> \$48,695	<u>Step 5</u> \$50,916
		4.6%	4.5%	4.6%
9	Emergency Service Coordinator	<u>Minimum</u> \$44,333	<u>Step 1</u> \$46,349	<u>Step 2</u> \$48,444
	Friend of the Court Customer Service Supervisor	-----	4.5%	4.5%
	Drain Commissioner			
	Assistant Prosecuting Attorney I	<u>Step 3</u> \$50,612	<u>Step 4</u> \$52,933	<u>Step 5</u> \$55,327
		4.5%	4.6%	4.5%
10	Central Dispatch Director	<u>Minimum</u> \$47,861	<u>Step 1</u> \$50,030	<u>Step 2</u> \$52,300
	Jail Administrator	-----	4.5%	4.5%
	Operations Administrator			
	Juvenile Casework Supervisor/Referee	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	Human Resource Director	\$54,670	\$57,143	\$59,740
	Finance Director	4.5%	4.5%	4.5%
	County Treasurer			
	Information Technology Director			
	Equalization Director			
	Assistant Prosecuting Attorney II			
	County Clerk			
11	District Court Administrator	<u>Minimum</u> \$51,722	<u>Step 1</u> \$54,041	<u>Step 2</u> \$56,512
	Undersheriff	-----	4.5%	4.6%
		<u>Step 3</u> \$59,058	<u>Step 4</u> \$61,733	<u>Step 5</u> \$64,557
		4.5%	4.5%	4.6%
12	Friend of the Court	<u>Minimum</u> \$57,143	<u>Step 1</u> \$59,715	<u>Step 2</u> \$62,412
	Chief Assistant Prosecuting Attorney	-----	4.5%	4.5%
Note #1	Juvenile Division Director/Referee			
	Sheriff	<u>Step 3</u> \$65,239	<u>Step 4</u> \$68,214	<u>Step 5</u> \$71,289
	Note #1: The Co. will receive a grant to cover portion of salary	4.5%	4.6%	4.5%

Prosecuting Attorney	<u>Minimum</u> \$72,855 -----	<u>Step 1</u> \$76,156 4.5%	<u>Step 2</u> \$79,585 4.5%
	<u>Step 3</u> \$83,193 4.5%	<u>Step 4</u> \$86,950 4.5%	<u>Step 5</u> \$90,910 4.6%

Part Time Wage Scales
Effective January 3, 2013

County/Court employees:
Temporary part-time

	<u>Rate 1/08</u>	<u>Rate 1/2/09</u>	<u>Rate 1/3/12</u>	<u>Rate 1/2/13</u>
Minimum	\$7.25	\$7.50	\$7.50	\$7.75
Maximum	\$9.00	\$9.25	\$9.25	\$9.50

Sheriff's Department

	<u>Rate 1/08</u>	<u>Rate 1/2/09</u>	<u>Rate 1/3/12</u>	<u>Rate 1/2/13</u>
Part-time Rd. Patrol (24hrs/wk or <)		\$17.37	\$17.37	\$17.72
Part Time Corr. Officer (24 hr./wk or<)	\$15.00	\$15.30	\$15.30	\$15.61
Part-Time Court/ Transport Officer	\$13.15	\$13.41	\$13.41	\$13.68
Reserve Officer	\$ 9.50/ride	\$ 9.50/ride	\$ 9.50/ride	\$ 9.75/ride

Marine Patrol (Season = 1200 hours) Hours reduced in 2004; because the grant was reduced. 14 weeks in 2012 - 5/25 – 9/3

		<u>Pay Rate</u> <u>1/02/08</u>	<u>Pay Rate</u> <u>1/02/09</u>	<u>Pay Rate</u> <u>1/03/12</u>	<u>Pay Rate</u> <u>1/2/13</u>
<u>County Program - Non Contractual</u>					
Part-time Marine Sergeant	20hrs/14wks	\$17.00	\$17.00	\$17.00	\$17.30
Part-time Marine Deputy	60hrs/14wks	\$15.00	\$15.00	\$15.00	\$15.30
Training & Boater Safety	<u>100 hrs</u>				
Totals	1220 hrs				
 <u>Fabius Township Contract</u>					
Part-time Marine Deputy	40 hrs/16 wks	\$14.70	\$15.00	\$15.00	\$15.30

Per Mark - Fabius cut back to 20hrs/wk in 2011; I 2012 328 hours were worked. He only billed them for their actual hourly, FICA; WC in 2011; said we overbilled them in 2008, 2008; 2012 will be at \$20hr.

	<u>Effective</u> <u>1/2/2007</u>	<u>Effective</u> <u>1/2/2009</u>	<u>Effective</u> <u>1/3/2012</u>	<u>Effective</u> <u>10/17/2013</u>
Central Dispatch				
Start - Trainee	\$ 8.50	\$ 8.75	\$ 8.75	\$12.25
After completion of trainee period, as determined by the Director	\$10.00	\$10.25	\$10.25	\$14.50
After 1040 hours worked (from date of hire)	\$12.00	\$12.25	\$12.25	eliminated

The following policy is for placement of casual part-time dispatchers within the compensation system if offered a full time position:

*Placement at six (6) month step only if at the time of full time employment the candidate has completed a minimum of twelve (12) months of employment and worked a minimum of 750 hours.

*All fringe benefit earnings shall begin on the date of full time employment. No credit will be given for time served in a part-time capacity.

*Rates increased effective 1/3/2005; 1/2/2009; 10/17/12

2013 Capital

<u>Department</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Request</u>
<u>County Commission (101)</u>			
Library	1	100.00	<u>100.00</u>
Library (982.000)			100.00
TOTAL DEPARTMENT			100.00
<u>Circuit Court (131)</u>			
JAVS Courtroom Video Replacement	1	14,692.00	14,692.00
JAVS Prep Room for Video Conferencing W/DOC	1	13,564.00	<u>13,564.00</u>
Equipment (980.00)			28,256.00
TOTAL DEPARTMENT			28,256.00
<u>District Court (136)</u>			
Desk chairs, replacement (Sally H., Ashley, Lori R.)	3	150.00	450.00
Desk chair, replacement (Mark Books)	1	450.00	450.00
Desk chair (new Judge, maybe 1/1/13)	1	200.00	<u>200.00</u>
Furniture & Fixtures (978.00)			1,100.00
Locking cash drawer (replacement)	1	200.00	200.00
Fax (replacement for Probation)	1	200.00	200.00
JAVS Courtroom C Video Upgrade	1	15,662.00	15,662.00
JAVS Courtroom D Video Upgrade	1	14,927.00	<u>14,927.00</u>
Equipment (980.00)			30,989.00
Library		5,700.00	<u>5,700.00</u>
Library (982.000)			5,700.00
Printer, accounts area (new location)	1	1,000.00	<u>1,000.00</u>
Computer Hardware (984.000)			1,000.00
TOTAL DEPARTMENT			38,789.00
<u>Friend of the Court (141)</u>			
Magnetic office door lock	1	350.00	350.00
JAVS Teleconferencing connection	1	705.00	<u>705.00</u>
Equipment (980.00)			1,055.00
Library	1	500.00	<u>500.00</u>
Library (982.000)			500.00
Flat screen monitors, replacement	12	150.00	<u>1,800.00</u>
Computer Hardware (984.000)			1,800.00
TOTAL DEPARTMENT			3,355.00

Probate Court (148)

Chair on bench	1	400.00	<u>400.00</u>
Furniture & Fixtures (978.00)			400.00
JAVS Courtroom Video Replacement	1	13,952.00	<u>13,952.00</u>
Equipment (980.00)			13,952.00
Library	1	3,500.00	<u>3,500.00</u>
Library (982.000)			3,500.00
Printer, Courtroom & Judge's Desk (new locations)	2	300.00	<u>600.00</u>
Computer Hardware (984.000)			600.00
TOTAL DEPARTMENT			18,452.00

Juvenile Court (149)

Desk chair, replacement (Cathy, Tamyra, Carla)	3	266.66	<u>800.00</u>
Furniture & Fixtures (978.00)			800.00
Fax, replacement		300.00	<u>300.00</u>
Equipment (980.00)			300.00
TOTAL DEPARTMENT			1,100.00

County Administrator (172)

Desk chair, replacement (Administrator)	1	150.00	<u>150.00</u>
Furniture & Fixtures (978.00)			150.00
TOTAL DEPARTMENT			150.00

Finance Department (212)

BS&A General Ledger.net software NEW	1	8,347.50	8,347.50
General Ledger data conversion	1	5,625.00	5,625.00
BS&A Acct Payable.net software NEW	1	6,147.50	6,147.50
Accts Payable data conversion	1	5,250.00	5,250.00
BS&A Cash Receipting.net software NEW	1	6,147.50	6,147.50
Cash Receipting data conversion	1	3,750.00	3,750.00
BS&A Purchase Order.net software NEW	1	6,147.50	6,147.50
BS&A project management, training	1	16,850.00	<u>16,850.00</u>
(Annual MA for the total package starting year 2 - \$18,040)			
Computer Software (985.00)			58,265.00
TOTAL DEPARTMENT			58,265.00

County Clerk (215)

PropertyInfo Software (Pmt 1 of 2)			<u>15,288.00</u>
Computer Software (985.00)			15,288.00
TOTAL DEPARTMENT			15,288.00

Equalization Department (225)

Library		300.00	<u>300.00</u>
Library (982.000)			300.00
Tax Maps (units not contracting w/County)		200.00	<u>200.00</u>
Maps (982.010)			200.00

BS&A.net software upgrade - Assessing (Pmt 3 of 5)	1	2,560.00	2,560.00
BS&A.net software upgrade - Tax (Pmt 3 of 5)	1	2,240.00	<u>2,240.00</u>
Computer Software (985.00)			4,800.00
TOTAL DEPARTMENT			5,300.00

Human Resources Department (226)

Copy machine replacement (Prosecutor)	1	4,000.00	4,000.00
Copy machine replacement (Clerk Courts office)		4,000.00	4,000.00
Misc replacement equipment as needed any Dept.		1,000.00	<u>1,000.00</u>
Equipment (980.00)			9,000.00
TOTAL DEPARTMENT			9,000.00

Geographic Information Systems (227)

Desk chair (Karen Willis)	1	150.00	<u>150.00</u>
Furniture & Fixtures (978.00)			150.00
TOTAL DEPARTMENT			150.00

Prosecutor (229)

Desk, bookcase, 2 drawer file (replacement in JJ office)	1	1,000.00	1,000.00
Chair (Chuck Herman)	1	200.00	200.00
Conference Room Chairs (replacement)	6	200.00	<u>1,200.00</u>
Furniture & Fixtures (978.00)			1,400.00
Laminator	1	200.00	<u>200.00</u>
Equipment (980.00)			200.00
General library		8,250.00	<u>8,250.00</u>
Library (982.000)			8,250.00
Scanner (new location)	1	250.00	<u>250.00</u>
Computer Hardware (984.000)			250.00
TOTAL DEPARTMENT			11,100.00

Register of Deeds – Technology Fund (256-236)

Deed Books Repair		1,200.00	<u>1,200.00</u>
Library (982.000)			1,200.00
PropertyInfo Software (Pmt 1 of 2)		38,208.00	<u>38,208.00</u>
Computer Software (985.00)			38,208.00
TOTAL DEPARTMENT			39,408.00

Treasurer (253)

Scanner (new location)	1	250.00	<u>250.00</u>
Computer Hardware (984.000)			250.00
TOTAL DEPARTMENT			250.00

Information Technology (258)

Server rack	1	800.00	<u>800.00</u>
Furniture & Fixtures (978.000)			800.00
Library - Operational training manuals, DCs, etc.		100.00	<u>100.00</u>
Library (982.000)			100.00

Virtual Servers	2	10,000.00	10,000.00
BS&A Server, Equalization (replacement)	1	7,500.00	7,500.00
UPS, rackmountable, 2200 va	1	1,100.00	1,100.00
LTO-5 Autoload Tape Drive Unit	1	5,000.00	5,000.00
Misc. Hardware replacement as needed	1	4,400.00	<u>4,400.00</u>
Computer Hardware (984.000)			38,000.00
VMWare Hypervisor Virtual Server software	4	700.00	2,800.00
VMWare Vcentre Server 5 Foundation	1	1,000.00	1,000.00
Windows Server 2008 R2, multiple servers	5	600.00	3,000.00
Microsoft SQL Server License	1	800.00	800.00
Microsoft SQL Server client	50	150.00	7,500.00
Misc. Software, as needed		1,200.00	<u>1,200.00</u>
Computer Software (985.000)			16,300.00
TOTAL DEPARTMENT			55,200.00
<u>Sheriff's Department (301)</u>			
Bullet resistant vest	5	700.00	3,500.00
In Car Mobile Vision DVR, 8 units	1	20,920.00	<u>20,920.00</u>
Equipment (977.000)			24,420.00
AED (replacement)	2	1,009.00	<u>2,018.00</u>
Equipment - Defibrulators (977.100)			2,018.00
Desk chair, replacement (Lonnie, Kitty)	2	200.00	<u>400.00</u>
Furniture & Fixtures (978.000)			400.00
Change over (MacDonalds)	3	800.00	2,400.00
Change over equipment for new patrol vehicles	3	2,000.00	6,000.00
Tahoe	1	26,000.00	<u>26,000.00</u>
Vehicles (981.000)			34,400.00
Scanner, new location (clerk/typist)	1	250.00	<u>250.00</u>
Computer Hardware (984.000)			250.00
TOTAL DEPARTMENT			61,488.00
<u>Marine Safety Patrol (331)</u>			
Triumph 170cc Boat & trailer (replacement) no motor	1	12,350.00	12,350.00
Triumph 170cc Boat & trailer (replacement) no motor	1	12,350.00	12,350.00
Boat change over, motors, radios, lights, decals, etc.	2	1,000.00	<u>2,000.00</u>
Vehicles (981.000)			26,700.00
TOTAL DEPARTMENT			26,700.00
<u>Jail & Turnkey (351)</u>			
Blood pressure wall mount device	1	238.00	238.00
Digital scale	1	426.00	426.00
Push mowers	3	150.00	<u>450.00</u>
Equipment (980.00)			1,114.00
Scanner (new location) nurse	1	250.00	<u>250.00</u>
Computer Hardware (984.000)			250.00
TOTAL DEPARTMENT			1,364.00
<u>Inmate Store (546-301)</u>			
Misc. Bldg Improvement/Unknown Purchases		2,000.00	<u>2,000.00</u>
Building Addition & Improvements (976.000)			2,000.00
TOTAL FUND			2,000.00

Animal Control Department (430)

CCTV system w/8 cameras (replacement)	1	1,500.00	1,500.00
Freezer (replacement)	1	700.00	700.00
Guillotine kennel doors (replacement)	5	320.00	1,600.00
Catch pole, heavy duty (replacement)	1	135.00	<u>135.00</u>
Equipment - General (977.100)			3,935.00
Desk chairs, replacement (front office area)	2	200.00	<u>400.00</u>
Furniture & Fixtures (978.00)			400.00
TOTAL DEPARTMENT			4,335.00
TOTAL GENERAL FUND			338,642.00

Parks & Recreation Fund (208-751)

Land lease agreements (Nottawa)	1	2.00	<u>2.00</u>
Land Lease (971.00)			2.00
Park signs (update as needed)		500.00	<u>500.00</u>
Signage (971.00)			500.00
John Deere Gator 4 x 4 (To be ordered w/no roof; price is actually \$9,835; \$10,300 incudes Roof Board denied; too late to change docs)	1	10,300.00	10,300.00
Trailer for Tractors (replacement)	1	4,950.00	<u>4,950.00</u>
Equipment (977.070)			15,752.00
TOTAL FUND			15,752.00

Meyer Broadway/Coon Hollow Fund (213-751)

Signs (update as needed)		400.00	<u>400.00</u>
Signage (976.030)			
400.00			
Snow tubes & inner tubes (replacements)		1,000.00	1,000.00
String trimmer		350.00	<u>350.00</u>
Equipment (977.00)			1,350.00
TOTAL FUND			1,750.00

Cade Lake Park (217-751)

Sign (update as needed)		500.00	<u>500.00</u>
Signage (976.030)			500.00
EZ dock (replacement)	1	6,000.00	<u>6,000.00</u>
Equipment (977.000)			6,000.00
TOTAL FUND			6,500.00

Central Dispatch Fund (211-911)

800 MHz patch for fire channels		3,400.00	<u>3,400.00</u>
Communication Equipment (977.010)			3,400.00
Generator (new location, Mendon tower)	1	5,000.00	<u>5,000.00</u>
Equipment (980.000)			5,000.00
Aerial Maps (update)		40,000.00	<u>40,000.00</u>
Maps (982.010)			40,000.00

Misc. Hardware replacement as needed	1,000.00	<u>1,000.00</u>
Computer Hardware (984.000)		1,000.00
Phone System, Hosted Workstation	150,000.00	<u>150,000.00</u>
Telephone Equipment (986.000)		150,000.00
TOTAL FUND		199,400.00

Central Dispatch-Wireless (212-912)

Tower equipment climate Control (Mendon, WP, Sturgis)		<u>15,000.00</u>	
Equipment (980.000)		15,000.00	
Laptop (Jon Uribe, replace desk top)	1	2,000.00	2,000.00
AVL Large Monitors (dispatch rm north, west walls)	2	1,000.00	2,000.00
Video Screen Splitters to Re-route Video thru Center	1	1,000.00	<u>1,000.00</u>
Computer Hardware (984.000)			5,000.00
TOTAL FUND			20,000.00

County Law Library Fund (269-145)

Library		6,500.00	<u>6,500.00</u>
Library (982.00)			6,500.00
TOTAL FUND			6,500.00

TOTAL SPECIAL REVENUE FUND

291,310.00

County Facilities Maintenance Fund (406-253)

Priority

Courthouse: Plaster Repair/Paint, many areas	1	20,000.00	20,000.00
Courts Building: Roof repair/seal around AC units (carry over from 2012)	1	14,000.00	14,000.00
Courts Building: Ceiling Repair, many area (once roof is fixed)	3	20,000.00	20,000.00
Courts Building: Tuckpointing, various areas	1	10,000.00	10,000.00
Courts Building: Replace Double entry way doors/framing	2	20,000.00	20,000.00
Parks: Replace Overhead door	1	1,000.00	1,000.00
Parks: Replace 36" garage entry door	1	500.00	500.00
Jail: Trustee Dorm Bathroom Renovation	1	5,025.00	5,025.00
Parking Lot: Annex I: seal stripe		3,000.00	<u>3,000.00</u>
Building Additions & Improvement (976.000)			93,525.00
TOTAL FACILITIES MAINTENANCE FUND (253)			93,525.00

Total General Fund Capital	338,642.00
Total Special Revenue Fund Capital	291,310.00
Total Facilities Maintenance Fund	<u>93,525.00</u>

Grand Total	723,477.00
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SPECIAL REVENUE BUDGETED REVENUES - 2013

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
201 – COUNTY ROAD COMMISSION FUND			
449 – COUNTY ROAD COMMISSION			
FUND TOTAL	\$ 6,740,000.00	\$ 6,000,000.00	\$ 6,000,000.00
208 – PARK AND RECREATION FUND			
751 – PARK AND RECREATION			
FUND TOTAL	\$ 12,200.00	\$ 138,940.00	\$ 149,240.00
211 – CENTRAL DISPATCH FUND			
911 – CENTRAL DISPATCH			

FUND TOTAL	\$ 1,391,980.00	\$ 1,392,402.00	\$ 1,387,012.00
	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
212 – CENTRAL DISPATCH – WIRELESS FUND			
912 – WIRELESS GRANT			
FUND TOTAL	\$	\$ 212,000.00	\$ 212,000.00
213 – MEYER BROADWAY/COON HOLLOW PARK FUND			
751 – PARK AND RECREATION			
FUND TOTAL	\$ 75,995.00	\$ 75,995.00	\$ 75,995.00
215 – FRIEND OF THE COURT FUND			
141 – FRIEND OF THE COURT			
FUND TOTAL	\$ 20,100.00	\$ 20,100.00	\$ 20,100.00
216 – FAMILY COUNSELING FUND			
215 – COUNTY CLERK			
FUND TOTAL	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
217 – CADE LAKE PARK			
751 – PARKS AND RECREATION			
FUND TOTAL	\$ 50,400.00	\$ 57,089.00	\$ 57,089.00
227 – WASTE MANAGEMENT FUND			
101 – COUNTY COMMISSION			
FUND TOTAL	\$ 259,084.00	\$ 212,750.00	\$ 212,750.00
232 – TRAFFIC SAFETY PROGRAM FUND			
301 – SHERIFF DEPARTMENT			
FUND TOTAL	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00
244 – ECONOMIC DEVELOPMENT CORPORATION FUND			
728 – ECONOMIC DEVELOPMENT BOARD			
DEPARTMENT TOTAL	\$ 406,125.00	\$ 406,125.00	\$ 406,125.00
732 – BROWNFIELD REDEVELOPMENT			
DEPARTMENT TOTAL	\$ 71,000.00	\$ 71,000.00	\$ 71,000.00
733 – BROWNFIELD REDEVELOPMENT 2			
DEPARTMENT TOTAL	\$ 158,000.00	\$ 158,000.00	\$ 158,000.00
734 – ASSESSMENT MATCH FEES			
DEPARTMENT TOTAL	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
FUND TOTAL	\$ 641,125.00	\$ 641,125.00	\$ 641,125.00
247 – COUNTY SURVEY & REMONUMENTATION FUND			
225 – EQUALIZATION DEPARTMENT			
FUND TOTAL	\$ 50,187.00	\$ 50,187.00	\$ 50,187.00
254 – ANIMAL SHELTER DONATION FUND			
430 – ANIMAL CONTROL			
FUND TOTAL	\$	\$ 3,500.00	\$ 3,500.00
256 – REGISTER OF DEEDS AUTOMATION FUND			
236 – REGISTER OF DEEDS			
FUND TOTAL	\$ 65,388.00	\$ 65,100.00	\$ 65,100.00
260 – VICTIMS RIGHTS ADVOCATE FUND			
229 – PROSECUTOR’S OFFICE			
FUND TOTAL	\$ 62,820.00	\$ 62,820.00	\$ 62,820.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
261 – COMMUNITY CORRECTION ADVISORY BOARD FUND			
229 – PROSECUTOR’S OFFICE			
FUND TOTAL	\$ 122,247.00	\$ 122,347.00	\$ 122,347.00
263 – COMMUNITY CORRECTION PROGRAM FUND			
229 – PROSECUTOR’S OFFICE			
FUND TOTAL	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00
264 – CORRECTIONS OFFICERS TRIANING FUND			
351 – JAIL			
FUND TOTAL	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
265 – DRUG LAW ENFORCEMENT FUND			
229 – PROSECUTOR’S OFFICE			
FUND TOTAL	\$	\$ 164,477.00	\$ 164,477.00
266 – LAW ENFORCEMENT FUND			
301 – SHERIFF DEPARTMENT			
DEPARTMENT TOTAL	\$	\$ 375,238.00	\$ 375,238.00
306 – SHERIFF RESERVES			
DEPARTMENT TOTAL	\$ 22,900.00	\$ 22,900.00	\$ 22,900.00
331 – MARINE SAFETY PATROL			
DEPARTMENT TOTAL	<u>\$ 7,500.00</u>	<u>\$ 7,500.00</u>	<u>\$ 7,500.00</u>
FUND TOTAL	\$ 30,400.00	\$ 405,638.00	\$ 405,638.00
267 – SECONDARY ROAD PATROL FUND			
333 – SECONDARY ROAD PATROL			
FUND TOTAL	\$ 174,240.00	\$ 174,341.00	\$ 174,341.00
268 – HOMELAND SECURITY GRANT FUND			
426 – EMERGENCY SERVICES			
FUND TOTAL	\$ 85,300.00	\$ 85,300.00	\$ 85,300.00
269 – COUNTY LAW LIBRARY FUND			
145 – COUNTY LAW LIBRARY			
FUND TOTAL	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00
270 – PRINCIPAL RESIDENCE DENIAL FUND			
225 – EQUALIZATION			
FUND TOTAL	\$ 11,049.00	\$ 11,760.00	\$ 11,767.00
273 – COMMISSION ON AGING FUND			
667 – MMAP			
DEPARTMENT TOTAL	\$ 15,424.00	\$ 15,424.00	\$ 15,424.00
672 – COMMISSION ON AGING			
DEPARTMENT TOTAL	\$ 389,944.00	\$ 389,944.00	\$ 389,944.00
673 – TITLE III C-1 PROGRAM			
DEPARTMENT TOTAL	\$ 348,916.00	\$ 348,916.00	\$ 348,916.00
674 – COA SENIOR COUNSELING			
DEPARTMENT TOTAL	\$ 19,557.00	\$ 19,557.00	\$ 19,557.00
675 – TITLE III C-2 PROGRAM			

DEPARTMENT TOTAL	\$ 733,167.00	\$ 733,167.00	\$ 733,167.00
	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
676 – LOCAL HOME DELIVERY DEPARTMENT TOTAL	\$ 42,077.00	\$ 42,077.00	\$ 42,077.00
679 – TRANSPORTATION DEPARTMENT TOTAL	\$ 98,830.00	\$ 98,830.00	\$ 98,830.00
685 – CASE COORDINATION/SUPPORT DEPARTMENT TOTAL	\$ 60,204.00	\$ 60,204.00	\$ 60,204.00
686 – DISEASE PREVENTION DEPARTMENT TOTAL	\$ 56,587.00	\$ 56,587.00	\$ 56,587.00
687 – CHORE DEPARTMENT TOTAL	\$ 31,118.00	\$ 31,118.00	\$ 31,118.00
690 – POINT OF SERVICE WAIVER S DEPARTMENT TOTAL	\$ 28,369.00	\$ 28,369.00	\$ 28,369.00
692 – HOMEMAKING DEPARTMENT TOTAL	\$ 286,414.00	\$ 286,414.00	\$ 286,414.00
693 – IN-HOME RESPITE DEPARTMENT TOTAL	\$ 101,400.00	\$ 101,400.00	\$ 101,400.00
694 – LOCAL IN-HOME DEPARTMENT TOTAL	\$ 19,037.00	\$ 19,037.00	\$ 19,037.00
695 – SR. CENTER STAFF DEPARTMENT TOTAL	\$ 90,502.00	\$ 90,502.00	\$ 90,502.00
698 – HOME REPAIR DEPARTMENT TOTAL	\$ 19,465.00	\$ 19,465.00	\$ 19,465.00
699 – CAREGIVER SUPPORT DEPARTMENT TOTAL	\$ 38,154.00	\$ 38,154.00	\$ 38,154.00
FUND TOTAL	\$ 2,379,165.00	\$ 2,379,165.00	\$ 2,379,165.00
285 – SHERIFF’S JUSTICE TRAINING FUND			
301 – SHERIFF DEPARTMENT FUND TOTAL	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
292 – CHILD CARE/JUVENILE FUND			
662 – CHILD CARE – JUVENILE FUND TOTAL	\$ 598,465.00	\$ 598,524.00	\$ 598,524.00
294 – VETERANS’ TRUST FUND			
683 – VETERANS’ TRUST FUND FUND TOTAL	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
406 – COUNTY FACILITIES MAINTENANCE FUND			
253 – COUNTY TREASURER FUND TOTAL	\$	\$ 93,525.00	\$ 93,525.00
514 – FORFEITURE AND FORECLOSURE FUND			
209 – 2009 TAX PAYMENT FUND FUND TOTAL	\$ 146,473.00	\$ 39,343.00	\$ 39,422.00

516 – TAX PAYMENT FUND			
253 – COUNTY TREASURER			
FUND TOTAL	\$ 300,000.00	\$ 389,359.00	\$ 389,359.00
	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
546 – INMATE STORE FUND			
301 – SHERIFF’S DEPARTMENT			
FUND TOTAL	\$ 16,100.00	\$ 30,125.00	\$ 30,125.00
593 – THREE RIVERS COMMUNITY CENTER			
672 – COMMISSION ON AGING			
FUND TOTAL	\$ 62,537.00	\$ 62,537.00	\$ 62,537.00
636 – INFORMATION TECHNOLOGY IMPROVEMENT FUND			
258 – INFORMATION TECHNOLOGY			
DEPARTMENT TOTAL	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
636 – INFORMATION TECHNOLOGY IMPROVEMENT FUND			
301 – SHERIFF DEPARTMENT			
DEPARTMENT TOTAL	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00
FUND TOTAL	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00
Special Revenue Fund Totals	\$ 13,469,255.00	\$ 13,662,349.00	\$ 13,667,345.00
General Fund Total	<u>14,148,636.00</u>	<u>15,155,074.00</u>	<u>15,152,227.00</u>
Grand Total All FUNDS	\$ 27,617,891.00	\$ 28,817,423.00	\$ 28,819,572.00

SPECIAL REVENUE BUDGETED EXPENDITURES - 2013

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
201 – COUNTY ROAD COMMISSION FUND			
449 – COUNTY ROAD COMMISSION			
Expenditure Control	\$ 6,700,000.00	\$ 6,000,000.00	\$ 6,000,000.00
FUND TOTAL	\$ 6,700,000.00	\$ 6,000,000.00	\$ 6,000,000.00
208 – PARK AND RECREATION FUND			
751 – PARK AND RECREATION			
Payroll Expenditures	\$ 102,459.00	\$ 102,391.00	\$ 102,391.00
Supply Expenditures	6,550.00	6,582.00	6,582.00
Operating Expenditures	24,865.00	24,515.00	24,515.00
Capital Expenditures	<u>17,702.00</u>	<u>5,452.00</u>	<u>15,752.00</u>
FUND TOTAL	\$ 151,576.00	\$ 138,940.00	\$ 149,240.00
211 – CENTRAL DISPATCH FUND			
911 – CENTRAL DISPATCH			
Payroll Expenditures	\$ 979,356.00	\$ 980,808.00	\$ 975,418.00
Supply Expenditures	9,200.00	5,400.00	5,400.00
Operating Expenditures	186,154.00	182,294.00	182,294.00
Capital Expenditures	199,400.00	199,400.00	199,400.00
Operating Expenditures	<u>24,500.00</u>	<u>24,500.00</u>	<u>24,500.00</u>
FUND TOTAL	\$ 1,398,610.00	\$ 1,392,402.00	\$ 1,387,012.00
212 – CENTRAL DISPATCH – WIRELESS FUND			
912 – WIRELESS GRANT			
Payroll Expenditures	\$ 79,282.00	\$ 76,877.00	\$ 76,877.00
Supply Expenditures	800.00	800.00	800.00
Operating Expenditures	112,518.00	114,323.00	114,323.00
Capital Expenditures	34,600.00	20,000.00	20,000.00
Operating Transfers			
FUND TOTAL	\$ 227,200.00	\$ 212,000.00	\$ 212,000.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
213 – MEYER BROADWAY/COON HOLLOW PARK FUND			
751 – PARK AND RECREATION			
Payroll Expenditures	\$ 57,115.00	\$ 57,187.00	\$ 57,187.00
Supply Expenditures	5,800.00	5,728.00	5,728.00
Operating Expenditures	11,330.00	11,330.00	11,330.00
Capital Expenditure	<u>1,750.00</u>	<u>1,750.00</u>	<u>1,750.00</u>
FUND TOTAL	\$ 75,995.00	\$ 75,995.00	\$ 75,995.00
215 – FRIEND OF THE COURT FUND			
141 – FRIEND OF THE COURT			
Operating Transfers	<u>\$ 20,100.00</u>	<u>\$ 20,100.00</u>	<u>\$ 20,100.00</u>
FUND TOTAL	\$ 20,100.00	\$ 20,100.00	\$ 20,100.00
216 – FAMILY COUNSELING FUND			
215 – COUNTY CLERK			
Supply Expenditures	\$	\$	\$
Operating Expenditures	<u>6,000.00</u>	<u>6,000.00</u>	<u>6,000.00</u>
FUND TOTAL	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
217 – CADE LAKE PARK			
751 – PARKS AND RECREATION			
Payroll Expenditures	\$ 22,193.00	\$ 22,244.00	\$ 22,244.00
Supply Expenditures	7,825.00	7,825.00	7,825.00
Operating Expenditures	20,520.00	20,520.00	20,520.00
Capital Expenditures	<u>6,500.00</u>	<u>6,500.00</u>	<u>6,500.00</u>
FUND TOTAL	\$ 57,038.00	\$ 57,089.00	\$ 57,089.00
227 – WASTE MANAGEMENT FUND			
101 – COUNTY COMMISSION			
Operating Expenditures	\$ 19,000.00	\$ 70,050.00	\$ 70,050.00
Total Appropriations	159,820.00	63,195.00	63,195.00
Capital Expenditures			
Operating Transfers	<u>80,264.00</u>	<u>79,505.00</u>	<u>79,505.00</u>
FUND TOTAL	\$ 259,084.00	\$ 212,750.00	\$ 212,750.00
232 – TRAFFIC SAFETY PROGRAM FUND			
301 – SHERIFF DEPARTMENT			
Supply Expenditures	\$ 600.00	\$ 600.00	\$ 600.00
Operating Expenditures	35,400.00	35,400.00	35,400.00
Total Appropriations			
Capital Expenditures			
FUND TOTAL	<u>\$ 36,000.00</u>	<u>\$ 36,000.00</u>	<u>\$ 36,000.00</u>
244 – ECONOMIC DEVELOPMENT CORPORATION FUND			
728 – ECONOMIC DEVELOPMENT BOARD			
Payroll Expenditures	\$	\$	\$
Supply Expenditures			
Operating Expenditures	406,125.00	406,125.00	406,125.00
Capital Expenditures			
DEPARTMENT TOTAL	<u>\$ 406,125.00</u>	<u>\$ 406,125.00</u>	<u>\$ 406,125.00</u>
244 – ECONOMIC DEVELOPMENT CORPORATION FUND			
732 – BROWNFIELD REDEVELOPMENT			
Expenditure Control	\$	\$	\$
Supply Expenditures			
Operating Expenditures	<u>71,000.00</u>	<u>\$ 71,000.00</u>	<u>\$ 71,000.00</u>
DEPARTMENT TOTAL	\$ 71,000.00	\$ 71,000.00	\$ 71,000.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
244 – ECONOMIC DEVELOPMENT CORPORATION FUND			
733 – BROWNFIELD REDEVELOPMENT			
Expenditure Control	\$	\$	\$
Supply Expenditures			
Operating Expenditures	<u>158,000.00</u>	<u>\$ 158,000.00</u>	<u>\$ 158,000.00</u>
DEPARTMENT TOTAL	\$ 158,000.00	\$ 158,000.00	\$ 158,000.00
244 – ECONOMIC DEVELOPMENT CORPORATION FUND			
734 – ASSESSMENT MATCH FEES			
Operating Expenditures	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>
DEPARTMENT TOTAL	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>
FUND TOTAL	\$ 641,125.00	\$ 641,125.00	\$ 641,125.00
247 – COUNTY SURVEY AND REMONUMENTATION			
225 - EQUALIZATION			
Operating Expenditures	\$ 48,537.00	\$ 48,537.00	\$ 48,537.00
Operating Transfers	<u>1,650.00</u>	<u>1,650.00</u>	<u>1,650.00</u>
FUND TOTAL	\$ 50,187.00	\$ 50,187.00	\$ 50,187.00
254 – ANIMAL SHELTER DONATION FUND			
430 – ANIMAL CONTROL			
Operating Expenditures	<u>\$</u>	<u>\$ 3,500.00</u>	<u>\$ 3,500.00</u>
FUND TOTAL	\$	\$ 3,500.00	\$ 3,500.00
256 – REGISTER OF DEEDS AUTOMATION FUND			
236 – REGISTER OF DEEDS			
Payroll Expenditures	\$	\$	\$
Supply Expenditures	8,000.00	8,000.00	8,000.00
Operating Expenditures	17,980.00	17,692.00	17,692.00
Capital Expenditures	39,408.00	39,408.00	39,408.00
Operating Transfers			
FUND TOTAL	<u>\$ 65,388.00</u>	<u>\$ 65,100.00</u>	<u>\$ 65,100.00</u>
260 – VICTIMS’ RIGHTS ADVOCATE FUND			
229 – PROSECUTOR’S OFFICE			
Payroll Expenditures	\$ 59,066.00	\$ 59,740.00	\$ 59,740.00
Supply Expenditures	501.00	501.00	501.00
Operating Expenditures	3,253.00	2,579.00	2,579.00
Capital Expenditures			
FUND TOTAL	<u>\$ 62,820.00</u>	<u>\$ 62,820.00</u>	<u>\$ 62,820.00</u>
261 – COMMUNITY CORRECTION ADVISORY BOARD FUND			
229 – PROSECUTOR’S OFFICE			
Payroll Expenditures	\$ 42,507.00	\$ 43,095.00	\$ 43,095.00
Operating Expenditures	<u>79,840.00</u>	<u>79,252.00</u>	<u>79,252.00</u>
FUND TOTAL	\$ 122,347.00	\$ 122,347.00	\$ 122,347.00
263 – COMMUNITY CORRECTION PROGRAM FUND			
229 – PROSECUTOR’S OFFICE			
Payroll Expenditures	\$ 50.00	\$ 50.00	\$ 50.00
Supply Expenditures	425.00	425.00	425.00
Operating Expenditures	33,234.00	33,234.00	33,234.00
Capital Expenditures			
Operating Transfers	<u>8,291.00</u>	<u>8,291.00</u>	<u>8,291.00</u>
FUND TOTAL	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00
264 – LOCAL CORRECTIONS OFFICER’S TRAINING FUND			
351 – JAIL & TURNKEY			
Operating Expenditures	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Operating Transfers	<u>10,000.00</u>	<u>10,000.00</u>	<u>10,000.00</u>
FUND TOTAL	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
265 – DRUG LAW ENFORCEMENT FUND			
229 – PROSECUTOR’S OFFICE			
Supply Expenditures	\$ 7,000.00	\$ 10,500.00	\$ 10,500.00
Operating Expenditures	31,769.00	113,977.00	113,977.00
Capital Expenditures			
Operating Transfers		<u>40,000.00</u>	<u>40,000.00</u>
FUND TOTAL	<u>\$ 38,769.00</u>	<u>\$ 164,477.00</u>	<u>\$ 164,477.00</u>
266 – LAW ENFORCEMENT FUND			
301 – SHERIFF DEPARTMENT			
Payroll Expenditures	\$ 336,502.00	\$ 336,603.00	\$ 336,603.00
Supply Expenditures	18,200.00	18,200.00	18,200.00
Operating Expenditures	18,861.00	16,437.00	16,437.00
Operating Transfers		<u>3,998.00</u>	<u>3,998.00</u>
DEPARTMENT TOTAL	<u>\$ 373,563.00</u>	<u>\$ 375,238.00</u>	<u>\$ 375,238.00</u>
306 – SHERIFF RESERVES			
Payroll Expenditures	\$ 21,388.00	\$ 21,388.00	\$ 21,388.00
Operating Transfers	<u>1,512.00</u>	<u>1,512.00</u>	<u>1,512.00</u>
DEPARTMENT TOTAL	<u>\$ 22,900.00</u>	<u>\$ 22,900.00</u>	<u>\$ 22,900.00</u>
331 – MARINE SAFETY PATROL			
Payroll Expenditures	\$ 6,212.00	\$ 6,212.00	\$ 6,212.00
Operating Transfers	<u>1,288.00</u>	<u>1,288.00</u>	<u>1,288.00</u>
DEPARTMENT TOTAL	<u>\$ 7,500.00</u>	<u>\$ 7,500.00</u>	<u>\$ 7,500.00</u>
FUND TOTAL	<u>\$ 403,963.00</u>	<u>\$ 405,638.00</u>	<u>\$ 405,638.00</u>
267 – SECONDARY ROAD PATROL			
333 – SECONDARY ROAD PATROL			
Payroll Expenditures	\$ 173,740.00	\$ 173,841.00	\$ 173,841.00
Operating Expenditures	<u>500.00</u>	<u>500.00</u>	<u>500.00</u>
FUND TOTAL	<u>\$ 174,240.00</u>	<u>\$ 174,341.00</u>	<u>\$ 174,341.00</u>
268 – HOMELAND SECURITY GRANT FUND			
426 – EMERGENCY SERVICES			
Payroll Expenditures	\$ 50,273.00	\$ 50,277.00	\$ 50,277.00
Supply Expenditures	500.00	500.00	500.00
Operating Expenditures	33,600.00	34,523.00	34,523.00
Capital Expenditures			
FUND TOTAL	<u>\$ 84,373.00</u>	<u>\$ 85,300.00</u>	<u>\$ 85,300.00</u>
269 – COUNTY LAW LIBRARY FUND			
145 – COUNTY LAW LIBRARY			
Capital Expenditures	<u>\$ 6,900.00</u>	<u>\$ 6,900.00</u>	<u>\$ 6,900.00</u>
FUND TOTAL	<u>\$ 6,900.00</u>	<u>\$ 9,900.00</u>	<u>\$ 6,900.00</u>
270 – PRINCIPAL RESIDENCE DENIAL FUND			
225 - EQUALIZATION			
Payroll Expenditures	\$ 10,364.00	\$ 10,355.00	\$ 10,355.00
Supply Expenditures			
Operating Expenditures	<u>1,405.00</u>	<u>1,405.00</u>	<u>1,412.00</u>
FUND TOTAL	<u>\$ 11,769.00</u>	<u>\$ 11,760.00</u>	<u>\$ 11,767.00</u>
273 – COMMISSION ON AGING FUND			
667 - MMAP			
Payroll Expenditures	\$ 13,578.00	\$ 13,578.00	\$ 13,578.00
Supply Expenditures	460.00	460.00	460.00
Operating Expenditures	1,386.00	1,386.00	1,386.00
Capital Expenditures			
DEPARTMENT TOTAL	<u>\$ 15,424.00</u>	<u>\$ 15,424.00</u>	<u>\$ 15,424.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
672 – COMMISSION AGING			
Payroll Expenditures	\$ 262,178.00	\$ 262,178.00	\$ 262,178.00
Supply Expenditures	14,450.00	14,450.00	14,450.00
Operating Expenditures	105,416.00	105,416.00	105,416.00
Capital Expenditures	<u>7,900.00</u>	<u>7,900.00</u>	<u>7,900.00</u>
DEPARTMENT TOTAL	\$ 389,944.00	\$ 389,944.00	\$ 389,944.00
673 – TITLE III C-1 PROGRAM			
Payroll Expenditures	\$ 55,816.00	\$ 55,816.00	\$ 55,816.00
Supply Expenditures	275,945.00	275,945.00	275,945.00
Operating Expenditures	16,195.00	16,195.00	16,195.00
Capital Expenditures	<u>960.00</u>	<u>960.00</u>	<u>960.00</u>
DEPARTMENT TOTAL	\$ 348,916.00	\$ 348,916.00	\$ 348,916.00
674 – COA SENIOR COUNSELING			
Payroll Expenditures	\$ 2,466.00	\$ 2,466.00	\$ 2,466.00
Supply Expenditures	50.00	50.00	50.00
Operating Expenditures	17,041.00	17,041.00	17,041.00
Capital Expenditures	<u></u>	<u></u>	<u></u>
DEPARTMENT TOTAL	\$ 19,557.00	\$ 19,557.00	\$ 19,557.00
675 – TITLE III C-2 PROGRAM			
Payroll Expenditures	\$ 246,171.00	\$ 246,171.00	\$ 246,171.00
Supply Expenditures	427,125.00	427,125.00	427,125.00
Operating Expenditures	49,311.00	49,311.00	49,311.00
Capital Expenditures	<u>10,560.00</u>	<u>10,560.00</u>	<u>10,560.00</u>
DEPARTMENT TOTAL	\$ 733,167.00	\$ 733,167.00	\$ 733,167.00
676 – LOCAL HOME DELIVERY			
Payroll Expenditures	\$ 9,958.00	\$ 9,958.00	\$ 9,958.00
Supply Expenditures	27,932.00	27,932.00	27,932.00
Operating Expenditures	3,707.00	3,707.00	3,707.00
Capital Expenditures	<u>480.00</u>	<u>480.00</u>	<u>480.00</u>
DEPARTMENT TOTAL	\$ 42,077.00	\$ 42,077.00	\$ 42,077.00
679 – TRANSPORTATION			
Payroll Expenditures	\$ 66,071.00	\$ 66,071.00	\$ 66,071.00
Supply Expenditures	9,120.00	9,120.00	9,120.00
Operating Expenditures	<u>23,639.00</u>	<u>23,639.00</u>	<u>23,639.00</u>
DEPARTMENT TOTAL	\$ 98,830.00	\$ 98,830.00	\$ 98,830.00
685 – CASE COORDINATION/SUPPORT			
Payroll Expenditures	\$ 38,488.00	\$ 38,488.00	\$ 38,488.00
Supply Expenditures	425.00	425.00	425.00
Operating Expenditures	18,091.00	18,091.00	18,091.00
Capital Expenditures	<u>3,200.00</u>	<u>3,200.00</u>	<u>3,200.00</u>
DEPARTMENT TOTAL	\$ 60,204.00	\$ 60,204.00	\$ 60,204.00
686 – DISEASE PREVENTION			
Payroll Expenditures	\$ 40,066.00	\$ 40,066.00	\$ 40,066.00
Supply Expenditures	2,616.00	2,616.00	2,616.00
Operating Expenditures	<u>13,905.00</u>	<u>13,905.00</u>	<u>13,905.00</u>
DEPARTMENT TOTAL	\$ 56,587.00	\$ 56,587.00	\$ 56,587.00
687 – CHORE			
Payroll Expenditures	\$ 20,742.00	\$ 20,742.00	\$ 20,742.00
Supply Expenditures	590.00	590.00	590.00
Operating Expenditures	8,786.00	8,786.00	8,786.00
Capital Expenditures	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
DEPARTMENT TOTAL	\$ 31,118.00	\$ 31,118.00	\$ 31,118.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
690 – POINT OF SERVICE WAIVERS			
Payroll Expenditures	\$ 24,540.00	\$ 24,540.00	\$ 24,540.00
Supply Expenditures	257.00	257.00	257.00
Operating Expenditures	<u>3,572.00</u>	<u>3,572.00</u>	<u>3,572.00</u>
DEPARTMENT TOTAL	\$ 28,369.00	\$ 28,369.00	\$ 28,369.00
692 – HOMEMAKING			
Payroll Expenditures	\$ 252,204.00	\$ 252,204.00	\$ 252,204.00
Supply Expenditures	1,550.00	1,550.00	1,550.00
Operating Expenditures	<u>32,660.00</u>	<u>32,660.00</u>	<u>32,660.00</u>
DEPARTMENT TOTAL	\$ 286,414.00	\$ 286,414.00	\$ 286,414.00
693 – IN-HOME RESPITE			
Payroll Expenditures	\$ 94,442.00	\$ 94,442.00	\$ 94,442.00
Supply Expenditures	375.00	375.00	375.00
Operating Expenditures	<u>6,583.00</u>	<u>6,583.00</u>	<u>6,583.00</u>
DEPARTMENT TOTAL	\$ 101,400.00	\$ 101,400.00	\$ 101,400.00
694 – LOCAL IN-HOME			
Payroll Expenditures	\$ 16,023.00	\$ 16,023.00	\$ 16,023.00
Supply Expenditures	356.00	356.00	356.00
Operating Expenditures	<u>2,658.00</u>	<u>2,658.00</u>	<u>2,658.00</u>
DEPARTMENT TOTAL	\$ 19,037.00	\$ 19,037.00	\$ 19,037.00
695 – SR. CENTER STAFF			
Payroll Expenditures	\$ 61,293.00	\$ 61,293.00	\$ 61,293.00
Supply Expenditures	5,112.00	5,112.00	5,112.00
Operating Expenditures	22,897.00	22,897.00	22,897.00
Capital Expenditures	<u>1,200.00</u>	<u>1,200.00</u>	<u>1,200.00</u>
DEPARTMENT TOTAL	\$ 90,502.00	\$ 90,502.00	\$ 90,502.00
698 – HOME REPAIR			
Payroll Expenditures	\$ 9,826.00	\$ 9,826.00	\$ 9,826.00
Supply Expenditures	4,374.00	4,374.00	4,374.00
Operating Expenditures	<u>5,265.00</u>	<u>5,265.00</u>	<u>5,265.00</u>
DEPARTMENT TOTAL	\$ 19,465.00	\$ 19,465.00	\$ 19,465.00
699 – CAREGIVER SUPPORT			
Payroll Expenditures	\$ 6,784.00	\$ 6,784.00	\$ 6,784.00
Supply Expenditures	5,522.00	5,522.00	5,522.00
Operating Expenditures	25,848.00	25,848.00	25,848.00
Capital Expenditures	<u> </u>	<u> </u>	<u> </u>
DEPARTMENT TOTAL	\$ 38,154.00	\$ 38,154.00	\$ 38,154.00
FUND TOTAL	\$ 2,379,165.00	\$ 2,379,165.00	\$ 2,379,165.00
285 – SHERIFF’S JUSTICE TRAINING FUND			
301 – SHERIFF DEPARTMENT			
Operating Expenditures	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>
FUND TOTAL	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
292 – PROBATE CHILD CARE FUND			
662 – CHILD CARE-PROBATE COURT			
Payroll Expenditures	\$ 186,553.00	\$ 186,612.00	\$ 186,612.00
Operating Expenditures	<u>415,166.00</u>	<u>411,912.00</u>	<u>411,912.00</u>
FUND TOTAL	\$ 601,719.00	\$ 598,524.00	\$ 598,524.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
294 – VETERANS’ TRUST FUND			
683 – VETERANS’ TRUST FUND			
Payroll Expenditures	\$	\$	\$
Supply Expenditures			
Operating Expenditures	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>
FUND TOTAL	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
406 – FACILITIES MAINTENANCE			
253 – TREASURER			
Capital Expenditures	\$ 383,225.00	\$ 93,525.00	\$ 93,525.00
Operating Transfer			
FUND TOTAL	<u>\$ 383,225.00</u>	<u>\$ 93,525.00</u>	<u>\$ 93,525.00</u>
514 – FORFEITURE & FORECLOSURE FUND			
209 – 2009 TAX PAYMENT FUND			
Operating Expenditures	\$ 4,165.00	\$ 4,165.00	\$ 4,244.00
Capital Expenditures			
Operating Transfers Out	32,654.00	35,178.00	35,178.00
210 – 2010 TAX PAYMENT FUND			
Operating Expenditures	<u>77,000.00</u>		
FUND TOTAL	<u>\$ 113,819.00</u>	<u>\$ 39,343.00</u>	<u>\$ 39,422.00</u>
516 – TAX PAYMENT FUND			
253 – TREASURER			
Operating Transfer	\$ 300,000.00	\$ 389,359.00	\$ 389,359.00
FUND TOTAL	<u>\$ 300,000.00</u>	<u>\$ 389,359.00</u>	<u>\$ 389,359.00</u>
546 – INMATE STORE			
301 – SHERIFF			
Supply Expenditures	\$ 7,000.00	\$ 16,000.00	\$ 16,000.00
Operating Expenditures	12,125.00	12,125.00	12,125.00
Capital Expenditures		<u>2,000.00</u>	<u>2,000.00</u>
FUND TOTAL	<u>\$ 19,125.00</u>	<u>\$ 30,125.00</u>	<u>\$ 30,125.00</u>
593 – THREE RIVERS COMMUNITY CENTER			
672 – COMMISSION ON AGING			
Payroll Expenditures	\$ 17,832.00	\$ 17,832.00	\$ 17,832.00
Supply Expenditures	3,184.00	3,184.00	3,184.00
Operating Expenditures	41,171.00	41,171.00	41,171.00
Capital Expenditures	<u>350.00</u>	<u>350.00</u>	<u>350.00</u>
FUND TOTAL	<u>\$ 62,537.00</u>	<u>\$ 62,537.00</u>	<u>\$ 62,537.00</u>
636 – INFORMATION TECHNOLOGY IMPROVEMENT FUND			
258 – INFORMATION TECHNOLOGY			
Capital Expenditures	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
DEPARTMENT TOTAL	<u>\$ 20,000.00</u>	<u>\$ 20,000.00</u>	<u>\$ 20,000.00</u>
636 – INFORMATION TECHNOLOGY IMPROVEMENT FUND			
301 – SHERIFF DEPARTMENT			
Operating Expenditures	\$	\$ 22,000.00	\$ 22,000.00
Capital Expenditures			
Operating Transfers Out			
DEPARTMENT TOTAL	<u>\$</u>	<u>\$ 22,000.00</u>	<u>\$ 22,000.00</u>
FUND TOTAL	<u>\$ 20,000.00</u>	<u>\$ 42,000.00</u>	<u>\$ 42,000.00</u>
Special Revenue Fund Totals	\$ 14,556,074.00	\$ 13,662,349.00	\$ 13,667,345.00
General Fund Total	<u>16,120,030.00</u>	<u>15,155,174.00</u>	<u>15,152,227.00</u>
Grand Total All FUNDS	<u>\$ 30,676,104.00</u>	<u>\$ 28,817,523.00</u>	<u>\$ 28,819,572.00</u>

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the 2013 Budget be adopted.

The aye and nay vote was called as follows:

Aye votes cast: 5 – Commissioners Shaffer, Walton, Balog, Baker and Dobberteen.

Nay votes cast: 1 – Commissioner Ware.

Absent: 1 – Commissioner Eaton.

Budget Adopted.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the budget be amended to exclude any expenses or revenues for Sand Lake Park in Nottawa Township.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shaffer, Walton, Balog, Baker, Ware and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Eaton.

Budget Adopted.

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the Appropriation for the Soil Conservation be held until the outstanding issues regarding the soil erosion permits is resolved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shaffer, Walton, Balog, Baker, Ware and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Eaton.

Budget Adopted.

ECONOMIC DEVELOPMENT CORPORATION'S ANNUAL REPORT

Ken Jones, President of the EDC, gave an overview of their annual report. He introduced Cathy Knapp; Von Washington; and Jill Bland who were present.

He stated that they are ending their first year of being associated with Southwest Michigan First. They are building a foundation for the future. They are ramping up for 2013. There has been a huge amount of time that has been spent selling this County around the country. There were 458 jobs created in 2012 with \$85,000,000.00 in new investment in the County. They have an optimistic outlook for 2013 as well looking at 650 new jobs with a \$236,000,000.00 in new investments.

The EDC is very impressed with SW Michigan First's outreach into this County. They spend a lot of time here and the EDC is very pleased with their participation. The EDC Board is also very excited with the prospects for this County and Mr. Jones thanked the Board for creating the partnership with SW Michigan first.

Chairman Shaffer appreciated the communication with the local EDC and looks forward to 2013.

It was moved by Commissioner Dobberteen and supported by Commissioner Balog that the Annual Report for EDC be accepted. Motion carried.

MSU EXTENSION'S ANNUAL REPORT

Donald Lehman, Interim District Coordinator for the last 6 months gave an overview of the Annual Report for MSUE. He stated that Ginger Hence is the new Interim District Coordinator.

A written report was submitted to the Board. He applauded the staff for the great job that they do in a variety of program education areas.

Jon Zirkle, Crops Educator, stated that it has been a pleasure being employed here for the last 6 months and appreciates the Agriculture Business Community. He is getting to know people and is looking forward to 2013.

They are communicating bi-weekly by email getting out program information. He appreciates the newspapers for printing the articles that he submits.

They will be participating in webinars this winter. They will be getting more pest and disease information to the farmers. He will continue to work with new farmers and is beginning to make inroads into the Amish community. He said that they will be looking at getting some hitching posts at their office so that the Amish can come in to the office to get information.

There are several events coming up and all are listed on their website.

Chairman Shaffer stated MSUE does a good job and is pleased with staff involvement.

It was moved by Commissioner Balog and supported by Commissioner Ware that the MSUE Annual Report be accepted. Motion carried.

FOSTER CARE INITIATIVE UPDATE

Probate Judge, Thomas Shumaker, gave an update on the Foster Care Initiatives. The Commissioners provided some funding in the budget and they are trying to spend it effectively in the community. He introduced Amber, Nancy and Anita who were present as they assist with the new initiatives. They also work in partnership with the Department of Human Services and with other agencies that also have foster care licenses. They are respectful of those folks that are raising other people's kids. And, they arrange activities for the kids to give their foster parents a break. The Judge stated that they want permanency for the kids.

Chairman Shaffer appreciates what they are trying to do.

Commissioner Dobberteen commended Judge Shumaker noting that we spent a little money on these initiatives and in turn saved a lot of money and the kids are better taken care of.

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the Foster Care Initiative Update be accepted. Motion carried.

CERTIFICATION OF APPOINTMENT OF LOCAL EMERGENCY MANAGEMENT COORDINATOR

Ms. West-Wing stated that now that Scott Hopkins has been hired as the new Local Emergency Management Coordinator the Board needs to approve the certification of the appointment.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the Board certify the appointment of Scott Hopkins as the Local Emergency Management Coordinator. Motion carried.

LABOR AGREEMENT WITH POAM – CENTRAL DISPATCH UNIT

Ms. West-Wing stated that the Labor Agreement with POAM – Central Dispatch Unit has been settled and is ready for approval by the Board.

She stated that the terms of the agreement are the same as all of the other labor agreements. Following are the highlights:

HIGHLIGHTS OF AGREEMENT WITH CENTRAL DISPATCH UNIT

1. CONTRACT DURATION. 3 years - January 1, 2013 through December 31, 2015.

2. WAGES. January 1, 2013 2.0% increase
January 1, 2014 2.0% increase
January 1, 2015 3.0% increase

3. HEALTH INSURANCE.

Effective January 1, 2013 the Employer will provide up to 3 health plans for employees to pick from. The Employer will follow PA 152 of 2011 and pay the premium up to the maximum annual cap as determined by the state treasurer by October 1 for the succeeding calendar year.

4. PENSION.

Effective January 1, 2013 all new hires eligible for inclusion in the pension plan will be included in the Hybrid plan with a defined benefit multiplier of 1%, FAC 3, six (6) year vesting period and a defined contribution (DC) from the Employer of 1%, six (6) year vesting period. Current employees will have a window of six (6) months from January 1, 2013 to move from the current DB plan to this Hybrid plan. Thereafter employees will not be able to change to the Hybrid plan.

5. Miscellaneous Language Changes/Additions:

- a. STD – allow employees to supplement accrued sick, personal, vacation leave while drawing STD up to 100% of regular base wages.
- b. Off-site training will be compensated up to an 8 hour day.
- c. Dispatchers promoted to supervisors can return to the bargaining unit within 6 months and not lose any seniority.

It was moved by Commissioner Baker and supported by Commissioner Dobberteen that the Labor Agreement with POAM – Central Dispatch Unit be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shaffer, Walton, Balog, Baker, Ware and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Eaton.

Motion carried.

MERS HYBRID PENSION PLAN

Ms. West-Wing stated that effective January 1, 2013 all new hires eligible for inclusion in the pension plan will be included in the Hybrid plan with a defined benefit multiplier of 1%, FAC 3, six (6) year vesting period and a defined contribution (DC) from the Employer of 1%, six (6) year vesting period. Current employees will have a window of six (6) months from January 1, 2013 to move from the current DB plan to this Hybrid plan. Thereafter employees will not be able to change to the Hybrid plan.

She stated that four motions are needed to adopt the following documents:

MERS Restated Uniform Hybrid Program (Benefit Program H)

Whereas, under the Municipal Employees Retirement Act of 1984, section 36(2)(a); MCL 28.1536(2)(a); Plan Document Section 36(2)(a), provides the Retirement board (effective August 15, 1996):

[s]hall determine and establish all of the provisions of the retirement system affecting benefit eligibility, benefit programs, contribution amounts, and the election of municipalities, judicial circuit courts, judicial district courts, and judicial probate courts to be governed by the provisions of the retirement system...[and] to establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other post employment benefit programs (as amended by 2004 PA 490).

Whereas, pursuant to the Board's powers, the MERS Plan Document of 1996 was adopted effective October 1, 1996, and the Plan has been amended periodically by the Board.

Whereas, the MERS Plan, an agent, multiple employer, public employee pension plans, has been determined by the Internal Revenue Service to be a governmental plan that is tax qualified as a trust under Code section 401(a) and exempt from taxation under section 501(a).

Whereas, on March 14, 2006, the Retirement Board has authorized establishment of a Hybrid Plan, with a defined benefit (DB) and defined contribution (DC) component.

Whereas, new Section 19B, Benefit Program H, and related plan amendments, create a new Hybrid Program that a participating municipality or court may adopt for MERS members to be administered in whole or in part under the discretion of the Municipal Employees' Retirement Board as trustee and fiduciary, directly by (or through a combination of) MERS or MERS duly-appointed third-party administrator for the DC component.

Whereas, this Uniform Hybrid Program Resolution has been approved by the Retirement Board under the authority of MCL 38.1536(2)(a); Plan section 36(2)(a) declaring that the Retirement Board "shall determine...and establish" all provisions of the retirement system. Under this authority, the Retirement Board authorized Section 19B, Benefit Program H, which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution as provided under section 19B(2):

- In the event any alteration of any provision of this section 19B, or other sections of the Plan Document related to the provisions of Benefit Program H, is made or occurs, under section 43B of the Plan Document concerning collective bargaining or under any other plan provision or law, adoption of Benefit Program H shall not be recognized, other than in accordance with this section and other sections of the Plan Document related to the provisions of Benefit Program H.
- In the event any alteration of the terms or conditions stated in this Uniform Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty; to administer (or to have administered) the Benefit Program H; to authorize the transfer of any Plan assets to the Hybrid Program; or to continue administration by MERS directly or indirectly, or by any third-party administrator.

Whereas, concurrent with this Resolution, and as a continuing obligation, this governing body has completed and approved, and submitted to MERS, documents necessary for adoption and implementation of MERS Benefit Program H.

Now, therefore, be it resolved that the governing body adopts MERS Benefit Program H (Hybrid Program) as provided below.

I. New Employees (Plan Sec. 19B(4) – (12))

Effective the first day of January 1, 2013, (to be known as the ADOPTION DATE), the St. Joseph County Board of Commissioners hereby adopts Benefit Program H for General Division (01) first hired or rehired to the division at any time on and after the Adoption Date, and optional participation for any employee or officer of this municipality otherwise eligible to participate in MERS under Section 2B(3)(a) of the Plan Document who has previously elected to not participate in MERS. The employer shall establish the transfer rule for transferred employees in the Employer Resolution Establishing a Uniform Transfer Provision, **ONLY THOSE EMPLOYEES ELIGIBLE FOR MERS MEMBERSHIP (SECTIONS 2b(3) AND 3 OF THE PLAN DOCUMENT) SHALL BE ELIGIBLE TO PARTICIPATE.**

(A)HYBRID PLAN CONTRIBUTIONS

- The DB Component shall be exclusively funded by the employer, with no member contributions permitted.

- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the MERS Uniform Hybrid DC Component Adoption Agreement (“Adoption Agreement,” Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.
- (B) COMPENSATION AND EARNINGS
- For the DB Component, earnings shall include items of “Compensation” under Section 2A(6) of the MERS Plan Document, with the exception of the last sentence, which shall not apply.
- For the DC Component, earnings shall include items of “Compensation” under Section A(6) of the MERS Plan Document as provided by Benefit Program DC, which equals the Medicare taxable wages as reported by the employer on the member’s federal form W-2, wage and tax statement.

(C) HYBRID PLAN VESTING

- For the DB Component, 6 year vesting is mandatory (Plan Sec. 19B(5)(b)).
- For the DC Component, employee and employer contributions shall be required as allowed and specified in Plan section 19B(8) and the Adoption Agreement (Attachment 1, completed and approved and a certified copy submitted to MERS concurrent with and incorporated by reference in this Resolution). A member is immediately 100% vested in any employee contributions, and is vested in employer contributions under the employer vesting schedule.
- As provided in Section 19B(3):

Where a member has previously acquired in the employ of any participating municipality or participating court:

- (a) not less than 1 year of defined benefit service in force (including Hybrid Program) with any participating municipality or participating court;
- (b) eligible credited service where the participating municipality or participating court has adopted the Reciprocal Retirement Act, 1961 PA 88;
- (c) at least 12 months in which employer contributions by a participating municipality or participating court have been made on behalf of the member under Benefit Program DC;

such service shall be applied toward satisfying the vesting schedule for the DB Component, and for the DC Component, for employer contributions.

(D) BENEFITS UNDER HYBRID PLAN

- For the DB component:
 - (1) The Benefit Multiplier (Plan Section 19B(4)) initially selected shall be irrevocable, shall not later be changed.

The multiplier shall be one of the following dependent upon the division’s social security coverage status:

Social Security Coverage	No Social Security Coverage
<input checked="" type="checkbox"/> 1.00%	<input type="checkbox"/> 1.00%
<input type="checkbox"/> 1.25%	<input type="checkbox"/> 1.25%
<input type="checkbox"/> 1.50%	<input type="checkbox"/> 1.50%
	<input type="checkbox"/> 1.75%
	<input type="checkbox"/> 2.00%

- (2) Final Average Compensation (FAC) shall be FAC-3 (Plan Section 19B(6)).

- (3) The Benefit shall be payable at age 60 (Plan Section 19B(5)(b)). The participating municipality or court may also allow retirement if the member or vested former member has attained age 55 years or older and has 25 or more years of credited service. Adoption of F55/25 shall be an irrevocable action and may be subsequently changed.
- (4) Credited Service shall be comprised solely of the sum of (a) the total of the member's credited service (if any) under the previous DB program on the effective date of coverage under the Hybrid Plan (Plan Section 19B (16) (b) (ii); see II (E) (b) (ii) below); plus (b) credited service earned by the member after the effective date of coverage under the Hybrid Plan (Plan Section 19B (17) (b)).

- For the DC Component (Plan Section 19B(12)):

Upon termination of membership, a vested former member or a beneficiary, as applicable, shall elect one or a combination of several of the following methods of distribution of the vested former member's or beneficiary's accumulated balance, to the extent allowed by federal law and subject to Plan Section 19B(11)(b) and procedures established by the Retirement Board:

- (1) Lump sum distribution to the vested former member or beneficiary.
- (2) Lump sum direct rollover to another eligible retirement plan, to the extent allowed by federal law.
- (3) Annuity for the life of the vested former member or beneficiary, or optional forms of annuity as determined by the Retirement Board.
- (4) No distribution, in which case the accumulated balance shall remain in the retirement system, to the extent allowed by federal law.

II. OPTIONAL PROVISION FOR CURRENT MERS DEFINED BENEFIT MEMBERS WHERE HYBRID PROGRAM FOR NEW EMPLOYEES ESTABLISHED (FOR TRANSFERS FROM MERS DEFINED CONTRIBUTION PROGRAM, SEE SECTION III)
(Plan Sec. 19B(13)-(16))

THIS OPTIONAL SECTION SHALL ONLY BE SELECTED WHERE THE TOTAL FUNDED PERCENT OF AGGREGATE ACCRUED LIABILITIES AND VALUATION ASSETS OF ALL RESERVES SPECIFIED IN TABLE 13 (OR SUCCESSOR TABLE) FOR THE PARTICIPATING MUNICIPALITY OR COURT, AND FOR THE AFFECTED MEMBER BENEFIT PROGRAM CLASSIFICATION(S) (DIVISION(S)) SPECIFIED IN THE MOST RECENT MERS ANNUAL ACTUARIAL VALUATION REPORT IS AT LEAST EIGHTY PERCENT (80%).

IT IS ADDITIONALLY RESOLVED, as provided in each of the following paragraphs:

(A) Effective on the Adoption Date, pursuant to Plan Section 19B(13):

all current MERS defined benefit members who are members of the same employee classification described in Section I above on the Adoption Date shall be offered the opportunity to irrevocably elect coverage under Benefit Program H. Section 19B(14) specifies an employee's written election to participate shall be filed with MERS: (a) not earlier than the last day of the third month after this Resolution is adopted and received by MERS; and (b) not later than the first day of the first calendar month that is at least six months after MERS receives this Resolution. This means each eligible employee will have about 90 days to make the decision.

After MERS receives this Resolution, this governing body's authorized official and eligible employees will be advised by MERS of the election window timelines and other information to consider in making the irrevocable decision whether to participate in Benefit Program H.

Participation for those electing coverage shall be effective the first day of the first calendar month at least six (6) months after MERS' receipt of the Resolution, here designated as being the month of July 1, 2013, which shall be known as the "CONVERSION DATE."

The opportunity for current employees on the Adoption Date to participate in the Hybrid Program shall not apply to any employee who separates from or terminates employment with this municipality after the Adoption Date.

(B) CONTRIBUTIONS shall be as provided in Section I (A) above.

(C) COMPENSATION AND EARNINGS shall be as provided in Section I (B) above.

(D) HYBRID PLAN VESTING shall be as provided in Section I (C) above.

(E) For each employee irrevocably electing to participate in Benefit Program H, then under Plan Section 19B(16) the Retirement Board shall transfer the following amounts from the reserve for employee contributions and the reserve for employer contributions and benefit payments to the reserve for defined contribution plan;

- (a) The member's accumulated contributions, if any, as of 12:01 a.m. on the day the member becomes covered by Benefit Program H shall be transferred from the reserve for employee contributions to the member's credit in the reserve for Benefit Program H Defined Contribution component.
- (b) The funded excess present value shall be computed as the excess, if any, of the actuarial present value of the accrued benefit associated with the member's coverage under the previous benefit program, over the actuarial present value of the accrued benefit associated with the member's coverage under the defined benefit component of Benefit Program H, after such excess is multiplied by the funded level percentage selected by the governing body in subparagraph(F)(2) below (which shall not be less than 80% nor exceed 100% funded level percentage in any case). The excess, if any, of the funded excess present value over the amount specified in sub-paragraph (a) shall be transferred from the reserve for employer contributions and benefit payments to the member's credit in the reserve for Benefit Program H Defined Contribution component. For purposes of this subparagraph:
 - (i) The actuarial present values shall be computed as of 12:01 a.m. on the day the member becomes covered by Benefit Program H and shall be based on the actuarial assumptions adopted by the Retirement Board.
 - (ii) On the effective date of the change of the benefit program the member's credited service under Benefit Program H shall be equal to the member's credited service under the previous benefit program.
 - (iii) In determining final average compensation there shall not be included any accrued annual leave.
 - (iv) The earliest retirement date (for an unreduced benefit) assumption under the defined benefit program in effect on the effective date of the change of the benefit program shall be utilized. Likewise the earliest retirement date assumption under Benefit Program H shall be utilized.
 - (v) For purposes of the actuarial present value calculation, any future benefit otherwise payable under Benefit Program E or E-1 shall be disregarded.

The transfer shall be made approximately 30 calendar days after the Conversion Date, and the transfer amount shall include pro-rated regular interest at the regular Board – established rate for crediting of interest on member's accumulated contributions in the defined benefit program, measured from the Conversion Date to the actual transfer date.

(F) Per Plan Section 19B(16)(b), the Retirement Board has established the assumptions for calculation of the actuarial present value of a member's accrued benefit that may be transferred. The assumptions are:

- (1) The interest rate in effect as of the Adoption Date, to determine actuarial present value, shall be the Board-established investment earnings rate assumption (currently eight percent (8.00%)).
- (2) The funded level for the member's specific MERS division (total funded percentage of the present value of accrued benefits which shall be determined using Termination Liability under Table 12 or successor table and valuation assets of all reserves using Table 13 as of the Adoption Date from the most recent MERS annual actuarial valuation report data provided by MERS ACTUARY. In the APV calculation, the funded level used shall be Table 12 Termination Liability funded level for the division (not less than 80% nor to exceed 100% funded level).

IV. THIRD PARTY ADMINISTRATION

The Municipal Employees' Retirement Board retains full and unrestricted authority over the administration of MERS Benefit Program H, including but not limited to the appointment and termination of the third-party administrator, or MERS self-administration of the defined contribution program in whole or in part.

V. EFFECTIVENESS OF THIS RESOLUTION

BE IT FINALLY RESOLVED: This Resolution shall have no legal effect under the MERS Plan Document until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under Plan Document Section 19B, this Resolution, and other applicable requirements have been met. All dates for implementation of Benefit Program H under Section 19B shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution.

In the event an amendatory Resolution or other action by this Governing Body is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the third-party administrator if necessary). Section 54 of the Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the MERS Restated Uniform Hybrid Program (Benefit Program H) be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shaffer, Walton, Balog, Baker, Ware and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Eaton.

Motion carried.

MERS RESTATED HYBRID PLAN (DEFINED CONTRIBUTION COMPONENT) ADOPTION

Ms. West-Wing stated that this was the second document that needs to be adopted regarding moving to a Hybrid Plan:

The Employer, a participating municipality or participating court (“court”) within the State of Michigan that has adopted MERS coverage, hereby establishes the following MERS Benefit Program: Hybrid under MERS Plan Document (“MERS Hybrid DC”) as authorized by Section 19B of the Municipal Employees' Retirement System of Michigan Plan Document. All references to “Plan Document” are to sections of the MERS Plan Document; any reference to “Plan,” the “MERS Plan,” “Plan Participant,” “Participant,” or “Program,” shall mean the MERS Hybrid DC Plan, unless otherwise specified.

This Adoption Agreement, together with Section 19B of the MERS Plan Document and the MERS Restated Uniform Hybrid Resolution (“Resolution”), constitute the entire MERS Benefit Program Hybrid Plan Document.

I. EMPLOYER: St. Joseph County Board of Commissioners

II. EFFECTIVE DATE

1. If this is the initial Adoption Agreement relating to the MERS Defined Contribution Plan for this Division, the Effective Date of the Benefit Program here adopted shall be the first day of: January 2013.

III. ELIGIBILITY REQUIREMENTS

Only those Employees eligible for MERS Membership (Section 3 of the MERS Membership (Section 3 of the MERS Plan Document) shall be eligible to participate in the MERS Hybrid DC Plan. A copy of ALL employee enrollment forms must be submitted to MERS. The following group(s) of Employees are eligible to participate in the Plan: General Division (01) Hired after January 1, 2013.

IV. CONTRIBUTION PROVISIONS

1. The Employer shall contribute on behalf of each Participant 1% of Earnings for the calendar year (subject to the limitations of Sections 415(c) of the Internal Revenue Code).
2. Each Participant is required to contribute 0% of Earnings for the calendar year as a condition of participation in the Plan. (Write "0" if no contribution is required.) *If other contribution options are provided, please attach to this Adoption Agreement.

If Employee contributions are required, an Employee shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

The Employer hereby elects to "pick up" the Mandatory/Required Employee contribution. The "pick-up" provision allows the employer to direct mandatory employee contributions to be pre-tax.

Yes No

[Note to Employer: Picked up contributions are excludable from the Employee's gross income under Section 414(h)(2) of the Internal Revenue Code of 1986 only if they meet the requirements of Rev. Rul. 2006-43, 2006-35 I.R.B. 329. Those requirements are (1) that the Employer must specify that the contributions, although designated as Employee contributions, are being paid by the Employer in lieu of contributions by the Employee; and (2) the Employee must not have the option of receiving he contributed amounts directly instead of having them paid by the Employer to the Plan. The execution of this Adoption Agreement by the Employer shall constitute the official action required by Revenue Ruling 2006-43.]

3. Each Employee may make a voluntary (unmatched), after-tax contribution, subject to the limitations of Section 415 of the Internal Revenue Code.
4. Employer contributions and Employee contributions shall be contributed to the Trust in accordance with the following payment schedule:

Weekly Bi-weekly Monthly

V. EARNINGS

Earnings shall be defined as "compensation" under Section 2A(6) of the MERS Plan Document, being the Medicare taxable wages reported on the Employee's W-2 statement.

VI. VESTING PROVISION FOR EMPLOYER CONTRIBUTIONS AND NORMAL RETIREMENT AGE

The Employer hereby specifies the following vesting schedule:

Immediate vesting upon participation
 Cliff vesting: The participant is 100% vested upon a stated number of years. Stated year may not exceed maximum 5 years of service:

Stated Year: 1 2 3 4 5

Graded vesting percentage per year of service: Employers can select the percentage of vesting with the corresponding years of service, however the scale cannot exceed a maximum of six years of service to reach 100% vesting, nor less than the stated minimums below:

- % after 1 year of service.
- % after 2 years of service.
- % (not less than 25%) after 3 years of service.
- % (not less than 50%) after 4 years of service.
- % (not less than 75%) after 5 years of service.
- 100% (not less than 100%) after 6 years of service.

Notwithstanding the above, a member shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited, if he/she is employed on or after his/her Normal Retirement Age. "Normal Retirement Age" shall be presumed to be age 60 (unless a different normal retirement age is here specified: N/A).

In addition, notwithstanding the above, in the event of disability or death, a member or his/her beneficiary shall be vested in his/her entire employer contribution account, to the extent that the balance of such account has not previously been forfeited as described in Section 19A(7) of the MERS Plan Document.

VII. Loans (not more than two) are permitted under the program. MERS recommendation is "No," not to allow loans: loans permit your employees to borrow against their retirement account.

Yes No

VIII. The Plan will accept an eligible rollover distribution from an eligible retirement plan described in Section 401(a) (including "401(k)") or 403(a) of the Code, an annuity contract described in Section 403(b) of the Code, an eligible deferred compensation plan described in Section 457(b) of the code maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state, or an individual retirement account or annuity described in Section 408(a) or 408(b) of the code, including after-tax employee contributions, as applicable. The Plan will account separately for pre-tax and post-tax contributions and earnings thereon.

IX. The Employer hereby agrees to the provisions of the MERS Uniform Defined Contribution Plan and agrees that in the event of any conflict between MERS Plan Document Section 19B and the MERS Hybrid Plan, the provisions of Section 19B shall control.

X. The Employer hereby appoints MERS as the Plan Administrator pursuant to the terms and conditions of the Plan.

XI. The Employer hereby agrees to the provisions of the Plan.

XII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in the ineligibility of the Plan in the DC component of the Hybrid Plan.

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the MERS Restated Hybrid Plan (Defined Contribution Component) Adoption Agreement be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shaffer, Walton, Balog, Baker, Ware and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Eaton.

Motion carried.

HYBRID DIVISION
RESOLUTION DEFINING "COMPENSATION"
FOR MERS RETIREMENT PURPOSES
RESOLUTION NO. 18-2012

In accordance with Section 2A(6)(c) of the MERS Plan Document, the Board of Commissioners of St. Joseph County, hereby certifies that effective January 1, 2013, "compensation" for retirement purposes means the salary or wages paid a member for personal services rendered as defined under Plan Section 2A(6), excluding the following items:

- Longevity Pay
- Worker's Compensation Weekly Benefits
- Court Reporter Transcript Fees
- Car Allowances
- STD and LTD Payments

Payments for Achievement of Performance Goals, Merit Pay, or Similar Compensation
Payments for Attainment of Degrees or Certifications
Lump Sum Payments Accrued During FAC Period in Excess of any lump sum benefit payment

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shaffer, Walton, Balog, Baker, Ware and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Eaton.

Resolution adopted.

GENERAL DIVISION
RESOLUTION DEFINING “COMPENSATION”
FOR MERS RETIREMENT PURPOSES
RESOLUTION NO. 19-2012

In accordance with Section 2A(6)(c) of the MERS Plan Document, the Board of Commissioners of Commissioners of St. Joseph County, hereby certifies that effective April 1, 2007, “compensation” for retirement purposes means the salary or wages paid a member for personal services rendered as defined under Plan Section 2A(6), excluding the following items:

Longevity Pay
Worker’s Compensation Weekly Benefits
Court Reporter Transcript Fees
Car Allowances
STD and LTD Payments
Payments for Achievement of Performance Goals, Merit Pay, or Similar Compensation
Payments for Attainment of Degrees or Certifications
Lump Sum Payments Accrued During FAC Period in Excess of any lump sum benefit payment
(specify hours or days)

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shaffer, Walton, Balog, Baker, Ware and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Eaton.

Resolution adopted.

FILL VACANT PART-TIME BUILDING AND GROUNDS POSITION

It was moved by Commissioner Baker and supported by Commissioner Balog that the vacant part-time Building and Grounds position be filled. Motion carried.

DISTRICT HEALTH DEPARTMENT

Steve Todd, District Health Department Director, stated that Hillsdale, Branch and St. Joseph County formed the Tri-County District Health Department in 1972. In 1997 the District Health agreement was put into writing. Currently St. Joseph County has 3 votes on the Board with Branch and Hillsdale Counties having 2 each. Effective January 1, 2013, the Board of Commissioners in each County will be reduced to 5.

The proposed Intergovernmental Agreement reduces St. Joseph County's representation to 2 instead of 3 members as 3 would be a quorum of the Board of Commissioners.

In addition, Branch County's allocation has been reduced taking out the population of the prison in Coldwater, however, if there is a disease outbreak at the prison Branch County would have to reimburse the Health Department for any costs they incur as a result of the outbreak.

The following resolution and amendment to the agreement were submitted for approval:

ST. JOSEPH COUNTY
RESOLUTION NO. 20-2012

AMENDING THE INTERGOVERNMENTAL AGREEMENT FOR THE
BRANCH-HILLSDALE-ST. JOSEPH COMMUNITY HEALTH AGENCY

WHEREAS, pursuant to the Michigan Public Health Code, the Counties of Branch, Hillsdale and St. Joseph established the Branch-Hillsdale-St. Joseph District Health Department January 1, 1972; and

WHEREAS, in December 1997 the Counties entered into a written agreement establishing the Branch-Hillsdale-St. Joseph Community Health Agency; and

WHEREAS, the Counties of Branch, Hillsdale, and St. Joseph wish to continue the existing tri-county public health agency structure created in 1997 as permitted under the Michigan Constitution of 1963, Article VII, Section 28; and the Urban Corporation Act, PA 7 of 1967, as amended, being MCLA 124.501, et seq.; and

WHEREAS, the respective Counties have chosen to amend the terms of the December 1997 "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency."

THEREFORE BE IT RESOLVED, that the attached amended "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency" is approve.

BE IT FURTHER RESOLVED, that the Board Chairperson is authorized to sign the finalized amended "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community Health Agency."

BE IT FURTHER RESOLVED, that a certified copy of this Resolution and the attached amended "Intergovernmental Agreement" for the Branch-Hillsdale-St. Joseph Community Health Agency" shall be filed with the County Clerk's office and the Michigan Secretary of State's office.

BE IT FURTHER RESOLVED, that a copy of this Resolution, and the attached amended "Intergovernmental Agreement for the Branch-Hillsdale-St. Joseph Community," shall be sent to the Michigan Governor's office pursuant to the Urban Cooperation Act, PA 7 of 1967.

AGREEMENT FOR THE OPERATION OF THE BRANCH, HILLSDALE, AND ST. JOSEPH COMMUNITY
HEALTH AGENCY FOR BRANCH, HILLSDALE, AND ST. JOSEPH COUNTIES

THIS AGREEMENT made and entered into this 4th day of December, A.D., 2012, by and between the Boards of Commissioners of Branch, Hillsdale, and St. Joseph Counties (hereinafter collectively referred to as "Counties").

WITNESSETH:

WHEREAS, Act 368 of Public Acts of 1978, as amended, of the State of Michigan provides that any combination of counties may elect to establish a District Health Department by a majority vote of each County Board of Commissioners;

WHEREAS, the Counties of Branch, Hillsdale, and St. Joseph have operated the Branch-Hillsdale-St. Joseph Community Health Agency since January 1, 1972.

WHEREAS, the Counties believe that it is prudent to formalize the rights and obligations of each county and their relationship to the Branch-Hillsdale-St. Joseph Community Health Agency;

WHEREAS, the counties desire to modify the organizational framework for the Community Health Agency;

WHEREAS, Article 7, Section 28 of the Michigan Constitution of 1963 and Act 7 of the Public Acts of 1967, as amended, MCL 124.501 et seq., permit counties to, by agreement, perform functions that could be performed by individual counties;

WHEREAS, the Counties desire to enter into an agreement to continue a public entity known as the Branch-Hillsdale-St. Joseph Community Health Agency, and to specify the powers and duties under which it will operate pursuant to the above cited authority; and

WHEREAS, Section 2448 of the Public Health Code, as amended (MCL 333.2448), expressly provides for intergovernmental contracts to reorganize local health departments.

THEREFORE, for and in consideration of the mutual covenants hereinafter contained, IT IS HEREBY AGREED as follows:

SECTION I.

ESTABLISHMENT

Pursuant to the Public Health Code, 1978 PA 368, MCL 333.1101 et seq., as amended, and pursuant to the Michigan Constitution of 1963, Article 7, Section 28, and 1967 PA 7, as amended, MCL 124.501, et seq., the duly elected Commissioners of Branch, Hillsdale, and St. Joseph Counties, State of Michigan hereby state the desire to continue the public entity known as the Branch-Hillsdale-St. Joseph Community Health Agency (hereinafter referred to as the "Community Health Agency").

SECTION II.

DEFINITIONS

The following terms for this Agreement shall have the meanings attached to them:

"Board" means the Branch-Hillsdale-St. Joseph Community Health Agency Board of Health (hereinafter sometimes referred to as "Board of Health").

"Health Officer" means the health officer of the Branch-Hillsdale- St. Joseph Community Health Agency.

"Department" means the Department of Community Health of the State of Michigan.

"Director" means the director of the Department of Community Health of the State of Michigan.

SECTION III.

PURPOSE OF THE DEPARTMENT

The purpose of the Branch-Hillsdale-St. Joseph Community Health Agency is to provide a range of public health services for persons located within the three (3) counties as required by and permitted under 1978 PA 368, as amended. The Board shall carry out the applicable provisions of the Public Health Code and shall, subject to the rules designated by the Michigan Department of Community Health, provide services permitted under the Public Health Code.

SECTION IV.

AREA SERVED

The Board shall provide the services set forth herein to persons who are located within Branch, Hillsdale, and St. Joseph Counties.

SECTION V.

ESTABLISHMENT OF THE BOARD

The Counties hereby establish a Board of Health. The Board shall set policy and procedures governing the operation of the Community Health Agency and shall have ultimate authority regarding the exercise of the Community Health Agency powers. The Board shall be composed of six (6) members: two (2) members from Branch County, two (2) members from Hillsdale County, and two (2) members from St. Joseph County. Board members shall be appointed by the applicable Board of Commissioners and must be currently serving as County Commissioners. The Board shall elect a chairperson and vice-chairperson. The chairperson and vice-chairperson shall not be from the same county. It may create additional officers and such committees as it deems appropriate. The Board shall set its meeting dates and adopt rules of procedures and determine the number of members who will constitute a quorum of the Board; provided, however, the Board may recommend that the respective board of county commissioners dissolve the Community Health Agency only by a majority vote of the entire Board. As used in this Agreement, the terminology "entire board" shall mean the six (6) members of the Board or lesser number if a vacancy exists in the number of representatives to which each county is entitled. All meetings of the Board shall comply with Michigan's Open Meetings Act, being 1976 Public Act 267, as amended. Actions taken by the Board prior to the effective date of this Agreement are hereby ratified.

SECTION VI.

TERM OF BOARD MEMBERSHIP,
VACANCIES, REMOVAL FROM OFFICE

The term of office of Board members shall commence January 1st and run through December 31st or until their successors are qualified and appointed to office. Board members shall be appointed by the respective Boards of Commissioners for two (2) year terms running from January 1st through December 31st commensurate with Board of Commissioners terms, or until their successors are qualified and appointed. Membership shall cease upon any member ceasing to be a County Commissioner.

Vacancies shall be filled for unexpired terms in the same manner as original appointments. A Board member may be removed from the Board by the appointing Board of Commissioners.

SECTION VII.

BOARD DUTIES

The Board shall:

- a) Annually examine and evaluate the public health needs of the Counties and the public and non-public services necessary to meet those needs.
- b) Review and approve an annual program statement and budget. The format and documentation of the annual program statement and budget shall be specified by the Department.
- c) Submit the annual program statement and budget to the Department by such date as is specified by the Department.
- d) Submit to each Board of Commissioners an annual request for County funds to support the Community Health Agency. Such request shall be in the form and at the time determined by the Boards of Commissioners.
- e) Take action to secure private, federal, state, and other public funds to help support its programs.
- f) Approve and authorize all contracts, which may be effectuated by delegation to the Health Officer.
- g) Review and evaluate the quality, effectiveness, and efficiency of services being provided by its programs.
- h) Appoint a health officer and a medical director, who shall each meet the standards of training and experience established by the Department.
- i) Establish general policy guidelines within which the health officer shall execute the Community Health Agency programs.
- j) Audit all claims against the Community Health Agency and apportion approved claims as provided under the approved formula established under Section 2417 of the Public Health Code, as amended (MCL 333.2417).
- k) The Community Health Agency shall maintain liability insurance in such amounts as the Board shall determine.

SECTION VIII.

POWERS OF THE BOARD

The Board shall have all the rights, powers, duties and obligations of a District Health Department created under MCL 333.2415, as are set forth in the Public Health Code, Public Act 368 of 1978, as amended. IN addition, the Board shall have the following powers and duties, to the extent these powers and duties are not in consistent with the powers of a District Health Department.

1. To enter into contracts, including contracts for the purchase of public health services with private persons and/or entities or public agencies.
2. To acquire ownership, custody, operation, maintenance, lease or sale of real or personal property, subject to any limitation on the payment of funding therefore now or subsequently imposed by the Public Health Code, 1978 PA 368, as amended.
3. To dispose of, divide, and distribute property.
4. To accept gifts, grants, assistance, funds or bequests.
5. To make claims for federal or state aid payable to the participants in the programs of the Board.
6. To incur debts, liabilities or obligations which do not constitute the debts, liabilities or obligations of any of the parties to this agreements, subject to any limitations thereon which are now or hereafter imposed by the Public Health Code, 1978 PA 368, as amended.
7. To, in its own name, employ employees and agents, which employees or agents shall be considered employees or agents of the board. The Board shall have the powers, duties and responsibility for establishing policies, guidelines and procedures for employees and shall have the power, duty and responsibility to establish wages and fringe benefits such as, but not limited to, sick leave, vacation, health insurance, pension and life insurance; to provide for workers' compensation and for any and all other terms and conditions of employment of an employee of the Board. However, any employee initially transferred to the Branch-Hillsdale-St. Joseph Community Health Agency by any of the contracting Counties or from the predecessor Branch-Hillsdale-St. Joseph Community Health Agency shall continue to have all benefits, obligations and status with respect to pay, seniority credits, and sick leave, vacation, insurance and pension credits that the individual held as a County or Community Health Agency employee. The above-stated conditions and limitations upon the transfer of County or Community Health Agency employees shall not serve to limit the right of the Board to hire County or Community Health Agency employees voluntarily seeking a job change upon such terms and conditions as the Board and the individual may agree.
8. To fix and collect charges, rates, rents or fees where appropriate and to promulgate rules and regulations related thereto. They shall include the power to set fees for the Community Health Agency services as authorized by Section 2444 of the Code. All fees shall be paid into the general fund of the Community Health Agency.
9. The powers of the Community Health Agency shall be liberally construed consistent with the Constitution and statutes of this state.

SECTION IX.

HEALTH OFFICER

The health officer shall function as the chief executive and administrative officer of the Branch-Hillsdale-St. Joseph Community Health Agency and shall execute and administer the Branch-Hillsdale-St. Joseph Community Health Agency in accordance with the approved program statement and budget, the general policy guidelines established by the Board, the applicable procedures and regulations, and the provisions of state statute. The terms and conditions of the health officer's employment, including tenure of service, shall be as mutually agreed to by the Board and health officer and shall be specified in writing.

SECTION X.

FINANCES

The Board shall have the budgetary and financial control over the Community Health Agency. The Board shall base its request for county financial contributions on the proposed budgetary needs of the Community Health Agency. These financial contributions may come from the general fund of each county or from any fees collected by the Community Health Agency in that county or a combination thereof. Payment of the financial contribution of each county shall be made under such terms as shall be specified by the Board and approved by the respective boards of commissioners. The financial contribution shall be approved by each county based on the financial needs of the Community Health Agency. The contribution scheduled shall be allocated pro-rata among the counties based on the percent of population of each county as compared to the population of the tri-counties as

shown in the last decennial federal census. The last decennial federal census shall be adjusted by subtracting the State prison population from Branch County's population. In the event that the services of the Community Health Agency are requested or required to be provided at the State prison, Branch County shall be responsible for any and all associated costs up to a capped amount. The capped amount shall be calculated by multiplying the current year's pro-rata rate and the prison population as recorded on January 1st of the current year. The financial contribution shall be computed annually and shall be approved as required by Section 2417 of the Public Health code (MCL 333.2417). Nothing in this Agreement shall bind a county to accept the annual allocation request by the Board.

If a county fails to allocate its full amount requested, the Board may not pass its budgetary shortfall to the other counties. However, the board in its discretion may elect one of more of the following options, taking into account the amount of the non-payment, its duration, the financial condition of the Community Health Agency and such other factors as it deems relevant:

1. Reduce services in the non-paying county consistent with the non-payment;
2. Raise fee rates for services in the amount the Board deems necessary.
3. Recommend the dissolution of the Community Health Agency.
4. Any combination of the above as determined by the Board.

State and local contributions and all other funds received shall be handled and banked directly by one of the treasurers of one of the member counties as selected by the Board, which has the duty to insure that the funds are banked and accounted for consistent with requirements of law for local governmental units.

The Board shall be credited all investment income (minus reasonable handling fees) derived from the assets of the Community Health Agency. All interest income shall also be credited into the general fund of the Community Health Agency.

SECTION XI.

AUDIT

The Community Health Agency shall conduct an annual agency audit in accordance with the law and as directed by the Board. A copy of the audit shall be given to each Board member upon its completion. If requested by a county, a representative of the auditing firm and the Community Health Agency shall appear before the Board of Commissioners of each county and answer questions regarding the audit or any other aspect of Community Health Agency activities. The counties shall have access to all Community Health Agency records except those records subject to a legally recognized privilege.

SECTION XII.

INFORMATION

The Board shall provide to Branch-Hillsdale-St. Joseph Counties, separately and/or jointly, as requested, any and all information related to the operations of the Board on a timely basis.

SECTION XIII.

NOTICES

Any notices required by this Agreement shall be deemed made when mailed certified mail, return receipt requested, to each county clerk, to each chairperson of the Board of Commissioners of each participating county, and the Health Officer of the Community Health Agency.

SECTION XIV.

COUNTY ORDINANCES

Nothing in this agreement shall restrict the right of a county to enact a local ordinance affecting its public health needs and setting fees in any such ordinance. However, any such ordinance shall not impose an obligation or duty on the Community Health Agency or its personnel unless (a) the ordinance has been approved by the Board; provided, however, that the Board's approval shall be limited to assessing the financial and personnel impact of the ordinance on the Community Health Agency, the legality and enforceability of the proposed ordinance and potential liability to the Community Health Agency. (The general public policy considerations of whether the proposed ordinance is needed is solely the responsibility of the county which is considering enacting the proposed

ordinance), (b) an agreement has been reached with the county which enacted the ordinance regarding the disposition of any fees required by the ordinance; and (c) an agreement has been reached with the county which enacted the ordinance regarding the reimbursement to the Community Health Agency of any costs of enforcement.

SECTION XV.

ORDINANCE UNIFORMITY

Each county understands the legal and practical importance of ordinance uniformity throughout the District. Each county agrees to make every effort to keep its public health ordinances uniform with those of other counties within the tri-counties. However, this Agreement acknowledges that local conditions and political desires within a particular county may result in some unique ordinance provisions.

SECTION XVI.

DURATION OF THIS AGREEMENT
AND RIGHTS UPON TERMINATION

- a) This Agreement shall continue indefinitely unless a county withdraws as provided by this Agreement.
- b) This Agreement may be terminated by the following method:
The county(ies) may give written notice of its(their) desire to withdraw as a member of the Community Health Agency to the Board of Health and to the other counties which are a party to this Agreement. The effective date of the withdrawal by the withdrawing county(ies) shall be effective sixty (60) days from the withdrawing county(ies). The property division provisions of Paragraph XVI.d.1 shall continue to apply to all counties, including the Withdrawing County, until the property division has been completed; otherwise, this Agreement shall be terminated as to the withdrawing county on the effective date of the withdrawal.
- c) Property Division.
 1. If the county(ies) withdraws pursuant to Paragraph (b) above, then the following procedure shall be used. The withdrawing county(ies) shall not be obligated to pay (or will be reimbursed if it already had paid) a pro-rata portion of its(their) financial contribution attributable to the remainder of the calendar year after the effective date of the dissolution. In addition, the withdrawing county(ies) shall receive all real and personal property located within the boundaries of the withdrawing county(ies). The withdrawing county(ies) will assume any existing debt applicable to the assets which it receives. The distribution of assets shall take place as soon as possible after the effective date of the dissolution.
 2. Nothing contained herein shall preclude the three (3) counties from otherwise jointly agreeing in writing to any distribution of the real and personal property among themselves as they deem proper.
- d) If the withdrawing County will assume the responsibility for any health jurisdiction or function previously performed by the Community Health Agency, or if it will assume the responsibility to pay the wages of or employ any former employee of the Community Health Agency, MCL 333.2448 shall apply, and the Withdrawing County will provide an appropriate assurance or evidence to the Community Health Agency documenting its compliance. MCL 333.2448 provides:

A city, county, district, or part thereof may enter into an intergovernmental contract necessary or appropriate to a reorganization or an assumption or relinquishing of a health jurisdiction or function authorized by this part. The contract shall provide that an employee transferred shall not lose any benefits or right as a result of the transfer.

SECTION XVII.

STATUS OF THE BOARD

The Board established pursuant to this agreement shall be a separate legal public entity with the power to sue and be sued.

SECTION XVIII.

AMENDMENT PROCEDURES

This agreement may be amended only by the mutual agreement of the participating counties pursuant to resolution authorized by each of the County Boards of Commissioners and entered into in writing, and approved as may be required by the Urban Cooperation Act (MCL 124.501, et seq.) and the Public Health Code (MCL 333.1101, et seq.)

SECTION XIX.

CONFLICT OF PROVISIONS

If there is any conflict between this agreement and the Public Health Code (MCL 333.1101, et seq.), as existing or as subsequently amended, the Public Health Code shall prevail, and those provisions of this agreement inconsistent therewith shall be deemed null, void and of no effect.

SECTION XX.

CONTINUITY

All assets and liabilities as well as the contractual rights and obligations currently in the name of the existing Branch-Hillsdale-St. Joseph Community Health Agency shall continue. Each county authorizes its Chair and Clerk to execute such documents as are necessary to effectuate this provision. The created Community Health Agency hereby agrees to assume all such transfers.

SECTION XXI.

EFFECTUATION OF AGREEMENT

This agreement shall not take effect until this agreement is approved by the Governor of the State of Michigan and the Director of the State Department of Community Health as provided for by law. Upon receipt of the approval of the Governor and after filing with the County Clerk of each county and the Secretary of State, this agreement shall take effect on January 1, 2013.

The name of the entity and its administrative office's business address are Branch-Hillsdale-St. Joseph Community Health Agency, 570 Marshall Road, Coldwater, Michigan 49036. Any subsequent change thereof by the Board shall be reported in writing to the forming Counties, the State Department of Community Health and the Governor of Michigan.

The persons signing this agreement hereby verify by their signatures that they are authorized to execute this agreement pursuant to appropriate County Board of Commissioners resolution.

BRANCH COUNTY

S/ Dale Swift
Chairperson, Board of Commissioners
S/ Teresa A. Kubasiak
County Clerk

HILLSDALE COUNTY

S/ Andy Welden
Chairperson, Board of Commissioners
S/ Marney M. Kast
County Clerk

ST. JOSEPH COUNTY

S/ Rick Shaffer
Chairperson, Board of Commissioners
S/ Pattie S. Bender
County Clerk

It was moved by Commissioner Baker and supported by Commissioner Dobberteen that the resolution be adopted, 2nd reading be waived and agreement be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shaffer, Walton, Balog, Baker, Ware and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Eaton.

Resolution adopted and agreement approved.

NOMINATIONS/APPOINTMENTS

Comprehensive Traffic Safety Commission

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the following be nominated and appointed to the Comprehensive Traffic Safety Commission for 2 year terms expiring November 30, 2014:

Kenneth Malone, Sturgis City Commission
Robin Baker, St. Joseph County Board of Commissioners
Rob Kuhlman, School Superintendent
Tabitha Wedge, District Court Administrator
Eugene Alli, Law Enforcement
Barry Cox, City Engineer
Carol Frohriep, Citizen-at-Large
Jim Hart, Local Government
Pat Eliason, OHSP

Motion carried.

Road Commission

It was moved by Commissioner Baker and supported by Commissioner Dobberteen that Rick Anderson be reappointed to the Road Commission for a 6 year term expiring December 31, 2018. Motion carried.

Parks and Recreation Commission

It was moved by Commissioner Ware and supported by Commissioner Walton that Dave Ludders and Steve Zarza be reappointed to the Parks and Recreation Commission for a 3 year term expiring January 1, 2016. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the committee had not met.

Judiciary

Commissioner Baker stated that the committee had not met.

Physical Resources

Commissioner Ware stated that the committee had not met.

Executive Committee

Commissioner Dobberteen stated that everyone had a copy of the minutes from the Executive Committee Meeting held on November 30, 2012 and he would answer any questions that anyone may have.

REQUISITION

Ms. West-Wing presented the following report:

One Canon DR-6010C scanner for Friend of the Court	\$ 2,229.00
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It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the requisition be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET AMENDMENTS:

DECREASE CIRCUIT COURT’S BUDGET:

Line item 101-131-802.050 (Visiting Judge)	\$ 750.00
Line item 101-131-802.020 (Court Appointed Attorney)	<u>250.00</u>
	\$ 1,000.00

INCREASE CIRCUIT COURT’S BUDGET:

Line item 101-131-862.000 (Seminar & Employee Training)	\$ 1,000.00
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DECREASE GENERAL FUND CONTINGENCY:

Line item 101-890-941.000 (Contingency Fund)	\$ 3,926.00
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INCREASE TREASURER’S BUDGET:

Line item 101-253-860.000 (Travel Expense)	\$ 300.00
Line item 101-253-861.000 (Convention Expense)	774.00
Line item 101-253-887.000 (Bank Charges)	2,500.00
Line item 101-253-978.000 (Furniture/Fixtures)	<u>352.00</u>
	\$ 3,926.00

INCREASE COMMUNITY DEVELOPMENT BLOCK GRANT FUND BUDGET:

Line item 274-826-502.000 (Community Development Block Grant Revenue)	\$ 101,709.00
Line item 274-826-676.000 (Budgeted Use of Fund Balance)	<u>28,302.00</u>
	\$ 130,011.00

INCREASE COMMUNITY DEVELOPMENT BLOCK GRANT FUND BUDGET:

Line item 274-826-801.000 (Professional Fees)	\$ 25,083.00
Line item 274-826-936.000 (Building Contractors Services)	<u>104,928.00</u>
	\$ 130,011.00

DECREASE SHERIFF’S DEPARTMENT BUDGET:

Line item 101-301-862.000 (Seminars)	\$ 1,476.00
Line item 101-301-861.000 (Convention)	<u>950.00</u>
	\$ 2,426.00

INCREASE SHERIFF’S DEPARTMENT BUDGET:

Line item 101-301-863.000 (Extradition)	\$ 2,329.00
Line item 101-301-931.000 (Equipment Repair)	<u>97.00</u>
	\$ 2,426.00

INCREASE SHERIFF’S DEPARTMENT BUDGET:

Line item 101-301-539.000 (MI State Police Highway Safety Grant)	\$ 3,000.00
Line item 101-301-977.060 (Equipment – Highway Safety Grant)	3,000.00

INCREASE LOCAL CORRECTIONS OFFICERS TRAINING FUND BUDGET:

Line item 264-351-676.000 (Budgeted Use of Fund Balance)	\$ 2,053.00
Line item 264-351-999.000 (Operating Transfers Out)	2,053.00

INCREASE JAIL BUDGET:

Line item 101-351-676.060 (Reimbursed Wages & Fringe Benefits)	\$ 2,053.00
Line item 101-351-707.000 (Wages – Part-time)	2,053.00

INCREASE FRIEND OF THE COURT FUND BUDGET:

Line item 215-141-676.000 (Budgeted Use of Fund Balance) \$ 1,828.00
Line item 215-141-999.000 (Operating Transfers Out) 1,828.00

INCREASE GENERAL FUND BUDGET – FRIEND OF THE COURT DEPARTMENT:

Line item 101-141-699.000 (Operating Transfers In) \$ 1,828.00
Line item 101-141-984.000 (Computer Hardware) 2,229.00

DECREASE GENERAL FUND BUDGET – FRIEND OF THE COURT DEPARTMENT:

Line item 101-141-980.000 (Equipment) \$ 152.00
Line item 101-141-982.000 (Library) 249.00

INCREASE SHERIFF’S DEPARTMENT BUDGET:

Line item 101-301-746.000 (Gas and Oil) \$ 40,000.00

INCREASE SHERIFF’S DEPARTMENT BUDGET:

Line item 101-301-630.010 (State Prisoner Board) \$ 40,000.00

DECREASE DRAIN COMMISSION’S BUDGET:

Line item 101-275-705.000 (Wages – Elected Official) \$ 7,672.00
Line item 101-275-706.130 (Wages – Deputies) 5,320.00
Line item 101-275-715.000 (FICA) 1,001.00
Line item 101-275-716.000 (Health Insurance) 3,763.00
Line item 101-275-716.010 (Dental Insurance) 62.00
Line item 101-275-716.020 (S & A Insurance) 52.00
Line item 101-275-716.100 (Worker’s Comp Insurance) 18.00
Line item 101-275-717.000 (Life Insurance) 13.00
Line item 101-275-718.010 (Retirement) 260.00
Line item 101-275-721.010 (Opt Out Waiver) 30.00
Line item 101-275-861.000 (Convention) 6.00
Line item 101-275-862.000 (Seminar & Employee Training) 200.00
Line item 101-275-980.000 (Equipment) 25.00
Line item 101-275-984.000 (Computer Hardware) 111.00
\$ 18,533.00

INCREASE DRAIN COMMISSION’S BUDGET:

Line item 101-275-725.010 (Accumulated Sick & Vacation) \$ 169.00
Line item 101-275-860.000 (Travel Expense) 342.00
\$ 511.00

INCREASE SOIL EROSION’S BUDGET:

Line item 101-280-705.000 (Wages – Elected Official) \$ 7,673.00
Line item 101-280-706.130 (Wages – Deputies) 5,321.00
Line item 101-280-715.000 (FICA) 995.00
Line item 101-280-716.000 (Health Insurance) 3,688.00
Line item 101-280-716.010 (Dental Insurance) 59.00
Line item 101-280-716.020 (S & A Insurance) 32.00
Line item 101-280-716.100 (Worker’s Comp Insurance) 18.00
Line item 101-280-717.000 (Life Insurance) 13.00
Line item 101-280-718.010 (Retirement) 260.00
Line item 101-280-721.010 (Opt Out Waiver) 30.00
Line item 101-280-725.010 (Accumulated Sick & Vacation) 72.00
Line item 101-280-860.000 (Travel Expense) 543.00
\$ 18,704.00

DECREASE GENERAL FUND CONTINGENCY:

Line item 101-890-941.000 (Contingency) \$ 682.00

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the Budget Adjustments be approved. Motion carried.

FINANCE DIRECTOR’S REPORT

Mrs. Smith gave the following report:

Bills

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State	\$ 25,757.80	\$
Appropriations	29,572.50	
County Commission	2,210.25	4,173.54
Circuit Court	2,593.17	13,598.10
District Court	301.06	56,572.83
Friend of the Court	301.13	39,247.23
Probate Court	6,220.32	18,376.63
Juvenile Branch	10,850.46	26,296.09
Appeals Court	2,843.34	
Public Defender	38,750.00	
Administration		9,946.22
Elections	16,227.27	
Finance Department	1,184.11	10,923.31
County Clerk	139.00	23,403.23
Equalization Department		13,912.55
Human Resources	4,566.97	9,413.96
Geographic Information Systems		7,718.32
Prosecutor's Office	2,119.43	39,207.70
Register of Deeds	189.88	9,722.75
County Treasurer		15,676.56
Cooperative Extension		5,283.32
Information Technology	2,554.10	12,759.28
Buildings & Grounds	7,200.46	11,307.49
Courts Building Security	106.50	7,368.84
Drain Commission		4,576.41
Soil Erosion		1,979.69
Sheriff Department	18,814.93	107,873.97
Sheriff Reserves	50.00	
Jail & Turnkey	21,008.69	100,579.00
Planning Commission	985.76	
Emergency Services	154.99	4,197.21
Animal Control	1,319.10	8,857.12
Board of Public Works		539.91
Medical Examiners	1,425.00	
Child Care - Juvenile	1,836.99	
Veterans' Services		2,550.67
Utilities & General Services	<u>25,977.10</u>	<u> </u>
Total	\$ 225,260.31	\$ 566,061.93
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	485,430.63	
Parks & Recreation	2,757.65	5,652.47
Emergency 911 Service	19,529.37	57,810.91
Central Dispatch - Wireless	16.50	4,179.52
Meyer Broadway/Coon Hollow Park	196.46	3,091.79
Family Counseling	357.50	
Cade Lake Park	439.14	200.35
Waste Management Fund	5,736.75	
Traffic Safety Program Fund	5,419.77	

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Survey and Remonumentation Fund	\$ 2,208.04	\$
Animal Shelter Donation Fund	332.00	
Victims' Rights Advocate Fund	16.50	3,287.24
Community Corrections Advisory Bd.	6,301.00	3,009.05
Community Corrections Program	1,905.44	
Drug Law Enforcement Fund	3,880.65	
Law Enforcement Fund	885.40	20,809.64
Secondary Road Patrol	222.00	10,538.87
Homeland Security Grant Fund	3,062.57	3,820.72
County Law Library	579.04	
Principal Residence Denial Fund		539.91
Commission on Aging	68,335.32	72,209.15
Sheriff's Justice Trianing Fund	1,581.00	
Child Care: Probate Court	31,313.56	11,604.05
Veterans' Trust Fund	2,943.93	
County Facilities Maintenance Fund	1,625.00	
BPW #17 White Pigeon Sewer Project	431,624.02	
Forfeiture & Foreclosure Fund	2,762.85	
Tax Payment Fund	199,237.32	
Inmate Store	1,550.22	
Three Rivers Community Center	2,628.56	1,019.24
Long Lake Level Revolving	22.10	
Flexible Benefits Insurance Fund	<u>182,259.58</u>	
Total	\$ 1,465,159.87	\$ 197,772.91
Grand Total	\$ 1,690,420.18	\$ 763,834.84
General Fund Operating Expenditures	\$447,062.26	
Pre-Authorized	\$212,292.13	
Accounts Payable	<u>12,968.18</u>	
	\$225,260.31	
General Fund Payroll Expenditures	<u>\$566,061.93</u>	
	\$791,322.24	
Other Funds Operating Expenditures	\$1,404,246.90	
Pre-Authorized	<u>60,912.97</u>	
Accounts Payable	\$1,465,159.87	
Other Funds Payroll Expenditures	<u>\$197,772.91</u>	
	\$1,662,932.78	

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Shaffer stated that for the first time visitors it may have seemed that the Board breezed through adopting the budget when, in fact, there was a lot of work put into the process. The Administrator/Controller developed the budget after receiving requests from each department; there were several work sessions held by the Board; there was time allotted for appeals by the department managers; and a public hearing was held as well.

He thanked all Department Managers; Staff; and the Administrator for guiding the Commissioners through the process. He believes it is a good and fair budget even though he hates to borrow from the General Fund to balance the budget.

Chairman Shaffer recognized Nancy Percival who faithfully comes here at least once a year collecting funds for Walk for Warmth which provides heat to those less fortunate. He has served with her on the Community Action Agency where these funds are disbursed.

CITIZENS' COMMENTS

Nancy Percival thanked the County Commissioners; the Clerk; and the Administrator/ Controller for their support of Walk for Warmth.

The Walk for Warmth will take place in Three Rivers this year instead of the fairgrounds.

She also told Ms. West-Wing that she appreciated her 30 years of service doing a great job.

ADJOURNMENT

It was moved by Commissioner Loudenslager and supported by Commissioner Balog that the meeting be adjourned until December 18, 2012 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Rick Shaffer, Chairman