

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse in the Village of Centreville, Michigan on December 2, 2014 at 5:00 p.m.

Chairman John L. Dobberteen called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Allen Balog	Donald Eaton
Rick Shaffer	Robin Baker
John Dobberteen	

Also present were Pat Yoder, Administrator/Controller and Joni Smith, Finance Director.

#### AGENDA

It was moved by Commissioner Baker and supported by Commissioner Eaton that the agenda be approved. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Balog and supported by Commissioner Eaton that the minutes for November 18, 2014 be approved. Motion carried.

#### COMMUNICATIONS

1. Letter from the U.S. Fish and Wildlife Service, Re: Notice they are reopening the comment period on the proposal to list the northern long-eared bat as an endangered species.
2. Resolution from Bay County, Re: Opposing House Bill 5886.
3. Resolution from Bay County, Re: Supporting HR 5078.
4. Resolution from Bay County, Re: Supporting S 2729 and HR 4319.
5. Minutes of the Community Action Board meeting of October 27, 2014.
6. Minutes of the St. Joseph River Basin meeting of September 9, 2014.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

#### CITIZEN COMMENTS

Nancy Percival stated that she was collecting for the 30th Walk for Warmth event. Last year our collections were the 3rd largest in the State.

Carolyn Grace, the new Administrator of the Conservation District, introduced herself to the Board and appreciated the Board being supportive of their budget request for 2015.

#### PUBLIC HEARING ON THE 2015 BUDGET

Chairman Dobberteen opened the public hearing on the 2015 budget. There being no comments he closed the public hearing.

#### ECONOMIC DEVELOPMENT CORPORATION'S ANNUAL REPORT

Ken Jones, Chairman of the EDC, gave an overview of their annual report. He stated that he appreciates the partnership between St. Joseph County and Southwest Michigan First.

The funding that the County provides allows a professional staff person in Three Rivers and Sturgis and full access to all staff at SW Michigan First.

Mr. Jones went on to say that a very important part of the process is their continuing relationship with existing businesses to retain jobs in St. Joseph County.

During the past year there have been 1,398 new direct and indirect jobs created with 2,583 retained. The level of the investment is a staggering \$37.2 million and he went on to list the major projects completed during the past year for several businesses.

There are several companies currently in the pipeline that may locate in St. Joseph County in the near future and there are other exciting prospects on the horizon.

Mr. Jones talked about several programs that are incentives for new businesses including the First and Foremost Program. SW Michigan First is available to help clients with applications for tax abatements and they can also assist with land foreclosures.

He invited the Commissioners to take a field trip to the SW Michigan First main office in Kalamazoo and meet the staff.

Commissioner Eaton commented that he appreciates the relationship that the County has with SW Michigan First.

Commissioner Shaffer echoed Commissioner Eaton's comments and also complimented Mr. Jones on presenting a great report and asked if demographics are available to include into the economic development picture the retail, medical and tourism industries.

Cathy Knapp said that yes that information is available.

Mr. Jones closed by saying that they are working on trying to have the EDC be self-funded by businesses.

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the EDC's Annual Report be accepted. Motion carried.

#### MEMORANDUM OF AGREEMENT WITH MICHIGAN STATE UNIVERSITY FOR 2015

Mr. Yoder recommended approval of the annual work plan with MSU for specific Extension Educators to be on staff in St. Joseph County for a particular number of hours.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the Memorandum of Agreement with Michigan State University for 2015 be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

#### NOMINATIONS/APPOINTMENTS

##### Solid Waste Management Planning Committee

It was moved by Commissioner Balog and supported by Commissioner Baker that Lee Zimmerman be appointed to the Solid Waste Management Planning Committee representing environmental for a term to expire September 1, 2016. Motion carried.

#### PERSONNEL REPORT

Mr. Yoder presented the following report:

NEW HIRE:

Kelly Stapert has been hired as part-time COA In-Home Services Assistant at \$11.79/hr. (COA system, grade 5, step 1) effective December 17, 2014.

Nancy Franovich has been hired as part-time Victim Services Clerk at \$11.73/hr. (Soltysiak system, grade 1, step 3) effective December 2, 2014.

Glenn Dane has been hired as COA Sub Driver at \$9.27/hr. (COA system, grade 1, step 1) effective December 3, 2014.

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that the personnel report be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Budget Adjustments

Mrs. Smith presented the following report:

BUDGET AMENDMENTS:

COUNTY FACILITIES MAINTENANCE FUND:

Increase Building & Land Acquisition (406-253-971.100)	\$ 183,000.00
Increase Budgeted Use of Fund Balance (406-253-676.000)	\$ 183,000.00

CENTRAL DISPATCH:

Increase Computer Hardware (211-911-985.000)	\$ 39,997.00
Increase Budgeted Use of Fund Balance (211-911-676.000)	\$ 39,997.00

It was moved by Commissioner Eaton and supported by Commissioner Baker that the budget adjustments be approved. Motion carried.

Bills

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State, Payroll Liabilities, Prepaid Health & Other Insurances	\$ 241,636.58	\$
Appropriations	67,731.00	3,619.47
County Commission	3,028.14	14,848.70
Circuit Court	382.12	57,081.78
District Court	282.56	40,594.58
Friend of the Court	331.55	17,121.10
Probate Court	1,345.97	29,333.70
Juvenile Branch	6,042.70	
Department of Corrections	289.19	
Appeals Court	129.85	
Public Defender	39,166.67	
Administration		12,676.34
Elections	574.60	485.00
Finance Department	532.18	11,270.39
County Clerk		27,455.45
Equalization Department	8,397.36	8,726.72
Human Resources	6,973.46	10,875.27
Geographic Information Systems		8,433.68
Prosecutor's Office	1,260.95	35,151.36
Register of Deeds	56.53	6,643.03

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Treasurer	\$ 71.81	\$ 15,849.83
Cooperative Extension		7,326.45
Information Technology		13,037.64
Buildings & Grounds	9,610.65	13,038.14
Courts Building Security		5,620.11
Drain Commission	771.83	7,087.44
Sheriff Department	10,600.34	99,834.20
Sheriff Reserves	50.00	
Jail & Turnkey	14,662.89	107,180.36
Planning Commission	1,034.88	700.00
Animal Control	1,158.38	8,563.61
Medical Examiners	825.00	
Child Care - Juvenile	369.00	
Veterans' Services		2,004.22
Grant Writer		4,430.10
Utilities & General Services	15,180.87	
Total General Fund	\$ 432,497.06	\$ 568,988.67
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Parks & Recreation	\$ 334.66	\$ 6,918.88
Emergency 911 Service	7,157.64	57,418.80
Central Dispatch - Wireless	1,314.36	2,761.06
Meyer Broadway/Coon Hollow Park	62.33	3,088.47
Family Counseling	870.00	
Cade Lake Park	501.09	132.43
Traffic Safety Program Fund	1,000.00	
Economic Development Corp. Fund	60.00	9,369.09
Victims' Rights Advocate Fund		3,321.63
Community Corrections Advisory Board	8,018.00	3,068.77
Community Corrections Program	1,594.39	
Local Corrections Officers Training Fund	1,200.00	
Drug Law Enforcement Fund	12,460.63	
Law Enforcement Fund		7,107.17
Secondary Road Patrol		10,994.95
Homeland Security Grant Fund	25.30	
County Law Library	457.84	
Commission on Aging	50,108.95	70,776.98
SCAO Swift & Sure Grant	13,950.32	620.23
Sheriff's Justice Training Fund	400.00	
Child Care: Probate Court & DHS	28,133.26	11,682.37
BPW #10 - Fish Lake Sewer System	31.98	
BPW #11 - White Pigeon /Klinger Lake Sewer	318.02	
BPW #14 - Constantine Village Waste Water	137.50	
BPW #15 - Constantine Village Sewer System	25.00	
Forfeiture & Foreclosure Fund	2,674.83	
Building Authority	1,922.50	
Three Rivers Community Center	1,564.54	667.68
Flexible Benefits Insurance Fund	6,822.25	
Trust & Agency	912,391.59	
Total Other Funds	\$ 1,053,536.98	\$ 187,928.51
Grand Total	\$ 1,486,034.04	\$ 756,917.18

<u>Expenditure Type</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
Operating	\$432,497.06	\$1,053,536.98	\$1,486,034.04
Payroll	<u>568,988.67</u>	<u>187,928.51</u>	<u>756,917.18</u>
	\$1,001,485.73	\$1,241,465.49	\$2,242,951.22

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the bills be approved for payment. Motion carried.

### COMMITTEE REPORTS

#### Law Enforcement

Commissioner Baker stated that everyone has the minutes from the meeting held November 25, 2014 and he would answer any questions that anyone may have.

#### Judiciary

Commissioner Eaton stated that the Committee had not met.

#### Physical Resources

Commissioner Balog stated that the Committee had not met.

#### Executive/Committee of the Whole

Chairman Dobberteen stated that the Committee had not met.

### CITIZENS' COMMENTS

Daniel Lucas, Constantine, is concerned that the County is spending \$250,000 on a new entrance and metal detector for the Courts Building and Courthouse. Folks that have weapons cannot carry them in the buildings anyway. He would like to see the Sheriff deputize some employees rather than spend this kind of money. He would rather have trained people protecting us not a metal detector.

Rebecca Shank, Constantine, stated that the report given tonight from Southwest Michigan First was very impressive. She appreciates the County's support to them. She added that the County needs improved infrastructure, i.e. roads, IT systems to support the new jobs that are coming into the County.

### COMMISSIONER COMMENT

Commissioner Shaffer stated that Nancy Percival has served on the Community Action Agency Board and has recently resigned. He remarked that she has been an invaluable resource.

This year the Walk for Warmth event had been dubbed the "Nancy Percival Walk for Warmth."

He also mentioned that they are looking for a replacement on the Board.

### ADJOURNMENT

At 5:36 p.m. it was moved by Commissioner Shaffer and supported by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until December 16, 2014 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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John L. Dobberteen, Chairman