

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on December 2, 2003, at 5:00 p.m.

Chairman John L. Dobberteen called the meeting to order.

The Invocation was given by Commissioner Loudenslager.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
John W. Bippus	Robin Baker
Monte Bordner	David J. Pueschel
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resources Director.

AGENDA

It was moved by Commissioner Pueschel and supported by Commissioner Shafer that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the minutes for November 18, 2003 be approved. Motion carried.

COMMUNICATIONS

1. Letter from Michigan Association of Counties, Re: MAC Legislative Update, November 21, 2003.
2. Letter from Elizabeth Datkovic, Re: Resignation from Community Mental Health Board.
3. Letter from Clarice Sperry, Ogemaw County, Re: Thank you for responses from previous letter.
4. Letter from Edward James Schwartz, Re: Notice of Tax Lien.
5. Letter from Michigan Association of Counties, Re: Thank you for the income tax resolution.
6. Resolution from Isabella County, Re: Revenue sharing.
7. Resolution from Lake County, Re: Revenue sharing.
8. Resolution from Antrim County, Re: Escalating cost of health insurance.
9. Resolution from Washtenaw County, Re: Opposing the elimination of funding for MSU Extension.
10. Resolution from Berrien County, Re: Opposing the elimination of funding for MSU Extension.
11. Resolution from Berrien County, Re: Opposing the elimination of funding for agricultural research.
12. Resolution from Benzie County, Re: Request the State Legislature reviews the funding process of the judicial courts by local county governments.
13. Resolution from Benzie County, Re: Continued funding for extension and agricultural research by the State of Michigan.
14. Minutes of Community Mental Health Services Board meeting of October 28, 2003.
15. Minutes of St. Joseph River Basin Commission meeting of September 9, 2003.
16. St. Joseph River Basin Commission's quarterly report – fourth quarter, 2003.

It was moved by Commissioner Loudenslager and supported by Commissioner Bordner that the communications be accepted and placed on file.

2004 BUDGET DOCUMENTS

Ms. West-Wing presented the following 2004 Budget Documents with all the changes from the budget work sessions. She stated that there would be \$845,380 taken from the fund balance to balance the budget for 2004.

ST. JOSEPH COUNTY
2004 GENERAL APPROPRIATIONS ACT

RESOLUTION NO. 27-2003

WHEREAS, Public Act 621 of 1978 otherwise known as the Uniform Budgeting and Accounting Act provides a system of unified procedures for the preparation and execution of budgets for units of local government; and

WHEREAS, the County Administrator/Controller has provided the recommended 2004 budget, as well as supporting documentation as required by Public Act 621; and

WHEREAS, it is the intent of the Board of Commissioners to provide for the solvency of County Fiscal Operations by adopting a General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to articulate policy relative to monitoring, maintenance accounting and implementation of the General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to continue its allocation to Substance Abuse Services of 50% of the convention facility/liquor tax revenue and to continue its allocation to Public Health of 11/17th of the cigarette tax revenue; and

WHEREAS, it is the intent of the Board of Commissioners to levy property tax millages as follows: County Operating 4.5794, 9-1-1 .6218, Commission on Aging .3318, and County Road .9526; and

WHEREAS, the 2004 Budget has been apportioned to the various County departments in the categories of Total Personnel Services, Total Supplies and Operating Expenditures, and Total Capital Expenditures; and

WHEREAS, the following County Budget Policy shall apply to the management of these categories:

Total Personnel Services (Wages and Fringe Benefits): Budgeted expenditures are predetermined by the Board of Commissioners. Permission of the Board of Commissioners is required for transfers to, from, or between line items within this category.

Total Supplies and Operating Expenditures: Budgeted expenditures and transfers between line items within this category are at the discretion of management in accordance with the County Purchasing Policy. Permission of the Board of Commissioners is required for transfers to line items within this category.

Total Capital Expenditures: Budgeted expenditures to the extent of the Board approved capital listing contained in the adopted 2004 budget documents are at the discretion of management in accordance with the County Purchasing Policy. Permission of the Board of Commissioners is required to purchase items not previously approved if the request exceeds \$2,500. Non-budgeted capital requests under \$2,500 shall be presented to the County Administrator/Controller in accordance with the County Purchasing Policy. Transfers between line items within this category shall be presented to the County Administrator/Controller for consideration.

NOW THEREFORE BE IT RESOLVED, the St. Joseph County Board of Commissioners hereby adopts the General Appropriations Act including such documents as the non-contract employees' wage schedule, non-contract pay ranges, part-time wage schedule, capital budget, General Fund revenues and expenditures, and special revenue budgets for its financial operations.

General Fund Budgeted Revenues

	<u>Requested</u>		<u>Tentative</u>		<u>Final</u>
101 - GENERAL FUND					
136 - DISTRICT COURT					
DEPARTMENT TOTAL	\$ 782,050.00	\$	\$ 806,050.00	\$	\$ 806,050.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
141 - FRIEND OF THE COURT DEPARTMENT TOTAL	\$ 586,170.00	\$ 589,170.00	\$ 584,748.00
148 - PROBATE COURT DEPARTMENT TOTAL	20,520.00	20,500.00	20,500.00
149 - JUVENILE BRANCH DEPARTMENT TOTAL	68,648.00	71,648.00	71,648.00
215 - COUNTY CLERK DEPARTMENT TOTAL	144,150.00	163,050.00	163,050.00
225 - EQUALIZATION DEPARTMENT DEPARTMENT TOTAL	102,200.00	102,200.00	102,200.00
227 - GEOGRAPHIC INFORMATION SYSTEMS DEPARTMENT TOTAL	23,800.00	23,800.00	23,800.00
229 - PROSECUTORS OFFICE DEPARTMENT TOTAL	105,700.00	105,700.00	105,700.00
233 - CENTRAL SERVICES DEPARTMENT TOTAL	18,150.00	30,150.00	30,150.00
236 - REGISTER OF DEEDS DEPARTMENT TOTAL	464,500.00	604,500.00	604,500.00
253 - COUNTY TREASURER DEPARTMENT TOTAL	2,247,209.00	2,277,326.00	2,220,089.00
257 - COOPERATIVE EXTENSION DEPARTMENT TOTAL	2,000.00	2,000.00	2,000.00
258 - DATA PROCESSING DEPARTMENT TOTAL	13,000.00	13,000.00	13,000.00
301 - SHERIFF DEPARTMENT DEPARTMENT TOTAL	280,408.00	271,764.00	271,764.00
331 - MARINE SAFETY PATROL DEPARTMENT TOTAL	26,000.00	26,000.00	26,000.00
390 - FUND BALANCE DEPARTMENT TOTAL	-	700,000.00	845,380.00
400 - PLANNING COMMISSION DEPARTMENT TOTAL	83.00	83.00	83.00
430 - ANIMAL CONTROL DEPARTMENT TOTAL	55,600.00	58,800.00	58,800.00
441 - BOARD OF PUBLIC WORKS DEPARTMENT TOTAL	-	60,000.00	60,000.00
716 - TAX REVENUE DEPARTMENT TOTAL	6,710,871.00	6,760,871.00	6,760,871.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
872 - UTILITIES & GENERAL INSURANCE			
DEPARTMENT TOTAL	-	-	2,706.00

FUND TOTAL	\$ 11,651,059.00	\$ 12,686,612.00	\$ 12,773,039.00
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Use of State Revenue Sharing
Calendar Year 2004 Allocation

Projected Annual State Revenue Sharing Revenue	\$ 896,720.00
General Fund supplement to Non-Statutory Programs	1,444,132.00
Total cost of Non-Statutory Programs for 2003:	2,340,852.00

Non-Statutory Departments, Agencies and Programs Funded :

		<u>FTE</u>
Sheriff Road Patrol	\$ 1,447,429.00	22.00
MSU Extension	202,844.00	5.00
District Court Probation	201,216.00	5.00
Parks & Recreation	103,792.00	2.50
Geographic Information System	129,877.00	3.25
Courts Building Security	65,855.00	2.25
Animal Control	79,065.00	2.50
Emergency Services	43,087.00	1.00
Veteran's Services	9,094.00	0.25
Marine Safety Patrol	14,998.00	1.00
Sheriff Reserves	12,763.00	-
Planning Commission	10,832.00	-
Soil Conservation	20,000.00	-
Total departments, agencies and programs	<u>\$ 2,340,852.00</u>	

Please note that the expenditures listed above include payroll, general operating and capital, less related revenues.

General Fund Budgeted Expenditures

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
101 - GENERAL FUND			
001 - APPROPRIATIONS			
Operating Expenditures	\$ 1,397,133.00	\$ 1,176,511.00	\$ 1,179,217.00
DEPARTMENT TOTAL	<u>\$ 1,397,133.00</u>	<u>\$ 1,176,511.00</u>	<u>\$ 1,179,217.00</u>
101 - COUNTY COMMISSION			
Payroll Expenditures	\$ 74,425.00	\$ 77,661.00	\$ 77,661.00
Supply Expenditures	650.00	650.00	650.00
Operating Expenditures	66,255.00	63,255.00	63,255.00
Capital Expenditures	200.00	200.00	200.00
DEPARTMENT TOTAL	<u>\$ 141,530.00</u>	<u>\$ 141,766.00</u>	<u>\$ 141,766.00</u>

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001 - APPROPRIATIONS			
Operating Expenditures	\$ 1,397,133.00	\$ 1,176,511.00	\$ 1,179,217.00
DEPARTMENT TOTAL	<u>\$ 1,397,133.00</u>	<u>\$ 1,176,511.00</u>	<u>\$ 1,179,217.00</u>
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Supply Expenditures	650.00	650.00	650.00
Operating Expenditures	66,255.00	63,255.00	63,255.00
Capital Expenditures	200.00	200.00	200.00
DEPARTMENT TOTAL	<u>\$ 141,530.00</u>	<u>\$ 141,766.00</u>	<u>\$ 141,766.00</u>
131 - CIRCUIT COURT			
Payroll Expenditures	\$ 247,356.00	\$ 250,628.00	\$ 250,628.00
Supply Expenditures	-	-	-
Operating Expenditures	45,592.00	37,392.00	40,892.00
Capital Expenditures	1,610.00	1,610.00	350.00
DEPARTMENT TOTAL	<u>\$ 294,558.00</u>	<u>\$ 289,630.00</u>	<u>\$ 291,870.00</u>
136 - DISTRICT COURT			
Payroll Expenditures	\$ 949,798.00	\$ 965,674.00	\$ 965,674.00
Supply Expenditures	600.00	600.00	600.00
Operating Expenditures	33,380.00	31,880.00	31,880.00
Capital Expenditures	3,800.00	3,800.00	3,800.00
DEPARTMENT TOTAL	<u>\$ 987,578.00</u>	<u>\$ 1,001,954.00</u>	<u>\$ 1,001,954.00</u>
141 - FRIEND OF THE COURT			
Payroll Expenditures	\$ 527,748.00	\$ 544,855.00	\$ 544,855.00
Supply Expenditures	1,300.00	1,300.00	1,300.00
Operating Expenditures	70,804.00	64,104.00	64,104.00
Capital Expenditures	1,650.00	1,550.00	1,550.00
DEPARTMENT TOTAL	<u>\$ 601,502.00</u>	<u>\$ 611,809.00</u>	<u>\$ 611,809.00</u>
147 - JURY COMMISSION			
Payroll Expenditures	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
Operating Expenditures	150.00	150.00	150.00
DEPARTMENT TOTAL	<u>\$ 1,950.00</u>	<u>\$ 1,950.00</u>	<u>\$ 1,950.00</u>
148 - PROBATE COURT			
Payroll Expenditures	\$ 266,206.00	\$ 263,514.00	\$ 263,514.00
Operating Expenditures	25,650.00	25,550.00	25,550.00
Capital Expenditures	10,600.00	4,500.00	4,500.00
DEPARTMENT TOTAL	<u>\$ 302,456.00</u>	<u>\$ 293,564.00</u>	<u>\$ 293,564.00</u>
149 - JUVENILE BRANCH			
Payroll Expenditures	\$ 625,723.00	\$ 635,859.00	\$ 635,859.00
Supply Expenditures	-	-	-
Operating Expenditures	127,010.00	127,010.00	127,010.00
Capital Expenditures	1,100.00	950.00	950.00
DEPARTMENT TOTAL	<u>\$ 753,833.00</u>	<u>\$ 763,819.00</u>	<u>\$ 763,819.00</u>
151 - ADULT PROBATION			
Capital Expenditures	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
167 - APPEALS COURT			
Payroll Expenditures	\$ 765.00	\$ 765.00	\$ 765.00
Operating Expenditures	24,000.00	20,000.00	20,000.00
DEPARTMENT TOTAL	<u>\$ 24,765.00</u>	<u>\$ 20,765.00</u>	<u>\$ 20,765.00</u>
169 - PUBLIC DEFENDER			
Operating Expenditures	\$ 363,500.00	\$ 363,500.00	\$ 363,500.00
DEPARTMENT TOTAL	<u>\$ 363,500.00</u>	<u>\$ 363,500.00</u>	<u>\$ 363,500.00</u>
172 - ADMINISTRATION			
Payroll Expenditures	\$ 110,907.00	\$ 113,233.00	\$ 122,764.00
Supply Expenditures	-	-	-
Operating Expenditures	5,025.00	2,525.00	2,525.00
Capital Expenditures	50.00	50.00	50.00
DEPARTMENT TOTAL	<u>\$ 115,982.00</u>	<u>\$ 115,808.00</u>	<u>\$ 125,339.00</u>
191 - ELECTIONS			
Payroll Expenditures	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00
Supply Expenditures	56,000.00	56,000.00	56,000.00
Operating Expenditures	1,900.00	900.00	900.00
Capital Expenditures	-	-	-
DEPARTMENT TOTAL	<u>\$ 60,700.00</u>	<u>\$ 59,700.00</u>	<u>\$ 59,700.00</u>
212 - FINANCE DEPARTMENT			
Payroll Expenditures	\$ 168,440.00	\$ 171,569.00	\$ 171,569.00
Operating Expenditures	15,825.00	15,825.00	15,825.00
Capital Expenditures	300.00	-	-
DEPARTMENT TOTAL	<u>\$ 184,565.00</u>	<u>\$ 187,394.00</u>	<u>\$ 187,394.00</u>
215 - COUNTY CLERK			
Payroll Expenditures	\$ 322,482.00	\$ 328,482.00	\$ 334,240.00
Supply Expenditures	-	-	-
Operating Expenditures	4,150.00	3,700.00	3,700.00
Capital Expenditures	5,400.00	3,300.00	3,300.00
DEPARTMENT TOTAL	<u>\$ 332,032.00</u>	<u>\$ 335,482.00</u>	<u>\$ 341,240.00</u>
225 - EQUALIZATION DEPARTMENT			
Payroll Expenditures	\$ 228,271.00	\$ 220,059.00	\$ 220,059.00
Supply Expenditures	10,800.00	10,000.00	10,000.00
Operating Expenditures	35,605.00	35,105.00	35,105.00
Capital Expenditures	9,550.00	6,200.00	6,200.00
DEPARTMENT TOTAL	<u>\$ 284,226.00</u>	<u>\$ 271,364.00</u>	<u>\$ 271,364.00</u>
226 - HUMAN RESOURCE			
Payroll Expenditures	\$ 97,798.00	\$ 99,510.00	\$ 99,510.00
Operating Expenditures	10,780.00	4,380.00	4,380.00
Capital Expenditures	2,930.00	2,930.00	2,930.00
DEPARTMENT TOTAL	<u>\$ 111,508.00</u>	<u>\$ 106,820.00</u>	<u>\$ 106,820.00</u>
227 - GEOGRAPHIC INFORMATION SYSTEMS			
Payroll Expenditures	\$ 114,488.00	\$ 111,610.00	\$ 139,194.00
Supply Expenditures	3,473.00	3,473.00	3,473.00
Operating Expenditures	2,095.00	1,850.00	1,850.00
Capital Expenditures	11,163.00	9,160.00	9,160.00
DEPARTMENT TOTAL	<u>\$ 131,219.00</u>	<u>\$ 126,093.00</u>	<u>\$ 153,677.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
229 - PROSECUTORS OFFICE			
Payroll Expenditures	\$ 563,006.00	\$ 574,042.00	\$ 574,042.00
Operating Expenditures	72,125.00	62,845.00	64,345.00
Capital Expenditures	6,275.00	4,650.00	4,650.00
DEPARTMENT TOTAL	<u>\$ 641,406.00</u>	<u>\$ 641,537.00</u>	<u>\$ 643,037.00</u>
233 - CENTRAL SERVICES			
Payroll Expenditures	\$ 79,514.00	\$ 79,840.00	\$ 79,840.00
Supply Expenditures	208,000.00	201,400.00	201,400.00
Operating Expenditures	55,005.00	50,305.00	50,305.00
Capital Expenditures	39,900.00	22,108.00	22,108.00
DEPARTMENT TOTAL	<u>\$ 382,419.00</u>	<u>\$ 353,653.00</u>	<u>\$ 353,653.00</u>
236 - REGISTER OF DEEDS			
Payroll Expenditures	\$ 185,020.00	\$ 185,142.00	\$ 185,142.00
Supply Expenditures	500.00	350.00	350.00
Operating Expenditures	14,434.00	14,234.00	14,234.00
Capital Expenditures	1,250.00	1,250.00	1,250.00
DEPARTMENT TOTAL	<u>\$ 201,204.00</u>	<u>\$ 200,976.00</u>	<u>\$ 200,976.00</u>
242 - SURVEYOR			
Payroll Expenditures	\$ 108.00	\$ 108.00	\$ 108.00
Operating Expenditures	6,000.00	6,000.00	6,000.00
DEPARTMENT TOTAL	<u>\$ 6,108.00</u>	<u>\$ 6,108.00</u>	<u>\$ 6,108.00</u>
253 - CO. TREASURER			
Payroll Expenditures	\$ 206,669.00	\$ 207,543.00	\$ 207,543.00
Supply Expenditures	2,000.00	2,000.00	2,000.00
Operating Expenditures	9,890.00	9,890.00	9,890.00
Capital Expenditures	1,150.00	150.00	150.00
DEPARTMENT TOTAL	<u>\$ 219,709.00</u>	<u>\$ 219,583.00</u>	<u>\$ 219,583.00</u>
257 - COOPERATION EXTENSION			
Payroll Expenditures	\$ 117,477.00	\$ 123,789.00	\$ 123,789.00
Supply Expenditures	2,550.00	2,550.00	2,550.00
Operating Expenditures	65,903.00	65,703.00	73,655.00
Capital Expenditures	19,700.00	4,850.00	4,850.00
DEPARTMENT TOTAL	<u>\$ 205,630.00</u>	<u>\$ 196,892.00</u>	<u>\$ 204,844.00</u>
258 - DATA PROCESSING			
Payroll Expenditures	\$ 159,009.00	\$ 161,866.00	\$ 161,866.00
Supply Expenditures	1,475.00	1,475.00	1,475.00
Operating Expenditures	11,255.00	41,155.00	41,155.00
Capital Expenditures	45,675.00	45,875.00	45,875.00
DEPARTMENT TOTAL	<u>\$ 217,414.00</u>	<u>\$ 250,371.00</u>	<u>\$ 250,371.00</u>
265 - BUILDING & GROUNDS			
Payroll Expenditures	\$ 259,502.00	\$ 226,974.00	\$ 226,974.00
Supply Expenditures	41,100.00	37,950.00	37,950.00
Operating Expenditures	56,150.00	55,150.00	55,150.00
Capital Expenditures	99,900.00	2,000.00	2,000.00
DEPARTMENT TOTAL	<u>\$ 456,652.00</u>	<u>\$ 322,074.00</u>	<u>\$ 322,074.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
266 - COURTS BUILDING SECURITY			
Payroll Expenditures	\$ 64,005.00	\$ 64,005.00	\$ 64,005.00
Supply Expenditures	1,550.00	1,550.00	1,550.00
Operating Expenditures	300.00	300.00	300.00
Capital Expenditures	400.00	-	-
DEPARTMENT TOTAL	<u>\$ 66,255.00</u>	<u>\$ 65,855.00</u>	<u>\$ 65,855.00</u>
275 - DRAIN COMMISSION			
Payroll Expenditures	\$ 71,290.00	\$ 49,540.00	\$ 58,240.00
Supply Expenditures	\$ 500.00	\$ 500.00	\$ 500.00
Operating Expenditures	18,787.00	4,945.00	17,645.00
Capital Expenditures	3,463.00	2,600.00	2,600.00
DEPARTMENT TOTAL	<u>\$ 94,040.00</u>	<u>\$ 57,585.00</u>	<u>\$ 78,985.00</u>
289 - BOUNDARY COMMISSION			
Payroll Expenditures	\$ 300.00	\$ 300.00	\$ 300.00
DEPARTMENT TOTAL	<u>\$ 300.00</u>	<u>\$ 300.00</u>	<u>\$ 300.00</u>
301 - SHERIFF DEPARTMENT			
Payroll Expenditures	\$ 1,343,805.00	\$ 1,348,541.00	\$ 1,348,541.00
Supply Expenditures	75,500.00	73,500.00	73,500.00
Operating Expenditures	72,315.00	65,710.00	65,710.00
Capital Expenditures	127,450.00	92,060.00	90,560.00
DEPARTMENT TOTAL	<u>\$ 1,619,070.00</u>	<u>\$ 1,579,811.00</u>	<u>\$ 1,578,311.00</u>
306 - SHERIFF RESERVES			
Payroll Expenditures	\$ 8,923.00	\$ 8,923.00	\$ 8,923.00
Supply Expenditures	3,250.00	2,250.00	2,250.00
Operating Expenditures	750.00	750.00	750.00
Capital Expenditures	900.00	840.00	840.00
DEPARTMENT TOTAL	<u>\$ 13,823.00</u>	<u>\$ 12,763.00</u>	<u>\$ 12,763.00</u>
331 - MARINE SAFETY PATROL			
Payroll Expenditures	\$ 38,922.00	\$ 32,818.00	\$ 32,818.00
Supply Expenditures	2,400.00	2,200.00	2,200.00
Operating Expenditures	5,980.00	5,980.00	5,980.00
Capital Expenditures	-	-	-
DEPARTMENT TOTAL	<u>\$ 47,302.00</u>	<u>\$ 40,998.00</u>	<u>\$ 40,998.00</u>
351 - JAIL & TURNKEY			
Payroll Expenditures	\$ 1,434,902.00	\$ 1,437,069.00	\$ 1,437,069.00
Supply Expenditures	40,000.00	33,500.00	33,500.00
Operating Expenditures	248,475.00	235,475.00	235,475.00
Capital Expenditures	5,640.00	4,940.00	5,540.00
DEPARTMENT TOTAL	<u>\$ 1,729,017.00</u>	<u>\$ 1,710,984.00</u>	<u>\$ 1,711,584.00</u>
400 - PLANNING COMMISSION			
Payroll Expenditures	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00
Operating Expenditures	9,365.00	8,415.00	8,415.00
DEPARTMENT TOTAL	<u>\$ 12,365.00</u>	<u>\$ 10,915.00</u>	<u>\$ 10,915.00</u>
409 - PLAT BOARD			
Payroll Expenditures	\$ 808.00	\$ 808.00	\$ 808.00
DEPARTMENT TOTAL	<u>\$ 808.00</u>	<u>\$ 808.00</u>	<u>\$ 808.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
426 - EMERGENCY SERVICES			
Payroll Expenditures	\$ 56,590.00	\$ 56,590.00	\$ 57,615.00
Supply Expenditures	2,700.00	2,700.00	2,700.00
Operating Expenditures	3,163.00	2,772.00	2,772.00
Capital Expenditures	-	-	-
DEPARTMENT TOTAL	<u>\$ 62,453.00</u>	<u>\$ 62,062.00</u>	<u>\$ 63,087.00</u>
428 - LIVESTOCK CLAIM			
Operating Expenditures	\$ 500.00	\$ 500.00	\$ 500.00
DEPARTMENT TOTAL	<u>\$ 500.00</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
430 - ANIMAL CONTROL			
Payroll Expenditures	\$ 170,915.00	\$ 130,490.00	\$ 130,490.00
Supply Expenditures	8,600.00	8,100.00	8,100.00
Operating Expenditures	9,510.00	9,200.00	9,200.00
Capital Expenditures	18,404.00	1,075.00	16,075.00
DEPARTMENT TOTAL	<u>\$ 207,429.00</u>	<u>\$ 148,865.00</u>	<u>\$ 163,865.00</u>
441 - BOARD OF PUBLIC WORKS			
Payroll Expenditures	\$ 11,325.00	\$ 12,100.00	\$ 12,100.00
Operating Expenditures	200.00	200.00	200.00
DEPARTMENT TOTAL	<u>\$ 11,525.00</u>	<u>\$ 12,300.00</u>	<u>\$ 12,300.00</u>
648 - MEDICAL EXAMINERS			
Operating Expenditures	\$ 47,400.00	\$ 41,900.00	\$ 41,900.00
DEPARTMENT TOTAL	<u>\$ 47,400.00</u>	<u>\$ 41,900.00</u>	<u>\$ 41,900.00</u>
662 - CHILD CARE			
Payroll Expenditures	\$ 7,536.00	\$ 7,536.00	\$ 7,536.00
Operating Expenditures	135,464.00	131,464.00	131,464.00
DEPARTMENT TOTAL	<u>\$ 143,000.00</u>	<u>\$ 139,000.00</u>	<u>\$ 139,000.00</u>
681 - DEPT OF VETERANS AFFAIRS			
Operating Expenditures	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00
DEPARTMENT TOTAL	<u>\$ 3,300.00</u>	<u>\$ 3,300.00</u>	<u>\$ 3,300.00</u>
682 - VETERANS SERV.			
Payroll Expenditures	\$ 7,859.00	\$ 8,569.00	\$ 1,200.00
Operating Expenditures	525.00	525.00	525.00
DEPARTMENT TOTAL	<u>\$ 8,384.00</u>	<u>\$ 9,094.00</u>	<u>\$ 1,725.00</u>
872 - UTILITIES & GENERAL INSURANCE			
Payroll Expenditures	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Operating Expenditures	574,800.00	522,449.00	522,449.00
DEPARTMENT TOTAL	<u>\$ 582,800.00</u>	<u>\$ 530,449.00</u>	<u>\$ 530,449.00</u>
890 - CONTINGENCY FUND			
Operating Expenditures	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
DEPARTMENT TOTAL	<u>\$ 200,000.00</u>	<u>\$ 200,000.00</u>	<u>\$ 200,000.00</u>
FUND TOTAL	<u>\$ 13,269,350.00</u>	<u>\$ 12,686,612.00</u>	<u>\$ 12,773,039.00</u>

Elected, Appointed and Non-Contract Employee Salaries/Wages

Effective January 1, 2003 the Board adopted a NEW classification schedule for certain non-contract and elected positions. The NEW schedule will be implemented over 3 years (2003, 2004 & 2005). By 2005 all employees that were employed on January 1, 2003 will be on the scheduled except those that exceed the schedule. Those hired after January 1, 2003 will be compensated based on the applicable step and pay grade of the appropriate classification schedule.

The following applies only to non-elected, salary employees:

Figures stated below reflect the annual amount to be paid for work performed from January 1, 2004 through December 31, 2004. Bi-Weekly Gross pay shall be calculated by dividing the annual salary by 262 (business days in 2004), and multiplying the resulting amount by the number of days worked or to be compensated in that pay period.

- * Wages reflected exceed the maximum amount in the RYE classification schedule.
- ** Position not included in a classification schedule.
- *** Position included in the OLD (Soltysiak) classification schedule.

County Board of Commissioners **

District 1 Commissioner, Eric Shafer	\$6,000	
District 2 Commissioner, Gerald Loudenslager	\$6,000	
District 3 Commissioner, John Bippus	\$6,000	
District 4 Commissioner, Robin Baker	\$6,000	
District 5 Commissioner, Monte Bordner	\$6,000	
District 6 Commissioner, David Pueschel	\$6,000	
District 7 Commissioner, John Dobberteen	\$6,000	
		\$42,000

Circuit Court

Hon. James Noecker ** (eff. 1/1/2004)	County Share	\$45,724	
	State of Michigan Share	<u>\$94,195</u>	
	Total Salary	\$139,919	
	Less Standardization	-\$45,724	
	Less Salary Paid by State of Michigan	<u>-\$94,195</u>	
	Net County Portion	\$0	
Hon. William Welty ** (eff. 1/1/2004)	County Share	\$45,724	
	State of Michigan Share	<u>\$92,548</u>	
	Total Salary	\$138,272	
	Less Standardization	-\$45,724	
	Less Salary Paid by State of Michigan	<u>-\$92,548</u>	
	Net County Portion	\$0	
	County Salary Shared 1/2 with District Court		\$22,862
Mark Brown, Circuit Court Administrator/Law Clerk (eff. 1/1/2004)			\$50,039
Lori Rumsey, Recorder/Judicial Secretary (eff. 1/1/2004)	Shared 1/2 with District Court	\$32,379	\$16,189.50

District Court

Hon. Jeffrey Middleton ** (eff. 1/1/2004)	County Share	\$45,724
	State of Michigan Share	<u>\$92,548</u>
	Total Salary	\$138,272
	Less Standardization	-\$45,724
	Less Salary Paid by State of Michigan	<u>-\$92,548</u>
	Net County Portion	\$0

County Salary \$45,724

Hon. William Welty **

County Salary Shared 1/2 with Circuit Court \$22,862

Carol Frohriep, District Court Administrator (eff. 1/1/2004) \$53,575

T.J. Reed, Part-time Magistrate (eff. 1/1/2004; \$15.30/hr. 15 hrs./wk.) \$11,934

Tabitha Wolf, Magistrate/Judicial Associate (eff. 1/1/2004) \$38,493

Kenneth Nelson, Court Reporter * (eff. 1/1/2004) \$37,279

Henry VanGemert, Senior Probation Officer (eff. 1/1/2004) \$42,484

Robert Sabatini, Probation Officer (eff. 1/1/2004) \$39,440

Alice DeJongh, Probation Officer (eff. 1/1/2004) \$38,693

Sue Eickhoff, Judicial Secretary (eff. 1/1/2004, \$30,285; eff. 1/13/2004, \$31,658) \$31,616

Lori Rumsey, Recorder/Judicial Secretary (eff. 1/1/2004) \$32,379
Shared 1/2 with Circuit Court \$16,189.50

Friend of the Court

William Thistlethwaite, Friend of the Court (eff. 1/1/2004) \$60,173

Probate Court

Hon. Thomas Shumaker ** (eff. 1/1/2004)	Total Salary	\$139,919
	Less Standardization	-\$139,919
	Net County Portion	\$0

County Salary \$139,919

Eva Sylvester, Register (eff. 1/1/2004) \$39,440

Juvenile Division

Dennis DeVore, Juvenile Court Director (eff. 1/1/2004) \$60,173

Mitchell Walker, Caseworker Supervisor/Referee (eff. 1/1/2004) \$50,753

County Administrator	
Judy West-Wing, County Administrator/Controller ** (Independent Contractual Agreement) (eff. 8/1/03, \$70,541; 8/1/04, \$75,581)	\$73,058
Pat Kulikowski, Executive Secretary (35 hrs) (eff. 1/1/2004, \$15.15/hr)	\$27,785
Finance Department	
Daniel Carey, Finance Director (eff. 1/1/2004)	\$49,543
County Clerk	
Pattie S. Bender, County Clerk (eff. 1/1/2004)	\$50,753
Sandra Bowen, Chief Deputy County Clerk (eff. 1/1/2004)	\$36,136
Land Resource Centre	
Judy Nelson, Equalization Director* (eff. 1/1/2004)	\$51,585
Mark Clute, Deputy Equalization Director (eff. 1/1/2004)	\$43,151
Lotta Jarnefelt, G.I.S. Director (eff. 1/1/2004)	\$43,151
Human Resource Department	
Charles Cleaver, Human Resource Director (eff. 1/1/2004, \$46,447; eff. 4/28/2004, \$48,547))	\$47,696
Prosecutor	
Douglas Fisher, Prosecuting Attorney (eff. 1/1/2004)	\$66,690
Charles Herman, Chief Assistant Prosecuting Attorney (eff. 1/1/2004, \$53,024; eff. 1/2/2004, \$55,424)	\$55,415
Jeanette Jackson, Assistant Prosecuting Attorney (eff. 1/1/2004)	\$46,877
Adam Mitchell, Assistant Prosecuting Attorney (eff. 1/1/2004, \$37,663; eff. 2/3/2004, \$39,377)	\$39,227
Holly Curtis, Assistant Prosecuting Attorney (eff. 1/1/2004)	\$45,980
John Carpenter, Child Support & Paternity Investigator (eff. 1/1/2004)	\$36,136
Maxine Kennedy, Office Manager (eff. 1/1/2004, \$30,306; eff. 1/13/2004, \$31,678)	\$31,636
Central Services	
Rose Mericle, Purchasing Coordinator (eff. 1/1/2004)	\$35,356
Register of Deeds	
Cynthia Jarratt, Register of Deeds (eff. 1/1/2004)	\$44,293
Patches Greenwald, Chief Deputy Register of Deeds (eff. 1/1/2004, \$26,520; eff. 2/18/2004, \$27,726)	\$27,569

Surveyor		
	Wayne Mostrom, County Surveyor ** (eff. 1/1/2004)	\$100
Treasurer		
	Janet Beals, County Treasurer (eff. 1/1/2004)	\$50,212
	Phyllis Bainbridge, Chief Deputy Treasurer (eff. 1/1/2004)	\$36,136
Data Processing		
	Dan Wing, Data Processing Director (eff. 1/1/2004)	\$49,376
	David Cover, Computer Programmer (eff. 1/1/2004)	\$35,444
Buildings & Grounds		
	Phillip Adams, Buildings & Grounds Director (eff. 1/1/2004)	\$39,440
Building Security		
	Robert Kelley, Security Guard (15 hrs)*** (eff. 1/2/2004, \$14.89/hr)	\$11,614
	Kathy Pangle, Security Guard (15 hrs)*** (eff. 1/2/2004, \$12.74/hr.)	\$9,937
	Richard Metty, Security Guard (15 hrs.)*** (eff. 1/2/2004, \$11.89/hr.; est. 6/3/2004, \$12.31)	\$9,463
	Sharon Campbell, Security Guard (15 hrs.)*** (eff. 1/2/2004, \$11.89/hr)	\$9,274
	Jamie Lego, Security Guard (10 hrs.)*** (eff. 1/2/2004, \$11.45/hr.; est. 1/8/04, \$11.66)	\$6,061
	Edward Williams, Security Guard (10 hrs.)*** (eff. 1/2/2004, \$11.45/hr.; 8/5/2004, \$11.66)	\$5,998
	OPEN POSITION, Security Guard (10 hrs.)*** (eff. 1/2/2004, \$11.45/hr.)	\$5,954
Drain Commission		
	David Hassenger, Drain Commissioner (28 hrs) (eff. 1/1/2004)	\$25,864
Sheriff Department		
	Matt Lori, Sheriff (eff. 1/1/2004)	\$60,173
	Dennis Allen, Undersheriff (eff. 1/1/2004)	\$54,617
	Kitty Buchner, Executive Secretary (eff. 1/1/2004: \$15.57/hr)	\$32,635
	Brenda Walls, Typist/Accounting Clerk*** (eff. 1/1/2004: \$12.62/hr)	\$26,452
	Barbara Allabach, Typist/Accounting Clerk*** (eff. 1/1/2004, \$12.24/hr; 5/19/2004, \$12.62/hr)	\$26,154
	Rhonda McGlothlen, Receptionist/Clerk (35 hrs)*** (eff. 1/1/2004, \$10.95/hr; 5/19/2004, \$11.31/hr)	\$20,493

Marine Patrol (wages listed on part-time schedule)	
Robert Littke, Contractual Marine Sergeant (10 hrs/16 weeks) (eff. 1/2/2004 \$16.35/hr)	
Gary Stahl, Marine Deputy (40 hrs/16 weeks) (eff. 1/2/2004, \$14.35/hr)	
OPEN, Marine Deputy (40 hrs/14 weeks) (eff. 1/2/2004, \$14.35/hr)	
OPEN, Marine Deputy (40 hrs/9 weeks) (eff. 1/2/2004, \$14.35/hr)	
Jail & Turnkey	
Mark Books, Jail Administrator (eff. 1/1/2004)	\$49,739
Patricia Kane McGuire, Jail Nurse** (Independent Contractual Agreement) (eff. 1/6/2003, \$59,090; 1/6/2004, \$60,863)	\$60,836
Emergency Services	
Jimmie Barnes, Emergency Services Coordinator (eff. 1/1/2004)	\$44,009
Animal Control	
Thomas Miller, Animal Control Director* (eff. 1/1/2004)	\$39,757
Parks & Recreation	
David Rachowicz, Parks & Recreation Director (eff. 1/1/2004)	\$39,653
Central Dispatch	
Andrew Goldberger, Central Dispatch Director (eff. 1/1/2004)	\$49,376
Martha Taylor, Shift Supervisor* (eff. 1/1/2004, \$19.11/hr)	\$40,055
Gary LeTourneau, Shift Supervisor* (eff. 1/1/2004, \$19.11/hr)	\$40,055
Kristina Minners, Shift Supervisor* (eff. 1/1/2004, \$19.11/hr)	\$40,055
Economic Development Corporation	
David Allen, Director** (Independent Contractual Agreement) (eff. 3/11/2003, \$55,000)	\$55,000
Jennifer Baringer, Project Manager (eff. 11/4/03 \$34,000)	\$34,000
Resource Recovery	
Rose Risko, Secretary (12 hours)*** (eff. 1/2/2004, \$10.76/hr; est. 5/7/2004, \$11.08))	\$6,897
Child Care, Probate	
Lori Milliman, Supervisor** (Independent Contractual Agreement) (eff. 1/1/2004, \$29,942)	\$29,942

SALARIES FOR ELECTED POSITIONS - 2004

County Clerk	\$50,753
Prosecuting Attorney	\$66,690
Register of Deeds	\$44,293
County Treasurer	\$50,212
Sheriff	\$60,173

It is expected that those occupying the above positions will work a 40 hour week.

Drain Commissioner (28 hours/week)	\$25,864
Surveyor	\$100
County Commissioners	* \$6,000

* Includes regular and special Board meetings
Per Diem - \$50/half day and \$95/full day

NOTE:

Compensation (wages & fringes) for the members of the Board of Commissioners must be set prior to December 31st for the new term beginning January 1st. Once set, compensation cannot be decreased or increased during the 2 year term of office (January 1st through December 31st).

All other elected official salaries must be set by the Board no later than November 1st of each year. They can be increased after this point, but not decreased. The only time elected officials wages can be decreased is by November 1st before the new term begins. Terms are 4 years (January 1st through December 31st).

Normally there are 26 pay days in each calendar year with the exception of approximately every 12 years when there are 27 pay days. There will be 27 pay days in 2004. The last time this occurred was in 1992. The annual salaries for elected officials will be divided by 27 in 2004. The first pay day is January 2, 2004 and elected officials will receive 1/27th of their 2004 salary on this day. The last pay day is December 30, 2004 and elected officials will receive their 27th paycheck of the year on that date.

Non-Contract Wage Ranges by Classification

Point Range	Classifications	<u>Minimum</u>	<u>6 Months</u>	<u>Step 1</u>	<u>Step 2</u>
1	Resource Recovery Secretary	\$8.79	\$8.96	\$9.13	\$9.45
Up to 1000			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$9.77	\$10.12	\$10.44
		<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>	
		\$10.76	\$11.08	\$11.42	

Range 2	Receptionist/Clerk, Sheriff Dept.	<u>Minimum</u> \$9.23	<u>6 Months</u> \$9.40	<u>Step 1</u> \$9.57	<u>Step 2</u> \$9.91
1001 - 1175			<u>Step 3</u> \$10.27	<u>Step 4</u> \$10.60	<u>Step 5</u> \$10.95
			<u>Step 6</u> \$11.31	<u>Step 7</u> \$11.65	<u>Maximum</u> \$11.99

Range 3	Typist/Acct. Clerk, Sheriff Dept.	<u>Minimum</u> \$9.68	<u>6 Months</u> \$9.87	<u>Step 1</u> \$10.06	<u>Step 2</u> \$10.42
1176 - 1350			<u>Step 3</u> \$10.79	<u>Step 4</u> \$11.15	<u>Step 5</u> \$11.53
			<u>Step 6</u> \$11.89	<u>Step 7</u> \$12.24	<u>Maximum</u> \$12.62

Range 4		<u>Minimum</u> \$10.49	<u>6 Months</u> \$10.67	<u>Step 1</u> \$10.88	<u>Step 2</u> \$11.28
1351 - 1525			<u>Step 3</u> \$11.66	<u>Step 4</u> \$12.04	<u>Step 5</u> \$12.44
			<u>Step 6</u> \$12.83	<u>Step 7</u> \$13.21	<u>Maximum</u> \$13.63

Range 5	Building Security Guard	<u>Minimum</u> \$11.45	<u>6 Months</u> \$11.66	<u>Step 1</u> \$11.89	<u>Step 2</u> \$12.31
1526 - 1700			<u>Step 3</u> \$12.74	<u>Step 4</u> \$13.15	<u>Step 5</u> \$13.58
			<u>Step 6</u> \$14.02	<u>Step 7</u> \$14.44	<u>Maximum</u> \$14.89

Range 6		<u>Minimum</u> \$12.46	<u>6 Months</u> \$12.70	<u>Step 1</u> \$12.92	<u>Step 2</u> \$13.40
1701 - 1875			<u>Step 3</u> \$13.86	<u>Step 4</u> \$14.33	<u>Step 5</u> \$14.80
			<u>Step 6</u> \$15.27	<u>Step 7</u> \$15.72	<u>Maximum</u> \$16.20

Non-Contract Wage Ranges by Classification
Effective 1/1/2004

<u>Pay Grade</u> 1	<u>Classifications</u> HOURLY VACANT	<u>Minimum</u> \$9.20	<u>Step 1</u> \$9.61	<u>Step 2</u> \$10.04
		-----	4.5%	4.5%
		<u>Step 3</u> \$10.51	<u>Step 4</u> \$10.98	<u>Step 5</u> \$11.47
		4.6%	4.5%	4.5%

2	HOURLY VACANT	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
		\$9.93	\$10.37	\$10.86
		----	4.5%	4.7%
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$11.34	\$11.86	\$12.39
		4.5%	4.5%	4.5%
<hr/>				
3	HOURLY VACANT	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
		\$10.80	\$11.29	\$11.79
		----	4.5%	4.5%
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$12.33	\$12.89	\$13.47
		4.5%	4.5%	4.6%
<hr/>				
4	HOURLY VACANT	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
		\$11.73	\$12.27	\$12.81
		----	4.6%	4.5%
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$13.40	\$14.01	\$14.64
		4.6%	4.5%	4.5%
<hr/>				
5	Court Reporter - District Court Nelson, K. - exceeds schedule	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	Jud. Sec/Ct. Recorder - Dist. Ct. Rumsey	\$26,520	\$27,726	\$28,974
	Eickhoff	----	4.5%	4.5%
	Chief Deputy Register of Deeds Greenwald	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$30,285	\$31,658	\$33,093
		4.5%	4.5%	4.5%
HOURLY	Administrative Secretary - Sheriff Buchner (40)	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	Executive Secretary - Adm. Kulikowski (35)	\$12.75	\$13.33	\$13.93
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$14.56	\$15.22	\$15.91
<hr/>				
6	Purchasing Coordinator Mericle	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	Office Manager - Prosecutor Kennedy	\$28,995	\$30,306	\$31,678
	Chief Deputy Treasurer Bainbridge	----	4.5%	4.5%
	Computer Programmer Cover	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	Chief Deputy Clerk Bowen	\$33,114	\$34,611	\$36,192
	Investigator - Prosecutor Carpenter	4.5%	4.5%	4.6%
HOURLY	Central Dispatch Supervisor LaTourneau - exceeds schedule	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	Minners - exceeds schedule Taylor - exceeds schedule	\$13.94	\$14.57	\$15.23
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$15.92	\$16.64	\$17.40

7		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	Dist. Ct. Mag./Judicial Associate Wolf	\$31,824 -----	\$33,280 4.6%	\$34,778 4.5%
	Probate Register Sylvester	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	Animal Control Director Miller - exceeds schedule	\$36,338 4.5%	\$38,002 4.6%	\$39,728 4.5%
	District Court Probation Officer DeJongh Sabatini			
	Buildings & Grounds Director Adams			
HOURLY	District Court Magistrate T.J. Reed	<u>Minimum</u> \$15.30	<u>Step 1</u> \$16.00	<u>Step 2</u> \$16.72
		<u>Step 3</u> \$17.47	<u>Step 4</u> \$18.27	<u>Step 5</u> \$19.10
<hr/>				
8		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	Deputy Equalization Director Clute	\$34,664 -----	\$36,228 4.5%	\$37,857 4.5%
	Emergency Services Coordinator Barnes	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	Dist. Ct. Sr. Probation Officer VanGemert	\$39,591 4.6%	\$41,370 4.5%	\$43,255 4.6%
	G.I.S. Director Jarnefelt			
	Parks and Recreation Director Rachowicz			
<hr/>				
9		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	Register of Deeds Jarratt	\$37,663 -----	\$39,377 4.6%	\$41,156 4.5%
	Drain Commissioner Hassenger	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	Assistant Prosecuting Attorney I Jackson Curtis Mitchell	\$42,998 4.5%	\$44,969 4.6%	\$47,004 4.5%
<hr/>				
10		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	Central Dispatch Director Goldberger	\$40,662 -----	\$42,505 4.5%	\$44,433 4.5%
	Jail Administrator Books	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	Data Processing Director Wing	\$46,447 4.5%	\$48,547 4.5%	\$50,753 4.5%
	Caseworker Supervisor/Referee Walker			
	Human Resources Director Cleaver			
	Finance Director Carey			
	Cir. Ct. Administrator/Law Clerk Brown			
	County Treasurer Beals			

10 - Cont.		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	Equalization Director	\$40,662	\$42,505	\$44,433
	Nelson, J. - exceeds schedule	-----	4.5%	4.5%
	Assistant Prosecuting Attorney II			
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	County Clerk	\$46,447	\$48,547	\$50,753
	Bender	4.5%	4.5%	4.5%

11		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	District Court Administrator	\$43,941	\$45,911	\$48,011
	Frohriep	-----	4.5%	4.6%
	Undersheriff			
	Allen	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$50,175	\$52,446	\$54,845
		4.5%	4.5%	4.6%

12		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
Note #1	Juvenile Division Director/Referee	\$48,547	\$50,732	\$53,024
	DeVore	-----	4.5%	4.5%
	Friend of the Court			
	Thistlethwaite	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
	Chief Assistant Pros. Atty	\$55,424	\$57,952	\$60,566
	Herman, C.	4.5%	4.6%	4.5%
	Sheriff			
	Lori			
	Note #1: The County will receive a grant to cover portion of salary			

13		<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>
	Prosecuting Attorney	\$61,894	\$64,700	\$67,614
	Fisher	-----	4.5%	4.5%
		<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
		\$70,678	\$73,870	\$77,234
		4.5%	4.5%	4.6%

Part Time Wage Scales
Effective January 2, 2004

County/Court employees:

Temporary part-time

Minimum	\$7.00
Maximum	\$8.75

Sheriff Department:

Part-time Corrections Officer	\$14.35	
Part-time Court/Transport Officer	\$12.60	
Reserve Officers	\$9.50	(per ride)

Marine Patrol (Season = 1560 hours)
15 weeks in 2004 - 5/28 - 9/9

Pay Rate	Pay Rate
12/31/03	01/01/04

Marine Sergeant

CO contract wages/benefits Rangler, Ed (PT) 40 hrs/16 wks 16.70 17.81

Marine Deputy

OPEN 40 hrs/14 wks 14.35

OPEN 40 hrs/9 wks 14.35

Totals 1560 hrs

Marine Sergeant

Klinger Lake Association Little (PT) 10 hrs/16 wks 12.54 16.35

Part-time Marine Deputy

Fabius Township Contract Stahl, Gary 40 hrs/16 wks 11.54 14.35
10 hrs./wk.

Central Dispatch:

Start - Trainee 7.50

After completion of trainee period, as determined by the Director 8.75

After 1040 hours worked, (from date of hire) 10.00

The following policy is for placement of casual part-time dispatchers within the compensation system if offered a full time position:

*Placement at six (6) month step only if at the time of full time employment the candidate has completed a minimum of twelve (12) months of employment and worked a minimum of 750 hours.

*All fringe benefit earnings shall begin on the date of full time employment. No credit will be given for time served in a part-time capacity.

2004 Capital

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
COUNTY COMMISSION			
Library	1	200.00	<u>200.00</u>
Library (982.000)			200.00
TOTAL DEPARTMENT			200.00
CIRCUIT COURT			
Chair - executive (Mark)	1	200.00	200.00
Bookcase (carry over from '02)	2	130.00	260.00
Chairs (guest) (carry over from '02)	2	50.00	<u>100.00</u>
Furniture & Fixtures (978.000)			560.00
Fax machine	1	150.00	<u>150.00</u>
Office Equipment (980.00)			150.00
TOTAL DEPARTMENT			710.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
DISTRICT COURT			
Library			<u>3,800.00</u>
	Library (982.000)		3,800.00
TOTAL DEPARTMENT			3,800.00
FRIEND OF THE COURT			
Typewriter Stand (Ellen)	1	150.00	150.00
Bookcase, 3 shelf (Andi)	1	100.00	<u>100.00</u>
	Furniture & Fixtures (978.000)		250.00
Digital Camera (Warrant Officer)	1	300.00	300.00
Typewriter (Ellen)	1	500.00	<u>500.00</u>
	Office Equipment (980.000)		800.00
Library		500.00	<u>500.00</u>
	Library (982.000)		500.00
TOTAL DEPARTMENT			1,550.00
PROBATE COURT			
Chair - secretarial (Eva)	1	150.00	<u>150.00</u>
	Furniture & Fixtures (978.000)		150.00
Lens for Microfilm Viewer	1	350.00	<u>350.00</u>
	Office Equipment (980.000)		350.00
Library		4,000.00	<u>4,000.00</u>
	Library (982.000)		4,000.00
TOTAL DEPARTMENT			4,500.00
JUVENILE DIVISION OF THE CIRCUIT COURT			
Chair - secretarial (Jody, Cathy, Jo)	3	150.00	<u>450.00</u>
	Furniture & Fixtures (978.000)		450.00
Library		100.00	<u>100.00</u>
	Library (982.000)		100.00
Laser printer (caseworkers)	1	400.00	<u>400.00</u>
	Computer Hardware (984.000)		400.00
TOTAL DEPARTMENT			950.00
COUNTY ADMINISTRATOR			
Library		50.00	<u>50.00</u>
	Library (982.000)		50.00
TOTAL DEPARTMENT			50.00
DECEMBER SESSION	236		DECEMBER 2, 2003

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
COUNTY CLERK			
Personal Computer (Pat & Joan)	2	1,500.00	3,000.00
Color printer	1	300.00	<u>300.00</u>
Computer Hardware (984.000)			3,300.00
TOTAL DEPARTMENT			3,300.00
EQUALIZATION DEPARTMENT			
Work Table - folding	1	100.00	100.00
Work Table - mobile	1	100.00	<u>100.00</u>
Furniture & Fixtures (978.000)			200.00
Cordless telephone	1	50.00	50.00
Paper shredder	1	150.00	150.00
Digital camera; Sony Mavica FD 100	1	300.00	<u>300.00</u>
Office Equipment (980.000)			500.00
Library		300.00	<u>300.00</u>
Library (982.000)			300.00
Laptops (Judy & Jan)	2	2,200.00	4,400.00
Printer; Epson C82 w/10/100 Ethernet	1	300.00	<u>300.00</u>
Computer Hardware (984.000)			4,700.00
PDF Composer	5	100.00	<u>500.00</u>
Software (985.000)			500.00
TOTAL DEPARTMENT			6,200.00
HUMAN RESOURCES DEPARTMENT			
Computer Tables (5') - (Secretary)	1	200.00	200.00
Bookcase (Secretary)	1	130.00	130.00
File cabinet - 5 drawer, letter (Secretary)	1	200.00	<u>200.00</u>
Furniture & Fixtures (978.00)			530.00
Calculator (Secretary)	1	100.00	<u>100.00</u>
Office Equipment (980.000)			100.00
General Library		400.00	<u>400.00</u>
Library (982.000)			400.00
Personal Computer (Secretary)	1	1,500.00	1,500.00
Printers (Secretary)		400.00	<u>400.00</u>
Computer Hardware (984.000)			1,900.00
TOTAL DEPARTMENT			2,930.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
G.I.S./GENERAL SERVICES DEPARTMENT			
Desk (Lotta)	1	1,300.00	1,300.00
Desk/counter top (Lotta)	1	150.00	150.00
Chair - secretarial (Sally)	1	150.00	150.00
Guest chairs	4	50.00	<u>200.00</u>
Furniture & Fixtures (978.000)			1,800.00
Printer; Epson C82 w/10/100 Ethernet	1	300.00	300.00
Plotter	1	6,000.00	<u>6,000.00</u>
Computer Hardware (984.000)			6,300.00
PDF Composer	3	100.00	300.00
Photo Shop 7.0	1	610.00	610.00
Photo Shop 7.0 Upgrade	1	150.00	<u>150.00</u>
Computer Software (985.000)			1,060.00
TOTAL DEPARTMENT			9,160.00
COUNTY PROSECUTOR			
Chair - secretarial (Anne)	1	150.00	150.00
Shelving units - lower level	1	300.00	300.00
Bookcase, 3 shelf (john)	1	100.00	<u>100.00</u>
Furniture & Fixtures (978.000)			550.00
Additional Konica copier memory	1	200.00	<u>200.00</u>
Office Equipment (980.000)			200.00
General Library		3,500.00	<u>3,500.00</u>
Library (982.000)			3,500.00
Printer, dbl drawer	1	400.00	<u>400.00</u>
Computer Hardware (984.000)			400.00
TOTAL DEPARTMENT			4,650.00
CENTRAL SERVICES DEPARTMENT			
Mail machine	1	12,408.00	12,408.00
Copy machine: Probate Court	1	6,000.00	<u>6,000.00</u>
Office Equipment (980.000)			18,408.00
Personal Computer (Rose & Vicki)	2	1,500.00	3,000.00
Printer (Vicki & Mail Machine)	2	350.00	<u>700.00</u>
Computer Hardware (984.000)			3,700.00
TOTAL DEPARTMENT			22,108.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
REGISTER OF DEEDS			
Bookcase, 5 shelf	1	200.00	<u>200.00</u>
Furniture & Fixtures (978.000)			200.00
Deed book repair	1	1,000.00	1,000.00
Historical Plat Book	1	50.00	<u>50.00</u>
Library (982.000)			1,050.00
TOTAL DEPARTMENT			1,250.00
TREASURER			
Fax (replacement)	1	150.00	<u>150.00</u>
Office Equipment (980.000)			150.00
TOTAL DEPARTMENT			150.00
MSU EXTENSION			
Chairs - secretarial (Deanna, Linda, Tonya)	3	150.00	<u>450.00</u>
Furniture & Fixtures (978.000)			450.00
LCD Projector, screen, installation	1	4,000.00	<u>4,000.00</u>
Office Equipment (980.000)			4,000.00
Library	1	400.00	<u>400.00</u>
Library (982.000)			400.00
TOTAL DEPARTMENT			4,850.00
DATA PROCESSING			
Desk (new position)	1	400.00	400.00
Chair (new position)	1	200.00	200.00
Computer table, 5 ft (new position)	1	200.00	200.00
Bookcase - 5 shelves	1	300.00	<u>300.00</u>
Furniture & Fixtures (978.000)			1,100.00
Personal Computer (new position)	1	1,700.00	1,700.00
Printer (new position)	1	400.00	400.00
Network Backup System	1	6,000.00	6,000.00
AS 400 - replacement	1	32,000.00	32,000.00
Misc. hardware replacement	1	3,675.00	<u>3,675.00</u>
Computer Hardware (984.000)			43,775.00
Misc. Software	1	1,000.00	<u>1,000.00</u>
Computer Software (985.000)			1,000.00
TOTAL DEPARTMENT			45,875.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
BUILDINGS & GROUNDS			
Replace drinking fountain near Gazebo Equipment (977.000)	1	2,000.00	<u>2,000.00</u> 2,000.00
TOTAL DEPARTMENT			2,000.00
DRAIN COMMISSIONER			
Laptop Computer 2 w/armor case Computer Hardware (984.000)	1	2,600.00	<u>2,600.00</u> 2,600.00
TOTAL DEPARTMENT			2,600.00
SHERIFF DEPARTMENT			
Automatic rifles	1	900.00	900.00
Bullet resistant vests Equipment (977.000)	3	420.00	<u>1,260.00</u> 2,160.00
Chair (lobby) Furniture & Fixtures (978.000)	1	150.00	<u>150.00</u> 150.00
Dictation unit Office Equipment (980.000)	1	250.00	<u>250.00</u> 250.00
Patrol vehicles Vehicles (981.000)	4	22,000.00	<u>88,000.00</u> 88,000.00
TOTAL DEPARTMENT			90,560.00
SHERIFF RESERVES			
Bullet resistant vests Equipment (977.000)	2	420.00	<u>840.00</u> 840.00
TOTAL DEPARTMENT			840.00
JAIL & TURNKEY			
Portable radio Communications Equipment (977.010)			<u>600.00</u> 600.00
Plastic chairs to replace throughout	12	40.00	480.00
Restraint chair Furniture & Fixtures (978.000)	1	1,250.00	<u>1,250.00</u> 1,730.00
Laminator, HD 400, 4" for ID bands Office Equipment (980.000)	1	210.00	<u>210.00</u> 210.00
Personal Computers (Booking, corporals) Computer Hardware (984.000)	2	1,500.00	<u>3,000.00</u> 3,000.00
TOTAL DEPARTMENT			5,540.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
ANIMAL CONTROL			
Tranquilizer gun kit	1	400.00	400.00
Hand cart	1	150.00	150.00
Wheel barrow	1	75.00	<u>75.00</u>
		Equipment (977.000)	625.00
Truck	1	1,500.00	<u>15,000.00</u>
		Vehicles (981.000)	15,000.00
Library	1	50.00	<u>50.00</u>
		Library (982.000)	50.00
Replacement Printer	1	400.00	<u>400.00</u>
		Computer Hardware (984.000)	400.00
TOTAL DEPARTMENT			16,075.00
TOTAL GENERAL FUND			229,488.00
PARKS & RECREATION FUND			
Misc. land lease agreements	4	1.00	<u>4.00</u>
		Land Lease (971.000)	4.00
Nottawa Park Road & Parking			<u>4,500.00</u>
		Land Improvement (974.000)	4,500.00
Park signs		500.00	<u>500.00</u>
		Signage (976.030)	500.00
Trash can replacement	10	100.00	<u>1,000.00</u>
		Equipment (977.000)	1,000.00
TOTAL FUND			6,004.00
CENTRAL DISPATCH FUND			
Fax machine	1	250.00	250.00
Chairs - dispatchers	4	500.00	<u>2,000.00</u>
		Office Equipment (980.000)	2,250.00
Laptop Computer (General use)	1	2,000.00	2,000.00
8.58 Gig AS400 Upgrade	1	1,500.00	<u>1,500.00</u>
		Computer Hardware (984.000)	3,500.00
Windows 2000 (Andy)	1	200.00	200.00
Access 2002 (for mapping system)	1	300.00	300.00
PowerPoint Software	1	300.00	300.00
AS400 Upgrade from V4R4 to V5R1	1	2,240.00	<u>2,240.00</u>
		Computer Software (985.000)	3,040.00
Telephone (if needed)	1	300.00	<u>300.00</u>
		Telephone Equipment (986.000)	300.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
<u>CENTRAL DISPATCH FUND, Continued</u>			
DVD archive disks	5	60.00	<u>300.00</u>
Logger Tape Machine (986.010)			300.00
TOTAL DEPARTMENT			9,390.00
TOTAL FUND			9,390.00

MEYER BROADWAY/COON HOLLOW FUND

Parking lot repair (finish from 2003)			450.00
Interpretive Garden	1	750.00	<u>750.00</u>
Land Improvement (974.000)			1,200.00
Replace cook top in house	1	400.00	400.00
Barn repairs	1	7,500.00	<u>7,500.00</u>
Building Improvement (976.000)			7,900.00
Snow Tubes	10	85.00	<u>850.00</u>
Equipment (977.000)			850.00
TOTAL FUND			9,950.00

FRIEND OF THE COURT FUND

Fax (contingency if current one breaks)	1	200.00	<u>200.00</u>
Office Equipment (980.000)			200.00
Laser printer (general office use)	1	400.00	<u>400.00</u>
Computer Hardware (984.000)			
TOTAL FUND			600.00

CADE LAKE PARK

Park Development Project	1	334,086.00	334,086.00
Dumpster pads	1	1,020.00	1,020.00
Seed & Mulch	1	2,500.00	2,500.00
Playground	1	20,000.00	<u>20,000.00</u>
Land Improvement (974.000)			357,606.00
Picnic Shelter	1	13,614.00	<u>13,614.00</u>
Buildings (975.000)			13,614.00
Replace lodge windows	1	2,000.00	2,000.00
Paint lodge roof & siding	1	2,800.00	<u>2,800.00</u>
Building Improvement (976.000)			4,800.00
Park signs	1	1,000.00	<u>1,000.00</u>
Signage (976.030)			1,000.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
<u>CADE LAKE PARK FUND, Continued</u>			
Picnic tables, 6'	66	65.00	4,290.00
Picnic tables, 8'	6	150.00	900.00
Camp fire rings	67	90.00	6,030.00
Camp fire rings, accessible	3	200.00	600.00
Park grills	4	120.00	480.00
Row boats	5	800.00	4,000.00
Trashcans	6	100.00	600.00
Electric golf cart, used	1	2,500.00	2,500.00
Cash register	1	1,000.00	<u>1,000.00</u>
		Equipment (977.000)	20,400.00
		TOTAL FUND	397,420.00

RESOURCE RECOVERY

Chair - secretarial (Rose)	1	150.00	<u>150.00</u>
		Furniture & Fixtures (978.000)	150.00
Library	1	50.00	<u>50.00</u>
		Library (982.000)	50.00
		TOTAL FUND	200.00

ECONOMIC DEVELOPMENT FUND

Furniture for new position	1	1,750.00	<u>1,750.00</u>
		Furniture & Fixtures (978.000)	1,750.00
		TOTAL FUND	1,750.00

REGISTER OF DEEDS - Technology Fund

Microfilm Scanner, software, training	1	24,000.00	24,000.00
Electronic document sealer	1	2,500.00	<u>2,500.00</u>
		Office Equipment (980.000)	26,500.00
Flat panel monitor, 20"	1	1,200.00	1,200.00
Thermal Receipt Printers	5	650.00	<u>3,250.00</u>
		Computer Hardware (984.000)	4,450.00
PowerPoint (Cindy)	1	300.00	300.00
Cherry Lan Software (1/3 of cost)	1	10,000.00	<u>10,000.00</u>
		Computer Software (985.000)	10,300.00
		TOTAL FUND	41,250.00

COMMUNITY CORRECTIONS PROGRAM

Equipment (no specific info given)		500.00	<u>500.00</u>
		Office Equipment (980.000)	500.00
		TOTAL FUND	500.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
COUNTY LAW LIBRARY FUND			
Library		16,000.00	<u>16,000.00</u>
	Library (982.000)		16,000.00
	TOTAL FUND		16,000.00
INMATE STORE			
Equipment (no specific info given)			<u>2,799.00</u>
	Equipment (977.000)		2,799.00
	TOTAL FUND		2,799.00
	TOTAL SPECIAL REVENUE FUND		485,863.00
COUNTY FACILITIES MAINTENANCE FUND			
Sealcoat & stripe parking lots	1	6,400.00	6,400.00
New sidewalk to Gazebo, repair of existing	1	3,100.00	3,100.00
New Road Entrance to Animal Control	1	40,000.00	<u>40,000.00</u>
	Land Improvement (974.000)		49,500.00
Annex II: Electrical outlet, re-wiring		4,600.00	4,600.00
Annex I: Exterior work	1	25,000.00	25,000.00
Buildings & Grounds: Pole Barn Addition			<u>32,000.00</u>
	Building Improvement (976.000)		61,600.00
	TOTAL FACILITIES MAINTENANCE FUND (253)		111,100.00
Jail Renovation Project (406-351-976.000)			2,435,293.00
Jail Renovation Project - contingency (406-351-941.000)			125,000.00
	TOTAL FACILITIES MAINTENANCE FUND (351)		2,560,293.00
Total General Fund Capital			229,488.00
Total Special Revenue Fund Capital			485,863.00
Total Facilities Maintenance Fund - General			111,100.00
Total Facilities Maintenance Fund - Jail Project			2,560,293.00
			3,386,744.00

Special Revenue Budgeted Revenues - 2004

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
201 - COUNTY ROAD COMMISSION FUND			
449 - COUNTY ROAD COMMISSION			
FUND TOTAL	\$ 7,845,110.00	\$ 7,830,110.00	\$ 6,895,000.00
208 - PARK AND RECREATION FUND			
751 - PARK AND RECREATION			
FUND TOTAL	\$ 152,676.00	\$ 156,842.00	\$ 156,842.00

	<u>Requested</u>		<u>Tentative</u>		<u>Final</u>
211 - CENTRAL DISPATCH FUND					
911 - CENTRAL DISPATCH					
FUND TOTAL	\$ 979,294.00		\$ 981,180.00		\$ 981,180.00
212 - CENTRAL DISPATCH - WIRELESS FUND					
912 - WIRELESS GRANT					
FUND TOTAL	\$ 66,500.00		\$ 94,525.00		\$ 94,525.00
213 - MEYER BROADWAY/COON HOLLOW PARK FUND					
751 - PARK AND RECREATION					
FUND TOTAL	\$ 68,793.00		\$ 69,360.00		\$ 69,360.00
215 - FRIEND OF THE COURT FUND					
141 - FRIEND OF THE COURT					
FUND TOTAL	\$ 32,493.00		\$ 32,493.00		\$ 32,493.00
216 - FAMILY COUNSELING FUND					
215 - COUNTY CLERK					
FUND TOTAL	\$ 8,700.00		\$ 8,700.00		\$ 8,700.00
217 - CADE LAKE PARK					
751 - PARKS & RECREATION					
FUND TOTAL	\$ 446,923.00		\$ 446,923.00		\$ 446,923.00
222 - COMMUNITY MENTAL HEALTH FUND					
649 - COMMUNITY MENTAL HEALTH FUND					
FUND TOTAL	\$ 10,761,708.00		\$ 10,761,708.00		\$ 10,761,708.00
227 - WASTE MANAGEMENT FUND					
101 - COUNTY COMMISSION					
DEPARTMENT TOTAL	\$ 290,000.00		\$ 290,000.00		\$ 290,000.00
285 - RESOURCE RECOVERY					
DEPARTMENT TOTAL	\$ -		\$ -		\$ -
FUND TOTAL	\$ 290,000.00		\$ 290,000.00		\$ 290,000.00
232 - TRAFFIC SAFETY PROGRAM FUND					
301 - SHERIFF DEPARTMENT					
FUND TOTAL	\$ 117,270.45		\$ 117,271.00		\$ 117,271.00
244 - ECONOMIC DEVELOPMENT CORPORATION FUND					
728 - ECONOMIC DEVELOPMENT BOARD					
FUND TOTAL	\$ 194,573.00		\$ 198,338.00		\$ 198,338.00
247 - COUNTY SURVEY & REMONUMENTATION FUND					
225 - EQUALIZATION DEPARTMENT					
FUND TOTAL	\$ 49,572.00		\$ 49,315.00		\$ 49,315.00
256 - REGISTER OF DEEDS AUTOMATION FUND					
236 - REGISTER OF DEEDS					
FUND TOTAL	\$ 100,000.00		\$ 100,000.00		\$ 100,000.00
260 - VICTIMS RIGHTS ADVOCATE FUND					
229 - PROSECUTORS OFFICE					
FUND TOTAL	\$ 54,108.00		\$ 54,108.00		\$ 54,108.00

	<u>Requested</u>		<u>Tentative</u>		<u>Final</u>
261 - COMMUNITY CORRECTION ADVISORY BOARD FUND					
229 - PROSECUTORS OFFICE					
FUND TOTAL	\$ 114,600.00		\$ 114,600.00		\$ 114,600.00
263 - COMMUNITY CORRECTION PROGRAM FUND					
229 - PROSECUTORS OFFICE					
FUND TOTAL	\$ 74,015.00		\$ 74,015.00		\$ 74,015.00
265 - DRUG LAW ENFORCEMENT FUND					
229 - PROSECUTORS OFFICE					
FUND TOTAL	\$ 75,000.00		\$ 75,000.00		\$ 75,000.00
266 - LAW ENFORCEMENT FUND					
301 - SHERIFF DEPARTMENT					
DEPARTMENT TOTAL	\$ 9,000.00		\$ 327,786.00		\$ 327,786.00
306 - SHERIFF RESERVES					
DEPARTMENT TOTAL	\$ 9,775.00		\$ 9,293.00		\$ 9,293.00
331 - MARINE SAFETY PATROL					
DEPARTMENT TOTAL	-		12,955.00		12,955.00
FUND TOTAL	\$ 18,775.00		\$ 350,034.00		\$ 350,034.00
267 - SECONDARY ROAD PATROL FUND					
333 - SECONDARY ROAD PATROL					
FUND TOTAL	\$ 125,929.00		\$ 125,932.00		\$ 125,932.00
269 - COUNTY LAW LIBRARY FUND					
145 - COUNTY LAW LIBRARY					
FUND TOTAL	\$ 16,000.00		\$ 16,000.00		\$ 16,000.00
270 - PRINCIPAL RESIDENCE DENIAL FUND					
225- EQUALIZATION					
FUND TOTAL	\$ -		\$ -		\$ 100,000.00
273 - COMMISSION ON AGING FUND					
667 - MMAP					
DEPARTMENT TOTAL	\$ 6,589.00		\$ 6,589.00		\$ 6,589.00
672 - COMMISSION ON AGING					
DEPARTMENT TOTAL	\$ 233,720.00		\$ 233,720.00		\$ 233,720.00
673 - TITLE III C-1 PROGRAM					
DEPARTMENT TOTAL	\$ 147,821.00		\$ 147,821.00		\$ 147,821.00
675 - TITLE III C-2 PROGRAM					
DEPARTMENT TOTAL	\$ 245,609.00		\$ 245,609.00		\$ 245,609.00
676 - LOCAL HOME DELIVERY					
DEPARTMENT TOTAL	94,572.00		94,572.00		94,572.00
678 - FRIENDLY REASSURANCE					
DEPARTMENT TOTAL	10,160.00		10,160.00		10,160.00

	<u>Requested</u>		<u>Tentative</u>		<u>Final</u>
679 - TRANSPORTATION					
DEPARTMENT TOTAL \$	36,751.00	\$	36,751.00	\$	36,751.00
680 - M.D.O.T.					
DEPARTMENT TOTAL \$	18,037.00	\$	18,037.00	\$	18,037.00
685 - CASE COORDINATION/SUPPORT					
DEPARTMENT TOTAL \$	27,532.00	\$	27,532.00	\$	27,532.00
686 - DISEASE PREVENTION					
DEPARTMENT TOTAL \$	12,691.00	\$	12,691.00	\$	12,691.00
687 - CHORE					
DEPARTMENT TOTAL \$	6,257.00	\$	6,257.00	\$	6,257.00
689 - POINT OF SERVICE WAIVER B					
DEPARTMENT TOTAL	-		-		-
690 - POINT OF SERVICE WAIVER S					
DEPARTMENT TOTAL \$	85,242.00	\$	85,242.00	\$	85,242.00
692 - HOMEMAKING					
DEPARTMENT TOTAL \$	104,892.00	\$	104,892.00	\$	104,892.00
693 - IN-HOME RESPITE					
DEPARTMENT TOTAL \$	56,233.00	\$	56,233.00	\$	56,233.00
694 - LOCAL IN-HOME					
DEPARTMENT TOTAL \$	18,943.00	\$	18,943.00	\$	18,943.00
695 - SR. CENTER STAFF					
DEPARTMENT TOTAL \$	50,891.00	\$	50,891.00	\$	50,891.00
698 - HOME REPAIR					
DEPARTMENT TOTAL \$	8,468.00	\$	8,468.00	\$	8,468.00
699 - CAREGIVER SUPPORT					
DEPARTMENT TOTAL \$	9,756.00	\$	9,756.00	\$	9,756.00
FUND TOTAL \$	1,174,164.00	\$	1,174,164.00	\$	1,174,164.00
274 - COMMUNITY DEVELOPMENT BLOCK GRANT					
826 - HOUSING REHAB PROGRAM					
FUND TOTAL \$	-	\$	292,000.00	\$	292,000.00
285 - SHERIFFS JUSTICE TRAINING FUND					
301 - SHERIFF DEPARTMENT					
FUND TOTAL \$	6,000.00	\$	6,000.00	\$	6,000.00
290 - FAMILY INDEPENDENCE AGENCY FUND					
670 - FAMILY INDEPENDENCE AGENCY					
FUND TOTAL \$	672,700.00	\$	666,900.00	\$	666,900.00
292 - PROBATE CHILD CARE FUND					
662 - CHILD CARE-PROBATE COURT					
FUND TOTAL \$	495,000.00	\$	485,000.00	\$	485,000.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
293 - FAMILY INDEPENDENCE AGENCY CHILD CARE FUND			
663 - CHILD CARE-F.I.A.			
FUND TOTAL	\$ 325,000.00	\$ 272,500.00	\$ 272,500.00
294 - VETERANS TRUST FUND			
683 - VETERANS TRUST FUND			
FUND TOTAL	\$ -	\$ 3,233.00	\$ 3,233.00
406 - COUNTY FACILITIES MAINT FUND			
253 - COUNTY TREASURER			
DEPARTMENT TOTAL	\$ 376,433.00	\$ 462,933.00	\$ 487,533.00
351 - JAIL & TURNKEY			
DEPARTMENT TOTAL	\$ -	\$ -	\$2,560,293.00
FUND TOTAL	\$ 376,433.00	\$ 462,933.00	\$3,047,826.00
546 - INMATE STORE FUND			
301- SHERIFF'S DEPT			
FUND TOTAL	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
593 - THREE RIVERS COMMUNITY CTR			
672 - COMMISSION ON AGING			
FUND TOTAL	\$ 31,894.00	\$ 31,894.00	\$ 31,894.00
598 - COA GADABOUTS			
672- COMMISSION ON AGING			
FUND TOTAL	\$ -	\$ -	\$ -
699 - LEASE AGREEMENTS FUND			
301 - SHERIFF DEPARTMENT			
FUND TOTAL	\$ 2,700.00	\$ -	\$ -
Special Revenue Fund Totals	\$ 24,687,930.45	\$ 25,353,078.00	27,102,861.00
General Fund Totals	<u>\$ 11,651,059.00</u>	<u>\$ 12,686,612.00</u>	<u>12,773,039.00</u>
Grand Total All FUNDS	\$ 36,338,989.45	\$ 38,039,690.00	\$39,875,900.00

Special Revenue Budgeted Expenditures - 2004

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
201 - COUNTY ROAD COMMISSION FUND			
449 - COUNTY ROAD COMMISSION			
Expenditure Control	<u>\$ 7,845,110.00</u>	<u>\$ 7,830,110.00</u>	<u>\$ 6,895,000.00</u>
FUND TOTAL	\$ 7,845,110.00	\$ 7,830,110.00	\$ 6,895,000.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
208 - PARK AND RECREATION FUND			
751 - PARK AND RECREATION			
Payroll Expenditures	\$ 114,869.00	\$ 116,745.00	\$ 116,745.00
Supply Expenditures	6,150.00	6,150.00	6,150.00
Operating Expenditures	27,967.00	27,943.00	27,943.00
Capital Expenditures	<u>6,004.00</u>	<u>6,004.00</u>	<u>6,004.00</u>
FUND TOTAL	\$ 154,990.00	\$ 156,842.00	\$ 156,842.00
211 - CENTRAL DISPATCH FUND			
911 - CENTRAL DISPATCH			
Payroll Expenditures	\$ 778,610.00	\$ 792,485.00	\$ 792,485.00
Supply Expenditures	7,000.00	7,000.00	7,000.00
Operating Expenditures	165,405.00	155,305.00	155,305.00
Capital Expenditures	12,190.00	9,390.00	9,390.00
Operating Transfers	<u>13,000.00</u>	<u>17,000.00</u>	<u>17,000.00</u>
FUND TOTAL	\$ 976,205.00	\$ 981,180.00	\$ 981,180.00
212 - CENTRAL DISPATCH - WIRELESS FUND			
912 - WIRELESS GRANT			
Payroll Expenditures	\$ 83,770.00	\$ 25,827.00	\$ 25,827.00
Supply Expenditures	600.00	600.00	600.00
Operating Expenditures	9,100.00	68,098.00	68,098.00
Capital Expenditures	<u>4,200.00</u>	<u>-</u>	<u>-</u>
FUND TOTAL	\$ 97,670.00	\$ 94,525.00	\$ 94,525.00
213 - MEYER BROADWAY/COON HOLLOW PARK FUND			
751 - PARK AND RECREATION			
Payroll Expenditures	\$ 38,552.00	\$ 39,115.00	\$ 39,115.00
Supply Expenditures	5,300.00	5,300.00	5,300.00
Operating Expenditures	15,007.00	14,995.00	14,995.00
Capital Expenditures	<u>9,950.00</u>	<u>9,950.00</u>	<u>9,950.00</u>
FUND TOTAL	\$ 68,809.00	\$ 69,360.00	\$ 69,360.00
215 - FRIEND OF THE COURT FUND			
141 - FRIEND OF THE COURT			
Payroll Expenditures	\$ 18,063.00	\$ 24,827.00	\$ 24,827.00
Supply Expenditures	200.00	246.00	246.00
Operating Expenditures	320.00	320.00	320.00
Capital Expenditures	800.00	600.00	600.00
Operating Transfers	<u>6,500.00</u>	<u>6,500.00</u>	<u>6,500.00</u>
FUND TOTAL	\$ 25,883.00	\$ 32,493.00	\$ 32,493.00
216 - FAMILY COUNSELING FUND			
215 - COUNTY CLERK			
Supply Expenditures	\$ 700.00	\$ 700.00	\$ 700.00
Operating Expenditures	<u>8,000.00</u>	<u>8,000.00</u>	<u>8,000.00</u>
FUND TOTAL	\$ 8,700.00	\$ 8,700.00	\$ 8,700.00
217 - CADE LAKE PARK			
751 - PARKS & RECREATION			
Payroll Expenditures	\$ 22,921.00	\$ 22,921.00	\$ 22,921.00
Supply Expenditures	6,800.00	6,800.00	6,800.00
Operating Expenditures	19,782.00	19,782.00	19,782.00
Capital Expenditures	<u>397,420.00</u>	<u>397,420.00</u>	<u>397,420.00</u>
FUND TOTAL	\$ 446,923.00	\$ 446,923.00	\$ 446,923.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
222 - COMMUNITY MENTAL HEALTH FUND			
649 - COMMUNITY MENTAL HEALTH FUND			
Expenditure Control	\$ 10,761,708.00	\$ 10,761,708.00	\$ 10,761,708.00
FUND TOTAL	\$ 10,761,708.00	\$ 10,761,708.00	\$ 10,761,708.00
227 - WASTE MANAGEMENT FUND			
101 - COUNTY COMMISSION			
Operating Expenditures	\$ 94,000.00	\$ 132,044.00	\$ 98,299.00
Total Appropriations	<u>107,531.00</u>	<u>108,098.00</u>	<u>143,098.00</u>
DEPARTMENT TOTAL	\$ 201,531.00	\$ 240,142.00	\$ 241,397.00
285 - RESOURCE RECOVERY PROGRAM			
Payroll Expenditures	\$ 8,708.00	\$ 8,708.00	\$ 7,453.00
Supply Expenditures	2,000.00	2,000.00	2,000.00
Operating Expenditures	38,950.00	38,950.00	38,950.00
Capital Expenditures	<u>150.00</u>	<u>200.00</u>	<u>200.00</u>
DEPARTMENT TOTAL	\$ 49,808.00	\$ 49,858.00	\$ 48,603.00
FUND TOTAL	\$ 251,339.00	\$ 290,000.00	\$ 290,000.00
232 - TRAFFIC SAFETY PROGRAM FUND			
301 - SHERIFF DEPARTMENT			
Supply Expenditures	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
Operating Expenditures	13,300.00	13,300.00	13,300.00
Total Appropriations	<u>102,270.45</u>	<u>102,271.00</u>	<u>102,271.00</u>
FUND TOTAL	\$ 117,270.45	\$ 117,271.00	\$ 117,271.00
244 - ECONOMIC DEVELOPMENT CORPORATION FUND			
728 - ECONOMIC DEVELOPMENT BOARD			
Payroll Expenditures	\$ 115,205.00	\$ 117,464.00	\$ 117,464.00
Supply Expenditures	3,233.00	3,233.00	3,233.00
Operating Expenditures	75,891.00	75,891.00	75,891.00
Capital Expenditures	<u>1,750.00</u>	<u>1,750.00</u>	<u>1,750.00</u>
FUND TOTAL	\$ 196,079.00	\$ 198,338.00	\$ 198,338.00
247 - COUNTY SURVEY & REMONUMENTATION FUND			
225 - EQUALIZATION DEPARTMENT			
Operating Expenditures	\$ 49,572.00	\$ 49,315.00	\$ 49,315.00
FUND TOTAL	\$ 49,572.00	\$ 49,315.00	\$ 49,315.00
256 - REGISTER OF DEEDS AUTOMATION FUND			
236 - REGISTER OF DEEDS			
Payroll Expenditures	\$ 34,829.00	\$ 35,408.00	\$ 35,408.00
Supply Expenditures	1,500.00	1,500.00	1,500.00
Operating Expenditures	24,420.00	21,842.00	21,842.00
Capital Expenditures	<u>43,250.00</u>	<u>41,250.00</u>	<u>41,250.00</u>
FUND TOTAL	\$ 103,999.00	\$ 100,000.00	\$ 100,000.00
260 - VICTIMS RIGHTS ADVOCATE FUND			
229 - PROSECUTORS OFFICE			
Payroll Expenditures	\$ 48,653.00	\$ 49,508.00	\$ 49,508.00
Supply Expenditures	4,775.00	4,100.00	4,100.00
Operating Expenditures	<u>500.00</u>	<u>500.00</u>	<u>500.00</u>
FUND TOTAL	\$ 53,928.00	\$ 54,108.00	\$ 54,108.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
261 - COMMUNITY CORRECTION ADVISORY BOARD FUND			
229 - PROSECUTORS OFFICE			
Payroll Expenditures	\$ 36,500.00	\$ 37,230.00	\$ 37,230.00
Operating Expenditures	<u>78,100.00</u>	<u>77,370.00</u>	<u>77,370.00</u>
FUND TOTAL	\$ 114,600.00	\$ 114,600.00	\$ 114,600.00
263 - COMMUNITY CORRECTION PROGRAM FUND			
229 - PROSECUTORS OFFICE			
Payroll Expenditures	\$ 350.00	\$ 350.00	\$ 350.00
Supply Expenditures	425.00	425.00	425.00
Operating Expenditures	62,240.00	62,240.00	62,240.00
Capital Expenditures	500.00	500.00	500.00
Operating Transfer	<u>10,500.00</u>	<u>10,500.00</u>	<u>10,500.00</u>
FUND TOTAL	\$ 74,015.00	\$ 74,015.00	\$ 74,015.00
265 - DRUG LAW ENFORCEMENT FUND			
229 - PROSECUTORS OFFICE			
Supply Expenditures	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
Operating Expenditures	25,000.00	25,000.00	25,000.00
Capital Expenditures	-	-	-
Operating Transfer	<u>40,000.00</u>	<u>40,000.00</u>	<u>40,000.00</u>
FUND TOTAL	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
266 - LAW ENFORCEMENT FUND			
301 - SHERIFF DEPARTMENT			
Payroll Expenditures	\$ 313,405.00	\$ 291,227.00	\$ 291,227.00
Supply Expenditures	20,625.00	20,625.00	20,625.00
Operating Expenditures	9,050.00	6,720.00	6,720.00
Operating Transfers	<u>9,053.00</u>	<u>9,214.00</u>	<u>9,214.00</u>
DEPARTMENT TOTAL	\$ 352,133.00	\$ 327,786.00	\$ 327,786.00
306 - SHERIFF RESERVES			
Payroll Expenditures	\$ 7,293.00	\$ 7,293.00	\$ 7,293.00
Operating Transfers	<u>-</u>	<u>2,000.00</u>	<u>2,000.00</u>
DEPARTMENT TOTAL	\$ 7,293.00	\$ 9,293.00	\$ 9,293.00
331 - MARINE SAFETY PATROL			
Payroll Expenditures	\$ 12,955.00	\$ 12,955.00	\$ 12,955.00
Operating Transfers	<u>-</u>	<u>-</u>	<u>-</u>
DEPARTMENT TOTAL	\$ 12,955.00	\$ 12,955.00	\$ 12,955.00
FUND TOTAL	\$ 372,381.00	\$ 350,034.00	\$ 350,034.00
267 - SECONDARY ROAD PATROL FUND			
333 - SECONDARY ROAD PATROL			
Payroll Expenditures	\$ 124,557.00	\$ 124,932.00	\$ 124,932.00
Operating Expenditures	<u>1,000.00</u>	<u>1,000.00</u>	<u>1,000.00</u>
FUND TOTAL	\$ 125,557.00	\$ 125,932.00	\$ 125,932.00
269 - COUNTY LAW LIBRARY FUND			
145 - COUNTY LAW LIBRARY			
Capital Expenditures	<u>\$ 16,000.00</u>	<u>\$ 16,000.00</u>	<u>\$ 16,000.00</u>
FUND TOTAL	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
270 - PRINCIPAL RESIDENCE DENIAL FUND			
225 - EQUALIZATION			
Payroll Expenditures	\$ -	\$ -	\$ 7,369.00
Operating Expenditures	-	-	92,631.00
FUND TOTAL	\$ -	\$ -	\$ 100,000.00
273 - COMMISSION ON AGING FUND			
667 - MMAP			
Payroll Expenditures	\$ 5,093.00	\$ 5,093.00	\$ 5,093.00
Supply Expenditures	30.00	30.00	30.00
Operating Expenditures	1,466.00	1,466.00	1,466.00
Capital Expenditures	-	-	-
DEPARTMENT TOTAL	\$ 6,589.00	\$ 6,589.00	\$ 6,589.00
672 - COMMISSION ON AGING			
Payroll Expenditures	\$ 151,329.00	\$ 151,329.00	\$ 151,329.00
Supply Expenditures	6,100.00	6,100.00	6,100.00
Operating Expenditures	49,886.00	49,886.00	49,886.00
Capital Expenditures	26,405.00	26,405.00	26,405.00
DEPARTMENT TOTAL	\$ 233,720.00	\$ 233,720.00	\$ 233,720.00
673 - TITLE III C-1 PROGRAM			
Payroll Expenditures	\$ 47,921.00	\$ 47,921.00	\$ 47,921.00
Supply Expenditures	79,553.00	79,553.00	79,553.00
Operating Expenditures	20,347.00	20,347.00	20,347.00
Capital Expenditures	-	-	-
DEPARTMENT TOTAL	\$ 147,821.00	\$ 147,821.00	\$ 147,821.00
675 - TITLE III C-2 PROGRAM			
Payroll Expenditures	\$ 121,498.00	\$ 121,498.00	\$ 121,498.00
Supply Expenditures	87,810.00	87,810.00	87,810.00
Operating Expenditures	36,301.00	36,301.00	36,301.00
DEPARTMENT TOTAL	\$ 245,609.00	\$ 245,609.00	\$ 245,609.00
676 - LOCAL HOME DELIVERY			
Payroll Expenditures	\$ 42,680.00	\$ 42,680.00	\$ 42,680.00
Supply Expenditures	31,264.00	31,264.00	31,264.00
Operating Expenditures	13,645.00	13,645.00	13,645.00
Capital Expenditures	6,983.00	6,983.00	6,983.00
DEPARTMENT TOTAL	\$ 94,572.00	\$ 94,572.00	\$ 94,572.00
678 - Friendly Reassurance			
Payroll Expenditures	\$ 8,364.00	\$ 8,364.00	\$ 8,364.00
Supply Expenditures	275.00	275.00	275.00
Operating Expenditures	1,521.00	1,521.00	1,521.00
DEPARTMENT TOTAL	\$ 10,160.00	\$ 10,160.00	\$ 10,160.00
679 - TRANSPORTATION			
Payroll Expenditures	\$ 13,240.00	\$ 13,240.00	\$ 13,240.00
Supply Expenditures	550.00	550.00	550.00
Operating Expenditures	22,961.00	22,961.00	22,961.00
DEPARTMENT TOTAL	\$ 36,751.00	\$ 36,751.00	\$ 36,751.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
680 - M.D.O.T.			
Payroll Expenditures	\$ 9,242.00	\$ 9,242.00	\$ 9,242.00
Supply Expenditures	1,260.00	1,260.00	1,260.00
Operating Expenditures	<u>7,535.00</u>	<u>7,535.00</u>	<u>7,535.00</u>
DEPARTMENT TOTAL	\$ 18,037.00	\$ 18,037.00	\$ 18,037.00
685 - CASE COORDINATION/SUPPORT			
Payroll Expenditures	\$ 24,698.00	\$ 24,698.00	\$ 24,698.00
Supply Expenditures	225.00	225.00	225.00
Operating Expenditures	<u>2,609.00</u>	<u>2,609.00</u>	<u>2,609.00</u>
DEPARTMENT TOTAL	\$ 27,532.00	\$ 27,532.00	\$ 27,532.00
686 - DISEASE PREVENTION			
Payroll Expenditures	\$ 9,403.00	\$ 9,403.00	\$ 9,403.00
Supply Expenditures	960.00	960.00	960.00
Operating Expenditures	<u>2,328.00</u>	<u>2,328.00</u>	<u>2,328.00</u>
DEPARTMENT TOTAL	\$ 12,691.00	\$ 12,691.00	\$ 12,691.00
687 - CHORE			
Payroll Expenditures	\$ 5,021.00	\$ 5,021.00	\$ 5,021.00
Supply Expenditures	16.00	16.00	16.00
Operating Expenditures	<u>1,220.00</u>	<u>1,220.00</u>	<u>1,220.00</u>
DEPARTMENT TOTAL	\$ 6,257.00	\$ 6,257.00	\$ 6,257.00
689 - POINT OF SERVICE WAIVER B			
Payroll Expenditures	\$ -	\$ -	\$ -
Supply Expenditures	-	-	-
Operating Expenditures	-	-	-
DEPARTMENT TOTAL	\$ -	\$ -	\$ -
690 - POINT OF SERVICE WAIVER S			
Payroll Expenditures	\$ 76,282.00	\$ 76,282.00	\$ 76,282.00
Supply Expenditures	785.00	785.00	785.00
Operating Expenditures	<u>8,175.00</u>	<u>8,175.00</u>	<u>8,175.00</u>
DEPARTMENT TOTAL	\$ 85,242.00	\$ 85,242.00	\$ 85,242.00
692 - HOMEMAKING			
Payroll Expenditures	\$ 90,520.00	\$ 90,520.00	\$ 90,520.00
Supply Expenditures	900.00	900.00	900.00
Operating Expenditures	<u>13,472.00</u>	<u>13,472.00</u>	<u>13,472.00</u>
DEPARTMENT TOTAL	\$ 104,892.00	\$ 104,892.00	\$ 104,892.00
693 - IN-HOME RESPITE			
Payroll Expenditures	\$ 47,765.00	\$ 47,765.00	\$ 47,765.00
Supply Expenditures	625.00	625.00	625.00
Operating Expenditures	<u>7,843.00</u>	<u>7,843.00</u>	<u>7,843.00</u>
DEPARTMENT TOTAL	\$ 56,233.00	\$ 56,233.00	\$ 56,233.00
694 - LOCAL IN-HOME			
Payroll Expenditures	\$ 15,723.00	\$ 15,723.00	\$ 15,723.00
Supply Expenditures	205.00	205.00	205.00
Operating Expenditures	<u>3,015.00</u>	<u>3,015.00</u>	<u>3,015.00</u>
DEPARTMENT TOTAL	\$ 18,943.00	\$ 18,943.00	\$ 18,943.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
695 - SR. CENTER STAFF			
Payroll Expenditures	\$ 38,709.00	\$ 38,709.00	\$ 38,709.00
Supply Expenditures	700.00	700.00	700.00
Operating Expenditures	<u>11,482.00</u>	<u>11,482.00</u>	<u>11,482.00</u>
DEPARTMENT TOTAL	\$ 50,891.00	\$ 50,891.00	\$ 50,891.00
698 - HOME REPAIR			
Payroll Expenditures	\$ 2,782.00	\$ 2,782.00	\$ 2,782.00
Supply Expenditures	317.00	317.00	317.00
Operating Expenditures	<u>5,369.00</u>	<u>5,369.00</u>	<u>5,369.00</u>
DEPARTMENT TOTAL	\$ 8,468.00	\$ 8,468.00	\$ 8,468.00
699 - Caregiver Suport			
Payroll Expenditures	\$ 7,409.00	\$ 7,409.00	\$ 7,409.00
Supply Expenditures	785.00	785.00	785.00
Operating Expenditures	<u>1,562.00</u>	<u>1,562.00</u>	<u>1,562.00</u>
DEPARTMENT TOTAL	\$ 9,756.00	\$ 9,756.00	\$ 9,756.00
FUND TOTAL	\$ 1,174,164.00	\$ 1,174,164.00	\$ 1,174,164.00
274 - COMMUNITY DEVELOPMENT BLOCK GRANT FUND			
826 - HOUSING REHABILITATION PROGRAM			
Payroll Expenditures	\$ -	\$ -	-
Supply Expenditures	-	-	-
Operating Expenditures	-	<u>15,000.00</u>	<u>15,000.00</u>
DEPARTMENT TOTAL	\$ -	\$ 15,000.00	\$ 15,000.00
827 - HOME PROGRAM			
Payroll Expenditures	\$ -	\$ 17,180.00	\$ 17,180.00
Supply Expenditures	-	1,190.00	1,190.00
Operating Expenditures	-	<u>258,630.00</u>	<u>258,630.00</u>
DEPARTMENT TOTAL	\$ -	\$ 277,000.00	\$ 277,000.00
FUND TOTAL	\$ -	\$ 292,000.00	\$ 292,000.00
285 - SHERIFFS JUSTICE TRAINING FUND			
301 - SHERIFF DEPARTMENT			
Operating Expenditures	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>
FUND TOTAL	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
290 - FAMILY INDEPENDENCE AGENCY FUND			
670 - FAMILY INDEPENDENCE AGENCY			
Expenditure Control	<u>\$ 672,700.00</u>	<u>\$ 666,900.00</u>	<u>\$ 666,900.00</u>
FUND TOTAL	\$ 672,700.00	\$ 666,900.00	\$ 666,900.00
292 - PROBATE CHILD CARE FUND			
662 - CHILD CARE-PROBATE COURT			
Payroll Expenditures	\$ 44,222.00	\$ 44,974.00	\$ 44,974.00
Operating Expenditures	<u>450,794.00</u>	<u>440,026.00</u>	<u>440,026.00</u>
FUND TOTAL	\$ 495,016.00	\$ 485,000.00	\$ 485,000.00
293 - FAMILY INDEPENDENCE AGENCY CHILD CARE FUND			
663 - CHILD CARE-F.I.A.			
Expenditure Control	<u>\$ 325,000.00</u>	<u>\$ 272,500.00</u>	<u>\$ 272,500.00</u>
FUND TOTAL	\$ 325,000.00	\$ 272,500.00	\$ 272,500.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
294 - VETERANS TRUST FUND			
683 - VETERANS TRUST FUND			
Payroll Expenditures	\$ 1,292.00	\$ 1,292.00	\$ 1,292.00
Supply Expenditures	110.00	110.00	110.00
Operating Expenditures	<u>1,831.00</u>	<u>1,831.00</u>	<u>1,831.00</u>
FUND TOTAL	\$ 3,233.00	\$ 3,233.00	\$ 3,233.00
406 - FACILITIES MAINT			
253 - TREASURER			
Capital Expenditures	\$ 22,000.00	\$ 86,500.00	\$ 111,100.00
Operating Transfer	<u>376,433.00</u>	<u>376,433.00</u>	<u>376,433.00</u>
DEPARTMENT TOTAL	\$ 398,433.00	\$ 462,933.00	\$ 487,533.00
351 - JAIL & TURNKEY			
Operating Expenditures	\$ -	\$ -	\$ 125,000.00
Capital Expenditures	-	-	2,435,293.00
DEPARTMENT TOTAL	\$ -	\$ -	<u>\$ 2,560,293.00</u>
FUND TOTAL	\$ 398,433.00	\$ 462,933.00	\$ 3,047,826.00
476 - BPW#15CONSTANTINE VILL SEWER CONSTRUCTION			
551 - CONSTANTINE SANITARY SEWER			
FUND TOTAL	\$ -	\$ -	\$ -
546 - INMATE STORE			
301 - SHERIFF			
FUND TOTAL	<u>\$ 9,151.00</u>	<u>\$ 12,000.00</u>	<u>\$ 12,000.00</u>
FUND TOTAL	\$ 9,151.00	\$ 12,000.00	\$ 12,000.00
593 - THREE RIVERS COMMUNITY CENTER			
672 - COMMISSION ON AGING			
Payroll Expenditures	\$ 9,498.00	\$ 9,498.00	\$ 9,498.00
Supply Expenditures	1,710.00	1,710.00	1,710.00
Operating Expenditures	20,639.00	20,639.00	20,639.00
Capital Expenditures	<u>47.00</u>	<u>47.00</u>	<u>47.00</u>
FUND TOTAL	\$ 31,894.00	\$ 31,894.00	\$ 31,894.00
598 - COA GADABOUTS			
672 - COMMISSION ON AGING			
Supply Expenditures	\$ -	\$ -	\$ -
Operating Expenditures	-	-	-
Capital Expenditures	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -
699 - LEASE AGREEMENTS FUND			
301 - SHERIFF DEPARTMENT			
Operating Transfers	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
FUND TOTAL	\$ -	\$ -	\$ -
Special Revenue Fund Totals	\$ 25,051,329.45	\$ 25,353,078.00	\$ 27,102,861.00
General Fund Totals	\$ 13,269,350.00	\$ 12,686,612.00	\$ 12,773,039.00
Grand Total All FUNDS	\$ 38,320,679.45	\$ 38,039,690.00	\$ 39,875,900.00

Chairman Dobberteen asked Ms. West-Wing to explain why there needs to be money taken from fund balance.

Ms. West-Wing's response was that there were four areas that factored into having to dip into the fund balance:

- 1 - State Revenue Sharing is predicted to be down \$361,000.
- 2- the property tax revenue, although it is increasing, it is not at the same growth rate as in recent years.
- 3 - the jail room and board revenue is predicted to be down \$175,000 due to the jail renovation.
- 4 - interest earnings are down \$100,000.

In addition, other contributing factors to the using of fund balance are the increase in employee benefits with the average increase being 18%, the increase in retirement benefits and also the wage increases which average 4.3%.

Chairman Dobberteen stated that this situation was predicted to happen and because of the diligence of the Administrator and previous County Commissions there has been enough money saved for this purpose.

Commissioner Loudenslager added that Kalamazoo and Allegan Counties are suffering and we are most fortunate to be in the situation that we are.

Commissioner Bippus stated that he will be voting against the adoption of the budget because he does not believe that in these economic times that we should be adding \$130,000 to the payroll in new positions or additional hours. He does not believe that government needs to grow.

Commissioner Pueschel stated that he agrees with Commissioner Bippus, but on the other hand he does not want to get raided by the State because we have been fiscally responsible and therefore he will be voting in the affirmative.

Commissioner Bordner concurs with Commissioner Pueschel and stated that it is disconcerting to dip into the fund balance. For many years these positions that are being added have been requested and he believes that they will add to the efficiencies of the services rendered. He believes it to be a sound budget.

It was moved by Commissioner Bordner and supported by Commissioner Baker that the 2004 budget documents be adopted.

Commissioner Loudenslager stated that he believes it to be the wrong time to grow government and he will be voting no.

Chairman Dobberteen stated that he does not like to grow government either but believes that the increase in services is necessary, it is not a waste but valuable. We are one of the soundest counties in the State.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Shafer, Baker, Bordner, Pueschel and Dobberteen

Nay votes cast: 2 - Commissioners Loudenslager and Bippus.

Budget Adopted.

CADE LAKE DEVELOPMENT PROJECT

Dave Rachowicz, Director of Parks and Recreation, stated that there have been several steps and studies involved in the Cade Lake Development Project and hopefully they can now come to a conclusion on which option to pursue.

Mr. Rachowicz is recommending Option E that would include primitive camping in a certain area but he is also recommending the bid alternative, which would enhance the upper camping area of the park. He would like approval with a not to exceed amount of dollars.

Commissioner Shafer stated that camping sites could be easily added later under Option E.

Commissioner Bippus commended Mr. Rachowicz on the good job that he has done working through this project and finding solutions.

Commissioner Bordner stated that he went for a walk at the park yesterday and he is convinced that Option E is the best and safest avenue to take. If there is a need in the future campsites can be added.

It was moved by Commissioner Bordner and supported by Commissioner Shafer that Option E be approved for the Cade Lake Development Project for a cost not to exceed \$360,434.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

RETIREMENT BOARD'S ANNUAL REPORT

Mark R. Brown, Chairman of the St. Joseph County Retirement Board of Trustees, presented the 2002 Annual Report. Mr. Brown stated that in 2001 the Retirement System lost \$1,000,000 and in 2002 another \$1,000,000 was lost. Since January 1, 2003 the fund has increased from \$11,304,000 to \$12,614,000 which is a gain of \$1.3 million this year.

He thanked Board members, Chairman Dobberteen, Commissioner Bippus, Ron Coleman and Ron Reece who serve as voting members along with him. In addition, he thanked advisors Judy West-Wing, Pattie Bender, Janet Beals, Dan Carey and Charlie Cleaver.

The Board of Commissioners recently adopted a resolution amending the Retirement Resolution, which increases the voting members from 5 to 7, and the additional 2 members are voted members of the retirement system. An election is currently underway to elect 2 additional members. They will take office in January 2004.

The Retirement portfolio is overfunded by 5% or \$105,000. During 2003 the direction and focus of the Retirement System changed. Chris Ruppel has been hired as a consultant to the Board. The Board changed managers and philosophy. We formerly had Wright Investments and it seemed that we were paying for subpar results. Mr. Ruppel will monitor our portfolio as we hope to better our performance with lesser fees. We still maintain a relationship with Sturgis Bank and Trust who write the monthly pension checks along with other services.

Commissioner Bippus thanked Mr. Brown for serving on the Board, as he is a great asset.

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the 2002 Annual Report of the Retirement Board be accepted. Motion carried.

DISTRICT COURT'S ANNUAL REPORT

Carol Frohriep, District Court Administrator, thanked the Board for an opportunity to present the 2002 Annual Report of the District Court. Mrs. Frohriep stated that on December 31, 2002 they said good-bye to Judge McManus who served as District Judge for 34 years. On January 1, 2003 they welcomed Judge Middleton.

She stated that District Court is always changing, adapting and adjusting to new things. Change is inevitable and is a daily factual event. Life in the District Court is fast, gratifying and requires diligent work and they always try to conduct themselves in a professional and experienced manner. They have had tremendous growth over the past few years and especially in 2002. They are challenged all the time and drew the Commissioners' attention to the case activity report, which is included in the annual report. They currently have the highest caseload ever and there is a staggering amount of work done by all staff.

Begun in 2001 was a system that customers could pay fees to District Court by credit card at no cost to the County. \$85,782 was collected in 2002 via credit card and 2003 should be high as well.

Mrs. Frohriep encouraged each Commissioner to spend some time with them in District Court.

Commissioner Loudenslager asked if they were progressing to the payment of fines, etc., over the Internet. Mrs. Frohriep responded that they are not yet but some counties do use this system which would be at a cost to the County. She stated that she might get a list from the credit card company of those counties that are currently using the internet to pay tickets, etc. She said that this was an excellent idea and believes that it would be an excellent thing to consider.

Commissioner Bippus thanked Mrs. Frohriep for the report.

Commissioner Bordner thanked Mrs. Frohriep for her cooperation with the Judiciary Committee in instituting changes in the collections process for the benefit of all of us.

Following are some statistics of caseloads and money collected in District Court:

ACCOUNT NAME	TOTAL FEES COLLECTED	AMOUNT TO COUNTY TREASURER	TOTAL BY FUNDS
ORDINANCE FINES & COSTS	\$ 270,009.48	\$ 179,859.80	\$
DUE TO CITIES			
STURGIS			31,242.73
THREE RIVERS			28,350.49
DUE TO VILLAGES			
CONSTANTINE			10,806.52
COLON			3,921.16
BURR OAK			374.70
WHITE PIGEON			8,527.30
CENTREVILLE			5,662.80
MENDON			422.76
DUE TO TOWNSHIPS			
FLORENCE			68.30
LOCKPORT			33.34
BURR OAK			56.98
MOTTVILLE			101.98
COURT COSTS	336,351.07	336,351.07	461.96
CIVIL (various)	68,603.26	68,603.26	50.00
CIVIL FEES (filings)	69,365.00	38,418.50	58.66
BOND FORFEITURE	21,350.50	21,350.50	10.00
OVERSIGHT FEES	91,513.17	91,513.17	
SHORTAGE/OVERAGE	30.00	30.00	
SCREENING FEES	5,415.00	5,415.00	
CONTEMPT	9,418.09	9,418.09	
STATE FORENSIC FUND	6,900.00	345.00	
CRIMINAL VICTIM RIGHTS FUND	58,050.00	5,800.00	
TRAFFIC SAFETY FUND	51,920.00	51,920.00	
STATE CASEFLOW ASSISTANCE	15,231.87	15,231.87	
INTEREST	1,480.21	1,480.21	
COUNTY DRUG FUND	22,810.50	22,810.50	
ATTORNEY FEES	5,472.50	5,472.50	

TOTAL DUE COUNTY		\$ 854,019.47	\$ 854,019.47
PENAL FINES	\$ 252,115.50		\$ 252,115.50

DUE TO STATE:

COURT EQUITY FUND	\$ 68,603.50	\$ 68,603.50
9% DEPT OF MANAGEMENT	7,263.90	7,263.90
MICHIGAN JUSTICE TRAINING FUND	63,765.00	63,765.00
SECONDARY ROAD PATROL	120,670.00	120,670.00
COMMUNITY DIS. RES. FUND	6,912.00	6,912.00
HIGHWAY SAFETY FUND	60,885.00	60,885.00
DNR FISH & GAME FUND	460.00	460.00
DRIVERS LICENSE REINST. FUND	23,940.00	23,940.00
LEG. RETIREMENT FUND	4,842.60	4,842.60
CIVIL STATE COURT FUND	43,897.00	43,897.00
TR. & CR. STATE COURT FUND	64,420.00	64,420.00
*JUDGES' RETIREMENT (filing)		30,946.50
*STATE FORENSIC FUND		6,555.00
*CRIMINAL VICTIMS RIGHTS FUND		52,250.00
DRUNK DRIVING ASSESSMENT	5,200.00	5,200.00
JAIL REIMBURSEMENT	50,900.00	50,900.00
DNA SPEC. ASSESSMENT	78.00	78.00
		Total to State \$ 611,588.50
	\$ 1,807,873.15	\$ 1,807,873.15
**BOND RECEIVED	\$ 629,299.49	
WITNESS & JURY	8,738.65	
	\$ 2,445,911.29	

CASES FILED IN:

2002

CRIMINAL

Felony	846
Misdemeanors	2,124
Civil Infractions	<u>370</u>
Total	3,340
	Increase of 565 cases

TRAFFIC

Misd. & Civil Infractions	19,134
OUIL/UBAL	<u>387</u>
Total	19,521
	Increase of 4120 cases

CIVIL

Civil	2,079
Small Claims	468
Summary	<u>702</u>
Total	3,249
	Increase of 134 cases

Year Totals 26,110

CASE DISPOSITIONS

Total Case Dispositions 26,725
 Cases Pending 12/31/02 3,693
 Bench Warrants 974
 Criminal Warrants 1,044
 Search Warrants 208

2002

Pending Caseload 721
 New Cases Filed 618
 Discharged -607
 Pending Caseload 732

Presentence Investigations 44
 Screenings (OUIL cases) 127
 Outsourced Screenings 189

2002

Oversight fees \$91,513.17
 Screening fees \$5,415.00

Commissioner Bippus thanked Mrs. Frohriep for all that she does.

It was moved by Commissioner Bordner and supported by Commissioner Pueschel that the 2002 District Court Annual Report be accepted. Motion carried.

COUNTY TREASURER'S ANNUAL REPORT FOR 2002

Janet L. Beals, County Treasurer, presented her Annual Report for 2002. She introduced Phyllis Bainbridge, Chief Deputy Treasurer, who was in attendance. Mrs. Beals stated that the staff is the backbone of the office and they work very hard. There are 63 years of accumulated staff time. They have been especially busy explaining P.A. 123 to taxpayers.

In 2002 the Delinquent Tax System was revised. She hopes that 2004 will see an upturn in interest rates. She stated that there are many changes that take place and welcomes visits from all Commissioners.

Commissioner Bordner commended her on the fine report.

She presented the following report:

	2001	2002
Trailer fees	\$ 5,107.00	\$ 5,566.00
Payment in lieu of taxes	2,592.43	2.48
Delinquent tax interest	1,211.26	390.58
Tax administration fees	3,509.04	4,086.28
Dog licenses	28,527.00	28,840.00
Federal Emergency Services (Snow Removal)	1,755.00	0.00
State-Probate Judge's Salary	97,139.90	101,485.30
Court Equity Fund	352,593.37	448,849.00

County Juvenile Officer Grant \$ 4,552.84

Standardization-Circuit Court	45,724.00	45,724.00
Standardization-District Court	91,448.00	90,548.00
Standardization-Probate Court	45,724.00	45,274.00
Income tax/state revenue sharing	1,215,207.00	1,195,549.00
Small business tax	166,639.56	166,639.56
Tax reverted lands	2,074.74	0.00
Convention facility tax	139,457.20	146,910.00
Cigarette tax	55,430.73	53,870.18
Court appointed attorney reimbursement	17,247.84	18,878.50
Certification of deeds	1,605.00	1,748.00
Tax histories	1,265.00	1,028.75
Tax title filing & certified copies	28.75	1.00
Insurance charges	98.17	65.75
Interest earned-C.D. & Investments	342,158.72	107,501.62
Interest earned-Money Market Savings	240,867.15	122,330.87
Rental Income	7,094.65	4,065.37
Stale-dated checks	343.82	602.55
Cash short/over	-3.01	-12.40
Miscellaneous revenue	31.49	197.27

Department Total	\$ 2,864,877.81	\$ 2,594,694.50
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2001

2002

Due to Other Funds-County-Currents	\$ 5,961,356.01	6,134,938.33
Due to County Maintenance Fund	20.84	0.00
Due to Arch	63,861.00	101,839.00
Due to Drain Commissioner	122,518.63	111,921.60
Due to Lamberson Debt	86,078.04	70,290.13
Due to Cities	263,381.52	311,587.32
Due to Other Counties	14,292.70	11,491.73
Due to Schools within County	1,228,041.96	1,208,749.32
Due to Townships	197,870.13	192,653.59
Due to Villages	394,397.09	417,553.49
Due to State - State Education Tax	7,294,737.21	6,571,127.04
Due to State - Probate Judges Salary Ded.	7,667.88	7,873.95
Due to State - Expense of Sale	49,315.18	2,904.67
Due to State - Sales Tax	218.36	1,611.18
Due to State - Commercial Forest	35.66	0.00
Due to State - Trailer Park Specific Tax	20,428.00	22,264.00
Due to State - Title Search Fee	54,605.00	87,610.00
Due to State - Notice Fees		5,800.00
Colonial Ins. Premiums Payable	1,290.00	1,290.00
Due to C.F.C./UNC & DC	42,037.61	44,816.13
Union Dues - G.E.L.C.	2,961.80	2,936.70
Union Dues - Circuit Court	3,367.65	3,814.20
Union Dues - County	11,117.55	12,549.45
Union Dues - Probate	3,420.30	3,362.00
Union Dues - Sheriff	15,728.36	16,426.61
Deferred Compensation Payable	265,229.46	287,121.43
Voluntary Wage Assignment	32,836.41	34,001.50
Garnishment of Wages	5,517.92	6,791.94
IRA Withholding	27,657.43	32,727.24
Due to United Way	2,293.00	3,641.00

Due to Intermediate School District	296,731.58	307,968.84
Due to M.E.R.S. (Employee Portion)	52,164.52	33,757.04
Due to Community College	4,422,312.25	3,145,786.75
Due to Special Education	3,036,270.39	3,155,413.89
Due to Fairview Millage	120.38	0.00
Due to E-911	925,469.07	826,421.67
Due to Commission on Aging	307,375.49	320,057.03
Due to County Road Commission	755,242.00	787,623.49
Escheatable Money	6,357.58	1,862.30
Uncollected T & A Payables	115,649.11	101,814.27
Tax Collected - Current Real & Personal	20,725,830.94	19,899,193.26
Tax Collected - Delinquent Real	4,616,274.42	4,770,792.53
Tax Collected - Unpaid Personal Tax	70,000.06	42,569.50
Tax Collected - Redemption Tax Sale	400.85	1,496.42
Tax Collected - Tax Reverted Land	13,502.20	13,067.87
Tax Collected - Payment in Lieu Tax	2,788.58	2,492.05
Tax Collected - Payment of Swamp Land	1,254.18	418.06
Tax Collected - Commercial Forest	60.00	60.00
Refunds - Tax Overpayments	5,621.17	42,384.35
Receipts Refundable	62,389.93	31,184.79
Tax Redemptions - Deposits Payable	12,994.83	4,005.09
Trust & Agency - Expendable	876.46	791.57

Totals	\$ 51,886,551.41	\$ 49,520,267.25
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	2001	2002
Remainder of General Fund	\$ 8,894,824.00	\$ 9,360,031.00
County Road	6,856,423.00	7,097,517.00
Park and Recreation	20,085.00	16,145.00
Central Dispatch Fund	1,130,429.00	996,758.00
Meyer-Broadway/Coon Hollow Park	11,582.00	213,791.00
Parks - Facilities & Land Acquisition	5,135.00	104.00
Friend of the Court	39,320.00	21,952.00
Family Counseling	7,965.00	9,680.00
Mental Health	10,009,577.00	9,958,887.00
Waste Management Fund	281,261.00	317,020.00
Traffic Safety Program Fund	41,560.00	51,850.00
Economic Development Corporation Fund	52,238.00	48,995.00
County Survey & Remonumentation	38,098.00	26,349.00
Animal Shelter Donation Fund	0.00	20,000.00
Victims Rights Advocate Fund	49,557.00	49,816.00
Community Correction Advisory Board	95,968.00	92,174.00
Community Correction Program	55,511.00	64,617.00
Drug Law Enforcement Fund	40,566.00	57,721.00
Law Enforcement Fund	286,054.00	353,591.00
Secondary Road Patrol	108,135.00	99,209.00
County Law Library	6,500.00	6,500.00
Commission on Aging	1,112,673.00	1,163,042.00
Community Development Block Grant Fund	247,164.00	164,441.00
Sheriff's Justice Training Fund	8,766.00	5,608.00

Family Independence Agency	\$ 542,257.00	\$ 685,318.00
Child Care - Probate Court	123,471.00	174,481.00
Child Care - Family Independence Agency	67,575.00	113,874.00
Veterans' Trust Fund	34,464.00	5,659.00
B.P.W. - Administrative Fund	621,035.00	623,500.00
B.P.W. - Debt Service Fund	615,951.00	609,230.00
B.P.W. - Construction	5,084.00	14,270.00
Tax Payment Fund	903,559.00	703,612.00
Inmate Store Fund	12,951.00	13,843.00
Three Rivers Community Center	34,015.00	30,900.00
C.O.A. Gadabouts	In T & A	75,262.00
Drains	213,811.00	164,053.00
Flexible Benefits Insurance Fund	1,044,838.00	1,139,454.00
Remainder of Trust & Agency	3,372,389.00	4,067,923.00
Cemetery Trust Fund	1,417.00	1,707.00
Inmate Trust Fund	9,502.00	19,201.00
Library Trust Fund	128,901.00	105,855.00
Retirement Fund	-675,892.00	-758,273.00
	<hr/>	<hr/>
Total	36,454,719.00	37,985,667.00

It was moved by Commissioner Bordner and supported by Commissioner Shafer that the 2002 Annual Report of the County Treasurer be accepted. Motion carried.

Commissioner Loudenslager thanked Mrs. Beals for the excellent report.

ASBESTOS ABATEMENT CONTRACT - JAIL RENOVATION

Ms. West-Wing stated that Phil Adams is requesting that a contract be signed with Martin Associates Environmental, LLC for removing asbestos at the jail for \$5,200 with \$1,000 for contingency. This does not include removal of the asbestos in the boiler if it has any.

It was moved by Commissioner Pueschel and supported by Commissioner Baker that a contract be approved with Martin Associates Environmental, LLC for asbestos removal at the jail for a cost of \$5,200 plus \$1,000 for contingency.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

COUNTY'S BEST RECYCLERS

Korie Bachleda stated that she is requesting resolutions honoring the County's 2 Best Recyclers. Beverly Nicholas was in attendance and Aaron Cullifer was not. Ms. Bachleda stated that one Recycler is selected as part of Earth Day in April and the other during Michigan Recycles Day in November.

Ms. Bachleda read the following resolution:

RESOLUTION NO. 28-2003 HONORING BEVERLY NICHOLAS

WHEREAS, St. Joseph County has asked residents to reduce, reuse, recycle and buy recycled products to conserve natural resources; and

WHEREAS, the "County's Best Recycler" award is administered through the St. Joseph County Michigan State University Extension's Resource Recovery Office twice per year, on Earth Day and Michigan Recycles Day; and

WHEREAS, "Best Recyclers" help St. Joseph County reach the State of Michigan's solid waste management goals for 2005 which include 20-30% recycling, 6% reuse, and 12% waste reduction; and

WHEREAS, the "Best Recyclers" as recommended by their peers are individuals who exemplify "best" recycling practices, perform all of the "R's" in solid waste management (reduce, reuse, recycle, buy recycled products) and have made significant efforts to encourage others to recycle; and

WHEREAS, the St. Joseph County Board of Commissioners recognizes Beverly Nicholas as the 2003 Earth Day "Best Recycler." An example of her recycling dedication is shown in her large collection of plastic jugs & bottles, cereal boxes, 2 liter pop bottles, tin cans (all sizes), tubes from tissue and paper towels, egg cartons and more. She then uses her craft talents making these materials into clever items working on activities with young children. Beverly uses these recyclables with the idea that these items, which are often thrown away, can be made into gifts for Mothers' Day, Valentines' Day, Easter and other occasions. You name it and she can whip up a pattern and show you the finished product, tomorrow. She is also a leader in scouting, Sunday school, works with pre-schoolers, is "on call" at the Centreville Elementary and is chairman of the church bazaar. All of the people involved in these programs get a glimpse of her recycling commitment as she shares her crafty skills while bringing new life to old items.

NOW THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners recognizes that "Best Recyclers" go beyond the call of duty, they are self committed to improve the environment, they proactively initiate and promote recycling activities, and they are community leaders.

BE IT FURTHER RESOLVED, that this resolution be presented to Beverly Nicholas and be spread upon the proceedings of the St. Joseph County Board of Commissioners this 2nd day of December, 2003.

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

Ms. Bachleda presented the resolution to Mrs. Nicholas who stated that she uses many recyclables for craft items.

Commissioner Bippus read the portions of the following resolution as it pertains to Aaron Cullifer:

RESOLUTION NO. 29-2003
HONORING AARON CULLIFER

WHEREAS, St. Joseph County has asked residents to reduce, reuse, recycle and buy recycled products to conserve natural resources; and

WHEREAS, the "County's Best Recycler" award is administered through the St. Joseph County Michigan State University Extension's Resource Recovery Office twice per year, on Earth Day and Michigan Recycles Day; and

WHEREAS, "Best Recyclers" help St. Joseph County reach the State of Michigan's solid waste management goals for 2005 which include 20-30% recycling, 6% reuse, and 12% waste reduction; and

WHEREAS, the "Best Recyclers" as recommended by their peers are individuals who exemplify "best" recycling practices, perform all of the "R's" in solid waste management (reduce, reuse, recycle, buy recycled products) and have made significant efforts to encourage others to recycle; and

WHEREAS, the St. Joseph County Board of Commissioners recognizes Aaron Cullifer as the 2003 Michigan Recycles Day "Best Recycler." Aaron's entrepreneurial recycling efforts with his business Graber Trucking has saved an estimated 62,097 trees in the last two years. He has served the general public by offering a free drop-off location for the recycling of paper products including junk mail, box board and corrugated cardboard. Without his collection program most of this material would have been wasted in the landfill. His company also provides an economic option to small businesses and is testing a new school recycling program. Remanufacturing of wooden pallets was added to their efforts, saving a tremendous amount of resources. Aaron has operated this recycling facility while striving to restore (recycle) the surrounding property and buildings of the abandoned Drake Casket Company. He believes recycling is the right thing to do. He shows this commitment by risking investment in a market that had traditionally been very unstable. This earned him respect by his employees who nominated him for Best Recycler and the County Resource Recovery Agent who fully supports this recognition. Aaron has been a volunteer with the county Recycle Club for a number of years, helping at Earth Day and assisting with recycling at the County Fair. He even provides a trailer for the collected cardboard at no charge. He has recently joined the County Solid Waste Committee and volunteered to be on a sub-committee to improve the County's recycling outreach to area businesses.

NOW THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners recognizes that "Best Recyclers" go beyond the call of duty, they are self committed to improve the environment, they proactively initiate and promote recycling activities, and they are community leaders.

BE IT FURTHER RESOLVED, that this resolution be presented to Aaron Cullifer and be spread upon the proceedings of the St. Joseph County Board of Commissioners this 2nd day of December, 2003.

It was moved by Commissioner Bippus and supported by Commissioner Baker that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

NOMINATIONS/APPOINTMENTS

Parks and Recreation

Commissioner Bordner nominated David Ludders and Gotch Cronin to the Parks and Recreation Commission.

Retirement Board

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that Ron Reece be nominated and reappointed to the Retirement Board for a 3 year term to expire January 1, 2007. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Shafer stated that there was no report.

Judiciary

Commissioner Bordner stated that the Judiciary Committee had not met.

Physical Resources

Ms. West-Wing stated that the next meeting of the Physical Resources Committee would be held on December 11th at 2:00 p.m. at the Jail. This will be the coordinated kick-off meeting for the jail renovation.

Executive Committee

Commissioner Bordner stated that everyone had received a copy of the Executive Committee minutes of November 26th stating that they are self-explanatory but if anyone had any questions he would try to answer them. He further stated that all the Commissioners need to work on the Commission on Aging vacancies.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

MISCELLANEOUS:

Increase in compensation for the following temporary/part-time employees effective January 2, 2004:

Terry Currier to \$8.75/hr. (road only)
Cathie Greenberg to \$8.75/hr.
Bruce Harker to \$8.75/hr. (road only)
Erin Langworthy to \$8.00/hr.
Billie Leclair to \$7.50/hr.
Bernice Metzger to \$8.75/hr.
Marilyn Richardson to \$8.75/hr.

Ronald Coleman, Maintenance Worker, is on medical leave commencing November 24, 2003 under the Family and Medical Leave Act of 1993.

Linda Jones, District Court Deputy Clerk, is on medical leave commencing November 14, 2003 under the Family and Medical Leave Act of 1993.

RESIGNATION:

Kristina Minners, Shift Supervisor, has resigned effective January 9, 2004.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the personnel report be approved. Motion carried.

REQUISITION

Ms. West-Wing presented the following requisition:

Replacement kennel gates (6 exterior and 27 interior) for the Animal Shelter \$ 6,384.00

It was moved by Commissioner Bordner and supported by Commissioner Pueschel that the requisition be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET ADJUSTMENTS:

INCREASE REVENUE: (Animal Shelter Donation Fund)
Line item 254-430-676.000 (Budgeted Use of Fund Balance) \$ 3,307.00
INCREASE EXPENDITURES: (Animal Shelter Donation Fund)
Line item 254-430-976.000 (Building Improvement) \$ 3,307.00

FROM APPROPRIATION:

\$14,500.00 from Probate Child Care Appropriation to Probate Child Care Fund.

It was moved by Commissioner Bordner and supported by Commissioner Loudenslager that the budget adjustments be approved. Motion carried.

BILLS

Mr. Carey presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Prepaid Insurance	\$ 12,120.00	\$
Appropriations	30,500.16	
County Commission	2,145.76	6,540.64
Circuit Court	43.75	15,815.07
District Court	968.39	59,574.24
Friend of the Court	10,410.50	32,446.01
Probate Court	1,979.78	17,215.17
Juvenile Branch	8,103.75	39,458.13
Appeals Court	1,066.07	931.99
Administration		7,988.22
Finance Department	391.03	10,285.80
County Clerk		19,756.95
Equalization Department	250.00	13,408.21
Human Resources	169.00	3,916.82
Geographic Information Systems		6,565.44
Prosecutor's Office	7,443.50	35,291.84
Central Services	12,281.73	4,756.06
Register of Deeds	294.00	14,062.32
County Treasurer	279.95	12,479.69
Cooperative Extension	2,841.60	6,801.25
Data Processing	80.97	6,968.76
Buildings & Grounds	5,426.55	13,903.42
Courts Building Security		4,357.75
Drain Commission	1,925.00	3,537.22
Sheriff Department	8,887.06	84,126.65
Sheriff Reserves	32.00	
Marine Patrol	164.38	134.99
Jail & Turnkey	6,626.99	90,879.59
Planning Commission	766.88	
Emergency Services	7,437.72	3,761.24
Animal Control	320.59	7,350.93
Board of Public Works		740.15
Medical Examiners	8,519.36	
Child Care - Probate	5,579.66	1,148.98
Department of Veterans' Affairs	420.00	
Veterans Services		522.55
Utilities & General Services	14,695.68	
Totals	\$ 152,171.81	\$ 524,726.08
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 438,351.21	\$
Parks & Recreation	1,288.51	6,706.04
Emergency 911 Service	11,028.73	45,370.00
Central Dispatch - Wireless		1,556.62
Meyer Broadway/Coon Hollow Park	23,286.33	1,847.22
Friend of the Court	37.20	1,215.30
Family Counseling	703.75	
Cade Lake Park	7.00	

Waste Management Fund		
County Commission	6,250.00	
Resource Recovery Program	95.32	854.95

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Traffic Safety Program Fund	\$ 5,626.56	\$
Economic Development Fund	1,906.72	6,233.24
Register of Deeds Automation Fund	79.00	
Victims' Rights Advocate Fund		2,867.87
Community Corrections Advisory Board	5,666.67	2,450.12
Community Corrections Program	6,478.40	527.49
Drug Law Enforcement Fund	1,691.76	
Law Enforcement Fund	311.20	21,605.60
Secondary Road Patrol		7,842.52
Law Library Fund	1,267.30	
Commission on Aging	45,491.68	42,524.14
Family Independence Agency	31,304.24	
Child Care - Probate Court	24,703.20	3,149.27
Child Care - Family Independence Agency	10,557.47	
Veterans' Trust Fund	250.00	
Tax Payment Fund	46,247.77	
Inmate Store	243.83	
Three Rivers Community Center	1,483.33	631.91
COA Gadabouts	6.46	
Long Lake Level Revolving Fund	157.20	
Flexible Benefits Insurance Fund	111,302.85	
Totals	<u>\$ 775,823.69</u>	<u>\$ 145,382.29</u>
Grand Total	\$ 927,995.50	\$ 670,108.37
General Fund Operating Expenditures		
Pre-Authorized	\$131,055.55	
Accounts Payable	21,116.26	\$ 152,171.81
General Fund Payroll Expenditures	\$ 524,726.08	
Other Funds Operating Expenditures		
Pre-authorized	\$724,097.84	
Accounts Payable	51,725.85	\$ 775,823.69
		145,382.29
Total Recorded for the Month	\$ 1,598,103.87	

It was moved by Commissioner Bippus and supported by Commissioner Baker that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Dobberteen congratulated the Three Rivers Wildcat Football Team for winning a State Championship on November 29th.

He stated that he unofficially turned over the deed to the property for the construction of the homeless shelter last night.

MISCELLANEOUS

Commissioner Loudenslager stated that he misspoke at the last meeting on the profit of the Transportation Authority for the first year. He stated that the amount was \$23,500 and it should have been \$22,000. A schedule of fares will be posted here.

Commissioner Bordner suggested that it be posted in all of the municipalities. He said that he could not attend the Keystone campaign kickoff last night but realizes that this is an important piece of the puzzle to help those less fortunate.

Commissioner Bippus posed a challenge to Dave Allen, EDC Director wondering how much growth that the County needs to increase the tax base \$1,000,000.

Commissioner Shafer commented that Dave Allen was 1 of the 2 highest fundraisers for MDA.

WORK SESSION

A work session was set for February 5, 2004 at 4:00 p.m. to discuss various issues with Attorney Peter Cohl. Ms. West-Wing asked the Commissioners to email her with topics so that she can communicate with Mr. Cohl.

BOARD VACANCIES

Ms. West-Wing stated that they will be advertising for vacancies on several boards, but asking people by word of mouth seems to work better. There are 3 vacancies on the Commission on Aging and they would like to get someone from the Burr Oak/Mendon/Colon area. There are also 3 vacancies on the Planning Commission and 1 on Community Mental Health.

MISCELLANEOUS

Tim Carls, Klinger Lake Road, Centreville, thanked the Clerk for doing such a good job on the minutes, he appreciates all the information that is there. He asked the Board why, at the last meeting did they appoint Judge Noecker to the Community Corrections Advisory Board. Ms. West-Wing responded by saying that the people appointed to that Board have to be from various sectors, that is why Judge Noecker was appointed.

Commissioner Bordner stated that the County is in sound fiscal shape that is why dipping into the fund balance is okay to balance the 2004 budget.

Commissioner Shafer stated that the indicators look good, expansions are coming into the county. We can attract business because we have a good workforce.

Jay Suhonen, Klinger Lake Road, Centreville stated that it has been 4 years since the County has let out gas bids and he wondered why. Ms. West-Wing stated that she would check into it and let him know.

ADJOURNMENT

It was moved by Commissioner Baker and supported by Commissioner Bippus that the St. Joseph County Board of Commissioners adjourn until December 16, 2003 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John L. Dobberteen, Chairman