

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse in the Village of Centreville, Michigan on November 18, 2014 at 5:00 p.m.

Vice-Chairman Allen J. Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Allen Balog	Donald Eaton
Rick Shaffer	Robin Baker

Absent: John Dobberteen

Also present were Pat Yoder, Administrator/Controller; Elishia Arver, Deputy Administrator/Human Resources Director and Joni Smith, Finance Director.

#### AGENDA

Vice-Chairman Balog stated that the MSUE Annual Report will be rescheduled and should be removed from the agenda.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the agenda be approved as amended. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Eaton that the minutes for November 3, 2014 be approved. Motion carried.

#### COMMUNICATIONS

1. Letter from Michigan Public Service Commission, Re: Notice of public hearing on December 4, 2014 to consider Indiana Michigan Power Company's application to implement their 2015 power supply cost recovery plan.
2. Letter from Dorothea Knight, Re: St. Joseph County is only one of four counties with a correct delinquent date for dog license fees.
3. Resolution from Otsego County, Re: Calling on the State of Michigan to provide adequate road funding and asking for additional local road funding options.
4. Resolution from Antrim County, Re: Clean Water Act proposed rule for definition of waters of the U.S.
5. Minutes of the Commission on Aging Board meeting of October 15, 2014.

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that the communications be accepted and placed on file. Motion carried.

#### CITIZEN COMMENTS

Jaymes MacDonald, new Parks and Recreation Director, introduced himself to the Board of Commissioners. He stated that he has 2 Bachelor's Degrees, one in Natural Resources and one in English. He is currently working on a Master's Degree. He previously worked at the Sheriff's Department here as a Marine Officer and most recently was the warrant officer at Warren Dunes State Park.

#### SET PUBLIC HEARING FOR THE 2015 BUDGET

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that a public hearing on the 2015 Budget be held on December 2, 2014 at 5:05 p.m.

Motion carried.

REQUEST TO FILL VACANT HUMAN RESOURCE DIRECTOR POSITION

Mr. Yoder requested that the soon to be vacant Human Resource Director's position be filled due to the resignation of Elishia Arver.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the vacant Human Resource Director position be filled. Motion carried.

REQUEST TO FILL VACANT COMMUNITY CORRECTIONS COORDINATOR POSITION

Mrs. Arver stated that Nancy Pick is retiring and there is a request from the Prosecutor's Office and District Court to fill the position and they would like to fill it 2 weeks prior to Mrs. Pick retiring for training purposes.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the vacant Community Corrections Coordinator position be filled. Motion carried.

REQUEST TO FILL VACANT PART-TIME VICTIM SERVICES CLERK POSITION

Mrs. Arver stated that the part-time Victim Services Clerk position is vacant because of Sibyl Hocesvar taking a full time position in the Equalization Department.

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the vacant part-time Victim Services Clerk position be filled. Motion carried.

MEMORANDUMS OF UNDERSTANDING

Mrs. Arver recommended approval of the following Memorandums of Understanding with each AFSCME Unit; the District Court Association; and the Telecommuictors' Association which reflects the moving of the employees into the new wage scales effective January 1, 2015.

AFSCME - General Unit

It was moved by Commissioner Baker and supported by Commissioner Eaton that the AFSCME - General Unit Memorandum of Understanding be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 4 - Commissioners Balog, Eaton, Shaffer and Baker.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

AFSCME - Circuit Court/FOC

It was moved by Commissioner Baker and supported by Commissioner Eaton that the AFSCME - Circuit Court/FOC Memorandum of Understanding be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 4 - Commissioners Balog, Eaton, Shaffer and Baker.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

AFSCME - Probate Court

It was moved by Commissioner Baker and supported by Commissioner Eaton that the AFSCME - Probate Court Memorandum of Understanding be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 4 - Commissioners Balog, Eaton, Shaffer and Baker.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

AFSCME - Family Court

It was moved by Commissioner Baker and supported by Commissioner Eaton that the AFSCME - Family Court Memorandum of Understanding be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 4 - Commissioners Balog, Eaton, Shaffer and Baker.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

District Court Association

It was moved by Commissioner Baker and supported by Commissioner Eaton that the District Court Association Memorandum of Understanding be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 4 - Commissioners Balog, Eaton, Shaffer and Baker.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

E-911 Telecommunicators' Association

It was moved by Commissioner Baker and supported by Commissioner Eaton that the E-911 Telecommunicators' Association Memorandum of Understanding be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 4 - Commissioners Balog, Eaton, Shaffer and Baker.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

MEMORANDUM OF UNDERSTANDING WITH DENNIS BRANDENBURG

Mrs. Arver recommended approval of a MOU with Dennis Brandenburg, Central Dispatch Director, which has the County contributing to his Nationwide 457 deferred compensation account at the same rate as is paid to the MERS Hybrid Plan. The reason for this is because he currently is drawing a pension as a retired Road Patrol Officer and he cannot contribute to a plan from which he is drawing a pension.

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the MOU with Dennis Brandenburg be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 4 - Commissioners Balog, Eaton, Shaffer and Baker.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

APPROVE PURCHASE OF NEW RECORDER SYSTEM FOR CENTRAL DISPATCH

Mrs. Arver recommended approval to purchase a new recorder system for Central Dispatch because the current system is not connected to both radio and phone traffic and is outdated and maintenance or updates are not available. There are also virus issues that plague the system.

It was moved by Commissioner Baker and supported by Commissioner Eaton that a new recorder system be purchased for Central Dispatch from VanBelkum for a cost of \$39,996.60.

The aye and nay vote was cast as follows:

Aye votes cast: 4 - Commissioners Balog, Eaton, Shaffer and Baker.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

PROPOSAL FROM FLEIS & VANDENBRINK FOR RAWSON'S KING MILL

Mrs. Arver recommended approval of a proposal from Fleis & Vandenbrink to do a structural evaluation of and opinion of Rawson's King Mill regarding possible structural repairs and recommendations to renovate the building for usability.

It was moved by Commissioner Eaton and supported by Commissioner Baker to approve a proposal from Fleis & Vandenbrink for a structural evaluation and opinion of Rawson's King Mill for a cost of \$2,900.00 plus reimbursable expenses.

The aye and nay vote was cast as follows:

Aye votes cast: 4 - Commissioners Balog, Eaton, Shaffer and Baker.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

PROPOSAL FROM LANDMARK DESIGN GROUP, P.C.

Mrs. Arver presented a proposal from Landmark Design Group, P.C. regarding the construction of a new public entrance to the Courthouse/Courts Building.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the proposal be approved to Landmark Design Group, P.C. for an estimated cost of \$250,000.

Vice-Chairman Balog stated that he is in favor of heightened security in the Courts Building but does not support this same security for people entering the historic Courthouse.

Commissioner Eaton stated that there is potential for people to be aggravated and frustrated with business in the Courthouse as well at the Courts Building and is in favor of securing both buildings.

The aye and nay vote was cast as follows:

Aye votes cast: 3 - Commissioners Eaton, Shaffer and Baker.

Nay votes cast: 1 - Commissioner Balog.

Absent: 1 - Commissioner Dobberteen.

Motion carried.

REAL ESTATE PURCHASE AGREEMENT

Mr. Yoder recommended approval of a Real Estate Purchase Agreement of the Olney Property based on the Phase I Environmental Study and the Building Inspection.

It was moved by Commissioner Eaton and supported by Commissioner Baker that the Real Estate Purchase Agreement for the Olney Property be approved for a purchase price of \$180,000 contingent on a \$1,700 Phase I environmental study and a \$275 building inspection.

The aye and nay vote was cast as follows:

Aye votes cast: 4 - Commissioners Balog, Eaton, Shaffer and Baker.

Nay votes cast: 0

Absent: 1 - Commissioner Dobberteen.

Motion carried.

NOMINATIONS/APPOINTMENTS

Community Corrections Advisory Board

It was moved by Commissioner Eaton and supported by Commissioner Baker that the following people be reappointed to the Community Corrections Advisory Board for a 1 year term expiring December 31, 2015:

Jeffrey Middleton - District Court Judge  
Tony Callaway - Day Reporting Center  
John McDonough - Prosecuting Attorney  
David Griffin - Department of Corrections  
Paul Stutesman - Chief Circuit Court Judge  
David Tomlinson - Circuit Court/Family Division Judge  
Robert Pattison - District Court Judge  
Gina Wagner - District Court Probation Officer  
Tim Schuler - Captain, St. Joseph County Sheriff's Department  
Robin Baker - County Commissioner  
Thomas Miles - Twin County Comm. Probation Center  
Howard Bush - Criminal Defense Attorney  
Edward MacKay - Public Citizen

Motion carried.

PERSONNEL REPORT

Mrs. Arver presented the following report:

NEW HIRE:

Jaymes MacDonald has been hired as Parks Director at \$49,669.00/yr. (Rye system, grade 8, step 4) effective December 2, 2014.

Joshua D. Edgington has been hired as full-time Road Patrol Officer at \$20.89/hr. effective November 11, 2014.

RESIGNATION:

Elishia Arver, Deputy County Administrator/HR Director, has resigned effective November 26, 2014.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the personnel report be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mrs. Smith presented the following reports:

Per Diem

Robin Baker -6 half days 10/29, 10/31, 11/5, 11/11, 11/12/14 x 2 & & 1 full day 10/27/14	\$ 395.00
Allen Balog -6 half days 10/23, 10/29, 11/11, 11/12 x 2 & 11/17/14	300.00
John Dobberteen -8 half days	400.00
Don Eaton -10 half days 10/8, 10/30, 11/5, 11/10, 11/11, 11/12 x 3, 11/13 & 11/14/14 & 1 full day 11/5/14	595.00
Rick Shaffer -11 half days 9/17, 9/24, 10/2, 10/10, 10/14,10/23, 10/29, 11/4, 11/5, 11/11, & 11/12/14 & 3 full days 9/22, 10/8, 10/27/14	<u>835.00</u>
	\$2,525.00

Expenses

Robin Baker	\$ 189.28
Allen Balog	79.52
John Dobberteen	125.44
Don Eaton	53.20
Rick Shaffer	<u>445.20</u>
	\$ 892.64

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that the per diem and expenses be approved. Motion carried.

Financial Statement

	Revenues	Expenditures
Year to Date - October 31, 2014	\$ 14,116,612.02	\$ 15,744,572.76
Available Balance - Revenues & Expenditures	\$ 4,548,475.98	\$ 2,920,515.24
Percent of total budgeted funds earned year to date		75.63%
Percent of total budgeted funds expended year to date		84.35%

It was moved by Commissioner Eaton and supported by Commissioner Baker that the financial statement be accepted. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the Committee had not met.

Judiciary

Commissioner Eaton stated that the Committee had met on November 12, 2014 and talked about several ongoing subject matters.

Physical Resources

Commissioner Balog stated that the Committee had not met.

Executive/Committee of the Whole

Vice-Chairman Balog stated that the Committee met on November 12, 2014 and everyone has a copy of the minutes.

VICE-CHAIRMAN'S REPORT

Vice-Chairman Balog wishes everyone a Happy Thanksgiving!

COMMENTS

Mrs. Smith stated that the work session scheduled for November 20, 2014 is not needed.

Commissioner Eaton wishes everyone a Happy Thanksgiving!

Commissioner Shaffer wished Mrs. Arver well in her future endeavors.

The Clerk stated that she would swear in all the Commissioners prior to the December 16th meeting and if anyone was not going to be in attendance to let her know so other arrangements can be made.

ADJOURNMENT

At 5:28 p.m. it was moved by Commissioner Shaffer and supported by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until December 2, 2014 at 5:00 p.m. Motion carried.

-----  
Pattie S. Bender, County Clerk

-----  
Allen J. Balog, Vice-Chairman