

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on November 16, 2004, at 5:00 p.m.

Chairman John L. Dobberteen called the meeting to order.

The Invocation was given by Commissioner Loudenslager.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
John W. Bippus	Robin Baker
David J. Pueschel	John L. Dobberteen

Absent: Monte Bordner

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resources Director.

AGENDA

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Pueschel that the minutes for November 1, 2004 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, November 5, November 10 and November 12, 2004.
2. Letter from Michigan Works! Re: Program Overview September 30, 2004.
3. Letter from Michigan Department of Corrections, Re: Jail Inspection Report.
4. Letter from State Emergency Telephone Service Committee, Re: Certification for wireless funds in 2005.
5. Copy of letter to the Department of Treasury from Andrew Goldberger, Central Dispatch Director, Re: St. Joseph County's Certification for wireless funds in 2005.
6. Minutes of Commission on Aging Board meeting of October 20, 2004.
7. Minutes of Community Action Agency Board meeting of October 18, 2004.
8. Minutes of Community Mental Health Services Board meeting of September 28, 2004.
9. Minutes of Southwest Michigan Substance Abuse Advisory Council meeting of October 18, 2004.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

SHORT TERM TAX BOND BIDS

The Clerk opened the 2 short term tax bond bids that were received and reported as follows:

Burnham and Flower Insurance Group	\$4,719
IBEX Insurance Agency	\$3,855

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the short term tax bond bid received from IBEX Insurance Agency in the amount of \$3,855 be accepted.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Pueschel and Dobberteen.

Nay votes cast: 0

Absent: 1 – Commissioner Bordner.

Motion carried.

2005 BUDGET

Ms. West-Wing presented the 2005 Budget documents. The changes that have been made are on the separate spread sheet that she provided for everyone.

Commissioner Bordner was present as this time.

Ms. West-Wing stated that the total budget was \$37,397,914 with the general fund portion of the total budget of \$13,283,412. \$753,062 was used from fund balance to balance the budget.

ST. JOSEPH COUNTY 2004 GENERAL APPROPRIATIONS ACT

RESOLUTION NO. 26-2004

WHEREAS, Public Act 621 of 1978 otherwise known as the Uniform Budgeting and Accounting Act provides a system of unified procedures for the preparation and execution of budgets for units of local government; and

WHEREAS, the County Administrator/Controller has provided the recommended 2005 budget, as well as supporting documentation as required by Public Act 621; and

WHEREAS, it is the intent of the Board of Commissioners to provide for the solvency of County Fiscal Operations by adopting a General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to articulate policy relative to monitoring, maintenance accounting and implementation of the General Appropriations Act as required by law; and

WHEREAS, it is the intent of the Board of Commissioners to continue its allocation to Substance Abuse Services of 50% of the convention facility/liquor tax revenue and to continue its allocation to Public Health of 11/17th of the cigarette tax revenue; and

WHEREAS, it is the intent of the Board of Commissioners to levy property tax millages as follows: County Operating 4.5794, 9-1-1 .7162, Commission on Aging .3318, and County Road 1.0000; and

WHEREAS, the 2005 Budget has been apportioned to the various County departments in the categories of Total Personnel Services, Total Supplies and Operating Expenditures, and Total Capital Expenditures; and

WHEREAS, the following County Budget Policy shall apply to the management of these categories:

Total Personnel Services (Wages and Fringe Benefits): Budgeted expenditures are predetermined by the Board of Commissioners. Permission of the Board of Commissioners is required for transfers to, from, or between line items within this category.

Total Supplies and Operating Expenditures: Budgeted expenditures and transfers between line items within this category are at the discretion of management in accordance with the County Purchasing Policy. Permission of the Board of Commissioners is required for transfers to line items within this category.

Total Capital Expenditures: Budgeted expenditures to the extent of the Board approved capital listing contained in the adopted 2005 budget documents are at the discretion of management in accordance with the County Purchasing Policy. Permission of the Board of Commissioners is required to purchase items not previously approved if the request exceeds \$2,500. Non-budgeted capital requests under \$2,500 shall be presented to the County Administrator/Controller in accordance with the County Purchasing Policy. Transfers between line items within this category shall be presented to the County Administrator/Controller for consideration.

NOW THEREFORE BE IT RESOLVED, the St. Joseph County Board of Commissioners hereby adopts the General Appropriations Act including such documents as the non-contract employees' wage schedule, non-contract pay ranges, part-time wage schedule, capital budget, General Fund revenues and expenditures, and special revenue budgets for its financial operations.

GENERAL FUND BUDGET REVENUES – 2005

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
101 - GENERAL FUND			
136 - DISTRICT COURT			
DEPARTMENT TOTAL	\$ 833,500.00	\$ 930,600.00	\$ 930,600.00
141 - FRIEND OF THE COURT			
DEPARTMENT TOTAL	657,022.00	638,156.00	638,156.00
148 - PROBATE COURT			
DEPARTMENT TOTAL	20,510.00	20,500.00	20,500.00
149 - JUVENILE BRANCH			
DEPARTMENT TOTAL	62,648.00	64,648.00	64,648.00
215 - COUNTY CLERK			
DEPARTMENT TOTAL	222,280.00	229,880.00	229,880.00
225 - EQUALIZATION DEPARTMENT			
DEPARTMENT TOTAL	87,000.00	87,000.00	87,000.00
227 - GEOGRAPHIC INFORMATION SYSTEMS			
DEPARTMENT TOTAL	23,400.00	23,400.00	23,400.00
229 - PROSECUTORS OFFICE			
DEPARTMENT TOTAL	119,903.00	83,202.00	83,202.00
233 - CENTRAL SERVICES			
DEPARTMENT TOTAL	33,100.00	33,100.00	33,100.00
236 - REGISTER OF DEEDS			
DEPARTMENT TOTAL	529,400.00	529,400.00	529,400.00
253 - COUNTY TREASURER			
DEPARTMENT TOTAL	2,034,525.00	2,249,853.00	1,198,704.00
257 - COOPERATIVE EXTENSION			
DEPARTMENT TOTAL	1,600.00	1,600.00	1,600.00
258 - INFORMATION TECHNOLOGY			
DEPARTMENT TOTAL	13,000.00	13,000.00	13,000.00
301 - SHERIFF DEPARTMENT			
DEPARTMENT TOTAL	479,280.00	451,880.00	476,880.00
331 - MARINE SAFETY PATROL			
DEPARTMENT TOTAL	17,500.00	17,500.00	17,500.00
390 - FUND BALANCE			
DEPARTMENT TOTAL	-	873,267.00	753,062.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
400 - PLANNING COMMISSION			
DEPARTMENT TOTAL	\$ 83.00	\$ 83.00	\$ 83.00
430 - ANIMAL CONTROL			
DEPARTMENT TOTAL	58,800.00	70,800.00	70,800.00
441 - BOARD OF PUBLIC WORKS			
DEPARTMENT TOTAL	-	-	-
682 - VETERANS SERVICES			
DEPARTMENT TOTAL	12,675.00	12,675.00	12,675.00
716 - TAX REVENUE			
DEPARTMENT TOTAL	7,046,039.00	7,046,039.00	8,097,188.00
872 - UTILITIES & GENERAL INSURANCE			
DEPARTMENT TOTAL	<u>12,737.00</u>	<u>9,287.00</u>	<u>2,034.00</u>
FUND TOTAL	<u>\$ 12,265,002.00</u>	<u>\$ 13,385,870.00</u>	<u>\$ 13,283,412.00</u>

GENERAL FUND BUDGETED EXPENDITURES – 2005

101 - GENERAL FUND			
001 - APPROPRIATIONS			
Operating Expenditures	<u>\$ 1,361,918.00</u>	<u>\$ 1,233,612.00</u>	<u>\$ 1,233,612.00</u>
DEPARTMENT TOTAL	<u>\$ 1,361,918.00</u>	<u>\$ 1,233,612.00</u>	<u>\$ 1,233,612.00</u>
101 - COUNTY COMMISSION			
Payroll Expenditures	\$ 77,659.00	\$ 80,896.00	\$ 80,896.00
Supply Expenditures	650.00	650.00	650.00
Operating Expenditures	63,660.00	63,660.00	63,660.00
Capital Expenditures	<u>200.00</u>	<u>200.00</u>	<u>200.00</u>
DEPARTMENT TOTAL	<u>\$ 142,169.00</u>	<u>\$ 145,406.00</u>	<u>\$ 145,406.00</u>
131 - CIRCUIT COURT			
Payroll Expenditures	\$ 266,055.00	\$ 65,532.00	\$ 263,379.00
Supply Expenditures	-	-	-
Operating Expenditures	44,352.00	43,852.00	43,852.00
Capital Expenditures	-	-	-
DEPARTMENT TOTAL	<u>\$ 310,407.00</u>	<u>\$ 309,384.00</u>	<u>\$ 307,231.00</u>
136 - DISTRICT COURT			
Payroll Expenditures	\$ 1,033,625.00	\$ 1,032,922.00	\$ 1,023,016.00
Supply Expenditures	2,200.00	2,200.00	2,200.00
Operating Expenditures	32,650.00	30,650.00	30,650.00
Capital Expenditures	<u>5,660.00</u>	<u>3,660.00</u>	<u>3,660.00</u>
DEPARTMENT TOTAL	<u>\$ 1,074,135.00</u>	<u>\$ 1,069,432.00</u>	<u>\$ 1,059,526.00</u>
141 - FRIEND OF THE COURT			
Payroll Expenditures	\$ 645,374.00	\$ 587,288.00	\$ 587,288.00
Supply Expenditures	1,500.00	1,500.00	1,500.00
Operating Expenditures	61,050.00	57,300.00	57,300.00
Capital Expenditures	<u>1,825.00</u>	<u>500.00</u>	<u>500.00</u>
DEPARTMENT TOTAL	<u>\$ 709,749.00</u>	<u>\$ 646,588.00</u>	<u>\$ 646,588.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
147 - JURY COMMISSION			
Payroll Expenditures	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
Operating Expenditures	150.00	150.00	150.00
DEPARTMENT TOTAL	<u>\$ 1,950.00</u>	<u>\$ 1,950.00</u>	<u>\$ 1,950.00</u>
148 - PROBATE COURT			
Payroll Expenditures	\$ 272,823.00	\$ 272,595.00	\$ 272,595.00
Operating Expenditures	29,150.00	29,150.00	29,150.00
Capital Expenditures	9,331.00	7,831.00	7,831.00
DEPARTMENT TOTAL	<u>\$ 311,304.00</u>	<u>\$ 309,576.00</u>	<u>\$ 309,576.00</u>
149 - JUVENILE BRANCH			
Payroll Expenditures	\$ 667,676.00	\$ 661,542.00	\$ 659,389.00
Supply Expenditures	-	-	-
Operating Expenditures	150,660.00	141,760.00	141,760.00
Capital Expenditures	100.00	100.00	100.00
DEPARTMENT TOTAL	<u>\$ 818,436.00</u>	<u>\$ 803,402.00</u>	<u>\$ 801,249.00</u>
151 - ADULT PROBATION			
Capital Expenditures	\$ -	\$ -	\$ -
DEPARTMENT TOTAL	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
167 - APPEALS COURT			
Payroll Expenditures	\$ 765.00	\$ 765.00	\$ 765.00
Operating Expenditures	20,000.00	20,000.00	20,000.00
DEPARTMENT TOTAL	<u>\$ 20,765.00</u>	<u>\$ 20,765.00</u>	<u>\$ 20,765.00</u>
169 - PUBLIC DEFENDER			
Operating Expenditures	\$ 401,000.00	\$ 401,000.00	\$ 401,000.00
DEPARTMENT TOTAL	<u>\$ 401,000.00</u>	<u>\$ 401,000.00</u>	<u>\$ 401,000.00</u>
172 - ADMINISTRATION			
Payroll Expenditures	\$ 133,154.00	\$ 133,081.00	\$ 132,004.00
Supply Expenditures	-	-	-
Operating Expenditures	2,560.00	2,010.00	2,010.00
Capital Expenditures	2,650.00	2,450.00	2,450.00
DEPARTMENT TOTAL	<u>\$ 138,364.00</u>	<u>\$ 137,541.00</u>	<u>\$ 136,464.00</u>
191 - ELECTIONS			
Payroll Expenditures	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
Supply Expenditures	34,000.00	34,000.00	34,000.00
Operating Expenditures	4,700.00	4,700.00	4,700.00
Capital Expenditures	-	-	-
DEPARTMENT TOTAL	<u>\$ 51,700.00</u>	<u>\$ 51,700.00</u>	<u>\$ 51,700.00</u>
212 - FINANCE DEPARTMENT			
Payroll Expenditures	\$ 184,364.00	\$ 184,116.00	\$ 184,116.00
Operating Expenditures	16,650.00	16,650.00	16,650.00
Capital Expenditures	2,094.00	2,144.00	2,144.00
DEPARTMENT TOTAL	<u>\$ 203,108.00</u>	<u>\$ 202,910.00</u>	<u>\$ 202,910.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
215 - COUNTY CLERK			
Payroll Expenditures	\$ 357,686.00	\$ 356,902.00	\$ 356,902.00
Supply Expenditures	-	-	-
Operating Expenditures	2,950.00	2,950.00	2,950.00
Capital Expenditures	-	-	-
DEPARTMENT TOTAL	<u>\$ 360,636.00</u>	<u>\$ 359,852.00</u>	<u>\$ 359,852.00</u>
225 - EQUALIZATION DEPARTMENT			
Payroll Expenditures	\$ 236,935.00	\$ 236,558.00	\$ 236,558.00
Supply Expenditures	12,000.00	10,500.00	10,500.00
Operating Expenditures	36,900.00	36,900.00	36,900.00
Capital Expenditures	475.00	2,465.00	725.00
DEPARTMENT TOTAL	<u>\$ 286,310.00</u>	<u>\$ 286,423.00</u>	<u>\$ 284,683.00</u>
226 - HUMAN RESOURCE			
Payroll Expenditures	\$ 108,991.00	\$ 108,809.00	\$ 108,809.00
Operating Expenditures	6,830.00	6,830.00	6,830.00
Capital Expenditures	500.00	500.00	500.00
DEPARTMENT TOTAL	<u>\$ 116,321.00</u>	<u>\$ 116,139.00</u>	<u>\$ 116,139.00</u>
227 - GEOGRAPHIC INFORMATION SYSTEMS			
Payroll Expenditures	\$ 147,252.00	\$ 147,066.00	\$ 147,066.00
Supply Expenditures	1,500.00	1,500.00	1,500.00
Operating Expenditures	3,335.00	3,335.00	3,335.00
Capital Expenditures	6,230.00	2,115.00	2,115.00
DEPARTMENT TOTAL	<u>\$ 158,317.00</u>	<u>\$ 154,016.00</u>	<u>\$ 154,016.00</u>
229 - PROSECUTORS OFFICE			
Payroll Expenditures	\$ 622,415.00	\$ 622,683.00	\$ 620,530.00
Supply Expenditures	164.00	-	-
Operating Expenditures	66,429.00	63,429.00	62,679.00
Capital Expenditures	7,100.00	4,250.00	4,250.00
DEPARTMENT TOTAL	<u>\$ 696,108.00</u>	<u>\$ 690,362.00</u>	<u>\$ 687,459.00</u>
233 - CENTRAL SERVICES			
Payroll Expenditures	\$ 84,988.00	\$ 84,856.00	\$ 84,856.00
Supply Expenditures	231,650.00	241,650.00	241,650.00
Operating Expenditures	53,310.00	53,310.00	53,310.00
Capital Expenditures	19,300.00	7,300.00	7,300.00
DEPARTMENT TOTAL	<u>\$ 389,248.00</u>	<u>\$ 387,116.00</u>	<u>\$ 387,116.00</u>
236 - REGISTER OF DEEDS			
Payroll Expenditures	\$ 208,397.00	\$ 205,471.00	\$ 211,364.00
Supply Expenditures	4,000.00	350.00	350.00
Operating Expenditures	6,300.00	6,200.00	8,100.00
Capital Expenditures	1,050.00	-	-
DEPARTMENT TOTAL	<u>\$ 219,747.00</u>	<u>\$ 212,021.00</u>	<u>\$ 219,814.00</u>
242 - SURVEYOR			
Payroll Expenditures	\$ 108.00	\$ -	\$ -
Operating Expenditures	6,000.00	6,000.00	6,000.00
DEPARTMENT TOTAL	<u>\$ 6,108.00</u>	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
253 - COUNTY TREASURER			
Payroll Expenditures	\$ 204,844.00	\$ 202,101.00	\$ 201,105.00
Supply Expenditures	-	-	-
Operating Expenditures	6,990.00	6,990.00	6,990.00
Capital Expenditures	4,900.00	150.00	150.00
DEPARTMENT TOTAL	<u>\$ 216,734.00</u>	<u>\$ 209,241.00</u>	<u>\$ 208,245.00</u>
257 - COOPERATION EXTENSION			
Payroll Expenditures	\$ 133,396.00	\$ 133,222.00	\$ 133,222.00
Supply Expenditures	2,550.00	2,550.00	2,550.00
Operating Expenditures	75,052.00	75,052.00	75,052.00
Capital Expenditures	400.00	400.00	400.00
DEPARTMENT TOTAL	<u>\$ 211,398.00</u>	<u>\$ 211,224.00</u>	<u>\$ 211,224.00</u>
258 - INFORMATION TECHNOLOGY			
Payroll Expenditures	\$ 178,287.00	\$ 176,236.00	\$ 176,236.00
Supply Expenditures	2,850.00	2,850.00	2,850.00
Operating Expenditures	48,030.00	38,030.00	38,030.00
Capital Expenditures	16,400.00	5,900.00	5,900.00
DEPARTMENT TOTAL	<u>\$ 245,567.00</u>	<u>\$ 223,016.00</u>	<u>\$ 223,016.00</u>
265 - BUILDING & GROUNDS			
Payroll Expenditures	\$ 229,221.00	\$ 228,969.00	\$ 227,060.00
Supply Expenditures	38,150.00	38,150.00	38,150.00
Operating Expenditures	55,150.00	55,150.00	55,150.00
Capital Expenditures	10,480.00	1,450.00	1,450.00
DEPARTMENT TOTAL	<u>\$ 333,001.00</u>	<u>\$ 323,719.00</u>	<u>\$ 321,810.00</u>
266 - COURTS BUILDING SECURITY			
Payroll Expenditures	\$ 66,161.00	\$ 66,161.00	\$ 66,034.00
Supply Expenditures	1,550.00	1,550.00	1,550.00
Operating Expenditures	315.00	315.00	315.00
Capital Expenditures	1,600.00	800.00	800.00
DEPARTMENT TOTAL	<u>\$ 69,626.00</u>	<u>\$ 68,826.00</u>	<u>\$ 68,699.00</u>
275 - DRAIN COMMISSION			
Payroll Expenditures	\$ 94,358.00	\$ 76,460.00	\$ 76,460.00
Supply Expenditures	500.00	500.00	500.00
Operating Expenditures	7,062.00	6,862.00	6,862.00
Capital Expenditures	240.00	240.00	240.00
DEPARTMENT TOTAL	<u>\$ 102,160.00</u>	<u>\$ 84,062.00</u>	<u>\$ 84,062.00</u>
289 - BOUNDRY COMMISSION			
Payroll Expenditures	\$ 300.00	\$ 300.00	\$ 300.00
DEPARTMENT TOTAL	<u>\$ 300.00</u>	<u>\$ 300.00</u>	<u>\$ 300.00</u>
301 - SHERIFF DEPARTMENT			
Payroll Expenditures	\$ 1,411,535.00	\$ 1,410,335.00	\$ 1,406,309.00
Supply Expenditures	84,500.00	81,250.00	81,250.00
Operating Expenditures	67,395.00	62,605.00	62,605.00
Appropriations	15,905.00	15,905.00	15,905.00
Capital Expenditures	138,300.00	102,000.00	41,000.00
DEPARTMENT TOTAL	<u>\$ 1,717,635.00</u>	<u>\$ 1,672,095.00</u>	<u>\$ 1,607,069.00</u>

	Requested	Tentative	Final
306 - SHERIFF RESERVES			
Payroll Expenditures	\$ 8,924.00	\$ 8,924.00	\$ 8,924.00
Supply Expenditures	2,250.00	2,250.00	2,250.00
Operating Expenditures	1,250.00	1,250.00	1,250.00
Capital Expenditures	900.00	500.00	500.00
DEPARTMENT TOTAL	<u>\$ 13,324.00</u>	<u>\$ 12,924.00</u>	<u>\$ 12,924.00</u>
331 - MARINE SAFETY PATROL			
Payroll Expenditures	\$ 7,820.00	\$ 27,856.00	\$ 27,439.00
Supply Expenditures	2,200.00	2,200.00	2,200.00
Operating Expenditures	5,980.00	5,980.00	5,980.00
Capital Expenditures	-	-	-
DEPARTMENT TOTAL	<u>\$ 36,000.00</u>	<u>\$ 36,036.00</u>	<u>\$ 35,619.00</u>
351 - JAIL & TURNKEY			
Payroll Expenditures	\$ 1,532,649.00	\$ 1,524,158.00	\$ 1,502,314.00
Supply Expenditures	27,500.00	27,500.00	27,500.00
Operating Expenditures	230,224.00	255,224.00	255,224.00
Capital Expenditures	7,010.00	760.00	760.00
DEPARTMENT TOTAL	<u>\$ 1,797,383.00</u>	<u>\$ 1,807,642.00</u>	<u>\$ 1,785,798.00</u>
400 - PLANNING COMMISSION			
Payroll Expenditures	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
Operating Expenditures	8,915.00	8,415.00	8,415.00
DEPARTMENT TOTAL	<u>\$ 11,415.00</u>	<u>\$ 10,915.00</u>	<u>\$ 10,915.00</u>
409 - PLAT BOARD			
Payroll Expenditures	\$ 808.00	\$ 808.00	\$ 808.00
DEPARTMENT TOTAL	<u>\$ 808.00</u>	<u>\$ 808.00</u>	<u>\$ 808.00</u>
426 - EMERGENCY SERVICES			
Payroll Expenditures	\$ 68,479.00	\$ 68,442.00	\$ 68,442.00
Supply Expenditures	3,000.00	3,000.00	3,000.00
Operating Expenditures	30,969.00	3,539.00	3,539.00
Capital Expenditures	200.00	-	-
DEPARTMENT TOTAL	<u>\$ 102,648.00</u>	<u>\$ 74,981.00</u>	<u>\$ 74,981.00</u>
428 - LIVESTOCK CLAIM			
Operating Expenditures	\$ 500.00	\$ 500.00	\$ 500.00
DEPARTMENT TOTAL	<u>\$ 500.00</u>	<u>\$ 500.00</u>	<u>\$ 500.00</u>
430 - ANIMAL CONTROL			
Payroll Expenditures	\$ 182,587.00	\$ 137,992.00	\$ 137,992.00
Supply Expenditures	8,600.00	8,600.00	8,600.00
Operating Expenditures	9,450.00	8,750.00	8,750.00
Capital Expenditures	1,100.00	600.00	600.00
DEPARTMENT TOTAL	<u>\$ 201,737.00</u>	<u>\$ 155,942.00</u>	<u>\$ 155,942.00</u>
441 - BOARD OF PUBLIC WORKS			
Payroll Expenditures	\$ 10,932.00	\$ 10,919.00	\$ 10,919.00
Operating Expenditures	200.00	200.00	200.00
DEPARTMENT TOTAL	<u>\$ 11,132.00</u>	<u>\$ 11,119.00</u>	<u>\$ 11,119.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
648 - MEDICAL EXAMINERS			
Operating Expenditures	\$ 41,900.00	\$ 41,900.00	\$ 41,900.00
DEPARTMENT TOTAL	<u>\$ 41,900.00</u>	<u>\$ 41,900.00</u>	<u>\$ 41,900.00</u>
662 - CHILD CARE			
Payroll Expenditures	\$ 8,329.00	\$ 7,139.00	\$ 7,139.00
Operating Expenditures	135,000.00	126,861.00	126,861.00
DEPARTMENT TOTAL	<u>\$ 143,329.00</u>	<u>\$ 134,000.00</u>	<u>\$ 134,000.00</u>
681 - DEPT OF VETERANS AFFAIRS			
Operating Expenditures	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00
DEPARTMENT TOTAL	<u>\$ 3,300.00</u>	<u>\$ 3,300.00</u>	<u>\$ 3,300.00</u>
682 - VETERANS SERVICES			
Payroll Expenditures	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Operating Expenditures	11,475.00	11,475.00	11,475.00
DEPARTMENT TOTAL	<u>\$ 12,675.00</u>	<u>\$ 12,675.00</u>	<u>\$ 12,675.00</u>
872 - UTILITIES & GENERAL INSURANCE			
Payroll Expenditures	\$ 7,000.00	\$ 5,000.00	\$ 5,000.00
Operating Expenditures	543,900.00	540,450.00	540,450.00
DEPARTMENT TOTAL	<u>\$ 550,900.00</u>	<u>\$ 545,450.00</u>	<u>\$ 545,450.00</u>
890 - CONTINGENCY FUND			
Operating Expenditures	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
DEPARTMENT TOTAL	<u>\$ 200,000.00</u>	<u>\$ 200,000.00</u>	<u>\$ 200,000.00</u>
FUND TOTAL	<u>\$ 13,801,272.00</u>	<u>\$ 13,385,870.00</u>	<u>\$ 13,283,412.00</u>

2005 ELECTED, APPOINTED AND NON-CONTRACT EMPLOYEE SALARIES/WAGES

Effective January 1, 2003 the Board adopted a NEW classification schedule for certain non-contract and elected positions. The NEW schedule will be implemented over 3 years (2003, 2004 & 2005). By 2005 all employees that were employed on January 1, 2003 will be on the schedule except those that exceed the schedule. Those hired after January 1, 2003 will be compensated based on the applicable step and pay grade of the appropriate classification schedule.

THE FOLLOWING APPLIES ONLY TO NON-ELECTED, SALARY EMPLOYEES:

Figures stated below reflect the annual amount to be paid for work performed from January 1, 2005 through December 31, 2005. Bi-Weekly Gross pay shall be calculated by dividing the annual salary by 260 (business days in 2005), and multiplying the resulting amount by the number of days worked or to be compensated in that pay period.

¹Wages reflected exceed the maximum amount in the RYE classification schedule.

²Position not included in a classification schedule.

³Position included in the OLD (Soltysiak) classification schedule.

County Board of Commissioners ²			
District 1 Commissioner, Eric Shafer		\$6,000	
District 2 Commissioner, Gerald Loudenslager		\$6,000	
District 3 Commissioner, John Bippus		\$6,000	
District 4 Commissioner, Robin Baker		\$6,000	
District 5 Commissioner, Monte Bordner		\$6,000	
District 6 Commissioner, David Pueschel		\$6,000	
District 7 Commissioner, John Dobberteen		\$6,000	
			\$42,000
Circuit Court			
Hon. James Noecker ²	County Share:	\$45,724.00	
(eff. 1/1/2005)	State of Michigan Share:	<u>94,195.00</u>	
	Total Salary:	\$139,919.00	
	Less Standardization:	(45,724.00)	
	Less Salary Paid by State of Michigan:	<u>(94,195.00)</u>	
	Net County Portion:	<u>\$0.00</u>	
	County Salary:		\$45,724
Hon. William Welty ²	County Share:	\$45,724.00	
(eff. 1/1/2005)	State of Michigan Share:	<u>92,548.00</u>	
	Total Salary:	\$138,272.00	
	Less Standardization:	(45,724.00)	
	Less Salary Paid by State of Michigan:	<u>(92,548.00)</u>	
	Net County Portion:	<u>\$0.00</u>	
	County Salary Shared 1/2 with District Court:		\$22,862
Mark Brown, Circuit Court Administrator/Law Clerk			\$52,276
(eff. 1/1/2005)			
Lori Rumsey, Recorder/Judicial Secretary		\$34,091	
(eff. 1/1/2005)	Shared 1/2 with District Court:		\$17,045.50
District Court			
Hon. Jeffrey Middleton ²	County Share:	\$45,724.00	
(eff. 1/1/2005)	State of Michigan Share:	<u>92,548.00</u>	
	Total Salary:	\$138,272.00	
	Less Standardization:	(45,724.00)	
	Less Salary Paid by State of Michigan:	<u>(92,548.00)</u>	
	Net County Portion:	<u>\$0.00</u>	
	County Salary:		\$45,724
Hon. William Welty ²			\$22,862
	County Salary Shared 1/2 with Circuit Court:		
Carol Frohriep, District Court Administrator			\$56,490
(eff. 1/1/2005)			
T.J. Reed, Part-time Magistrate			\$12,854
(eff. 1/1/2005, \$16.48/hr. 15/hrs/wk)			

Tabitha Wolf, Magistrate/Judicial Associate (eff. 1/1/2005)		\$40,914
Kenneth Nelson, Court Reporter ¹ (eff. 1/1/2005)		\$37,838
Henry VanGemert, Senior Probation Officer (eff. 1/1/2005)		\$44,553
Robert Sabatini, Probation Officer (eff. 1/1/2005)		\$40,914
Alice DeJongh, Probation Officer (eff. 1/1/2005)		\$40,914
Sue Eickhoff, Judicial Secretary (eff. 1/1/2005, \$32,614; eff. 1/13/2005, \$34,091)		\$34,046
Lori Rumsey, Recorder/Judicial Secretary Shared 1/2 with Circuit Court: (eff. 1/1/2005)	\$34,091	\$17,045.50
Friend of the Court		
William Thistlethwaite, Friend of the Court (eff. 1/1/2005)		\$62,383
Probate Court		
Hon. Thomas Shumaker ² (eff. 1/1/2005)	Total Salary: \$139,919.00 Less Standardization: <u>(139,919.00)</u> Net County Portion: <u><u>\$0.00</u></u>	County Salary: \$139,919
Eva Sylvester, Register (eff. 1/1/2005)		\$40,914
Juvenile Division		
Scott Ryder, Juvenile Court Director (eff. 1/1/2005)		\$62,383
Mitchell Walker, Caseworker Supervisor/Referee (eff. 1/1/2005)		\$52,276
County Administrator		
Judy West-Wing, County Administrator/Controller ² (Independent contractual agreement) (eff. 8/1/2004, \$75,581; eff. 8/1/2005 \$77,848)		\$76,414
Pat Kulikowski, Executive Secretary (35 hrs) (eff. 1/1/2005, \$16.39/hr)		\$29,830
Finance Department		
Daniel Carey, Finance Director (eff. 1/1/2005)		\$52,276

County Clerk	
Pattie Bender, County Clerk (eff. 1/1/2005)	\$52,276
Sandra Bowen, Chief Deputy County Clerk (eff. 1/1/2005)	\$37,274
Land Resource Centre	
Judy Nelson, Equalization Director (eff. 1/1/2005)	\$52,276
Lotta Jarnefelt, G.I.S. Director (eff. 1/1/2005)	\$44,553
Human Resource Department	
Charles Cleaver, Human Resource Director (eff. 1/1/2005, \$50,003; eff. 4/28/05, \$52,276)	\$51,551
Connie Glass, Human Resource Secretary (eff. 1/1/2005, \$10.23/hr.; eff. 4/27/05, \$10.68/hr.)	\$21,926
Prosecutor	
Douglas Fisher, Prosecuting Attorney (eff. 1/1/2005)	\$72,798
Charles Herman, Chief Assistant Prosecuting Attorney (eff. 1/1/2005, \$57,087; eff. 1/2/05, \$59,691)	\$59,691
Jeanette Jackson, Assistant Prosecuting Attorney (eff. 1/1/2005)	\$48,414
Adam Mitchell, Assistant Prosecuting Attorney (eff. 1/1/2005, \$40,558; eff. 2/3/05, \$42,391)	\$42,229
Holly Curtis, Assistant Prosecuting Attorney (eff. 1/1/2005)	\$48,414
John Carpenter, Child Support & Paternity Investigator (eff. 1/1/2005)	\$37,274
Maxine Kennedy, Office Manager (eff. 1/1/2005, \$32,635; eff. 1/13/05, \$34,112)	\$34,067
Central Services	
Rose Mericle, Purchasing Coordinator (eff. 1/1/2005)	\$37,274
Register of Deeds	
Cynthia Jarratt, Register of Deeds (eff. 1/1/2005)	\$48,414
Jennifer Wall, Chief Deputy Register of Deeds (eff. 1/1/2005, \$27,310; eff. 6/1/05, \$28,558)	\$28,044
Treasurer	
Phyllis Bainbridge, County Treasurer (eff. 1/1/2005)	\$45,766

Vicki Anders, Chief Deputy Treasurer (eff. 1/3/2005)	\$32,635
Information Technology	
Dan Wing, Information Technology Director (eff. 1/1/2005)	\$52,276
David Cover, Computer Programmer (eff. 1/1/2005)	\$37,274
Dustin Bainbridge, IT Technician (eff. 1/1/2005, \$29,869; eff. 10/12/05, \$31,221)	\$30,171
Buildings & Grounds	
Philip Adams, Buildings & Grounds Director (eff. 1/1/2005)	\$40,914
Building Security	
Robert Kelley, Security Guard (15 hrs) ³ (eff. 1/3/2005, \$15.34/hr)	\$11,965
Kathy Pangle, Security Guard (15 hrs) ³ (eff. 1/3/2005, \$13.12/hr)	\$10,234
Richard Metty, Security Guard (15 hrs) ³ (eff. 1/3/2005, \$12.68)	\$9,890
Sharon Campbell, Security Guard (15 hrs) ³ (eff. 1/3/2005, \$12.25/hr)	\$9,555
Vacant, Security Guard (10 hrs) ³ (eff. 1/3/2005, \$11.79)	\$6,131
Eric Williams, Security Guard (10 hrs) ³ (eff. 1/3/2005, \$12.01/hr)	\$6,245
Lyle Garrison, Security Guard (10 hrs) ³ (eff. 1/3/2005, \$11.79/hr)	\$6,131
Drain Commission	
David Hassenger, Drain Commissioner (28 hrs) (eff. 1/1/2005)	\$29,673
Cheri Bouterse, Deputy Drain Commissioner (eff. 1/1/2005, \$12.08/hr; eff. 4/6/05 \$12.64/hr.)	\$25,991
Sheriff Department	
Matt Lori, Sheriff** (eff. 1/1/2005)	\$62,544
Dennis Allen, Undersheriff** (eff. 1/1/2005)	\$56,858

Kitty Buchner, Executive Secretary (eff. 1/1/2005, \$16.39/hr)	\$34,091
Brenda Walls, Typist/Accounting Clerk ³ (eff. 1/1/2005, \$13.00/hr)	\$27,040
Rhonda McGlothlen, Typist/Accounting Clerk ³ (eff. 1/1/2005, \$11.88/hr; eff. 3/30/05, \$12.25/hr)	\$25,296
Laura Chupp, Receptionist/Clerk ³ (eff. 1/1/2005, \$11.28/hr; eff. 11/03/05, \$11.65/hr)	\$23,587
Marine Patrol (Wages listed on part-time schedule)	
Robert Littke, Contractual Marine Deputy (10 hrs/16 wks) (eff. 1/3/2005, \$14.35/hr)	
Vacant, Marine Deputy (40 hrs/14 wks) (eff. 1/3/2005, \$14.35/hr)	
Jail & Turnkey	
Mark Books, Jail Administrator** (eff. 1/1/2005)	\$52,594
Patricia Kane McGuire, Jail Nurse ² (Independent contractual agreement) (eff. 1/6/2004, \$60,863; eff. 1/6/05, \$62,689)	\$62,425
Emergency Services	
Jimmie Barnes, Emergency Services Coordinator** (eff. 1/1/2005)	\$52,594
Animal Control	
Thomas Miller, Animal Control Director (eff. 1/1/2005)	\$40,914
Parks & Recreation	
David Rachowicz, Parks & Recreation Director (eff. 1/1/2005)	\$44,553
Central Dispatch	
Andrew Goldberger, Central Dispatch Director (eff. 1/1/2005)	\$52,276
Gary LeTourneau, Deputy Director ¹ (eff. 1/1/2005)	\$41,615
Martha Taylor, Shift Supervisor ¹ (eff. 1/1/2005, \$19.40/hr)	\$40,352
Susan Cook, Shift Supervisor ¹ (eff. 1/1/2005, \$18.52/hr)	\$37,781

Dennis Brandenburg, Shift Supervisor (eff. 1/1/2005, \$16.40/hr; eff. 4/20/05, \$17.14/hr)	\$35,195
Economic Development Corporation	
David Allen, Director ² (Independent contractual agreement) (eff. 3/11/2004, \$56,925; eff. 3/11/05, to be determined)	\$56,925
Cathy Annis, Project Manager ² (Independent contractual agreement) (eff. 9/7/2004, \$33,000)	\$33,000
Resource Recovery	
Rose Risko, Secretary (12 hrs) ³ (eff. 1/3/2005, \$11.08/hr; early 2005, \$11.41/hr)	\$7,120
Child Care, Probate	
Lori Milliman, Supervisor ² (Independent contractual agreement) (eff. 1/1/2005, \$30,840)	\$30,840

SALARIES FOR ELECTED POSITIONS – 2005

County Clerk	\$52,276
Prosecuting Attorney	\$72,798
Register of Deeds	\$48,414
County Treasurer	\$45,766
Sheriff	\$60,173
It is expected that those occupying the above positions will work a 40 hour week	
Drain Commissioner (28 hours/week)	\$29,673
County Commissioners*	\$6,000.00
* Includes regular and special Board meetings Per Diem - \$50/half day and \$95/full day	

NOTE:

Compensation (wages & fringes) for the members of the Board of Commissioners must be set prior to December 31st for the new term beginning January 1st. Once set, compensation cannot be decreased or increased during the 2 year term of office (January 1st through December 31st).

All other elected official salaries must be set by the Board no later than November 1st of each year. They can be increased after this point, but not decreased. The only time elected officials' wages can be decreased is by November 1st before the new term begins. Terms are 4 years (January 1st through December 31st).

Elected officials' annual wages are paid by dividing the annual salary by the number of pay periods in that year. In 2005 there will be 26 pay days.

**PENDING COAM CONTRACT RATIFICATION

NON-CONTRACT WAGE RANGES BY CLASSIFICATION
EFFECTIVE 1/1/2005

Point	Classifications	<u>Minimum</u>	<u>6</u> <u>Months</u>	<u>Step 1</u>	<u>Step 2</u>
Range 1 Up to 1000	Resource Recovery Secretary	\$9.05	\$9.23	\$9.40	\$9.73
			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$10.06	\$10.42	\$10.75
			<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>
			\$11.08	\$11.41	\$11.76
<hr/>					
Range 2 1001 - 1175	Receptionist/Clerk, Sheriff Dept.	\$9.51	\$9.68	\$9.86	\$10.21
			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$10.58	\$10.92	\$11.28
			<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>
			\$11.65	\$12.00	\$12.35
<hr/>					
Range 3 1176 - 1350	Typist/Acct. Clerk, Sheriff Dept.	\$9.97	\$10.17	\$10.36	\$10.73
			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$11.11	\$11.48	\$11.88
			<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>
			\$12.25	\$12.61	\$13.00
<hr/>					
Range 4 1351 - 1525		\$10.80	\$10.99	\$11.21	\$11.62
			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$12.01	\$12.40	\$12.81
			<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>
			\$13.21	\$13.61	\$14.04

Range		<u>Minimum</u>	<u>6</u> <u>Months</u>	<u>Step 1</u>	<u>Step 2</u>
5	Building Security Guard	\$11.79	\$12.01	\$12.25	\$12.68
1526 - 1700			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$13.12	\$13.54	\$13.99
			<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>
			\$14.44	\$14.87	\$15.34

Range		<u>Minimum</u>	<u>6</u> <u>Months</u>	<u>Step 1</u>	<u>Step 2</u>
6		\$12.83	\$13.08	\$13.31	\$13.80
1701 - 1875			<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
			\$14.28	\$14.76	\$15.24
			<u>Step 6</u>	<u>Step 7</u>	<u>Maximum</u>
			\$15.73	\$16.19	\$16.69

NON-CONTRACT WAGE RANGES BY CLASSIFICATION
EFFECTIVE 1/1/2005

Pay Grade	Classifications	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
1 HOURLY	VACANT	\$9.48	\$9.90	\$10.31	\$10.83	\$11.31	\$11.81
		----	4.5%	4.2%	5.0%	4.5%	4.5%
2 HOURLY		\$10.23	\$10.68	\$11.19	\$11.68	\$12.22	\$12.76
	Human Resource Secretary	----	4.4%	4.7%	4.4%	4.6%	4.5%
3 HOURLY	VACANT	\$11.12	\$11.63	\$12.14	\$12.70	\$13.28	\$13.87
		----	4.5%	4.4%	4.6%	4.5%	4.5%
4 HOURLY		\$12.08	\$12.64	\$13.19	\$13.80	\$14.43	\$15.08
	Deputy Drain Commissioner	----	4.6%	4.4%	4.6%	4.6%	4.5%
5		\$27,310	\$28,558	\$29,848	\$31,200	\$32,614	\$34,091
		----	4.6%	4.5%	4.5%	4.5%	4.5%
	Court Reporter - District Court Jud Sec/Ct Recorder – Dist. Ct Chief Dep Register of Deeds						
HOURLY	Adm. Secretary - Sheriff	\$13.13	\$13.73	\$14.35	\$15.00	\$15.68	\$16.39
HOURLY	Exec. Secretary - Adm.						

<u>Pay Grade</u>	<u>Classifications</u>	<u>Minimum</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>
6	Purchasing Coordinator Office Manager - Prosecutor IT Technician Chief Dep Treasurer Computer Programmer Chief Dep Clerk Investigator - Prosecutor	\$29,869 ----	\$31,221 4.5%	\$32,635 4.5%	\$34,112 4.5%	\$35,651 4.5%	\$37,274 4.6%
HOURLY	Central Dispatch Supervisor	\$14.36	\$15.01	\$15.69	\$16.40	\$17.14	\$17.92
7	Dist Ct Magistrate/Judicial Assoc Probate Register Animal Control Director Dist Ct Probation Officer Deputy Central Dispatch Director Buildings & Grounds Director	\$32,781 ----	\$34,278 4.6%	\$35,818 4.5%	\$37,419 4.5%	\$39,146 4.6%	\$40,914 4.5%
HOURLY	Dist Ct Magistrate	\$15.76	\$16.48	\$17.22	\$17.99	\$18.82	\$19.67
8	Deputy Equalization Director Dist Ct Senior Probation Officer G.I.S. Director Parks & Recreation Director	\$35,704 ----	\$37,315 4.5%	\$38,993 4.5%	\$40,779 4.6%	\$42,611 4.5%	\$44,553 4.6%
9	Register of Deeds Drain Commissioner (Note: rates are for 40 hrs/wk) Assistant Prosecuting Atty I	\$38,793 ----	\$40,558 4.6%	\$42,391 4.5%	\$44,288 4.5%	\$46,318 4.6%	\$48,414 4.5%
10	Central Dispatch Director Information Tech. Director Caseworker Sup./Referee Human Resource Director Finance Director Circuit Court Adm./Law Clerk	\$41,882 ----	\$43,780 4.5%	\$45,766 4.5%	\$47,840 4.5%	\$50,003 4.5%	\$52,276 4.5%

Pay Grade	Classifications	Minimum	Step 1	Step 2	Step 3	Step 4	Step 5
	County Treasurer Equalization Director Assistant Prosecuting Atty II County Clerk						
11	District Court Administrator	\$45,259 ----	\$47,288 4.5%	\$49,451 4.6%	\$51,680 4.5%	\$54,019 4.5%	\$56,490 4.6%
12	Juvenile Division NOTE # 1 Director/Referee Friend of the Court Chief Assistant Pros. Atty	\$50,003 ----	\$52,254 4.5%	\$54,615 4.5%	\$57,087 4.5%	\$59,691 4.6%	\$62,383 4.5%
	Note #1: The County will receive a grant to cover portion of salary						
13	Prosecuting Attorney	\$63,751 ----	\$66,641 4.5%	\$69,642 4.5%	\$72,798 4.5%	\$76,086 4.5%	\$79,551 4.6%

PART TIME WAGE SCALES
Effective January 3, 2005

County/Court employees:
Temporary part-time

Minimum \$7.00
Maximum \$8.75

Sheriff's Department:

Part-time Corrections Officer \$14.35
Part-time Court/Transport Officer \$12.60
Reserve Officers \$9.50 (per ride)

Marine Patrol (Season = 1200 hours) Hours reduced in 2004;
because the grant was reduced. 15 weeks in 2005 - 5/27 - 9/9

Marine Sergeant

CO contract wages/benefits	Rangler, Ed (PT)	40hrs/16wks	Pay Rate <u>12/31/2003</u>	Pay Rate <u>1/1/2004</u>	Pay Rate <u>1/3/2005</u>
			\$16.70	\$17.81	\$18.34

Marine Deputy

Open (PT)	40hrs/14wks	-	\$14.35	\$14.35
Open (PT)	<u>40hrs/9wks</u>	-	\$14.35	\$14.35

Totals 1560 hrs

Marine Deputy

Klinger Lake Assoc	Littke (PT)	10hrs/16 wks	\$12.54	\$14.35	\$14.35
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TOTAL DEPARTMENT

500.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
PROBATE COURT			
Library		4,000.00	<u>4,000.00</u>
	Library (982.000)		4,000.00
JIS Software		3,831.00	<u>3,831.00</u>
	Software (985.000)		3,831.00
	TOTAL DEPARTMENT		7,831.00
JUVENILE DIVISION OF THE CIRCUIT COURT			
Library		100.00	100.00
	Library (982.000)		100.00
	TOTAL DEPARTMENT		100.00
COUNTY ADMINISTRATOR			
Library		50.00	50.00
	Library (982.000)		50.00
Personal Computer w/o monitors (Judy/Pat)	2	1,200.00	2,400.00
	Computer Hardware (984.000)		2,400.00
	TOTAL DEPARTMENT		2,450.00
EQUALIZATION DEPARTMENT			
Story pole	1	125.00	125.00
Tape measures	1	50.00	<u>50.00</u>
	Office Equipment (980.000)		175.00
Library		300.00	<u>300.00</u>
	Library (982.000)		300.00
Apex Software	1	250.00	<u>250.00</u>
	Software (985.000)		250.00
	TOTAL DEPARTMENT		725.00
HUMAN RESOURCES DEPARTMENT			
General Library		500.00	<u>500.00</u>
	Library (982.000)		500.00
	TOTAL DEPARTMENT		500.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
G.I.S./GENERAL SERVICES DEPARTMENT			
MapInfo 7.8 upgrades (2 cartog; Donna)	3	705.00	<u>2,115.00</u>
Computer Software (985.000)			2,115.00
TOTAL DEPARTMENT			2,115.00
COUNTY PROSECUTOR			
File Cabinets (5 drawer, letter, file room)	1	300.00	300.00
Shelving units - lower level	1	300.00	<u>300.00</u>
Furniture & Fixtures (978.000)			600.00
DVD player	1	150.00	<u>150.00</u>
Office Equipment (980.000)			150.00
General Library		3,500.00	<u>3,500.00</u>
Library (982.000)			3,500.00
TOTAL DEPARTMENT			4,250.00
CENTRAL SERVICES DEPARTMENT			
Chairs (Rose, Vicki)	2	150.00	300.00
Furniture & Fixtures (978.000)			
Mail machine (2nd of 5 year lease payment)	1	7,000.00	<u>7,000.00</u>
Office Equipment (980.000)			7,000.00
TOTAL DEPARTMENT			7,300.00
TREASURER			
Chair (June)	1	150.00	<u>150.00</u>
Furniture & Fixtures (978.000)			150.00
TOTAL DEPARTMENT			150.00
MSU EXTENSION			
Library	1	400.00	<u>400.00</u>
Library (982.000)			400.00
TOTAL DEPARTMENT			400.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
INFORMATION TECHNOLOGY			
Additional Disk/memory (LRC server)	1	1,000.00	1,000.00
Misc. hardware replacement	1	3,900.00	<u>3,900.00</u>
Computer Hardware (984.000)			4,900.00
Misc. software	1	1,000.00	<u>1,000.00</u>
Computer Software (985.000)			1,000.00
TOTAL DEPARTMENT			5,900.00
BUILDINGS & GROUNDS			
Vacuums (replacements)	2	575.00	1,150.00
Push Mowers	2	150.00	<u>300.00</u>
Equipment (977.000)			1,450.00
TOTAL DEPARTMENT			1,450.00
COURTS BUILDING SECURITY			
Tazer stun gun	1	800.00	<u>800.00</u>
Equipment (977.000)			800.00
TOTAL DEPARTMENT			800.00
DRAIN COMMISSIONER			
Computer desk (Dave)	1	240.00	<u>240.00</u>
Furniture & Fixtures (978.000)			240.00
TOTAL DEPARTMENT			240.00
SHERIFF DEPARTMENT			
Bullet resistant vests	2	500.00	<u>1,000.00</u>
Equipment (977.000)			1,000.00
Refurb patrol car	2	14,000.00	<u>28,000.00</u>
Vehicles (981.000)			28,000.00
Personal Computers w/o monitors	10	1,200.00	<u>12,000.00</u>
Computer Hardware (984.000)			12,000.00
TOTAL DEPARTMENT			41,000.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
SHERIFF RESERVES			
Bullet resistant vests	1	500.00	<u>500.00</u>
Equipment (977.000)			500.00
TOTAL DEPARTMENT			500.00
JAIL & TURNKEY			
Hand cuffs	1	200.00	<u>200.00</u>
Equipment (977.000)			200.00
Locking cabinet (medical room)	1	360.00	<u>360.00</u>
Furniture & Fixtures (978.000)			360.00
Printer (Nurse)	1	200.00	<u>200.00</u>
Computer Hardware (984.000)			200.00
TOTAL DEPARTMENT			760.00
ANIMAL CONTROL			
Replacement CCTV monitor (shelter area)	1	500.00	<u>500.00</u>
Equipment (977.000)			500.00
Library	1	100.00	<u>100.00</u>
Library (982.000)			100.00
TOTAL DEPARTMENT			600.00
TOTAL GENERAL FUND			90,585.00
PARKS & RECREATION FUND			
Misc. land lease agreements	4	1.00	<u>4.00</u>
Land Lease (971.000)			4.00
Parking area Timm Park	1	8,500.00	8,500.00
Fence Nottawa Park		850.00	<u>850.00</u>
Land Improvement (974.000)			9,350.00
Park signs		500.00	<u>500.00</u>
Signage (976.030)			500.00
Log splitter	1	1,000.00	<u>1,000.00</u>
Equipment (977.000)			1,000.00
TOTAL FUND			10,854.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
CENTRAL DISPATCH FUND			
Replacement workspace counsels Furniture & Fixtures (978.000)	4	15,000.00	<u>60,000.00</u> 60,000.00
Unknown purchases	1	2,000.00	2,000.00
Dell Projector 2200MP & bulb Office Equipment (980.000)	1	1,210.00	<u>1,210.00</u> 3,210.00
Calendar sharing software	1	1,100.00	1,100.00
DVD ram on Compaq server Computer Software (985.000)	1	400.00	<u>400.00</u> 1,500.00
New telephone system Telephone Equipment (986.000)	1	20,900.00	<u>20,900.00</u> 20,900.00
DVD archive disks Logger Tape Machine (986.010)	5	75.00	<u>375.00</u> 375.00
TOTAL DEPARTMENT			85,985.00
CENTRAL DISPATCH-WIRELESS			
Micro data convert GIS annual data Maps (982.010)	1	14,000.00	<u>14,000.00</u> 14,000.00
TOTAL DEPARTMENT			14,000.00
TOTAL FUND			99,985.00
MEYER BROADWAY/COON HOLLOW FUND			
Interpretive Garden Land Improvement (974.000)	1	750.00	<u>750.00</u> 750.00
Signs Signage (976.030)	1	400.00	<u>400.00</u> 400.00
Snow Tubes Equipment (977.000)	10	85.00	<u>850.00</u> 850.00
TOTAL FUND			2,100.00
CADE LAKE PARK			
Additional paving	1	11,000.00	11,000.00
Trees Land Improvement (974.000)	1	1,500.00	<u>1,500.00</u> 12,500.00

<u>Department</u>	<u>Quantity</u>	<u>Estimated Unit Price</u>	<u>Final</u>
Ceiling, floor refinish Building Improvement (976.000)	1	2,500.00	<u>2,500.00</u> 2,500.00
Park signs Signage (976.030)	1	1,000.00	<u>1,000.00</u> 1,000.00
Fishing dock Equipment (977.000)	1	5,000.00	<u>5,000.00</u> 5,000.00
TOTAL FUND			21,000.00
CASEFLOW ASSISTANCE FUND-DIST. COURT			
Chairs (Courtroom D)	2	150.00	300.00
File cabinet - 2 drawer, letter (Eickhoff) Furniture & Fixtures (978.000)	2	100.00	<u>200.00</u> 500.00
Laser Printers (civil, criminal, probation) Computer Hardware (984.000)	3	500.00	<u>1,500.00</u> 1,500.00
TOTAL DEPARTMENT			2,000.00
WASTE MANAGEMENT FUND (227-101)			
Rawson King Mill Dam Replacement Land Improvement (974.000)	1	95,200.00	95,200.00 95,200.00
TOTAL FUND			95,200.00
RESOURCE RECOVERY			
Library Library (982.000)	1	50.00	50.00 50.00
TOTAL FUND			50.00
ECONOMIC DEVELOPMENT FUND			
Palm Pilot Computer Hardware (984.000)	1	500.00	500.00 500.00
TOTAL FUND			500.00
COMMUNITY CORRECTIONS PROGRAM			
Equipment (no specific info given) Office Equipment (980.000)		500.00	500.00 500.00
TOTAL FUND			500.00

Department	Quantity	Estimated Unit Price	Final
DRUG LAW ENFORCEMENT FUND			
800 MHZ Portable Radio	1	2,500.00	<u>2,500.00</u>
Equipment General (977.000)			2,500.00
TOTAL FUND			2,500.00
COUNTY LAW LIBRARY FUND			
Library		14,000.00	<u>14,000.00</u>
Library (982.000)			14,000.00
TOTAL FUND			14,000.00
TOTAL SPECIAL REVENUE FUND			248,689.00
COUNTY FACILITIES MAINTENANCE FUND			
Demolition of Keystone House	1	20,000.00	<u>20,000.00</u>
Land Improvement (974.000)			20,000.00
TOTAL FACILITIES MAINTENANCE Fund (253)			20,000.00
Jail Renovation Project (406-351-976.000)			100,000.00
TOTAL FACILITIES MAINTENANCE Fund (351)			100,000.00
Total General Fund Capital			90,585.00
Total Special Revenue Fund Capital			248,689.00
Total Facilities Maintenance Fund – General			<u>120,000.00</u>
Grand Total			459,274.00

SPECIAL REVENUE BUDGETED REVENUES – 2005

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
201 - COUNTY ROAD COMMISSION FUND			
449 - COUNTY ROAD COMMISSION			
FUND TOTAL	<u>\$ 7,000,000.00</u>	<u>\$ 7,000,000.00</u>	<u>\$ 7,758,050.00</u>
208 - PARK AND RECREATION FUND			
751 - PARK AND RECREATION			
FUND TOTAL	<u>\$ 168,604.00</u>	<u>\$ 158,804.00</u>	<u>\$ 158,804.00</u>
211 - CENTRAL DISPATCH FUND			
911 - CENTRAL DISPATCH			
FUND TOTAL	<u>\$ 1,203,684.00</u>	<u>\$ 1,203,684.00</u>	<u>\$ 1,203,684.00</u>
212 - CENTRAL DISPATCH - WIRELESS FUND			
912 - WIRELESS GRANT			
FUND TOTAL	<u>\$ 115,000.00</u>	<u>\$ 115,000.00</u>	<u>\$ 115,000.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
213 - MEYER BROADWAY/COON HOLLOW PARK FUND			
751 - PARK AND RECREATION			
FUND TOTAL	\$ 65,559.00	\$ 58,858.00	\$ 58,858.00
215 - FRIEND OF THE COURT FUND			
141 - FRIEND OF THE COURT			
FUND TOTAL	\$ 50,993.00	\$ 50,993.00	\$ 50,993.00
216 - FAMILY COUNSELING FUND			
215 - COUNTY CLERK			
FUND TOTAL	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
217 - CADE LAKE PARK			
751 - PARKS & RECREATION			
FUND TOTAL	\$ 76,966.00	\$ 76,966.00	\$ 76,966.00
218 - CASEFLOW ASSISTANCE FUND; DISTRICT COURT			
136 - DISTRICT COURT			
FUND TOTAL	\$ -	\$ 2,000.00	\$ 2,000.00
222 - COMMUNITY MENTAL HEALTH FUND			
649 - COMM. MENTAL HEALTH FUND			
FUND TOTAL	\$ 9,986,313.00	\$ 9,986,313.00	\$ 9,986,313.00
227 - WASTE MANAGEMENT FUND			
101 - COUNTY COMMISSION			
DEPARTMENT TOTAL	\$ 315,000.00	\$ 315,000.00	\$ 389,664.00
285 - RESOURCE RECOVERY			
DEPARTMENT TOTAL	\$ -	\$ -	\$ -
FUND TOTAL	\$ 315,000.00	\$ 315,000.00	\$ 389,664.00
232 - TRAFFIC SAFETY PROGRAM FUND			
301 - SHERIFF DEPARTMENT			
FUND TOTAL	\$ 120,945.00	\$ 120,945.00	\$ 120,945.00
244 - ECONOMIC DEVELOPMENT CORPORATION FUND			
728 - ECONOMIC DEVELOPMENT BOARD			
DEPARTMENT TOTAL	\$ 170,358.00	\$ 170,358.00	\$ 170,358.00
729 - BROWNFIELD REDEVELOPMENT			
DEPARTMENT TOTAL	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00
FUND TOTAL	\$ 370,358.00	\$ 370,358.00	\$ 370,358.00
247 - COUNTY SURVEY & REMONUMENTATION FUND			
225 - EQUALIZATION DEPARTMENT			
FUND TOTAL	\$ 49,315.00	\$ 49,315.00	\$ 49,315.00
256 - REGISTER OF DEEDS AUTOMATION FUND			
236 - REGISTER OF DEEDS			
FUND TOTAL	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
260 - VICTIMS RIGHTS ADVOCATE FUND			
229 - PROSECUTORS OFFICE			
FUND TOTAL	\$ 54,453.00	\$ 54,453.00	\$ 54,453.00
261 - COMMUNITY CORRECTION ADVISORY BOARD FUND			
229 - PROSECUTORS OFFICE			
FUND TOTAL	\$ 120,100.00	\$ 120,100.00	\$ 120,100.00
263 - COMMUNITY CORRECTION PROGRAM FUND			
229 - PROSECUTORS OFFICE			
FUND TOTAL	\$ 72,000.00	\$ 72,000.00	\$ 72,000.00
264- CORRECTIONS OFFICERS TRAINING FUND			
351 - JAIL			
FUND TOTAL	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
265 - DRUG LAW ENFORCEMENT FUND			
229 - PROSECUTORS OFFICE			
FUND TOTAL	\$ 78,450.00	\$ 78,450.00	\$ 78,450.00
266 - LAW ENFORCEMENT FUND			
301 - SHERIFF DEPARTMENT			
DEPARTMENT TOTAL	\$ 306,504.00	\$ 306,305.00	\$ 306,305.00
306 - SHERIFF RESERVES			
DEPARTMENT TOTAL	\$ 9,294.00	\$ 9,294.00	\$ 9,294.00
331 - MARINE SAFETY PATROL			
DEPARTMENT TOTAL	\$ 14,955.00	\$ 14,955.00	\$ 14,955.00
FUND TOTAL	\$ 330,753.00	\$ 330,554.00	\$ 330,554.00
267 - SECONDARY ROAD PATROL FUND			
333 - SECONDARY ROAD PATROL			
FUND TOTAL	\$ 128,890.00	\$ 128,890.00	\$ 128,890.00
268 - HOMELAND SECURITY GRAND FUND			
426 - EMERGENCY SERVICES			
FUND TOTAL	\$ -	\$ 27,400.00	\$ 27,400.00
269 - COUNTY LAW LIBRARY FUND			
145 - COUNTY LAW LIBRARY			
FUND TOTAL	\$ 16,000.00	\$ 14,000.00	\$ 14,000.00
270 - PRINCIPAL RESIDENCE DENIAL FUND			
225- EQUALIZATION			
FUND TOTAL	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00
273 - COMMISSION ON AGING FUND			
667 - MMAP			
DEPARTMENT TOTAL	\$ 6,914.00	\$ 6,914.00	\$ 6,914.00

	<u>Requested</u>		<u>Tentative</u>		<u>Final</u>
672 - COMMISSION ON AGING					
DEPARTMENT TOTAL	\$ 245,839.00	\$	245,839.00	\$	245,839.00
673 - TITLE III C-1 PROGRAM					
DEPARTMENT TOTAL	\$ 232,284.00	\$	232,284.00	\$	232,284.00
675 - TITLE III C-2 PROGRAM					
DEPARTMENT TOTAL	\$ 265,262.00	\$	265,262.00	\$	265,262.00
676 - LOCAL HOME DELIVERY					
DEPARTMENT TOTAL	\$ 90,839.00	\$	90,839.00	\$	90,839.00
678 - FRIENDLY REASSURANCE					
DEPARTMENT TOTAL	\$ 12,574.00	\$	12,574.00	\$	12,574.00
679 - TRANSPORTATION					
DEPARTMENT TOTAL	\$ 33,609.00	\$	33,609.00	\$	33,609.00
680 - M.D.O.T.					
DEPARTMENT TOTAL	\$ 19,744.00	\$	19,744.00	\$	19,744.00
685 - CASE COORDINATION/SUPPORT					
DEPARTMENT TOTAL	\$ 27,762.00	\$	27,762.00	\$	27,762.00
686 - DISEASE PREVENTION					
DEPARTMENT TOTAL	\$ 16,576.00	\$	16,576.00	\$	16,576.00
687 - CHORE					
DEPARTMENT TOTAL	\$ 6,776.00	\$	6,776.00	\$	6,776.00
689 - POINT OF SERVICE WAIVER B					
DEPARTMENT TOTAL	-		-		-
690 - POINT OF SERVICE WAIVER S					
DEPARTMENT TOTAL	\$ 54,990.00	\$	54,990.00	\$	54,990.00
692 - HOMEMAKING					
DEPARTMENT TOTAL	\$ 97,468.00	\$	97,468.00	\$	97,468.00
693 - IN-HOME RESPITE					
DEPARTMENT TOTAL	\$ 39,672.00	\$	39,672.00	\$	39,672.00
694 - LOCAL IN-HOME					
DEPARTMENT TOTAL	\$ 33,978.00	\$	33,978.00	\$	33,978.00
695 - SR. CENTER STAFF					
DEPARTMENT TOTAL	\$ 56,857.00	\$	56,857.00	\$	56,857.00
698 - HOME REPAIR					
DEPARTMENT TOTAL	\$ 6,506.00	\$	6,506.00	\$	6,506.00
699 - CAREGIVER SUPPORT					
DEPARTMENT TOTAL	\$ 13,433.00	\$	13,433.00	\$	13,433.00
FUND TOTAL	<u>\$ 1,261,083.00</u>	<u>\$</u>	<u>1,261,083.00</u>	<u>\$</u>	<u>1,261,083.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
274 - COMMUNITY DEVELOPMENT BLOCK GRANT 826 - HOUSING REHAB PROGRAM			
FUND TOTAL	\$ 156,450.00	\$ 156,450.00	\$ 156,450.00
285 - SHERIFFS JUSTICE TRAINING FUND 301 - SHERIFF DEPARTMENT			
FUND TOTAL	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
290 - FAMILY INDEPENDENCE AGENCY FUND 670 - FAMILY INDEPENDENCE AGENCY			
FUND TOTAL	\$ 407,000.00	\$ 393,700.00	\$ 393,700.00
292 - PROBATE CHILD CARE FUND 662 - CHILD CARE-PROBATE COURT			
FUND TOTAL	\$ 495,000.00	\$ 490,000.00	\$ 490,000.00
293 - FAMILY INDEPENDENCE AGENCY CHILD CARE FUND 663 - CHILD CARE-F.I.A.			
FUND TOTAL	\$ 325,000.00	\$ 272,500.00	\$ 272,500.00
294 - VETERANS TRUST FUND 683 - VETERANS TRUST FUND			
FUND TOTAL	\$ 3,232.00	\$ 3,232.00	\$ 3,232.00
406 - COUNTY FACILITIES MAINT FUND 253 - COUNTY TREASURER			
DEPARTMENT TOTAL	\$ -	\$ 20,000.00	\$ 20,000.00
351 - JAIL & TURNKEY			
DEPARTMENT TOTAL	\$ -	\$ -	\$ 100,000.00
FUND TOTAL	\$ -	\$ 20,000.00	\$ 120,000.00
546 - INMATE STORE FUND 301- SHERIFF'S DEPT			
FUND TOTAL	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
593 - THREE RIVERS COMMUNITY CENTER 672 - COMMISSION ON AGING			
FUND TOTAL	\$ -	\$ 35,240.00	\$ 35,240.00
598 - COA GADABOUTS 672- COMMISSION ON AGING			
FUND TOTAL	\$ -	\$ -	\$ -
699 - LEASE AGREEMENTS FUND 301 - SHERIFF DEPARTMENT			
FUND TOTAL	\$ -	\$ -	\$ -
Special Revenue Fund Totals	\$ 23,186,648.00	\$ 23,181,788.00	\$ 24,114,502.00
General Fund Totals	\$ 12,265,002.00	\$ 13,385,870.00	\$ 13,283,412.00
Grand Total All FUNDS	\$ 35,451,650.00	\$ 36,567,658.00	\$ 37,397,914.00

SPECIAL REVENUE BUDGETED EXPENDITURES – 2005

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
201 - COUNTY ROAD COMMISSION FUND			
449 - COUNTY ROAD COMMISSION			
Expenditure Control	\$ 7,000,000.00	\$ 7,000,000.00	\$ 7,758,050.00
FUND TOTAL	<u>\$ 7,000,000.00</u>	<u>\$ 7,000,000.00</u>	<u>\$ 7,758,050.00</u>
208 - PARK AND RECREATION FUND			
751 - PARK AND RECREATION			
Payroll Expenditures	\$ 125,915.00	\$ 124,789.00	\$ 124,789.00
Supply Expenditures	6,650.00	6,226.00	6,226.00
Operating Expenditures	17,185.00	16,935.00	16,935.00
Capital Expenditures	18,854.00	10,854.00	10,854.00
FUND TOTAL	<u>\$ 168,604.00</u>	<u>\$ 158,804.00</u>	<u>\$ 158,804.00</u>
211 - CENTRAL DISPATCH FUND			
911 - CENTRAL DISPATCH			
Payroll Expenditures	\$ 880,992.00	\$ 928,974.00	\$ 929,862.00
Supply Expenditures	6,250.00	6,250.00	6,250.00
Operating Expenditures	217,457.00	169,475.00	168,587.00
Capital Expenditures	85,985.00	85,985.00	85,985.00
Operating Transfers	13,000.00	13,000.00	13,000.00
FUND TOTAL	<u>\$ 1,203,684.00</u>	<u>\$ 1,203,684.00</u>	<u>\$ 1,203,684.00</u>
212 - CENTRAL DISPATCH-WIRELESS FUND			
912 - WIRELESS GRANT			
Payroll Expenditures	\$ 61,206.00	\$ 61,107.00	\$ 79,917.00
Supply Expenditures	600.00	600.00	600.00
Operating Expenditures	35,194.00	35,293.00	16,483.00
Capital Expenditures	14,000.00	14,000.00	14,000.00
Operating Transfers	4,000.00	4,000.00	4,000.00
FUND TOTAL	<u>\$ 115,000.00</u>	<u>\$ 115,000.00</u>	<u>\$ 115,000.00</u>
213 - MEYER BROADWAY/COON HOLLOW PARK FUND			
751 - PARK AND RECREATION			
Payroll Expenditures	\$ 41,884.00	\$ 35,183.00	\$ 35,183.00
Supply Expenditures	6,350.00	6,350.00	6,350.00
Operating Expenditures	15,225.00	15,225.00	15,225.00
Capital Expenditures	2,100.00	2,100.00	2,100.00
FUND TOTAL	<u>\$ 65,559.00</u>	<u>\$ 58,858.00</u>	<u>\$ 58,858.00</u>
215 - FRIEND OF THE COURT FUND			
141 - FRIEND OF THE COURT			
Payroll Expenditures	\$ 24,827.00	\$ 24,827.00	\$ 24,827.00
Supply Expenditures	1,000.00	846.00	846.00
Operating Expenditures	15,320.00	15,320.00	15,320.00
Capital Expenditures	-	-	-
Operating Transfers	6,500.00	10,000.00	10,000.00
FUND TOTAL	<u>\$ 47,647.00</u>	<u>\$ 50,993.00</u>	<u>\$ 50,993.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
216 - FAMILY COUNSELING FUND			
215 - COUNTY CLERK			
Supply Expenditures	\$ 700.00	\$ 700.00	\$ 700.00
Operating Expenditures	6,800.00	6,800.00	6,800.00
FUND TOTAL	<u>\$ 7,500.00</u>	<u>\$ 7,500.00</u>	<u>\$ 7,500.00</u>
217 - CADE LAKE PARK			
751 - PARKS & RECREATION			
Payroll Expenditures	\$ 24,212.00	\$ 24,212.00	\$ 24,212.00
Supply Expenditures	7,600.00	7,600.00	7,600.00
Operating Expenditures	24,154.00	24,154.00	24,154.00
Capital Expenditures	21,000.00	21,000.00	21,000.00
FUND TOTAL	<u>\$ 76,966.00</u>	<u>\$ 76,966.00</u>	<u>\$ 76,966.00</u>
218 - STATE COURT - CASEFLOW ASSISTANCE			
136 - DISTRICT COURT			
Capital Expenditures	-	2,000.00	2,000.00
FUND TOTAL	<u>\$ -</u>	<u>\$ 2,000.00</u>	<u>\$ 2,000.00</u>
222 - COMMUNITY MENTAL HEALTH FUND			
649 - COMMUNITY MENTAL HEALTH FUND			
Expenditure Control	\$ 9,986,313.00	\$ 9,986,313.00	\$ 9,986,313.00
FUND TOTAL	<u>\$ 9,986,313.00</u>	<u>\$ 9,986,313.00</u>	<u>\$ 9,986,313.00</u>
227 - WASTE MANAGEMENT FUND			
101 - COUNTY COMMISSION			
Operating Expenditures	\$ 105,335.00	\$ 112,036.00	\$ 91,500.00
Total Appropriations	135,147.00	128,446.00	128,446.00
Capital Expenditures	12,375.00	12,375.00	107,575.00
Operating Transfers	12,675.00	12,675.00	12,675.00
DEPARTMENT TOTAL	<u>\$ 265,532.00</u>	<u>\$ 265,532.00</u>	<u>\$ 340,196.00</u>
285 - RESOURCE RECOVERY PROGRAM			
Payroll Expenditures	\$ 7,693.00	\$ 7,693.00	\$ 7,693.00
Supply Expenditures	2,000.00	2,000.00	2,000.00
Operating Expenditures	39,725.00	39,725.00	39,725.00
Capital Expenditures	50.00	50.00	50.00
DEPARTMENT TOTAL	<u>\$ 49,468.00</u>	<u>\$ 49,468.00</u>	<u>\$ 49,468.00</u>
FUND TOTAL	<u>\$ 315,000.00</u>	<u>\$ 315,000.00</u>	<u>\$ 389,664.00</u>
232 - TRAFFIC SAFETY PROGRAM FUND			
301 - SHERIFF DEPARTMENT			
Supply Expenditures	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
Operating Expenditures	13,300.00	13,300.00	13,300.00
Total Appropriations	106,445.00	106,445.00	106,445.00
FUND TOTAL	<u>\$ 120,945.00</u>	<u>\$ 120,945.00</u>	<u>\$ 120,945.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
244 - ECONOMIC DEVELOPMENT CORPORATION FUND			
728 - ECONOMIC DEVELOPMENT BOARD			
Payroll Expenditures	\$ 122,896.00	\$ 122,797.00	\$ 122,797.00
Supply Expenditures	3,250.00	3,250.00	3,250.00
Operating Expenditures	43,712.00	43,811.00	43,811.00
Capital Expenditures	500.00	500.00	500.00
DEPARTMENT TOTAL	<u>\$ 170,358.00</u>	<u>\$ 170,358.00</u>	<u>\$ 170,358.00</u>
244 - ECONOMIC DEVELOPMENT CORPORATION FUND			
729 - BROWNFIELD REDEVELOPMENT			
Expenditure Control	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00
Supply Expenditures	3,000.00	3,000.00	3,000.00
Operating Expenditures	185,500.00	185,500.00	185,500.00
DEPARTMENT TOTAL	<u>\$ 200,000.00</u>	<u>\$ 200,000.00</u>	<u>\$ 200,000.00</u>
FUND TOTAL	<u>\$ 370,358.00</u>	<u>\$ 370,358.00</u>	<u>\$ 370,358.00</u>
247 - COUNTY SURVEY & REMONUMENTATION			
225 - EQUALIZATION			
Operating Expenditures	\$ 49,315.00	\$ 49,315.00	\$ 49,315.00
FUND TOTAL	<u>\$ 49,315.00</u>	<u>\$ 49,315.00</u>	<u>\$ 49,315.00</u>
256 - REGISTER OF DEEDS AUTOMATION FUND			
236 - REGISTER OF DEEDS			
Payroll Expenditures	\$ 14,301.00	\$ 12,522.00	\$ 12,568.00
Supply Expenditures	700.00	700.00	700.00
Operating Expenditures	53,455.00	54,364.00	55,188.00
Capital Expenditures	-	870.00	-
Operating Transfers	41,544.00	41,544.00	41,544.00
FUND TOTAL	<u>\$ 110,000.00</u>	<u>\$ 110,000.00</u>	<u>\$ 110,000.00</u>
260 - VICTIMS RIGHTS ADVOCATE FUND			
229 - PROSECUTORS OFFICE			
Payroll Expenditures	\$ 52,831.00	\$ 52,748.00	\$ 52,748.00
Supply Expenditures	1,622.00	1,705.00	1,705.00
Operating Expenditures	-	-	-
FUND TOTAL	<u>\$ 54,453.00</u>	<u>\$ 54,453.00</u>	<u>\$ 54,453.00</u>
261 - COMMUNITY CORRECTION ADVISORY BOARD FUND			
229 - PROSECUTORS OFFICE			
Payroll Expenditures	\$ 41,039.00	\$ 41,039.00	\$ 39,962.00
Operating Expenditures	79,061.00	79,061.00	80,138.00
FUND TOTAL	<u>\$ 120,100.00</u>	<u>\$ 120,100.00</u>	<u>\$ 120,100.00</u>
263 - COMMUNITY CORRECTION PROGRAM FUND			
229 - PROSECUTORS OFFICE			
Payroll Expenditures	\$ 350.00	\$ 350.00	\$ 350.00
Supply Expenditures	425.00	425.00	425.00
Operating Expenditures	54,725.00	54,725.00	54,725.00
Capital Expenditures	500.00	500.00	500.00
Operating Transfers	16,000.00	16,000.00	16,000.00
FUND TOTAL	<u>\$ 72,000.00</u>	<u>\$ 72,000.00</u>	<u>\$ 72,000.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
264 - LOCAL CORRECTIONS OFFICER'S TRAINING FUND			
351 - JAIL & TURNKEY			
Operating Expenditures	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
FUND TOTAL	<u>\$ 30,000.00</u>	<u>\$ 30,000.00</u>	<u>\$ 30,000.00</u>
265 - DRUG LAW ENFORCEMENT FUND			
229 - PROSECUTORS OFFICE			
Supply Expenditures	\$ 9,700.00	\$ 9,700.00	\$ 9,700.00
Operating Expenditures	26,250.00	26,250.00	26,250.00
Capital Expenditures	2,500.00	2,500.00	2,500.00
Operating Transfers	40,000.00	40,000.00	40,000.00
FUND TOTAL	<u>\$ 78,450.00</u>	<u>\$ 78,450.00</u>	<u>\$ 78,450.00</u>
266 - LAW ENFORCEMENT FUND			
301 - SHERIFF DEPARTMENT			
Payroll Expenditures	\$ 280,567.00	\$ 280,368.00	\$ 280,368.00
Supply Expenditures	13,250.00	13,250.00	13,250.00
Operating Expenditures	6,512.00	6,512.00	6,512.00
Operating Transfers	6,175.00	6,175.00	6,175.00
DEPARTMENT TOTAL	<u>\$ 306,504.00</u>	<u>\$ 306,305.00</u>	<u>\$ 306,305.00</u>
306 - SHERIFF RESERVES			
Payroll Expenditures	\$ 7,294.00	\$ 7,294.00	\$ 7,294.00
Operating Transfers	2,000.00	2,000.00	2,000.00
DEPARTMENT TOTAL	<u>\$ 9,294.00</u>	<u>\$ 9,294.00</u>	<u>\$ 9,294.00</u>
331 - MARINE SAFETY PATROL			
Payroll Expenditures	\$ 12,955.00	\$ 12,955.00	\$ 12,955.00
Operating Transfers	2,000.00	2,000.00	2,000.00
DEPARTMENT TOTAL	<u>\$ 14,955.00</u>	<u>\$ 14,955.00</u>	<u>\$ 14,955.00</u>
FUND TOTAL	<u>\$ 330,753.00</u>	<u>\$ 330,554.00</u>	<u>\$ 330,554.00</u>
267 - SECONDARY ROAD PATROL FUND			
333 - SECONDARY ROAD PATROL			
Payroll Expenditures	\$ 127,840.00	\$ 127,829.00	\$ 127,829.00
Operating Expenditures	1,050.00	1,061.00	1,061.00
FUND TOTAL	<u>\$ 128,890.00</u>	<u>\$ 128,890.00</u>	<u>\$ 128,890.00</u>
268 - HOMELAND SECURITY GRANT FUND			
426 - EMERGENCY SERVICES			
Operating Expenditures	-	27,400.00	27,400.00
FUND TOTAL	<u>\$ -</u>	<u>\$ 27,400.00</u>	<u>\$ 27,400.00</u>
269 - COUNTY LAW LIBRARY FUND			
145 - COUNTY LAW LIBRARY			
Capital Expenditures	\$ 16,000.00	\$ 14,000.00	\$ 14,000.00
FUND TOTAL	<u>\$ 16,000.00</u>	<u>\$ 14,000.00</u>	<u>\$ 14,000.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
270 - PRINCIPAL RESIDENCE DENIAL FUND			
225 - EQUALIZATION			
Payroll Expenditures	\$ 15,084.00	\$ 16,261.00	\$ 16,261.00
Supply Expenditures	\$ 700.00	\$ 700.00	\$ 700.00
Operating Expenditures	34,216.00	33,039.00	33,039.00
FUND TOTAL	<u>\$ 50,000.00</u>	<u>\$ 50,000.00</u>	<u>\$ 50,000.00</u>
273 - COMMISSION ON AGING FUND			
667 - MMAP			
Payroll Expenditures	\$ 5,892.00	\$ 5,892.00	\$ 5,892.00
Supply Expenditures	50.00	50.00	50.00
Operating Expenditures	972.00	972.00	972.00
Capital Expenditures	-	-	-
DEPARTMENT TOTAL	<u>\$ 6,914.00</u>	<u>\$ 6,914.00</u>	<u>\$ 6,914.00</u>
672 - COMMISSION ON AGING			
Payroll Expenditures	\$ 162,147.00	\$ 162,147.00	\$ 162,147.00
Supply Expenditures	6,155.00	6,155.00	6,155.00
Operating Expenditures	56,937.00	56,937.00	56,937.00
Capital Expenditures	20,600.00	20,600.00	20,600.00
DEPARTMENT TOTAL	<u>\$ 245,839.00</u>	<u>\$ 245,839.00</u>	<u>\$ 245,839.00</u>
673 - TITLE III C-1 PROGRAM			
Payroll Expenditures	\$ 48,571.00	\$ 48,571.00	\$ 48,571.00
Supply Expenditures	169,237.00	169,237.00	169,237.00
Operating Expenditures	14,456.00	14,456.00	14,456.00
Capital Expenditures	20.00	20.00	20.00
DEPARTMENT TOTAL	<u>\$ 232,284.00</u>	<u>\$ 232,284.00</u>	<u>\$ 232,284.00</u>
675 - TITLE III C-2 PROGRAM			
Payroll Expenditures	\$ 142,046.00	\$ 142,046.00	\$ 142,046.00
Supply Expenditures	87,935.00	87,935.00	87,935.00
Operating Expenditures	35,231.00	35,231.00	35,231.00
Capital Expenditures	50.00	50.00	50.00
DEPARTMENT TOTAL	<u>\$ 265,262.00</u>	<u>\$ 265,262.00</u>	<u>\$ 265,262.00</u>
676 - LOCAL HOME DELIVERY			
Payroll Expenditures	\$ 46,204.00	\$ 46,204.00	\$ 46,204.00
Supply Expenditures	32,404.00	32,404.00	32,404.00
Operating Expenditures	12,211.00	12,211.00	12,211.00
Capital Expenditures	20.00	20.00	20.00
DEPARTMENT TOTAL	<u>\$ 90,839.00</u>	<u>\$ 90,839.00</u>	<u>\$ 90,839.00</u>
678 - Friendly Reassurance			
Payroll Expenditures	\$ 11,364.00	\$ 11,364.00	\$ 11,364.00
Supply Expenditures	80.00	80.00	80.00
Operating Expenditures	1,130.00	1,130.00	1,130.00
DEPARTMENT TOTAL	<u>\$ 12,574.00</u>	<u>\$ 12,574.00</u>	<u>\$ 12,574.00</u>
679 - TRANSPORTATION			
Payroll Expenditures	\$ 11,268.00	\$ 11,268.00	\$ 11,268.00
Supply Expenditures	380.00	380.00	380.00
Operating Expenditures	21,961.00	21,961.00	21,961.00
DEPARTMENT TOTAL	<u>\$ 33,609.00</u>	<u>\$ 33,609.00</u>	<u>\$ 33,609.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
680 - M.D.O.T.			
Payroll Expenditures	\$ 11,772.00	\$ 11,772.00	\$ 11,772.00
Supply Expenditures	1,115.00	1,115.00	1,115.00
Operating Expenditures	6,857.00	6,857.00	6,857.00
DEPARTMENT TOTAL	<u>\$ 19,744.00</u>	<u>\$ 19,744.00</u>	<u>\$ 19,744.00</u>
685 - CASE COORDINATION/SUPPORT			
Payroll Expenditures	\$ 24,348.00	\$ 24,348.00	\$ 24,348.00
Supply Expenditures	105.00	105.00	105.00
Operating Expenditures	3,309.00	3,309.00	3,309.00
DEPARTMENT TOTAL	<u>\$ 27,762.00</u>	<u>\$ 27,762.00</u>	<u>\$ 27,762.00</u>
686 - DISEASE PREVENTION			
Payroll Expenditures	\$ 14,765.00	\$ 14,765.00	\$ 14,765.00
Supply Expenditures	325.00	325.00	325.00
Operating Expenditures	1,486.00	1,486.00	1,486.00
DEPARTMENT TOTAL	<u>\$ 16,576.00</u>	<u>\$ 16,576.00</u>	<u>\$ 16,576.00</u>
687 - CHORE			
Payroll Expenditures	\$ 5,471.00	\$ 5,471.00	\$ 5,471.00
Supply Expenditures	12.00	12.00	12.00
Operating Expenditures	1,293.00	1,293.00	1,293.00
DEPARTMENT TOTAL	<u>\$ 6,776.00</u>	<u>\$ 6,776.00</u>	<u>\$ 6,776.00</u>
689 - POINT OF SERVICE WAIVER B			
Payroll Expenditures	\$ -	\$ -	\$ -
Supply Expenditures	-	-	-
Operating Expenditures	-	-	-
DEPARTMENT TOTAL	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
690 - POINT OF SERVICE WAIVER S			
Payroll Expenditures	\$ 46,866.00	\$ 46,866.00	\$ 46,866.00
Supply Expenditures	275.00	275.00	275.00
Operating Expenditures	7,849.00	7,849.00	7,849.00
DEPARTMENT TOTAL	<u>\$ 54,990.00</u>	<u>\$ 54,990.00</u>	<u>\$ 54,990.00</u>
692 - HOMEMAKING			
Payroll Expenditures	\$ 83,191.00	\$ 83,191.00	\$ 83,191.00
Supply Expenditures	815.00	815.00	815.00
Operating Expenditures	13,462.00	13,462.00	13,462.00
DEPARTMENT TOTAL	<u>\$ 97,468.00</u>	<u>\$ 97,468.00</u>	<u>\$ 97,468.00</u>
693 - IN-HOME RESPITE			
Payroll Expenditures	\$ 35,428.00	\$ 35,428.00	\$ 35,428.00
Supply Expenditures	175.00	175.00	175.00
Operating Expenditures	4,069.00	4,069.00	4,069.00
DEPARTMENT TOTAL	<u>\$ 39,672.00</u>	<u>\$ 39,672.00</u>	<u>\$ 39,672.00</u>
694 - LOCAL IN-HOME			
Payroll Expenditures	\$ 29,767.00	\$ 29,767.00	\$ 29,767.00
Supply Expenditures	365.00	365.00	365.00
Operating Expenditures	3,846.00	3,846.00	3,846.00
DEPARTMENT TOTAL	<u>\$ 33,978.00</u>	<u>\$ 33,978.00</u>	<u>\$ 33,978.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
695 - SR. CENTER STAFF			
Payroll Expenditures	\$ 45,124.00	\$ 45,124.00	\$ 45,124.00
Supply Expenditures	1,237.00	1,237.00	1,237.00
Operating Expenditures	<u>10,496.00</u>	<u>10,496.00</u>	<u>10,496.00</u>
DEPARTMENT TOTAL	<u>\$ 56,857.00</u>	<u>\$ 56,857.00</u>	<u>\$ 56,857.00</u>
698 - HOME REPAIR			
Payroll Expenditures	\$ 1,660.00	\$ 1,660.00	\$ 1,660.00
Supply Expenditures	17.00	17.00	17.00
Operating Expenditures	<u>4,829.00</u>	<u>4,829.00</u>	<u>4,829.00</u>
DEPARTMENT TOTAL	<u>\$ 6,506.00</u>	<u>\$ 6,506.00</u>	<u>\$ 6,506.00</u>
699 - Caregiver Support			
Payroll Expenditures	\$ 9,759.00	\$ 9,759.00	\$ 9,759.00
Supply Expenditures	910.00	910.00	910.00
Operating Expenditures	<u>2,764.00</u>	<u>2,764.00</u>	<u>2,764.00</u>
DEPARTMENT TOTAL	<u>\$ 13,433.00</u>	<u>\$ 13,433.00</u>	<u>\$ 13,433.00</u>
FUND TOTAL	<u>\$ 1,261,083.00</u>	<u>\$ 1,261,083.00</u>	<u>\$ 1,261,083.00</u>
274 - COMMUNITY DEVELOPMENT BLOCK GRANT FUND			
826 - HOUSING REHABILITATION PROGRAM			
Payroll Expenditures	\$ -	\$ -	\$ -
Supply Expenditures	-	-	-
Operating Expenditures	<u>15,000.00</u>	<u>15,000.00</u>	<u>15,000.00</u>
DEPARTMENT TOTAL	<u>\$ 15,000.00</u>	<u>\$ 15,000.00</u>	<u>\$ 15,000.00</u>
827 - HOME PROGRAM			
Payroll Expenditures	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00
Supply Expenditures	800.00	800.00	800.00
Operating Expenditures	<u>132,650.00</u>	<u>132,650.00</u>	<u>132,650.00</u>
DEPARTMENT TOTAL	<u>\$ 141,450.00</u>	<u>\$ 141,450.00</u>	<u>\$ 141,450.00</u>
FUND TOTAL	<u>\$ 156,450.00</u>	<u>\$ 156,450.00</u>	<u>\$ 156,450.00</u>
285 - SHERIFFS JUSTICE TRAINING FUND			
301 - SHERIFF DEPARTMENT			
Operating Expenditures	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
FUND TOTAL	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>	<u>\$ 6,000.00</u>
290 - FAMILY INDEPENDENCE AGENCY FUND			
670 - FAMILY INDEPENDENCE AGENCY			
Expenditure Control	<u>\$ 407,000.00</u>	<u>\$ 393,700.00</u>	<u>\$ 393,700.00</u>
FUND TOTAL	<u>\$ 407,000.00</u>	<u>\$ 393,700.00</u>	<u>\$ 393,700.00</u>
292 - PROBATE CHILD CARE FUND			
662 - CHILD CARE-PROBATE COURT			
Payroll Expenditures	\$ 48,373.00	\$ 48,274.00	\$ 48,274.00
Operating Expenditures	<u>446,627.00</u>	<u>441,726.00</u>	<u>441,726.00</u>
FUND TOTAL	<u>\$ 495,000.00</u>	<u>\$ 490,000.00</u>	<u>\$ 490,000.00</u>

	<u>Requested</u>	<u>Tentative</u>	<u>Final</u>
293 - FAMILY INDEPENDENCE AGENCY CHILD CARE FUND			
663 - CHILD CARE-F.I.A.			
Expenditure Control	\$ 325,000.00	\$ 272,500.00	\$ 272,500.00
FUND TOTAL	<u>\$ 325,000.00</u>	<u>\$ 272,500.00</u>	<u>\$ 272,500.00</u>
294 - VETERANS TRUST FUND			
683 - VETERANS TRUST FUND			
Payroll Expenditures	\$ 500.00	\$ 500.00	\$ 500.00
Supply Expenditures	-	-	-
Operating Expenditures	2,732.00	2,732.00	2,732.00
FUND TOTAL	<u>\$ 3,232.00</u>	<u>\$ 3,232.00</u>	<u>\$ 3,232.00</u>
406 - FACILITIES MAINT			
253 - TREASURER			
Capital Expenditures	\$ -	\$ 20,000.00	\$ 20,000.00
Operating Transfer	-	-	-
DEPARTMENT TOTAL	<u>\$ -</u>	<u>\$ 20,000.00</u>	<u>\$ 20,000.00</u>
351 - JAIL & TURNKEY			
Operating Expenditures	\$ -	\$ -	\$ -
Capital Expenditures	-	-	100,000.00
DEPARTMENT TOTAL	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 100,000.00</u>
FUND TOTAL	<u>\$ -</u>	<u>\$ 20,000.00</u>	<u>\$ 120,000.00</u>
546 - INMATE STORE			
301 - SHERIFF			
Supply Expenditures	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Operating Expenditures	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
FUND TOTAL	<u>\$ 12,000.00</u>	<u>\$ 12,000.00</u>	<u>\$ 12,000.00</u>
593 - THREE RIVERS COMMUNITY CENTER			
672 - COMMISSION ON AGING			
Payroll Expenditures	\$ -	\$ 8,276.00	\$ 8,276.00
Supply Expenditures	-	2,135.00	2,135.00
Operating Expenditures	-	22,317.00	22,317.00
Capital Expenditures	-	2,512.00	2,512.00
FUND TOTAL	<u>\$ -</u>	<u>\$ 35,240.00</u>	<u>\$ 35,240.00</u>
Special Revenue Fund Totals	\$23,183,302.00	\$ 23,181,788.00	\$ 24,114,502.00
General Fund Totals	<u>\$13,801,272.00</u>	<u>\$ 13,385,870.00</u>	<u>\$ 13,283,412.00</u>
Grand Total All FUNDS	<u>\$36,984,574.00</u>	<u>\$ 36,567,658.00</u>	<u>\$ 37,397,914.00</u>

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the budget documents be adopted including the resolution waiving second reading.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel, and Dobberteen.

Nay votes cast: 0

Budget adopted.

MICHIGAN STATE UNIVERSITY EXTENSION ANNUAL REPORT FOR 2003

Steve Siegelin, Extension Director, gave an overview of the annual report for 2003. He presented everyone with a calendar for 2005 and stated that everything is going well. They have 3 new staff people including Becky Shingledecker who is a Vista Employee doing youth mentoring and civic involvement.

Mr. Siegelin stated that it was a tight budget year especially with the travel and training cuts. They did stay within their budget and also struggled with their office supply budget.

One of their significant new partners is the Economic Development Corporation and also the Board of Commissioners appointed Land Use Task Force.

Commissioner Pueschel stated that the MSUE staff does a good job.

Commissioner Bordner thanked Steve Siegelin for the job they do and the services that they provide. He also invited everyone to the 4-H Leader-Donor banquet which displays the epitome of community service. The 4-H program has over 300 volunteers which speaks to the quality of life in St. Joseph County.

Commissioner Loudenslager thanked Mr. Siegelin and stated that he likes the calendar.

Chairman Dobberteen stated that we are fortunate to have Mr. Siegelin.

It was moved by Commissioner Bordner and supported by Commissioner Pueschel that the 2003 Annual Report for Michigan State University Extension be accepted. Motion carried.

ECONOMIC DEVELOPMENT CORPORATION ANNUAL REPORT FOR 2003

Dave Allen, Economic Development Corporation Director, gave an overview of the annual report for 2003. He stated that this is his second annual report and it has been a great 2 years. He has enjoyed working with the County staff and the County Commissioners. He also enjoys the partnership that the EDC has with MSUE.

He introduced EDC Board Members, Nancy Percival representing Michigan Works and Dave Mumby from the Mendon Seed Growers.

In July the EDC lost the Project Manager and subsequently hired Cathy Annis to take her place. Cathy has extensive writing experience and they plan to have her work with the councils and committees and manage the investor and public relations programs, work on special projects including the St. Joseph County/Constantine Commerce Center and oversee the ongoing website improvement program. The new website was launched in May and has rotating pictures of key county employers, improved demographic information, important links to resources at the local, state and federal levels, community information and more. The website will change frequently.

The St. Joseph County Human Resources Council is the third council of the EDC along with the Manufacturers Council and the St. Joseph Valley Agriculture Council. In addition the formation of the Brownfield Redevelopment Authority has been finalized.

Retention of business in the County is a key component of the EDC. In 2005 they intend to focus on developing the Brownfield program and to aggressively seek private sector funding to support the expanded operations and agenda of the EDC.

Commissioner Bordner thanked Mr. Allen for the update and knows that the EDC has much to do. As a member of that Board he believes that the relationship with Sturgis and Three Rivers creates a synergy.

Commissioner Loudenslager stated that he missed Mr. Allen's presentation at Leonidas Township but Nottawa Township has agreed to join the EDC. He told Mr. Allen that he was doing a great job.

Commissioner Pueschel commended Mr. Allen on doing a great job as did Commissioner Shafer.

Commissioner Bippus stated that he hopes Mr. Allen stays and appreciates all the work that he does.

It was moved by Commissioner Bordner and supported by Commissioner Shafer that the 2003 Annual Report of the EDC be accepted. Motion carried.

REQUEST TO FILL THE VACANT TREASURER POSITIONS

Ms. West-Wing stated that a request had been received from Phyllis Bainbridge, Treasurer-elect regarding positions in the Treasurer's Office. She would like to fill the Chief Deputy position which she will be vacating; she would like to fill the position being vacated by the person being appointed Chief Deputy with a 40 hour per week position; increase the other full time Deputy from 35 to 40 hours; and retain the 20 hour per week position as well.

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the request from the Treasurer-elect be approved.

Mrs. Bainbridge explained that she would like the County to become an opt-in County which she will explain further when she requests that the Board adopt a resolution changing the County from an opt-out to an opt-in County regarding the sale of property.

Motion carried.

CONTRACTS FOR REMONUMENTATION PROGRAMS

Ms. West-Wing stated that the State has made some changes regarding Remonumentation and as a result we have contracts that need to be approved and/or amended. There are 4 surveyors that do not do field work but provide expertise to the Peer Group and by approving the contracts with them they can now serve on the Peer Group and be paid a per diem.

James Boynton

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the contract with James Boynton be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel, and Dobberteen.

Nay votes cast: 0

Motion carried.

Mark Evans

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the contract with Mark Evans be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel, and Dobberteen.

Nay votes cast: 0

Motion carried.

David Gariepy

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the contract with David Gariepy be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel, and Dobberteen.

Nay votes cast: 0

Motion carried.

Terry Woldring

It was moved by Commissioner Shafer and supported by Commissioner Bordner that the contract with Terry Woldring be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel, and Dobberteen.

Nay votes cast: 0

Motion carried.

Wightman-Petrie

It was moved by Commissioner Shafer and supported by Commissioner Bordner that the contract with Wightman-Petrie be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel, and Dobberteen.

Nay votes cast: 0

Motion carried.

Carr and Associates Land Surveying

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the contract with Carr and Associates Land Surveying be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel, and Dobberteen.

Nay votes cast: 0

Motion carried.

Mostrom and Associates, Inc.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the contract with Mostrom and Associates, Inc. be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel, and Dobberteen.

Nay votes cast: 0

Motion carried.

BOARD OF PUBLIC WORKS BY-LAWS AMENDMENT

Ms. West-Wing stated that the Board of Public Works By-Laws need to be amended especially regarding the Administrative Fee Sections. The amendment will make it easier to understand and more proportionate.

The proposed by-laws are as follows:

SECTION I: RULES

1. The Board will consist of seven members. The Drain Commissioner is automatically a member of the Board of Public Works. The County Board of Commissioners will appoint Board Members.
 - a. Board officers. The Board will have a Chairman, Vice-Chairman and Secretary.
 - b. The Vice-Chairman will preside in the absence of the Chairman.
 - c. Officers will be elected by a majority vote at the first regular meeting of the new calendar year.
2. Board Meetings. The board will meet in regular session according to the schedule adopted annually by the Board of Public Works members.
 - a. The Board of Public Works will meet in special session by request of the Chairman or Vice-Chairman in the absence of the Chairman or by a majority vote of the members. Each board member shall be notified, at least five days in advance of the meeting date by phone or mail stating the business to be discussed.
 - b. A majority of members must be present to constitute an official meeting.
 - c. Roberts Rules of Order will prevail.

SECTION II: FINANCE

1. All bond financing involving the Board of Public Works will be under the supervision of the Board of Public Works Department Manager of St. Joseph County.
2. An administrative fee shall be assessed to every local unit of government requesting County assistance in the financing of their projects for the County's involvement as sponsor of "Construction Projects" requiring the issuance of bonds and for "Special Projects" such as Sewer & Water Projects and other planning and feasibility studies.

The administrative fee shall be calculated based on the project costs to be paid via bonds and/or other cash sources less grant funds, if any, provided the BPW Board is not required to oversee and administer the grant funded portion of the project. Should the BPW Board be required to provide oversight and administrative functions over the grant funded portions of the project, the administrative fee shall be calculated based on the total project cost. The administrative fee schedule shall be as follows:

PROJECT AMOUNT		ALLOCATION	
FROM	TO	BASE	PERCENT
0	1,000,000	5,000	+ .400%
1,000,001	5,000,000	12,500	+ .200%
5,000,001	10,000,000	17,500	+ .100%
10,000,001	20,000,000	22,500	+ .050%
20,000,001	AND GREATER	27,500	+ .025%

The above schedule uses a sliding fee schedule based on the cost of each project. For example, if the applicable project cost was 12.25 million dollars, the administrative fee cost would be computed as follows:

$$\begin{aligned} \text{Allocation: } & \$22,500 + (12,250,000 \times .05\%) \\ & \$22,500 + \$6,125 = \$28,625 \end{aligned}$$

The administrative fee is intended to cover the actual costs the County incurs associated with managing the projects. Examples of these costs include the Board of Commissioners time, staff time and materials and the BPW Board's time and expenses.

SECTION III: PROCEDURE

1. The Board of Public Works will have a minimum of thirty (30) days to study projects submitted.
2. Local units of government will submit method of payment with their initial request for assistance.
3. The Board of Public Works will not be responsible for any prior commitment by local unit of government.
4. The Board of Public Works will be guided by the "Outline of Procedures for Contract Bond Issue." (Attached)
5. Individual copies of everything pertinent to a given project should be made available for Board of Public Works members.
6. Engineering contracts are to be submitted to the Board for review and execution.
7. The Board of Public Works will obtain an attorney to act for and advise the Board.
8. The Board of Public Works reserves the right to hire a project inspector.
9. As a moral obligation, the Board of Public Works will always try to ascertain that the citizens of the community requesting assistance are fully aware of the proposed project and approximate cost to each of them.

SECTION IV: PROJECT COORDINATOR

The Board shall retain the services of a Project Coordinator to perform the following:

1. Provide oversight of projects appropriate for the Board of Public Works.
2. Serve as technical advisor to the seven member Board of Public Works, updating the Board at meetings of all significant steps and issues that have occurred since the last meeting.
3. Provide oversight and preparation of various documents, records, permit applications, grant documents, etc., assist with the coordination of each project serving as the primary contact to project engineers, local unit officials, Department of Environmental Quality, bonding attorneys, financial consultants, and members of the public that may be impacted by the project.
4. Responsible for direct oversight of engineers and contractors to ensure compliance with grant administration, state and federal laws and documentation requirements, reporting back to the Board of Public Works.
5. Reviews correspondence, contracts, etc. and makes recommendation to the Board of Public Works.

These by-laws may be amended or revised by Board action.

OUTLINE OF PROCEDURES FOR CONTRACT BOND ISSUE PURSUANT TO ACT 185 OF 1957 AS AMENDED (DPW ACT)

1. The local unit of government shall adopt a resolution describing the project and the need therefore and requesting assistance in the financing.
2. The local unit's requests shall be considered by the BPW, and if approved, that Board should adopt a resolution embodying its approval by the County Board of Commissioners.
3. If the County Board of Commissioners concurs, it shall adopt a resolution approving the project and authorizing the hiring of engineers and other consultants and the preparation of the financing documents.
4. The necessary financing documents are then prepared. These will normally consist of a contract between the local unit and the BPW acting as agent for the county for the acquisition, financing and operation of the system. Further there will be prepared a short resolution for adoption by the County Board of Commissioners establishing the system and approving the contract and a second resolution formally authorizing issuance of the bonds. Lastly, there will be a notice of sale resolution for adoption by the BPW. Also at this time any contract for service of the system with units other than the county, such as a contract for purchase of sewage disposal capacity or for operation of the system by some local unit other than that contracting with the county, will be drawn up.

5. The local unit will adopt a resolution approving the financing contract with the county and this contract will be executed by the proper officials.
6. The BPW will review all the documents and adopt a resolution recommending its approval to the County Board of Commissioners.
7. The County Board of Commissioners will adopt the short resolution establishing the system, approving the contract, and directing its execution by the proper BPW officials on behalf of the county. The contract will then be executed by these officials. The County Board of Commissioners will then adopt a bond resolution. This resolution will contain a pledge of the county's full faith and credit in support of the bonds, and therefore, must pass by a three-fifths vote of the Board of Commissioners elected or 5 of 7 Commissioners.
8. The bond resolution will direct that the BPW, as county agent, attend to the matters of filing an application for approval of the bonds with the Michigan Municipal Finance Commission, arranging for sale of the bonds and delivery thereof after sale.
9. The Michigan Department of Treasury application will be prepared and copies of all necessary documents will be assembled for attachment thereto and the package will be filed with the Michigan Department of Treasury for its approval of the bond issue.
10. Upon receipt of the order of approval and official notice of sale from the Michigan Department of Treasury, arrangements will be made by the BPW for publishing the notice of sale of the bonds in a bond paper and in a local paper.
11. Upon the date set for selling the bonds, bids will be received and the bonds will be awarded to the lowest bidder by action of the BPW.
12. After the bonds are printed, the BPW will make arrangements for delivery to the purchaser. Bonds will normally be signed by the Chairman of the Board of Commissioners and the County Clerk. The County Treasurer will handle all funds.

(All official action of any legislative body referred to in the foregoing outline, with the exception of the County Board of Commissioners' adoption of the bond resolution, may be by simple majority vote of the members present.)

CONCLUSION

In conclusion, let each member of the Board of Public Works be reminded that we are responsible for millions of dollars of taxpayer's money. "Let us not be rushed" into any project without a very good study of every phase of it. When we act, we are committing a full generation to another debt. The St. Joseph County Board of Public Works has indeed a very heavy responsibility.

It was moved by Commissioner Bippus and supported by Commissioner Pueschel that the Board of Public Works By-Law Amendments be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel, and Dobberteen.

Nay votes cast: 0

Motion carried.

NOMINATIONS/APPOINTMENTS

Central Dispatch Policy Board

It was moved by Commissioner Bippus and supported by Commissioner Shafer that Phyllis Youga be reappointed to the Central Dispatch Policy Board for a 2 year term expiring December 31, 2006. Motion carried.

Jury Board

It was moved by Commissioner Loudenslager and supported by Commissioner Bordner that Janet L. Beals be appointed to the Jury Board to fill a vacancy effective January 1, 2005 and the term will expire April 30, 2009. Motion carried.

Parks and Recreation Commission

Commissioner Bordner nominated Steve Houts and Jeff Knautz to the Parks and Recreation Commission.

Community Corrections Advisory Board

Commissioner Loudenslager nominated the following to the Community Corrections Advisory Board:

Jeffrey C. Middleton, District Court Judge
Harry Eberhard, Twin County Community Probation Center
Henry VanGemert, St. Joseph County District Court Probation
Tom Koenig, Michigan Department of Corrections
Circuit Court Judge – currently unfilled
Thomas Shumaker, /Circuit Court/Family Division Judge
Lt. Mark Books, St. Joseph County Sheriff's Department
Gerald Loudenslager, St. Joseph County Board of Commissioners
Douglas K. Fisher, Prosecuting Attorney
Patricia Hillman, St. Joseph County Domestic Assault Shelter Coalition
Howard Bush, Attorney at Law
Edie MacKay, Citizen at Large
Industrial Representative – currently unfilled
Chief of Police – currently unfilled

Road Commission

Commissioner Baker nominated Don Lancaster.

COMMITTEE REPORTS

Law Enforcement

Commissioner Bippus stated that the Law Enforcement Committee had not met.

Judiciary

Commissioner Bordner stated that the Judiciary Committee had not met.

Physical Resources

Commissioner Bippus stated that the next Physical Resources Committee Meeting will be at 2:00 p.m. on Thursday.

Executive Committee

Commissioner Bippus reported on the Executive Committee Meeting held on November 12th as follows:

- most items have been discussed tonight.
- the Executive Committee will interview applications for the Community Mental Health Board.
- the Remote Scope Software has been purchased by the IT Department.
- there is a Child Care Fund Monitoring Agreement between FIA and Probate Court.

Investment Advisory Committee

Commissioner Bippus stated that the Investment Advisory Committee minutes have been provided to everyone and he will answer any questions that anyone may have.

Website Committee

Commissioner Shafer stated that the Website Committee met today and reported that the Parks and Recreation webpage is much improved. Also, Dan Wing will be addressing items in the technology plan that they can and cannot do and the next meeting will be held on January 18th.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

MISCELLANEOUS:

Pete VanCamp, Road Patrol Officer, is on medical leave commencing November 5, 2004 under the Family and Medical Leave Act of 1993.

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET AMENDMENT:

INCREASE JAIL & TURNKEY BUDGET:

Line item 101-351-725.010 (Salary – Accumulated Sick) \$ 81,918.00

DECREASE GENERAL FUND CONTINGENCY:

Line item 101-890-941.000 (Contingency) \$ 60,000.00

DECREASE EQUALIZATION BUDGET:

Line item 101-225-705.020 (Wages – Department Head #2) \$ 21,918.00

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR’S REPORT

Mr. Carey presented the following reports:

Financial Statements

	Revenues	Expenditures
October	\$ 836,029.00	\$ 1,069,086.00
Year to Date	9,781,931.00	10,300,508.00
Period Fund Balance	(\$233,057.00)	
Percent of budget year elapsed year to date.	83.33%	
Percent of total budgeted funds earned year to date	76.54%	
Percent of total budgeted funds expended year to date	80.60%	

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the financial statements be accepted. Motion carried.

Per Diem

Robin Baker – 7 half days 10/20, 10/25, 10/27, 10/28, 10/29, 11/4 & 11/10/04 & 4 full days 10/17, 10/18, 10/19 & 11/1/04	\$ 730.00
John Bippus – 9 half days 9/7, 10/1, 10/5, 10/15, 10/19, 10/21, 10/25, 11/4 & 11/12/04	450.00

Monte Bordner – 6 half days 10/22, 10/28 x 2, 10/29, 11/3 & 11/9/04 & 3 full days 10/25 x 2 & 11/5/04	\$ 585.00
John Dobberteen – 10 half days 10/21, 10/27, 10/29, 11/1, 11/4, 11/9, 11/10, 11/12 & x 11/15/04 & 1 full day 10/25/04	595.00
Gerald Loudenslager – 6 half days 10/25, 11/1, 11/8, 11/9, 11/10 & 11/11/04 & 1 full day 11/15/04	395.00
David Pueschel – 14 half days 9/23, 10/8, 10/15, 10/19, 10/21, 10/22, 10/25, 10/26 x 2, 10/28, 11/3 x 2, 11/5 & 11/15/04 & 1 full day 10/18/04	795.00
Eric Shafer – 5 half days 10/20, 10/25, 10/27, 11/3 & 11/16/04	<u>250.00</u>
	\$3,800.00

Expenses

Robin Baker	\$ 94.50
John Bippus	39.00
Monte Bordner	199.88
John Dobberteen	57.00
Gerald Loudenslager	219.63
David Pueschel	152.88
Eric Shafer	<u>19.13</u>
	\$ 782.02

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the per diem and expenses be approved. Motion carried.

CHAIRMAN'S REPORT

Chairman Dobberteen stated that at the budget work session there was discussion on opening the Waste Management host agreement.

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the Board authorize Ms. West-Wing to enter into negotiations with Waste Management regarding the host agreement.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Loudenslager, Bippus, Baker, Bordner, Pueschel, and Dobberteen.

Nay votes cast: 0

Abstain: 1 – Commissioner Shafer.

Motion carried.

Chairman Dobberteen wished everyone a Happy Thanksgiving.

MISCELLANEOUS

Commissioner Shafer stated that a number of employees currently have health problems: Janet Beals, Cynthia Jarratt and Cherie Bouterse and also Mark Clute, former employee.

Commissioner Bordner stated that he would try to make the Land Use Meeting tomorrow night and reminded everyone of the Leader/Donor Banquet on Thursday night.

ADJOURNMENT

It was moved by Commissioner Loudenslager and supported by Commissioner Bippus that the St. Joseph County Board of Commissioners adjourn until December 7, 2004 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John L. Dobberteen, Chairman