

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse in the Village of Centreville, Michigan on November 3, 2014 at 5:00 p.m.

Chairman John Dobberteen called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Allen Balog	Rick Shaffer
Robin Baker	John Dobberteen

Absent: Donald Eaton

Also present were Pat Yoder, Administrator/Controller; Elishia Arver, Deputy Administrator/Human Resources Director and Joni Smith, Finance Director.

#### AGENDA

It was moved by Commissioner Baker and supported by Commissioner Balog that the agenda be approved. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the minutes for October 21, 2014 be approved. Motion carried.

#### COMMUNICATIONS

1. Letter from Animal Control Advisory Board, Re: Request for a Kennel Manager in 2015 budget.
2. Resolution from Cheboygan County, Re: Opposing the U.S. Environmental Protection Agency's proposal to garnish wages without a court order.
3. Minutes of the Community Action Board meetings of September 22, October 8, and October 10, 2014.
4. Newsletter from Port of Battle Creek - Foreign Trade Zone 43 - Fall 2014.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

#### PROJECT C.A.R.T. SOFTWARE ENHANCEMENT GRANT APPLICATION

Mr. Yoder recommended approval of a grant application to be submitted to the Traffic Safety Commission for the Crash Accident Reconstruction Team which has been funded through this grant since 2009. The grant is for \$4,295 and will be used for purchasing additional software technology to continue the program and encourage other agencies within the County to train additional personnel from their organization which may lead up to certification as an Accident Re-Constructionist.

It was moved by Commissioner Baker and supported by Commissioner Balog that the grant application be approved.

The aye and nay vote was called as follows:

Aye votes cast: 4 - Commissioners Balog, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Eaton.

Motion carried.

REQUEST TO SELL OBSOLETE SECURITY EQUIPMENT TO OTTAWA COUNTY

Mr. Yoder recommended approval of a request from the Sheriff to sell obsolete security equipment to Ottawa County for \$18,972.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the obsolete equipment be sold to Ottawa County for \$18,972 be approved. Motion carried.

NOMINATIONS/APPOINTMENTS

Peer Review Group - Remonumentation Program

It was moved by Commissioner Shaffer and supported by Commissioner Balog that David Mostrom, James Boynton, Robert Carr, David Gariepy, Dale Kesler, Douglas Mostrom and Terry Woldring be appointed to the Peer Review Group effective January 1, 2014 with terms to expire December 31, 2014. Motion carried.

FINANCE DIRECTOR'S REPORT

Mrs. Smith presented the following reports:

Budget Adjustment

CENTRAL DISPATCH FUND:

Increase Computer Equipment (211-911-984.000)	\$ 6,000.00
Increase Budgeted Use of Fund Balance (211-911-676.000)	\$ 6,000.00

It was moved by Commissioner Baker and supported by Commissioner Balog that the budget adjustment be approved. Motion carried.

Bills

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State & Miscellaneous	\$ 21,304.11	\$
Appropriations	98,817.00	
County Commission	3,201.18	4,758.79
Circuit Court	4,245.77	14,864.11
District Court	2,683.88	56,274.67
Friend of the Court	2,218.97	40,859.41
Probate Court	3,030.78	17,727.15
Juvenile Branch	12,531.81	31,112.48
Appeals Court	2,781.23	
Public Defender	39,166.67	
Administration		12,689.40
Finance Department	819.34	13,194.82
County Clerk	637.11	29,396.47
Equalization Department	6,121.79	8,640.82
Human Resources	5,320.37	10,899.65
Geographic Information Systems	31.89	7,819.10
Prosecutor's Office	5,448.32	35,391.02
Register of Deeds	55.00	6,620.97
County Treasurer	1,309.14	15,385.51
Cooperative Extension	38.52	6,081.30
Information Technology	44.10	13,051.65

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Buildings & Grounds	\$ 7,287.78	\$ 12,887.77
Courts Building Security	112.00	6,918.85
Drain Commission	438.48	7,092.62
Sheriff Department	5,943.29	100,430.65
Sheriff Reserves	1,837.14	10.66
Marine Patrol		136.52
Jail & Turnkey	17,298.32	115,439.54
Planning Commission	320.00	
Animal Control	3,212.53	8,754.89
Medical Examiners	3,642.12	
Child Care - Juvenile	2,511.14	
Department of Veterans' Affairs	4,200.00	
Veterans' Services	55.00	1,973.87
Grant Writer	81.20	4,438.71
Utilities & General Services	26,744.83	
Total General Fund	\$ 283,490.81	\$ 582,851.40
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Parks & Recreation	\$ 929.16	\$ 5,251.23
Emergency 911 Service	16,979.88	55,197.41
Central Dispatch - Wireless	2,354.90	2,763.88
Meyer Broadway/Coon Hollow Park	1,820.93	3,221.03
Family Counseling	210.00	
Cade Lake Park	6,326.01	1,262.36
Economic Development Corp. Fund	1,838.00	7,146.06
County Survey & Remonumentation	640.00	
Animal Shelter Donation Fund	166.00	
Victims' Rights Advocate Fund		2,944.78
Community Corrections Advisory Board		3,072.05
Community Corrections Program	2,705.00	
Drug Law Enforcement Fund	73,671.96	
Law Enforcement Fund	310.01	9,312.67
Secondary Road Patrol		10,514.71
Commission on Aging	55,729.52	69,448.59
Community Development Block Grant	6,220.00	
SCAO Swift & Sure Grant	9,491.24	
Child Care: Probate Court & DHS	67,075.23	12,108.77
Veterans Trust Fund	2,842.85	
County Facilities & Maintenance	5,000.00	
Forfeiture & Foreclosure Fund	3,144.24	
Tax Payment Fund	8,493.57	
Inmate Store Fund	149.00	
Building Authority	500.00	
Three Rivers Community Center	1,995.47	668.76
Long Lake Level Revolving - Fabius	27.89	
Flexible Benefits Insurance Fund	185,447.25	
Trust & Agency	6,934,156.78	
Drain Fund	500.00	
Revolving Drain Fund	2,480.00	
Total Other Funds	\$ 7,391,204.89	\$ 182,912.30
Grand Total	\$ 7,674,695.70	\$ 765,763.70
Expenditure Type	General Fund	Other Funds
		Total

Operating	\$283,490.81	\$7,391,204.89	\$7,674,695.70
Payroll	582,851.40	182,912.30	765,763.70
	\$866,342.21	\$7,574,117.19	\$8,440,459.40

It was moved by Commissioner Balog and supported by Commissioner Baker that the bills be approved for payment. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the Committee had not met.

Judiciary

Commissioner Baker stated that the Committee had not met.

Physical Resources

Commissioner Balog stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Dobberteen stated that the Committee met on October 29, 2014 and everyone has a copy of the minutes.

COMMISSIONER COMMENT

Commissioner Shaffer stated that all Commissioners were invited to a dinner at the Sturgis Elks on Tuesday, November 11th at 6:00 p.m. honoring veterans.

ADJOURNMENT

At 5:06 p.m. it was moved by Commissioner Shaffer and supported by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until November 18, 2014 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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John L. Dobberteen, Chairman