

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on November 3, 2009, at 5:00 p.m.

Chairman John L. Dobberteen called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Gerald E. Loudenslager
Robin Baker	Michael D. Dunlap
Jerry Ware	David J. Pueschel
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller, Elishia Arver, Human Resources Director and Dan Carey, Finance Director.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the minutes for October 20, 2009 be approved. Motion carried. Commissioner Loudenslager abstained due to absence.

AGENDA

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the agenda be amended and approved after removing the MSUE Resolution. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, October 23 and October 30, 2009.
2. Letter from the City of Sturgis, Re: Notice of public hearing on October 28 to consider the expansion of the Dresser Industrial Park Development District.
3. Letter from the State Bureau of Construction Codes, Re: Copy of Ninth Biennial Report to the Legislature on activities and progress of Survey and Remonumentation in the State of Michigan.
4. Resolution from Barry County, Re: Opposing a veto of MSUE and MAES funding from the State of Michigan.
5. Resolution from Allegan County, Re: Support for funding of MSUE and MAES.
6. Minutes of the Community Mental Health Services Board meeting of September 29, 2009.
7. Minutes of the Department of Human Services Board meeting of September 22, 2009.

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the communications be accepted and placed on file. Motion carried.

2008 MSHDA GRANT AMENDMENT #2 - CHANGE IN BUDGET

Ms. West-Wing stated that the Community Action Agency, who administers our MSHDA program, is requesting that our plan with the Michigan State Housing Development Authority be amended to move \$20,000 from rehabilitation to emergency repair.

It was moved by Commissioner Dunlap and supported by Commissioner Loudenslager that the 2008 MSHDA Grant Amendment #2 be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

SET PUBLIC HEARING FOR 2010 BUDGET

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the public hearing on the 2010 budget be set for November 17, 2009 at 5:05 p.m. Motion carried.

TRANSFER COLON LAKE BOARD FUNDS

Ms. West-Wing stated that the County Treasurer has been the Treasurer for the Colon Lake Board and that Board is requesting that their funds be transferred to the Colon Township Treasurer.

The Colon Lake Board Resolution was signed by 6 members of the Colon Lake Board and the County Drain Commissioner; the Drain Commissioner individually; the 6 members of the Colon Township Board; the County Treasurer and the Colon Township Lake Board Chairman.

It was moved by Commissioner Dunlap and supported by Commissioner Loudenslager that the request be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

Commissioner Loudenslager stated that this was initiated by the County Drain Commissioner.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that everyone has a copy of the minutes of the Law Enforcement Meeting held on October 30th and would answer any questions that anyone may have.

Judiciary

Commissioner Loudenslager stated that he had nothing to report.

Physical Resources

Commissioner Dunlap stated that the Physical Resources Committee had not met.

Executive Committee

Commissioner Baker stated that everyone has a copy of the minutes of the Executive Committee Meeting held on October 29, 2009 and would answer any questions that anyone may have.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

RESIGNATIONS:

Revise resignation date for Jennifer Kurtz-Palmer, Road Patrol, to October 12, 2009. (Resignation approved at Board meeting of 10/06/09.)

Sandra Gentry, COA In-Home Services Aide, resigned effective October 12, 2009.

NEW HIRE:

Revise hire date for Beverly Thelen, Deputy Drain Commissioner, to October 27, 2009. (New hire approved at Board meeting of 10/20/09.)

MISCELLANEOUS:

Jason Auton, Road Patrol, will be on medical leave commencing November 16, 2009 under the Family and Medical Leave Act of 1993.

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the personnel report be approved. Motion carried.

BILLS

Mr. Carey presented the following report:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State	\$ 4,759.75	\$
Appropriations	312,277.25	
County Commission		11,292.91
Circuit Court	371.25	20,172.57
District Court	2,034.18	105,047.07
Friend of the Court	180.22	60,825.28
Probate Court	1,332.35	27,039.13
Juvenile Branch	16,065.88	54,228.90
Appeals Court	996.70	
Administration		14,631.63
Elections	3,631.35	
Finance Department	1,275.92	19,908.39
County Clerk		34,080.70
Equalization Department	34,764.77	24,335.04
Human Resources	213.95	9,645.26
Geographic Information Systems		10,717.84
Prosecutor's Office	1,109.59	52,368.27
Central Services	8,229.69	8,247.89
Register of Deeds	13,976.66	21,468.25
County Treasurer		22,735.75
Cooperative Extension	1,316.90	16,749.73
Information Technology	7,571.56	18,568.56
Buildings & Grounds	4,628.81	21,689.75
Courts Building Security	2,870.35	11,280.37
Drain Commission		3,766.17
Sheriff Department	38,354.27	142,053.86
Sheriff Reserves	1,638.50	61.36
Marine Patrol	934.00	355.25
Jail & Turnkey	7,600.85	147,728.23
Planning Commission	1,688.75	
Emergency Services	1,337.41	8,271.15
Animal Control	2,144.68	14,195.89
Board of Public Works		1,048.30
Medical Examiners	2,661.85	
Child Care - Probate	3,458.42	302.63
Veterans' Services	40.70	2,597.57
Utilities & General Services	18,116.54	
Total	\$ 495,583.10	\$ 885,413.70

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 395,568.30	\$
Parks & Recreation	2,488.92	11,072.17
Emergency 911 Service	75,301.71	77,809.42
Central Dispatch - Wireless	4,452.65	6,375.51
Meyer Broadway/Coon Hollow Park	2,062.89	3,716.87
Family Counseling	969.00	
Cade Lake Park	3,528.35	3,102.61
Traffic Safety Program Fund	625.91	
Economic Development Fund		12,390.53
Register of Deeds Automation Fund	13,531.22	
Victims' Rights Advocate Fund		4,937.48
Community Corrections Advisory Board	8,086.63	4,431.52
Community Corrections Program	2,725.84	
Local Corrections Officers Training Fund	1,100.00	
Drug Law Enforcement Fund	3,907.19	
Law Enforcement Fund	3,773.95	24,657.72
Secondary Road Patrol		13,427.90
Homeland Security Grant Fund	1,669.92	
Law Library Fund	447.00	
Principal Residence Denial Fund		1,048.93
Commission on Aging	46,633.11	91,731.13
Child Care: Probate Court	20,186.74	10,881.35
Veterans' Trust Fund	1,124.94	
Forfeiture & Foreclosure Fund	2,454.78	
Tax Payment Fund	2,036.57	
Inmate Store	169.20	
Three Rivers Community Center	1,503.38	1,342.72
Flexible Benefits Insurance Fund	167,325.87	
Total	\$ 761,674.07	\$ 266,925.86
 Grand Total	 \$ 1,257,257.17	 \$ 1,152,339.56
 General Fund Operating Expenditures		
Pre-Authorized	\$453,706.13	
Accounts Payable	<u>41,876.97</u>	
	\$ 495,583.10	
 General Fund Payroll Expenditures	 \$ 885,413.70	
 Other Funds Operating Expenditures		
Pre-authorized	\$751,640.18	
Accounts Payable	<u>10,033.89</u>	
	\$ 761,674.07	
 Other Funds Payroll Expenditures	 \$ 266,925.86	
Total Recorded for the Month	\$ 2,409,596.73	

It was moved by Commissioner Dunlap and supported by Commissioner Shaffer that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Dobberteen urged everyone to vote that has the opportunity today and since he will be gone for the next several weeks, he wished everyone a Happy Thanksgiving.

MISCELLANEOUS

Commissioner Dunlap encouraged everyone to get the seasonal and H1N1 flu shots.

ADJOURNMENT

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until November 17, 2009 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John L. Dobberteen, Chairman