

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on October 16, 2012 at 5:00 p.m.

Chairman Rick Shaffer called the meeting to order.

The Invocation was given by Chairman Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Larry Walton
Allen Balog	Jerry Ware
Donald Eaton	John L. Dobberteen

Absent: Robin Baker

Also present were Judy West-Wing, Administrator/Controller; Joni Smith, Finance Director; and Elishia Arver, Human Resources Director.

AGENDA

Ms. West-Wing stated that a MERS Resolution should be added to the agenda.

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Balog and supported by Commissioner Eaton that the minutes for October 2, 2012 be approved. Motion carried.

COMMUNICATIONS

1. Letter from Mendon Township, Re: Notice of public hearing on October 23 to consider an Industrial Facilities Tax Exemption Certificate to Mendon Seed Growers Corp.
2. Letter from the City of Sturgis, Re: Notice of public hearing on October 10 to consider an Industrial Facilities Tax Exemption Certificate to V.C.I., Inc. and Telemark Corp.
3. Letter from Phyllis Youga, Re: Resignation from Central Dispatch Policy Board.
4. Letter from Michigan Works!, Re: Notice of public review and comment of Workforce Investment Act of 1998 Incumbent Worker Training Waiver Request.
5. Investment Activity reports from County Treasurer Judith Ratering for July, August and September 2012 in compliance with PA 213 of 2007.
6. Minutes of the Southwest Michigan Substance Abuse Advisory Council meeting of September 17, 2012.
7. Minutes of the Community Action Board meeting of August 27, 2012.
8. Minutes of the Department of Human Services Board meeting of August 28, 2012.
9. Minutes of the Commission on Aging Board meeting of September 12, 2012.
10. Resolution from Oceana County, Re: Opposing Ballot Propositions 3 & 5.

It was moved by Commissioner Dobberteen and supported by Commissioner Walton that the communications be accepted and placed on file. Motion carried.

EMPLOYEE SERVICE RECOGNITION

Chairman Shaffer stated that this is one of his favorite meetings as he deems it a privilege to recognize staff for completion of milestone years of service. He further stated that public service is not always the easiest job to do as it has high demands. He can attest to the fact that staff members go above and beyond expectations.

Vice-Chairman Dobberteen assisted by handing out the pins as Chairman Shaffer read their names.

*Denotes their presence.

<u>10 Years:</u>	<u>Date of Hire</u>
*Vilma Taylor, Deputy District Court Clerk	01/02/02
Brian Stears, Road Patrol Sergeant	01/22/02
Martin Mullendore, Corrections Officer	02/26/02
Luke Lori, Corrections Officer	03/05/02
*Frank Metz, Corrections Officer	08/06/02
Nicole Rowley, Corrections Officer	09/17/02
Jennifer Wall, Register of Deeds	11/19/02
Donna Schrock, Retired	01/02/02

<u>15 Years:</u>	
Chad Spence, Road Patrol Sergeant	01/07/97
*Mason Stratton, Corrections Officer	05/27/97
*Gloria Tate, Finance Accounting Clerk	07/15/97
Mike Pahl, Custodian	09/08/97
*Kathy Griffin, Circuit Court Caseflow Manager	09/23/97
Pat Ellis, Deputy District Court Clerk	10/06/97
Alice Kielau, Retired	08/11/97

<u>20 Years:</u>	
Sue Eickhoff, Judicial Secretary	01/06/92
Eric VanHeukelum, Corrections Sergeant	07/28/92
Keli Bazant, Telecommunicator	08/11/92
*Susan Cook, Shift Supervisor	08/11/92
Doug Kuhlman, Telecommunicator	08/11/92
Cindi Labencki, Deputy District Court Clerk	12/23/92
Martha Taylor, Retired	08/05/92

<u>25 Years:</u>	
*Larry Diekman, Corrections Officer	01/06/87
Terry Hammond, Corrections Sergeant	01/06/87
*Bernice Metzger, Part-time Clerical	01/28/87
*Tab Wedge, District Court Administrator	09/01/87
*Pat Kulikowski, Executive Secretary	09/07/87
*Tom Miller, Animal Control Director	10/13/87
*Dan Kennedy, Retired	01/06/87

<u>30 Years:</u>	
*Judy West-Wing, County Administrator	09/15/82

All employees were given thanks and congratulated for their years of service.

CITIZENS' COMMENTS

Jan Reed, Human Services Commission, invited the Commissioners to the Elder Rights Luncheon that will be held on October 24, 2012 from 11:00 a.m. to 2:00 p.m. at the Intermediate School District Office. She mentioned some of the speakers that will be there and added that Judge Thomas Shumaker will be honored for his many years of service that he has given to families.

APPORTIONMENT REPORT

Ms. West-Wing stated that Judy Nelson, Equalization Director, could not be present tonight but presented the following 2012 Apportionment Report to the Executive Committee on October 12th.

UNIT	STATE EQUALIZED VALUE	TAXABLE VALUE	ALLOCATED	OPERATING	MILLAGES EXTRA VOTED DEBT	PURPOSE	DOLLARS OF AD VALOREM TAXES LEVIED
St. Joseph Co.	\$2,365,573,967	\$1,854,817,408	4.5482				\$8,436,080.54
E-911	\$2,365,573,967	\$1,854,817,408		0.5000			\$927,408.70
Com. on Aging	\$2,365,573,967	\$1,854,817,408		0.7500			\$1,391,113.06
Rd. Main.	\$2,365,573,967	\$1,854,817,408		0.9932			\$1,842,204.65
Trans. Auth.	\$2,365,573,967	\$1,854,817,408		0.3300			\$612,089.74
GRAND TOTAL	\$2,365,573,967	\$1,854,817,408	4.5482	2.5732			\$13,208,896.69
Stg Dist. Lib.	\$512,655,500	\$447,309,053	1.1000				\$492,039.96
Fawn River, Sturgis, Sherman Townships, Sturgis City							
GRAND TOTAL	\$512,655,500	\$447,309,053	1.1000				\$492,039.96
TOWNSHIPS							
Burr Oak	\$88,263,300	\$56,948,224	0.9218				\$52,494.87
Colon	\$138,541,500	\$93,218,864	0.8947	1.6428	1.6647	Fire/Amb/FB Lib. Debt	\$391,724.31
Constantine	\$143,061,700	\$114,301,316	0.5000	0.9452		Library	\$165,188.26
Fabius	\$222,059,200	\$160,564,330	0.0000				\$0.00
Fawn River	\$49,269,700	\$33,763,499	0.0000				\$0.00
Florence	\$67,853,200	\$39,415,980	0.9164				\$36,120.80
Flowerfield	\$72,219,659	\$47,516,781	0.9174				\$43,591.89
Leonidas	\$67,334,700	\$35,796,516	0.9194	1.6966		Fire/Amb.	\$93,643.69
Lockport	\$127,146,100	\$104,157,373	0.8894	0.6000		Fire Oper.	\$155,131.99
Mendon	\$116,264,800	\$78,907,820	0.9726	2.6363		Lib/Fire/Amb	\$284,770.43
Mottville	\$70,518,700	\$57,356,827	0.9401				\$53,921.15
Nottawa	\$156,593,800	\$114,394,522	0.8643	1.6351	0.0000	Lib/Amb	\$285,917.67
Park	\$140,686,200	\$107,805,991	0.9587	0.65464		Fire Oper.	\$173,927.72
Sherman	\$149,106,400	\$118,609,991	0.5000				\$59,305.00
Sturgis	\$66,171,100	\$51,151,326	0.0000				\$0.00
White Pigeon	\$236,530,200	\$199,161,259	0.9082	0.9487		Library	\$369,822.54
GRAND TOTAL	\$1,911,620,259	\$1,413,070,619					\$2,165,560.32
CITIES							
Sturgis	\$248,108,300	\$243,784,237	10.0285	0.0000	0.0000		\$2,444,790.22
Three Rivers	\$205,845,408	\$197,962,552	11.4253	7.7309	0.0000	Lib/SW/Amb.	\$3,792,210.24
Three Rivers DDA*		\$16,233,508		1.0000	0.0000		\$16,233.51
*DDA Values are a part of the unit SEV/taxable and are not therefore part of the grand totals for SEV/taxable							
GRAND TOTAL	\$453,953,708	\$441,746,789					\$6,253,233.97
VILLAGES							
Burr Oak	\$9,040,500	\$8,365,064	11.2589	3.5582		Mun.Hwy.	\$123,945.99
Centreville	\$22,660,900	\$20,605,462	12.2461				\$252,336.55
Colon	\$29,408,000	\$25,399,344	11.0209	3.1720		Fire/Amb.	\$360,491.11
Constantine	\$53,267,700	\$49,404,405	10.7500		5.3000	Sewer/Water	\$792,940.70
Mendon	\$25,559,200	\$24,574,684	9.1643				\$225,209.78
White Pigeon	\$30,732,400	\$28,360,080	9.8737	.3300		Amb	\$289,377.75
TOTAL VILL.	\$170,668,700	\$156,709,039					\$2,044,301.88
GRAND TOTAL LEVY - ALL LOCAL UNITS							\$10,955,136.13

	NON-PRE TAXABLE	0 MILLS MBT INDUSTRIAL PERSONAL TAXABLE	6 MILLS MBT COMMERCIAL PERSONAL TAXABLE	TAXABLE LESS INDUSTRIAL PERSONAL	TOTAL TAXABLE	STATE OP	MILLAGES LOCAL SCHOOL OP	DEBT	TOTAL SCHOOL LEVY
ATHENS AREA SCHOOLS									
Leonidas	\$5,900	\$0	\$0	\$269,820	\$269,820	6.0000	18.0000	4.1700	\$2,850.27
TOTAL	\$5,900	\$0	\$0	\$269,820	\$269,820	6.0000	18.0000	4.1700	\$2,850.27
MARCELLUS SCHOOLS									
Flowerfield	\$983,228	\$0	\$102,441	\$5,426,027	\$5,426,027	6.0000	18.0000	6.2500	\$84,781.58
TOTAL	\$983,228	\$0	\$102,441	\$5,426,027	\$5,426,027	6.0000	18.0000	6.2500	\$84,781.58
VICKSBURG SCHOOLS									
Leonidas	\$162,578	\$0	\$0	\$1,054,894	\$1,054,894	6.0000	18.0000	5.3500	\$14,899.45
Mendon	\$1,696,715	\$0	\$102,300	\$4,812,122	\$4,812,122	6.0000	18.0000	5.3500	\$85,772.25
Park	\$593,198	\$0	\$0	\$6,831,976	\$6,831,976	6.0000	18.0000	5.3500	\$88,220.49
Park 39168	\$0	\$0	\$0	\$70,800	\$70,800	6.0000	18.0000	0.0000	\$424.80
Vicksburg Operating/Mendon Debt									
TOTAL	\$2,452,491	\$0	\$102,300	\$12,769,792	\$12,769,792	6.0000	18.0000	5.3500	\$189,316.99
BRONSON SCHOOLS									
Burr Oak	\$4,252	\$0	\$0	\$56,648	\$56,648	6.0000	17.7264	0.0000	\$415.26
TOTAL	\$4,252	\$0	\$0	\$56,648	\$56,648	6.0000	17.7264	0.0000	\$415.26
NOTTAWA SCHOOLS									
Burr Oak	\$27,318	\$0	\$0	\$414,483	\$414,483	6.0000	18.0000	0.0000	\$2,978.62
Colon	\$326,710	\$0	\$0	\$2,051,947	\$2,051,947	6.0000	18.0000	0.0000	\$18,192.46
Nottawa	\$15,333,838	\$0	\$177,400	\$45,986,252	\$45,986,252	6.0000	18.0000	0.0000	\$552,991.00
Sherman	\$3,485,842	\$0	\$59,000	\$8,022,023	\$8,022,023	6.0000	18.0000	0.0000	\$111,231.29
TOTAL	\$19,173,708	\$0	\$236,400	\$56,474,705	\$56,474,705	6.0000	18.0000	0.0000	\$685,393.37
STURGIS SCHOOLS									
Burr Oak	\$3,297,783	\$0	\$21,600	\$20,191,071	\$20,191,071	6.0000	17.6301	8.3700	\$348,407.54
Fawn River	\$6,534,265	\$0	\$128,200	\$33,763,499	\$33,763,499	6.0000	17.6301	8.3700	\$601,103.00
Sherman	\$12,726,913	\$45,000	\$116,600	\$57,282,594	\$57,327,594	6.0000	17.6301	8.3700	\$1,048,184.09
Sturgis Twp.	\$15,461,552	\$36,200	\$1,816,300	\$51,115,126	\$51,151,326	6.0000	17.6301	8.3700	\$1,017,339.02
Sturgis City	\$99,809,708	\$50,103,600	\$9,144,200	\$193,680,637	\$243,784,237	6.0000	17.6301	8.3700	\$4,594,328.65
Ren. Zone \$805,200	\$1,147,414								
TOTAL	\$137,830,221	\$50,184,800	\$11,226,900	\$356,032,927	\$406,217,727	6.0000	17.6301	8.3700	\$7,609,362.30
BURR OAK SCHOOLS									
Burr Oak	\$7,648,535	\$336,000	\$81,700	\$32,172,221	\$32,508,221	6.0000	18.0000	0.0000	\$331,197.16
Colon	\$951,729	\$0	\$20,700	\$2,285,963	\$2,285,963	6.0000	18.0000	0.0000	\$30,971.10
Sherman	\$3,600	\$0	\$0	\$3,600	\$3,600	6.0000	18.0000	0.0000	\$86.40
TOTAL	\$8,603,864	\$336,000	\$102,400	\$34,461,784	\$34,797,784	6.0000	18.0000	0.0000	\$362,254.66
CENTREVILLE SCHOOLS									
Florence	\$2,011,663	\$0	\$35,100	\$16,562,577	\$16,562,577	6.0000	18.0000	4.0000	\$202,046.30
Lockport	\$5,255,073	\$125,200	\$53,000	\$25,325,959	\$25,451,159	6.0000	18.0000	4.0000	\$348,168.90
Nottawa	\$16,368,511	\$127,300	\$1,345,900	\$54,132,843	\$54,260,143	6.0000	18.0000	4.0000	\$844,037.03
Sherman	\$15,328,403	\$0	\$41,600	\$53,128,574	\$53,128,574	6.0000	18.0000	4.0000	\$807,446.59
TOTAL	\$38,963,650	\$252,500	\$1,475,600	\$149,149,953	\$149,402,453	6.0000	18.0000	4.0000	\$2,201,698.82

	NON-PRE TAXABLE	0 MILLS MBT INDUSTRIAL PERSONAL TAXABLE	6 MILLS MBT COMMERCIAL PERSONAL TAXABLE	TAXABLE LESS INDUSTRIAL PERSONAL	TOTAL TAXABLE	STATE OP	MILLAGES LOCAL SCHOOL OP	DEBT	TOTAL SCHOOL LEVY
COLON SCHOOLS									
Burr Oak	\$673,355	\$0	\$0	\$3,777,801	\$3,777,801	6.0000	18.0000	5.6000	\$55,942.88
Colon	\$33,681,554	\$1,124,600	\$1,079,200	\$87,364,951	\$88,489,551	6.0000	18.0000	5.6000	\$1,626,176.60
Leonidas	\$6,094,697	\$0	\$107,300	\$31,255,279	\$31,255,279	6.0000	18.0000	5.6000	\$472,909.58
Nottawa	\$668,641	\$0	\$33,200	\$3,321,925	\$3,321,925	6.0000	18.0000	5.6000	\$50,769.07
TOTAL	\$41,118,247	\$1,124,600	\$1,219,700	\$125,719,956	\$126,844,556	6.0000	18.0000	5.6000	\$2,205,798.13
CONSTANTINE SCHOOLS									
Constantine	\$39,517,753	\$15,560,800	\$1,573,600	\$94,264,611	\$109,825,411	6.0000	16.6753	6.8000	\$1,872,914.46
Fabius	\$133,983	\$0	\$0	\$256,965	\$256,965	6.0000	16.6753	6.8000	\$5,523.36
Florence	\$1,940,567	\$0	\$217,700	\$12,264,606	\$12,264,606	6.0000	16.6753	6.8000	\$190,364.31
Mottville	\$1,791,111	\$0	\$139,800	\$10,529,780	\$10,529,780	6.0000	16.6753	6.8000	\$165,302.10
TOTAL	\$43,383,414	\$15,560,800	\$1,931,100	\$117,315,962	\$132,876,762	6.0000	16.6753	6.8000	\$2,234,104.23
MENDON COMMUNITY SCHOOLS									
Colon	\$11,600	\$0	\$0	\$391,403	\$391,403	6.0000	18.0000	7.0000	\$5,297.04
Leonidas	\$1,573,999	\$0	\$4,900	\$3,216,523	\$3,216,523	6.0000	18.0000	7.0000	\$70,176.18
Lockport	\$340,292	\$0	\$0	\$1,159,125	\$1,159,125	6.0000	18.0000	7.0000	\$21,193.88
Mendon	\$21,674,508	\$9,725,100	\$406,700	\$64,370,598	\$74,095,698	6.0000	18.0000	7.0000	\$1,229,399.12
Nottawa	\$2,130,894	\$0	\$210,400	\$10,826,202	\$10,826,202	6.0000	18.0000	7.0000	\$180,359.12
Park	\$11,867,107	\$2,851,700	\$202,700	\$30,520,906	\$33,372,606	6.0000	18.0000	7.0000	\$611,595.90
Park	\$0			\$70,800		0.0000	0.0000	7.0000	\$495.60
				Vicksburg Operating/Mendon Debt					
TOTAL	\$37,598,400	\$12,576,800	\$824,700	\$110,484,757	\$123,061,557	6.0000	18.0000	7.0000	\$2,118,516.84
WHITE PIGEON SCHOOLS									
Constantine	\$376,877	\$0	\$0	\$841,842	\$841,842	6.0000	18.0000	3.0000	\$14,360.36
Florence	\$1,049,184	\$0	\$30,000	\$6,059,960	\$6,059,960	6.0000	18.0000	3.0000	\$73,604.95
Mottville	\$17,628,546	\$4,494,400	\$2,448,300	\$42,332,647	\$46,827,047	6.0000	18.0000	3.0000	\$712,997.45
Sherman	\$0	\$0	\$0	\$128,200	\$128,200	6.0000	18.0000	3.0000	\$1,153.80
W. Pigeon	\$109,410,706	\$4,000,600	\$1,084,000	\$195,160,659	\$199,161,259	6.0000	18.0000	3.0000	\$3,732,342.64
TOTAL	\$128,465,313	\$8,495,000	\$3,562,300	\$244,523,308	\$253,018,308	6.0000	18.0000	3.0000	\$4,534,459.20
THREE RIVERS SCHOOLS									
Constantine	\$435,146	\$0	\$0	\$3,634,063	\$3,634,063	6.0000	17.7242	6.3000	\$52,411.59
Fabius	\$65,187,514	\$443,700	\$1,427,300	\$159,863,665	\$160,307,365	6.0000	17.7242	6.3000	\$3,129,889.77
Florence	\$966,361	\$0	\$500	\$4,528,837	\$4,528,837	6.0000	17.7242	6.3000	\$72,835.53
Flowerfield	\$8,433,774	\$40,274	\$353,533	\$42,050,480	\$42,090,754	6.0000	17.7242	6.3000	\$668,726.49
Lockport	\$17,738,618	\$0	\$948,400	\$77,547,089	\$77,547,089	6.0000	17.7242	6.3000	\$1,273,660.84
Park	\$22,638,161	\$1,772,500	\$738,900	\$65,758,109	\$67,530,609	6.0000	17.7242	6.3000	\$1,214,297.65
Three Rivers	\$93,981,955	\$43,469,200	\$11,117,500	\$153,984,107	\$197,962,552	6.0000	17.7242	6.3000	\$3,623,398.28
TOTAL	\$209,381,529	\$45,725,674	\$14,586,133	\$507,366,350	\$553,601,269	6.0000	17.7242	6.3000	\$10,035,220.15
SCHOOLS GRAND TOTAL									
	\$667,964,217	\$134,256,174	\$35,369,974	\$1,720,051,989	\$1,854,817,408				\$32,264,171.80

>Cities of Three Rivers and Sturgis for Three Rivers School and Sturgis School only, levy 50% summer and 50% winter millage rates, report indicates the total authorized.

* Homestead/non-homestead taxable values are as reported on or before May 5, 2012

MILLAGES

UNIT	TOTAL TAXABLE	ISD OP MILLS	ISD OP LEVY	SPEC ED MILLS	SPEC ED LEVY	TOTAL ISD LEVY
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BRANCH COUNTY INTERMEDIATE

Burr Oak	\$56,648	0.1716	\$9.72	8.0345	\$455.14	\$464.86
Bronson School District						
GRAND TOTAL	\$56,648	0.1716	\$9.72	8.0345	\$455.14	\$464.86

ST. JOSEPH COUNTY INTERMEDIATE

Burr Oak	\$56,891,576	0.2283	\$12,988.35	2.4554	\$139,691.58	\$152,679.93
Colon	\$93,218,864	0.2283	\$21,281.87	2.4554	\$228,889.60	\$250,171.47
Constantine	\$114,301,316	0.2283	\$26,094.99	2.4554	\$280,655.45	\$306,750.44
Fabius	\$160,564,330	0.2283	\$36,656.84	2.4554	\$394,249.66	\$430,906.50
Fawn River	\$33,763,499	0.2283	\$7,708.21	2.4554	\$82,902.90	\$90,611.11
Florence	\$39,415,980	0.2283	\$8,998.67	2.4554	\$96,782.00	\$105,780.67
Flowerfield	\$42,090,754	0.2283	\$9,609.32	2.4554	\$103,349.64	\$112,958.96
Leonidas	\$34,471,802	0.2283	\$7,869.91	2.4554	\$84,642.06	\$92,511.97
Lockport	\$104,157,373	0.2283	\$23,779.13	2.4554	\$255,748.01	\$279,527.14
Mendon	\$74,095,698	0.2283	\$16,916.05	2.4554	\$181,934.58	\$198,850.63
Mottville	\$57,356,827	0.2283	\$13,094.56	2.4554	\$140,833.95	\$153,928.51
Nottawa	\$114,394,522	0.2283	\$26,116.27	2.4554	\$280,884.31	\$307,000.58
Park	\$100,903,215	0.2283	\$23,036.20	2.4554	\$247,757.75	\$270,793.95
exc. Debt 39168						
Sherman	\$118,609,991	0.2283	\$27,078.66	2.4554	\$291,234.97	\$318,313.63
Sturgis	\$51,151,326	0.2283	\$11,677.85	2.4554	\$125,596.97	\$137,274.82
White Pigeon	\$199,161,259	0.2283	\$45,468.52	2.4554	\$489,020.56	\$534,489.08
Sturgis City	\$243,784,237	0.2283	\$55,655.94	2.4554	\$598,587.82	\$654,243.76
Three Rivers	\$197,962,552	0.2283	\$45,194.85	2.4554	\$486,077.25	\$531,272.10
GRAND TOTAL	\$1,836,295,121	0.2283	\$419,226.19	2.4554	\$4,508,839.06	\$4,928,065.25

LEWIS-CASS INTERMEDIATE

Flowerfield	\$5,426,027	0.2026	\$1,099.31	2.0291	\$11,009.95	\$12,109.26
GRAND TOTAL	\$5,426,027	0.2026	\$1,099.31	2.0291	\$11,009.95	\$12,109.26

CALHOUN COUNTY INTERMEDIATE

Leonidas	\$269,820	1.7057	\$460.23	4.5000	\$1,214.19	\$1,674.42
GRAND TOTAL	\$269,820	1.7057	\$460.23	4.5000	\$1,214.19	\$1,674.42

KRESA - Vicksburg School District

Leonidas	\$1,054,894	1.8250	\$1,925.18	4.5416	\$4,790.91	\$6,716.09
Mendon	\$4,812,122	1.8250	\$8,782.12	4.5416	\$21,854.73	\$30,636.85
Park	\$6,902,776	1.8250	\$12,597.57	4.5416	\$31,349.65	\$43,947.22
GRAND TOTAL	\$12,769,792	1.8250	\$23,304.87	4.5416	\$57,995.29	\$81,300.16

GRAND TOTAL INTERMEDIATE SCHOOLS

	\$1,854,817,408		\$444,100.32		\$4,579,513.63	\$5,023,613.95
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TOTAL COLLEGE LEVY

UNIT	TOTAL TAXABLE	OP MILLS	OPERATING LEVY	DEBT MILLS	DEBT LEVY	TOTAL COLLEGE LEVY
GLEN OAKS COMMUNITY COLLEGE						
Burr Oak	\$56,891,576	2.7249	\$155,023.86	0.0000	\$0.00	\$155,023.86
Colon	\$93,218,864	2.7249	\$254,012.08	0.0000	\$0.00	\$254,012.08
Constantine	\$114,301,316	2.7249	\$311,459.66	0.0000	\$0.00	\$311,459.66
Fabius	\$160,564,330	2.7249	\$437,521.74	0.0000	\$0.00	\$437,521.74
Fawn River	\$33,763,499	2.7249	\$92,002.16	0.0000	\$0.00	\$92,002.16
Florence	\$39,415,980	2.7249	\$107,404.60	0.0000	\$0.00	\$107,404.60

UNIT	TOTAL TAXABLE	OP MILLS	OPERATING LEVY	DEBT MILLS	DEBT LEVY	TOTAL COLLEGE LEVY
GLEN OAKS, Continued						
Flowerfield	\$42,090,754	2.7249	\$114,693.10	0.0000	\$0.00	\$114,693.10
Leonidas	\$34,471,802	2.7249	\$93,932.21	0.0000	\$0.00	\$93,932.21
Lockport	\$104,157,373	2.7249	\$283,818.43	0.0000	\$0.00	\$283,818.43
Mendon	\$74,095,698	2.7249	\$201,903.37	0.0000	\$0.00	\$201,903.37
Mottville	\$57,356,827	2.7249	\$156,291.62	0.0000	\$0.00	\$156,291.62
Nottawa	\$114,394,522	2.7249	\$311,713.63	0.0000	\$0.00	\$311,713.63
Park	\$100,903,215	2.7249	\$274,951.17	0.0000	\$0.00	\$274,951.17
Sherman	\$118,609,991	2.7249	\$323,200.36	0.0000	\$0.00	\$323,200.36
Sturgis	\$51,151,326	2.7249	\$139,382.25	0.0000	\$0.00	\$139,382.25
White Pigeon	\$199,161,259	2.7249	\$542,694.51	0.0000	\$0.00	\$542,694.51
Sturgis City	\$243,784,237	2.7249	\$664,287.67	0.0000	\$0.00	\$664,287.67
Three Rivers	\$197,962,552	2.7249	\$539,428.16	0.0000	\$0.00	\$539,428.16
TOTAL	\$1,836,295,121	2.7249	\$5,003,720.58	0.0000	\$0.00	\$5,003,720.58
KELLOGG COMMUNITY COLLEGE - Athens School District						
Leonidas	\$269,820	3.7106	\$1,001.19	0.0000	\$0.00	\$1,001.19
GRAND TOTAL	\$269,820	3.7106	\$1,001.19	0.0000	\$0.00	\$1,001.19
KALAMAZOO VALLEY COMMUNITY COLLEGE - Vicksburg School District						
Leonidas	\$1,054,894	2.8135	\$2,967.94	0.0000	\$0.00	\$2,967.94
Mendon	\$4,812,122	2.8135	\$13,538.91	0.0000	\$0.00	\$13,538.91
Park	\$6,902,776	2.8135	\$19,420.96	0.0000	\$0.00	\$19,420.96
GRAND TOTAL	\$12,769,792	2.8135	\$35,927.81	0.0000	\$0.00	\$35,927.81
GRAND TOTAL COMMUNITY COLLEGES						
	\$1,849,334,733		\$5,040,649.58		\$0.00	\$5,040,649.58

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the Apportionment Report be adopted.

The aye and nay vote was called as follows.

Aye votes cast: 6 - Commissioners Shaffer, Walton, Balog, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Baker.

Report adopted.

REQUEST FOR FUNDS FOR S.C.A.N. PROPOSAL

Undersheriff Mark Lillywhite asked the Board if anyone had any questions regarding the S.C.A.N. Proposal.

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the Request for Funds for the S.C.A.N. Proposal for a total cost of \$129,322 for October 2, 2012 to October 1, 2013; \$89,347 for October 2, 2013 to October 1, 2014; and \$89,371 for October 2, 2014 to October 1, 2015; expenses each year being relatively the same except for the purchase of 4 used cars in the first year.

Commissioner Dobberteen stated that he would like to see quarterly reporting with names especially those of repeat offenders.

Chairman Shaffer stated that during the discussion at the Executive Committee it was noted that this was the right thing to do and they realize that it is innovative. They are entering uncharted waters and best practices have not yet been established. He would also like a quarterly report understanding that this is an evolving process, but it needs accountability. Treatment program(s) are critical so that there is no revolving door, there must be a rehab component.

Sheriff Balk thanked the Board for the support of the request and stated that providing numbers on labs has been provided. He is in favor of treatment programs, but other agencies need to report to the Board as well.

Commissioner Eaton thanked Undersheriff Lillywhite for getting everyone to this point.

Commissioner Walton stated that he would like to have the motion amended to add quarterly reporting and made a motion stating that amendment, Commissioner Ware supporting the amendment. The amendment to the motion passed.

Commissioner Ware stated that he has faith in Undersheriff Lillywhite to move forward and to make reports.

Undersheriff Lillywhite stated that they are looking at the Sobriety Court and he hopes that they move forward with a Drug Court beginning with four defendants.

A vote was called on the main motion as amended and it carried.

LABOR AGREEMENT WITH AFSCME (Circuit Court Friend of the Court Unit)

Ms. West-Wing stated that the economic changes in this Labor Agreement are the same as all the other labor agreements that have been approved. They are highlighted as follows:

HIGHLIGHTS OF AGREEMENT WITH AFSCME

1. CONTRACT DURATION. 3 years - January 1, 2013 through December 31, 2015.

2. WAGES. January 1, 2013 2.0% increase
 January 1, 2014 2.0% increase
 January 1, 2015 3.0% increase

3. HEALTH INSURANCE.

Effective January 1, 2013 the Employer will provide up to 3 health plans for employees to pick from. The Employer will follow PA 152 of 2011 and pay the premium up to the maximum annual cap as determined by the state treasurer by October 1 for the succeeding calendar year.

4. PENSION.

Effective January 1, 2013 all new hires eligible for inclusion in the pension plan will be included in the Hybrid plan with a defined benefit multiplier of 1%, FAC 3, six (6) year vesting period and a defined contribution (DC) from the Employer of 1%, six (6) year vesting period. Current employees will have a window of six (6) months from January 1, 2013 to move from the current DB plan to this Hybrid plan. Thereafter employees will not be able to change to the Hybrid plan.

5. Grievance Language Change – Change some of language and added use of a retired judge rather than FMCS.

It was moved by Commissioner Dobberteen and supported by Commissioner Balog that the Labor Agreement with AFSCME (Circuit Court Friend of the Court Unit) be approved.

The aye and nay vote was called as follows.

Aye votes cast: 6 - Commissioners Shaffer, Walton, Balog, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Baker.

Motion carried.

COMMISSION ON AGING
RETENTION POLICY FOR IN-HOME AIDE CLASSIFICATION

Ms. West-Wing presented the following policy:

1. Purpose: This Retention Bonus Policy is entered into as of October 1, 2012 by St. Joseph County Commission on Aging for the purpose of setting forth the requirement for the In-Home Services Aides to receive annual “retention bonuses” as an incentive to continue their employment as an In-Home Services Aide with the Commission on Aging.
2. Requirements for receiving retention bonus. You will be entitled to a retention bonus annually on your anniversary of your date of hire in the In-Home Services Aide classification. Bonus will be calculated based on hours worked in the previous 26 pay periods. Bonus will be calculated on each anniversary date as follows:

\$0.25 per hour for 1 year of service
\$0.50 per hour for 2 years of service
\$0.75 per hour for 3 years of service
\$1.00 per hour for 4 or more years of service

Payment of bonus will be issued as soon as administratively feasible following employee’s anniversary date in the classification of “In-Home Services Aide” provided the employee is still employed and working as of that date.

3. Mandatory Termination: This incentive based on service will be terminated if the employee is reassigned to a different classification within the Commission on Aging.
4. Discretionary Termination: Commission on Aging may terminate the Retention Incentive Based on Service Policy based solely on the management needs of the Commission on Aging even if the conditions giving rise to the original determination to pay the incentive still exist.

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the Policy be adopted.

Chairman Shaffer stated that he wanted to recognize the faithfulness of the Commission on Aging working in this innovative way. He also recognized the assistance of Lynn Coursey, Elishia Arver and Ms. West-Wing.

The aye and nay vote was called as follows.

Aye votes cast: 6 - Commissioners Shaffer, Walton, Balog, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Baker.

Motion carried.

CENTRAL DISPATCH PART-TIME WAGE SCALE

Ms. West-Wing presented a proposed modification in the Part-Time Wage Scale at Central Dispatch. The current schedule pays \$8.75 for the trainee starting wage, proposed at \$12.25 effective October 17, 2012 and in 2013; and the completion of training is currently \$10.25, proposed at \$14.50.

With the lower wages it has been difficult attracting sufficient interest to fulfill the needs.

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the proposed wages at Central Dispatch for part-time employees be approved.

The aye and nay vote was called as follows.

Aye votes cast: 6 - Commissioners Shaffer, Walton, Balog, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Baker.

Motion carried.

GRANT WRITER INTERVIEW COMMITTEE

Ms. West-Wing stated that the application deadline for the Grant Writer position has passed and it is time for interviews to be conducted.

It was moved by Commissioner Eaton and supported by Commissioner Dobberteen that both City Managers, the County’s Human Resources Director, Liz O’Dell, a County Commissioner and a member of the EDC be appointed as the Interview Committee. Motion carried. There were 16 people that submitted an application.

BUILDING AUTHORITY ESTABLISHED

Ms. West-Wing stated that the Articles of Incorporation and a Resolution establishing a County Building Authority were submitted by Attorney Joseph Haas several months ago.

Following are the Articles of Incorporation and the Resolution adopting same:

ARTICLES OF INCORPORATION
OF THE
ST. JOSEPH COUNTY BUILDING AUTHORITY

These Articles of Incorporation of the St. Joseph County Building Authority are adopted by the incorporating unit for the purpose of creating an Authority under the provisions of Act 31 of the Michigan Public Acts of 1948 (First Extra Session), as amended, (the "Enabling Act").

ARTICLE I
NAME

The name of this corporation is the ST. JOSEPH COUNTY BUILDING AUTHORITY (the "Building Authority").

ARTICLE II
INCORPORATING UNIT

The incorporating unit creating this Building Authority is the County of St. Joseph, Michigan (the “County of St. Joseph”).

ARTICLE III
PURPOSE

This Building Authority is incorporated for the purpose of acquiring, furnishing, equipping, owning, improving, enlarging, operating, and maintaining a building or buildings, automobile parking lots or structures, recreational facilities, community facilities and the necessary site or sites therefore for the use of the County of St. Joseph.

ARTICLE IV
POWERS AND DUTIES

Section 1 - The Building Authority shall be a body corporate with power to sue and be sued in any court in the State of Michigan.

Section 2 - The Building Authority and the County of St. Joseph shall have the power to enter into a contract or contracts whereby the Building Authority will acquire property necessary to accomplish the purposes of this incorporation and contemplated by the terms of the Enabling Act and lease said property to the County of St. Joseph for a period not to exceed fifty (50) years. Such a contract may be either a full faith and credit general obligation of the County of St. Joseph or not be a full faith and credit general obligation of the County of St. Joseph. The contract with the County of St. Joseph may also provide that the County of St. Joseph shall pay all costs and expenses of operation and maintenance of the property and the operating expenses of the Building Authority, including expenses incidental to the issuance and payment of bonds, and such contract may provide that the obligation of the County of St. Joseph thereunder for the payment of any rental required thereby shall not be subject to any set off by the County of St. Joseph or any abatement of cash rentals for any cause, including, but not limited to, casualty that results in the property being untenable. The County of St. Joseph shall have such rights to sublet or assign property leased from the Building Authority as provided in the Enabling Act, as now or hereafter amended.

Section 3 - The Building Authority shall have power to increase the consideration specified in any contract or lease with the County of St. Joseph whenever during the term of the lease or leases an increase of rent is necessary to provide funds to meet its obligation.

Section 4 - For the purpose of accomplishing the objects of its incorporation, the Building Authority may acquire property by purchase, construction, lease, gift, devise or condemnation, and for the purpose of condemnation it may proceed under the provisions of Act No. 149 of the Public Acts of 1911, as now or hereafter amended, or any other appropriate statute.

Section 5 - For the purpose of defraying all or part of the cost of acquiring, improving and enlarging any building or buildings, automobile parking lots or structures, or recreational facilities, community facilities, and the necessary site or sites therefore, together with appurtenant properties and facilities necessary or convenient for the effective use thereof, and furnishing and equipping the same, the Building Authority, after execution and delivery of a full faith and credit general obligation contract of lease or such a contract of lease which is not a full faith and credit general obligation of the County of St. Joseph, may, by ordinance or resolution duly adopted by a majority vote of the elected members of the Building Authority, issue its negotiable building authority bonds or building authority revenue bonds, as the case may be, in anticipation of the contract obligations of the County of St. Joseph to make cash rental payments to the Building Authority, and may pledge the receipts from such payments for payment of said bonds and the interest thereon, in both cases as provided by and subject to and in accordance with the Enabling Act. Bonds shall not be issued unless the property has been leased by the Building Authority to the County of St. Joseph for a period extending beyond the last maturity of the bonds, and no maturity shall, in any event, be more than fifty (50) years from the date of the bonds. In addition, the Building Authority shall have the power to issue such other bonds as it may be authorized to issue under the general laws of the State of Michigan, said bonds to be issued in accordance with and subject to the provisions of such other laws. No bonds of the Building Authority shall be delivered to the purchasers thereof in any event until such time as all rights of referendum with respect to said bonds or any contract between the Building Authority and the County of St. Joseph shall have expired without a referendum petition being filed with respect thereto, or if a referendum petition is filed with respect thereto, until after an election approving said contract or the issuance of the bonds as may be required by law shall have been held and the same approved by a majority vote of the appropriate electors voting thereon.

Section 6 - When all bonds issued pursuant to the provisions of the Enabling Act under which the Building Authority is incorporated shall have been retired, the Building Authority shall convey title to the property acquired hereunder to the County of St. Joseph in accordance with any agreement adopted by the governing body of the County of St. Joseph.

Section 7 - All property owned by the Building Authority shall be exempt from taxation by the State or any taxing unit therein.

Section 8 - The Building Authority shall possess all the powers necessary to carry out the purposes of its incorporation, including the incidental powers necessary thereto.

Section 9 - The term of existence of this Building Authority shall be perpetual.

ARTICLE V
GOVERNING BODY/OFFICERS

Section 1 - The Building Authority shall be directed and governed by a board of five (5) members (individually known as the “Members”, collectively referred to as the “Board”) appointed by the Board of Commissioners of the County of St. Joseph. No member of the legislative body of the County of St. Joseph shall be eligible for membership or appointment to the Board.

Section 2 - The terms of the Members constituting the first board shall run for six (6) years for three members and three (3) years for two members commencing September 1, 2012. Thereafter, Members shall serve for six (6) year terms. Terms of Members shall commence on September 1 and expire on August 31.

Section 3 - (A) The Members shall designate one of its members as Chairman of the Building Authority, and one of its members as Secretary of the Building Authority, each to be designated for such term in office as may be fixed by their by-laws.

(B) The Treasurer of the Building Authority shall be the duly elected Treasurer of the County of St. Joseph. The County Treasurer may also be a member of the Board.

Section 4 - The Members shall adopt and may amend by-laws and rules of procedure in accordance with the provisions of the Enabling Act and provide therein for regular meeting of the Board in accordance with the terms and provisions of the Enabling Act.

Section 5 - The Board shall adopt a corporate seal.

Section 6 - The Chairman shall preside at meetings of the Board and shall sign and execute all authorized bonds, contracts, checks and other obligations in the name of the Building Authority when so authorized by the Board. S/he shall do and perform such other duties as may be fixed by the by-laws and from time to time assigned to him/her by the Board. S/he may cause his/her facsimile signature to be affixed to bonds if so authorized by resolution of the Building Authority.

Section 7 - The Secretary shall keep the minutes of all meetings of the Building Authority and of all committees thereof, in books provided for that purpose. S/he shall attend to the giving, serving and receiving of all notices or process of or against the Building Authority. S/he may sign with the Chairman in the name of the Building Authority all contracts and bonds authorized by the Building Authority, and when so ordered, s/he shall affix the seal of the Building Authority thereto. S/he may cause his/her facsimile signature to be affixed to bonds if so authorized by resolution of the Board. S/he shall have charge of all books and record, which shall at all reasonable times be open to inspection and examination by the Board, or any member thereof, and in general perform all the duties incident to this office. The Secretary shall preside at all meetings of the Board in the absence of the Chairman. The Secretary may cause his/her facsimile signature to be affixed to interest coupons attached to bonds.

Section 8 - The Treasurer shall have custody of all the funds and securities of the Building Authority which may come into his/her hands or possession. When necessary or proper, s/he shall endorse on behalf of the Building Authority for collection, checks, notes and other obligations. S/he shall deposit them to the credit of the Building Authority in designated banks or depositories. S/he shall sign all receipts and vouchers for payments made to the Building Authority. S/he shall, jointly with such other officer as may be designated by the Board, sign all instruments of the Building Authority when so ordered by the Board. S/he shall render a statement of his/her cash accounts when required by the Board. S/he shall enter regularly in the books of the Building Authority to be kept by him/her for this purpose full and accurate accounts of all monies received and paid by him/her on account of the Building Authority, and shall at all reasonable times exhibit his/her books and accounts to the Board or any member thereof when so required. S/he shall perform all acts incidental to the position of Treasurer fixed by the by-laws and as assigned to him/her from time to time by the Board. S/he shall be bonded for the faithful discharge of his/her duties as Treasurer, the premium to be paid by the Building Authority.

Section 9 - Annual compensation, if any, for the Members shall be fixed by the Board after approved by the Members of the Building Authority may be reimbursed for expenses incurred in the performance of the Building Authority functions where approved by the legislative body of the County of St. Joseph.

Section 10 - Vacancies occurring on the Board shall be filled in the same way that the original appointment is made, said appointment to be for the period of the unexpired term.

Section 11 - The Board or any of its members may be removed from office for cause by an affirmative majority vote of the legislative body of the County of St. Joseph.

Section 12 - The books and records of the Building Authority and of the Board, officers and agents thereof, shall be open to inspection and audit by the County of St. Joseph at all reasonable times. The Building Authority shall submit an annual report to the County of St. Joseph.

Section 13 - Bonds of the Building Authority may be issued in fully registered form after authentication by a registration agent or trustee and, if so issued, shall only bear the facsimile signature of the Chairman and Secretary.

ARTICLE VI
PUBLICATION

The County Clerk for the County of St. Joseph shall cause a copy of these Articles of Incorporation to be published in the Sturgis Journal, Sturgis, Michigan, being a newspaper of general circulation within the County of St. Joseph, as provided by the Enabling Act accompanied by a statement that the right exists to question the validity of these Articles of Incorporation as provided in Section 6 of the Enabling Act.

ARTICLE VII
AMENDMENTS

Amendments may be made to these Articles of Incorporation as provided in Section 10 of the Enabling Act.

ARTICLE VIII
REGISTERED OFFICE

The location of the registered office and post office address of this Building Authority is:

St. Joseph County Clerk
P.O. Box 189
125 W. Main Street
Centreville, MI 49032

The official files of the Building Authority shall be kept at the Registered Office unless otherwise provided by unanimous resolution of the Board of the Building Authority.

ARTICLE IX
EFFECTIVE DATE

These Articles of Incorporation shall become effective and be in full force and effect on their adoption as provided in the Enabling Act.

IN WITNESS WHEREOF, the County of St. Joseph has adopted and authorized to be executed these Articles of Incorporation on behalf of the County of St. Joseph, a public Corporation of the State of Michigan, by the Chairman of its Board of Commissioners and its County Clerk.

Dated this 16th day of October, 2012

COUNTY OF ST. JOSEPH

By Rick Shaffer, Chairman
St. Joseph County Board of Commissioners

By Pattie S. Bender
St. Joseph County Clerk

STATE OF MICHIGAN
BOARD OF COMMISSIONERS OF THE COUNTY OF ST. JOSEPH

RESOLUTION ESTABLISHING BUILDING AUTHORITY
RESOLUTION NO. 15-2012

WHEREAS, the County of St. Joseph desires to provide for the construction and acquisition of certain facilities in the County of St. Joseph, Michigan; and

WHEREAS, the Board of Commissioners of the County of St. Joseph deems it necessary, advisable and in the best interest of the citizens of the County to provide said public buildings through the incorporation of a building authority; and

WHEREAS, the County is authorized under and pursuant to the provisions of Act 31, Public Acts of Michigan, 1948 (First Extra Session), as amended, to incorporate, create and establish building authorities for the purpose of acquiring, furnishing, equipping, owning, improving and enlarging such public facilities necessary or convenient for the effective use thereof; and

WHEREAS, the Board of Commissioners deems it advisable, necessary and in the best interest of the County to create, establish and incorporate a building authority pursuant to Act 31, public Acts of Michigan, 1948 (First Extra Session) as amended, in order to provide the County with such public buildings and related facilities; and

WHEREAS, proposed Articles of Incorporation of the County Building Authority have been prepared and presented to the Board of Commissioners for review.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the County of St. Joseph does hereby create, establish and incorporate the St. Joseph County Building Authority and that the Articles of Incorporation of the St. Joseph County Building Authority are hereby approved and adopted (a copy of the Articles of Incorporation are on file in the County Clerk's Office); and

IT IS FURTHER RESOLVED that the Chairman of the Board of Commissioners and the County Clerk are hereby authorized and directed to execute said Articles of Incorporation for and on behalf of the County of St. Joseph; and

BE IT FURTHER RESOLVED that the County Clerk is directed to take such steps as are necessary under the provisions of State law to perfect the incorporation of the St. Joseph County Building Authority.

It was moved by Commissioner Dobberteen and supported by Commissioner Walton that the Resolution adopting the Articles of Incorporation for the St. Joseph County Building authority be adopted and 2nd reading waived.

The aye and nay vote was called as follows.

Aye votes cast: 6 - Commissioners Shaffer, Walton, Balog, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Baker.

Articles and Resolution adopted.

MERS RETIREMENT
EMPLOYEE CONTRIBUTION FOR
SHERIFF'S ADMINISTRATION GROUP
RESOLUTION NO. 16-2012

Ms. West-Wing stated that each year the Board needs to adopt a Resolution approving the contribution rate of the Sheriff's Administration the same as the union division rate.

WHEREAS, the Board of Commissioners adopted Resolution 23-2005 on November 15, 2005 which increased the MERS retirement benefits for the positions included under the MERS Sheriff Administration (20) division, specifically at the time Sheriff, Undersheriff, Jail Administrator and Emergency Services Coordinator (position removed in January 2010 and Operations Administrator added in January 2009); and

WHEREAS, the Board of Commissioners were asked by MERS in November 2009 to again adopt a second resolution restating the Board's position which the Board did as Resolution 18-2009; and

WHEREAS, Resolutions 23-2005, 18-2009, 17-2010, and 11-2011 all stated "the employee contribution rate shall be 7.70% continuing until such time as the employee contribution rate of the division known as "Police Department (2)" exceeds this amount at which time the Sheriff Administration (20) division shall pay the equivalent of the employee contribution for division 2. The minimum contribution for the Sheriff Admin group shall never be less than 7.70%"; and

WHEREAS, MERS administrative staff in a meeting on July 22, 2010 has again indicated they need an additional resolution from the Board of Commissioners each year restating their previous directives for Sheriff Administration (20) division employee contributions; and

WHEREAS, MERS has established the 2013 employee contribution rate for the employees covered under the Police Department (2) division at 9.57%.

NOW, THEREFORE BE IT RESOLVED, the employee contribution rate for those covered under the Sheriff's Administration (20) division of MERS be the same rate as that for the Police Department (2) division until and if that rate drops below 7.70% and then the Sheriff's Administration (20) division rate will again be capped at no lower than 7.70%.

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows.

Aye votes cast: 6 - Commissioners Shaffer, Walton, Balog, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Baker.

Resolution adopted.

COMMITTEE REPORTS

Law Enforcement

Commissioner Dobberteen stated that the committee had not met.

Judiciary

Commissioner Eaton stated that the committee had not met.

Physical Resources

Commissioner Ware stated that the committee had not met.

Executive Committee

Everyone has a copy of the minutes of the Executive Committee meeting held October 12, 2012.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

RESIGNATION:

Revise resignation date for Timothy J. Reed, Assistant Prosecuting Attorney II, to December 3, 2012. (resignation was approved at the August 6 meeting with an effective date of January 7, 2013.)

MISCELLANEOUS:

Revise effective date of change for Erin Harrington from Assistant Prosecuting Attorney I to Assistant Prosecuting Attorney II at \$51,274.00 (Rye system, grade 10, step 2) effective December 4, 2012. (Change was approved at the August 6 meeting with an effective date of January 8, 2013.)

Lonnie Palmer change from Detective to Detective Sergeant at \$25.02/hr. effective October 2, 2012.

Lea Buscher, Central Dispatch Shift Supervisor, step increase from Step 3 to Step 4 at \$19.20/hr. effective May 8, 2012. (This should be retroactive from date she started as Shift Supervisor which was 5/8/12.)

TEMPORARY/SEASONAL EMPLOYMENT:

Natasha Pattanshetti to work casual part-time (no more than 25 hours/week) in the Prosecutor’s Office at \$18.00/hr. effective October 3, 2012.

Alex Milliman to work casual part-time for Animal Control at \$7.50/hr. effective October 17, 2012.

NEW HIRE:

Natasha Pattanshetti has been hired as regular full-time Assistant Prosecuting Attorney I at \$43,463.00 hr. (Rye system, grade 9, minimum) effective December 4, 2012.

Landon Hackenberg has been hired as part-time Building Security Guard at \$13.20/hr. effective October 17, 2012.

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET AMENDMENTS:

DECREASE CENTRAL DISPATCH FUND #211:

Line item 211-911-836.000 (Pre-Employment Health Services) \$ 170.00

INCREASE CENTRAL DISPATCH FUND #211:

Line item 211-911-803.000 (Dues & Subscriptions) \$ 170.00

DECREASE GENERAL FUND CONTINGENCY:

Line item 101-890-941 (Contingency) \$ 14,868.00

DECREASE PROSECUTOR’S BUDGET:

Line item 101-229-706.210 (Wages - Assistant Prosecutor) \$ 8,881.00

Line item 101-229-706.230 (Wages - Assistant Prosecutor) 962.00

Line item 101-229-717.000 (Group Life Insurance) 11.00

Line item 101-229-716.100 (Worker’s Compensation) 13.00

Line item 101-229-718.010 (Retirement - Employer) 256.00

\$ 24,991.00

INCREASE PROSECUTOR’S BUDGET:

Line item 101-229-716.020 (Group S & A Insurance) \$ 7.00

Line item 101-229-706.220 (Wages – Assistant Prosecutor) 13.00

Line item 101-229-715.000 (County Share of FICA) 184.00

Line item 101-229-716.010 (Group Dental Insurance) 387.00

Line item 101-229-707 .000 (Part-time Wages) 3,780.00

Line item 101-229-725.010 (Salary – Accumulated Sick & Vacation) 8,450.00

Line item 101-229-716.000 (Group Health Insurance) 12,170.00

\$ 24,991.00

FROM APPROPRIATION:

\$64,317.00 from Community Mental Health Appropriation to Community Mental Health Fund.

\$22,500.00 from Community Mental Health Additional Appropriation to Community Mental Health Fund.

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mrs. Smith presented the following reports:

Per Diem

Robin Baker - 11 half days 9/19, 9/20, 9/21 x 2, 9/25, 9/26, 9/27, 9/28, 10/8, 10/10 & 10/12/12 & 2 full days 10/15 & 10/16/12	\$ 740.00
Allen Balog - 6 half days 9/25, 9/27, 9/28, 10/9, 10/10 & 10/12/12	300.00
John Dobberteen - 9 half days 9/5, 9/11, 9/17, 9/23 x 2, 10/2, 10/9, 10/10 & 10/12/12	450.00
Jerry Ware - 2 half days 10/3 & 10/9/12	<u>100.00</u>
	\$1,590.00

Expenses

Robin Baker	\$ 421.25
Allen Balog	87.69
John Dobberteen	113.22
Jerry Ware	<u>33.30</u>
	\$ 655.46

It was moved by Commissioner Ware and supported by Commissioner Eaton that the per diem and expenses be approved. Motion carried.

Financial Statements

	Revenues	Expenditures
September	\$ 1,362,621	\$ 1,121,641
Year to Date	10,868,732	10,376,997
Rev over Exp (Exp over Rev)	\$240,980	
Year to Date	\$491,735	
Percent of budget year elapsed year to date.	75.00%	
Percent of total budgeted funds earned year to date	73.27%	
Percent of total budgeted funds expended year to date	69.95%	

It was moved by Commissioner Ware and supported by Commissioner Eaton that the financial statements be accepted. Motion carried.

Independent Contractor's Agreement

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the Independent Contractor's Agreement with Adams Excavating for snow plowing of all of the County's parking lots be approved.

Aye votes cast: 6 - Commissioners Shaffer, Walton, Balog, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Baker.

Motion carried.

WORK SESSION

It was moved by Commissioner Dobberteen and supported by Commissioner Balog that the next work session be scheduled for October 25, 2012 at 4:00 p.m. Motion carried.

ADJOURNMENT

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the St. Joseph County Board of Commissioners adjourn until November 5, 2012 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Rick Shaffer, Chairman