

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on October 6, 2015 at 5:00 p.m.

Vice-chairman Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Allen J. Balog	Donald Eaton
Rick Shaffer	Robin Baker

Commissioner Dobberteen was absent.

Also present: Pat Yoder, Administrator/Controller and Teresa Doehring, Human Resources Director.

AGENDA

Vice-chairman Balog requested that a tower lease agreement with Burr Oak be added to the agenda.

It was moved by Commissioner Baker and seconded by Commissioner Eaton that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and seconded by Commissioner Eaton that the minutes for September 15, 2015 be approved as presented. Motion carried.

COMMUNICATIONS

1. Copy of letter from the State Tax Commission to Camoplast Crocker, Re: Request from the City of Three Rivers to revoke the personal property component of Industrial Facilities Exemption Certificate No. 2005-642, issued to Camplast Crocker, LLC.
2. Letter from the U.S. Fish and Wildlife Service, Re: Proposal to list the Eastern Massasauga Rattlesnake as a threatened species under the Endangered Species Act.
3. Minutes of the Community Action Board meeting of August 31, 2015.

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Gordon Evilsizor of 17770 Stears Road in White Pigeon, Florence Township Supervisor, commented on the sports complex funding and requested road funding for the townships. He noted a tri-township project that needed funding.

Julie Pioch, MSU Extension Director introduced Dr. Eric Anderson, the new Agricultural Educator. She also noted a survey regarding MSU Extension programming and requested participation.

CADE LAKE BID OPENING

Vice-chairman Balog opened bids as follows:

C&E Excavating, Inc. - \$103,832.00.
 Selge Construction Co., Inc. - \$155,370.50
 Niblock Excavating - \$129,629.00.

It was moved by Commissioner Eaton and seconded by Commissioner Baker to accept the bids contingent upon review. The motion carried 4-0 upon a roll call vote.

MEMORANDUM OF UNDERSTANDING WITH CITY OF STURGIS (SCAN RENEWAL)

It was moved by Commissioner Eaton and seconded by Commissioner Baker to approve the memorandum of understanding. The motion carried 4-0 upon roll call vote.

MEMORANDUM OF UNDERSTANDING WITH CITY OF THREE RIVERS (SCAN RENEWAL)

It was moved by Commissioner Eaton and seconded by Commissioner Baker to approve the memorandum of understanding. The motion carried 4-0 upon roll call vote.

FY2016 MICHIGAN SWIFT AND SURE SANCTIONS GRANT AGREEMENT

It was moved by Commissioner Eaton and seconded by Commissioner Baker to approve the \$317,760 grant agreement. The motion carried 4-0 upon a roll call vote.

FY2016 ADULT DRUG COURT GRANT PROGRAM

It was moved by Commissioner Eaton and seconded by Commissioner Baker to accept the \$350,000 Adult Drug Court Grant and approve the program. The motion carried 4-0 upon a roll call vote.

ACCEPT BID FROM ADAMS EXCAVATING, \$18,000 FOR DEMOLITION OF 205 DEAN STREET

It was moved by Commissioner Baker and seconded by Commissioner Eaton to accept the bid for \$18,000 to demolish 205 Dean Street. The motion carried 4-0 upon a roll call vote.

ACCEPT PROPOSAL, ESTUDIO DESIGN \$13,560 FOR RIVER TRAIL, PHASE II OF WEBSITE

It was moved by Commissioner Baker and seconded by Commissioner Eaton to accept the proposal for \$13,560 to develop Phase II of the River Trail website.

Discussion included the retailers, restaurants and other business owners that would benefit from the project as well as the opportunity they had to step up to the plate and help with the project.

The motion carried 4-0 upon a roll call vote.

BUILDING LEASE WITH COMMUNITY HEALTH AGENCY

It was moved by Commissioner Baker and seconded by Commissioner Eaton to approve the 20-year lease agreement with Branch-Hillsdale-St. Joseph Community Health Agency. The motion carried 4-0 upon a roll call vote.

EXTENSION OF REHMANN ROBSON SERVICES FOR 2015 AUDIT

It was moved by Commissioner Shaffer and seconded by Commissioner Baker to approve an extension with Rehmann Robson to perform the 2015 Audit. The motion carried 4-0 upon a roll call vote.

EMPLOYMENT AGREEMENT WITH ANN HAPPEL, COLLEGE ACCESS SERVICE PROVIDER

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton to approve the employment agreement for college access service provider. Discussion included the revision to increase hours to cover the resignation for one of the service providers. Motion carried.

EMPLOYMENT AGREEMENT WITH BRIAN MCDANIEL, COLLEGE ACCESS SERVICE PROVIDER

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton to approve the employment agreement for college access service provider. Discussion included the revision to increase hours to cover the resignation for one of the service providers. Motion carried.

REQUEST TO FILL VACANT TELECOMMUNICATOR POSITION

It was moved by Commissioner Baker and seconded by Commissioner Eaton to fill the vacant telecommunicator position. Motion carried.

REQUEST TO FILL VACANT DEPUTY COUNTY CLERK/ELECTION SPECIALIST POSITION

Ms. Doehring indicated that the plan was to fill the position immediately for training purposes.

It was moved by Commissioner Baker and seconded by Commissioner Eaton to fill the vacant deputy county clerk/election specialist position. Motion carried.

CENSURING RESOLUTION BY COMMUNITY MENTAL HEALTH

It was moved by Commissioner Baker to move forward with the censuring resolution. The motion died for lack of second.

BURR OAK LEASE FOR ANTENNA SPACE

It was moved by Commissioner Baker and seconded by Commissioner Shaffer to approve the lease agreement for antenna space with the Village of Burr Oak. The motion carried 4-0 upon a roll call vote.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

PERSONNEL REPORT

Mrs. Doehring presented the following report:

Phyllis Lung, Deputy County Clerk/Election Specialist, will retire effective December 28, 2015.

Jennifer L. Homan has been hired as Telecommunicator Trainee at \$12.88/hr. effective October 28, 2015.

It was moved by Commissioner Baker and seconded by Commissioner Shaffer that the personnel report be approved. Motion carried.

FINANCE DIRECTOR’S REPORTS

Ms. Doehring presented the following reports:

Bills and Budget Amendments

<u>Expenditure Type</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
Operating	\$469,149.22	\$2,850,231.55	\$3,319,380.77
Payroll	<u>623,075.75</u>	<u>219,678.43</u>	<u>842,754.18</u>
Total	\$1,092,224.97	\$ 3,069,909.98	\$4,162,134.95

COUNTY FACILITIES & MAINTENANCE FUND:

Decrease Building Additions & Improvements (406-253-976.000)	\$ 532,000.00
Increase Contingency (406-253-941.000)	532,000.00

Note: Remove tuckpointing amendment approved 8/18/15

Increase Building & Land Acquisition (406-253-971.100)	\$ 335,000.00
Decrease Contingency (406-253-941.000)	62,793.00
Increase Budgeted Use of Fund Balance (406-253-676.000)	272,207.00

Note: Park Purchase at 56705 Covered Bridge Road

PARKS AND RECREATION:

Increase Services Provided to the Public (208-751-627.000)	\$ 8,300.00
Increase Park Repair & Maintenance (208-751-934.000)	4,000.00
Increase Contractual Services (208-751-816.000)	4,300.00

Note: To cover with revenue Templin appraisal, Nottawa park survey, ground asphalt for Nottawa Park

CENTRAL DISPATCH FUND:

Increase Building Additions & Improvements (211-911-976.000)	\$ 7,000.00
Increase Equipment (211-911-980.000)	19,000.00
Increase Communications Equipment (211-911-977.010)	140,000.00
Increase Budgeted Use of Fund Balance (211-911-676.000)	166,000.00

Note: For kitchen upgrade project, antenna on tower in Burr Oak, new phone system

COUNTY FACILITIES & MAINTENANCE FUND:

Increase Building & Land Acquisition (406-253-971.100)	\$ 18,000.00
Increase Budgeted Use of Fund Balance (406-253-676.000)	18,000.00

Note: Demolition of house at 205 Dean Street

GENERAL FUND:

Increase Professional Services (101-101-802.130)	\$ 14,000.00
Increase Budgeted Use of Fund Balance (101-390-676.000)	14,000.00

Note: River Trail Website – Phase II

It was moved by Commissioner Shaffer and seconded by Commissioner Baker that the bills be paid and the budget amendments be approved. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the Committee had not met.

Judiciary

Commissioner Eaton stated that the Committee had not met.

Physical Resources

Commissioner Balog stated that the Committee had not met.

Executive/Committee of the Whole

Vice-chairman Balog stated that Commissioners had minutes.

CHAIRMAN'S REPORT

Vice-chairman Balog had nothing further to report.

CITIZEN'S COMMENTS

Tim Carls of 63044 Klinger Lake Road commented on Trine and the road commission.

Bruce Bart, Sherman Township Supervisor, commented on the need for road funding. He commented on the expectation of a millage request that did not occur.

Dave Allen, St. Joseph County Road Commissioner, explained that the millage request was in progress, but then the Road Commission realized that they needed to do a better job of public education before requesting the millage. He invited the township officials to the Road Commission meetings.

COMMISSIONERS' COMMENTS

Commissioner Eaton noted the frustration regarding roads. He commented on the need for planning.

Commissioner Shaffer noted that the County had been waiting for the State to fix the road problem, then the Road Commission had a millage idea. He commented that it was budget time, and he would be willing to consider a matching program for roads in the budget.

ADJOURNMENT

At 5:35 p.m., it was moved by Commissioner Eaton and seconded by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until October 20, 2015 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Vice-chairman