

Annual Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on October 5, 2010, at 5:00 p.m.

Chairman Michael Dunlap called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Gerald E. Loudenslager
Michael D. Dunlap	Robin Baker
Jerry Ware	David J. Pueschel
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Elishia Arver, Human Resources Director.

#### AGENDA

Ms. West-Wing stated that a request to fill a vacant Friend of the Court secretary position to be added under new business.

It was moved by Commissioner Dobberteen and supported by Commissioner Shaffer that the agenda be approved as amended. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Dobberteen and supported by Commissioner Pueschel that the minutes for September 21, 2010 be approved. Motion carried. Commissioner Loudenslager abstained due to absence.

#### COMMUNICATIONS

1. Letter from the Village of Centreville, Re: Notice of public hearing on October 4 to consider an Industrial Facilities Exemption Certificate to Camoplast-Crocker, LLC.
2. Letter from Sally Boeschstein, Re: Encouraging the renewal of lease for Planned Parenthood of Southwest Michigan.
3. Resolution from Hillsdale County, Re: Opposing House Bill 5882 (Increase in rate for Juvenile Justice Residential Programs.)
4. Minutes of the Community Mental Health Services Board meeting of August 24, 2010.
5. Minutes of the Department of Human Services Board meeting of August 24, 2010.
6. Minutes of the St. Joseph River Basin Commission meeting of June 8, 2010.

It was moved by Commissioner Loudenslager and supported by Commissioner Ware that the communications be accepted and placed on file. Motion carried.

#### COMPREHENSIVE TRAFFIC SAFETY GRANT COMMERCIAL TRUCK INSPECTIONS

Sheriff Brad Balk asked if there were any questions regarding the Comprehensive Traffic Safety Grant application explaining that it is for truck inspections. The grant will allow them to buy scales and do inspections on roads other than State roads. This was requested of them by the Road Commission because of the deterioration of our roads and bridges which are most often caused by overweight trucks. There have been 2 officers that have gone to training to learn how to do these inspections.

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the Comprehensive Traffic Safety Grant Application be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

REQUEST TO FILL VACANT FRIEND OF THE COURT POSITION

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the request to fill the vacant Friend of the Court secretary's position be approved. Motion carried.

RESOLUTION NO. 25-2010  
RESOLUTION TO ACKNOWLEDGE WASTE MANAGEMENT'S SUPPORT  
OF ST. JOSEPH COUNTY PARKS AND RECREATION

WHEREAS, Waste Management of Michigan, Inc. and the County of St. Joseph, Michigan entered into an agreement entitled "Westside Recycling and Disposal Facility Development and Operation Agreement" on May 4, 1993; and

WHEREAS, an Amendment to this Agreement was made on December 16, 1997 which established a lease agreement for Meyer Broadway Park, with the term being for a period of 25 years, or the life of the facility, whichever period is longer; and

WHEREAS, in this Agreement, Waste Management of Michigan agreed to provide St. Joseph County funds in an amount not to exceed \$240,000 to establish the Park Capital Improvement Fund to be used for capital improvement projects within the County Parks and Recreation Department system; and

WHEREAS, the Park Capital Improvement Fund provided \$147,625.00 for the 2003 Meyer Broadway Park Improvement Project; and

WHEREAS, the Park Capital Improvement Fund provided \$53,436.27 for the purchase and clean-up of an 11-acre addition to Meyer Broadway Park; and

WHEREAS, the Park Capital Improvement Fund will provide \$38,938.73 for the purchase of needed land at Rawson's King Mill Park.

NOW, THEREFORE BE IT RESOLVED, the St. Joseph County Board of Commissioners recognizes Waste Management of Michigan, Inc. for its generous contributions supporting Parks and Recreation Capital Improvement Projects.

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners this 5<sup>th</sup> day of October and be presented to Waste Management with sincere thanks.

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

The resolution was presented to Eric Shafer, former County Commissioner and Manager of Westside Landfill, which is owned by Waste Management. Chairman Dunlap stated that Waste Management has been very generous to the County and Mr. Shafer has been very helpful when it comes to the County's parks.

Mr. Shafer thanked the Board for the resolution and said that thanks should really be given to Tom and Corky Meyer who sold the landfill to Waste Management. The Meyer Brothers started the Meyer-Broadway Park. Mr. Shafer also stated that Waste Management is still here and not going anywhere. They recently provided matching funds for a grant that the City of Three Rivers is applying for to build walking trails from the City to Meyer-Broadway Park; they provided most of the money for the purchase of the Coon Hollow Preserve; they disposed of the house on property adjacent to Meyer-Broadway Park that was purchased by the County. He reiterated that they are not going anywhere and said to please still ask them for assistance.

Mr. Shafer added that he is proud of the County Parks and noted the recent purchase by the County of the area that will be used for parking at Rawson's King Mill Park and also the recent purchase by the County of property expanding Cade Lake Park and Campground.

#### COMMITTEE REPORTS

##### Law Enforcement

Commissioner Loudenslager stated that there was no report.

##### Judiciary

Commissioner Loudenslager stated that the next Judiciary Committee Meeting will be held on October 13th at noon.

##### Physical Resources

Commissioner Ware stated that there was no report.

##### Executive Committee

Commissioner Shaffer stated that the Executive Committee met on September 30, 2010 and everyone has a copy of the minutes.

#### PERSONNEL REPORT

Ms. West-Wing presented the following report:

##### MISCELLANEOUS:

Kelli Lusk to change from part-time to full-time Telecommunicator at \$14.85/hr. effective October 12, 2010.

Revise the hire date for Angela M. Guthrie, Telecommunicator, from September 28 to September 29, 2010. (Ms. Guthrie was approved for hire on September 21.)

Laurie Wilcox, In-home Services Clerical Aide, changed from part-time to full time effective October 1, 2010. (Rate of pay remains the same.)

Johnny Johnson changed from In-Home Services Chore Worker to Escort Driver at \$9.70/hr. (COA, grade 3, step 1) effective October 1, 2010.

##### NEW HIRE:

Gary A. Beachey has been hired as In-Home Services Chore Worker at \$9.53/hr. (COA, grade 4, minimum) effective September 29, 2010.

Abe D. Werten has been hired as Central Dispatch Intern at \$7.50/hr. effective October 6, 2010.

##### DISMISSAL:

Susan Leist, Friend of the Court Secretary, has been dismissed effective October 1, 2010.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET ADJUSTMENT:

DECREASE SHERIFF'S DEPARTMENT BUDGET:

Line item 101-301-981.000 (Vehicles) \$ 121,440.00

INCREASE GENERAL FUND CONTINGENCY:

Line item 101-890-941.000 (Contingency) \$ 121,440.00

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the budget adjustments be approved. Motion carried.

BILLS

Ms. Carey presented the following report:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State	\$ 2,876.35	\$
Prepaid Insurance	19,540.00	
County Commission	2,300.41	6,923.97
Circuit Court	4,877.25	13,445.88
District Court	2,931.10	55,510.96
Friend of the Court	192.50	41,462.69
Probate Court	1,429.00	19,104.03
Juvenile Branch	10,489.75	26,713.65
Appeals Court	1,736.05	
Administration		9,749.30
Elections	584.32	
Finance Department	1,074.01	10,798.47
County Clerk	570.00	22,221.11
Equalization Department	7,717.71	13,925.16
Human Resources	3,963.55	8,710.14
Geographic Information Systems	341.75	7,482.78
Prosecutor's Office	2,657.40	35,793.73
Register of Deeds		10,241.07
County Treasurer		15,944.50
Cooperative Extension	565.28	8,656.39
Information Technology	770.57	12,532.84
Buildings & Grounds	9,846.86	11,094.10
Courts Building Security		6,173.22
Drain Commission		4,958.37
Sheriff Department	15,587.13	97,288.89
Sheriff Reserves	1,626.00	
Marine Patrol		2,519.83
Jail & Turnkey	20,988.52	103,778.52
Emergency Services	63.65	4,203.73
Animal Control	934.39	8,562.89
Board of Public Works		733.40
Medical Examiners	3,135.45	
Child Care - Probate	1,678.65	

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Department of Veterans' Affairs	\$ 1,200.00	\$
Veterans' Services		1,735.27
Utilities & General Services	<u>2,003.03</u>	
Total	\$ 121,680.68	\$ <u>560,264.89</u>
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 963,025.87	\$
Parks & Recreation	407.02	6,840.47
Emergency 911 Service	22,407.81	59,699.66
Central Dispatch - Wireless	340.00	4,084.50
Meyer Broadway/Coon Hollow Park	87.11	3,181.82
Cade Lake Park	1,806.27	3,418.84
Economic Development Fund	2,865.95	7,878.10
Survey & Remonumentation	1,880.00	
Victims' Rights Advocate Fund		3,351.84
Community Corrections Advisory Board	6,076.67	3,010.12
Community Corrections Program	2,140.00	
Drug Law Enforcement Fund	691.73	
Law Enforcement Fund	22.43	17,155.42
Secondary Road Patrol		9,442.53
Homeland Security Grant Fund	1,173.89	3,599.82
Law Library Fund	523.96	
Principal Residence Denial Fund	50.00	733.40
Commission on Aging	46,504.30	62,862.46
Community Development Block Grant	35,595.00	
Sheriff's Justice Training Fund	275.00	
Child Care: Probate Court	18,825.53	12,162.08
Facilities Maintenance Fund	20,533.00	
Forfeiture and Foreclosure Fund	3,970.87	
Tax Payment Fund	4,259.10	
Inmate Store	1,948.48	
Three Rivers Community Center	2,931.02	999.16
Flexible Benefits Insurance Fund	<u>198,760.28</u>	
Total	\$ 1,337,101.29	\$ <u>198,420.22</u>
Grand Total	\$ 1,458,781.97	\$ 758,685.11
General Fund Operating Expenditures		
Pre-Authorized	\$36,064.75	
Accounts Payable	<u>85,615.93</u>	
	\$ 121,680.68	
General Fund Payroll Expenditures	\$ 560,264.89	
Other Funds Operating Expenditures		
Pre-Authorized	\$1,301,511.72	
Accounts Payable	<u>35,589.57</u>	
	\$ 1,337,101.29	
Other Funds Payroll Expenditures	\$ <u>198,420.22</u>	
Total Recorded for the Month	\$ 2,217,467.08	

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Dunlap stated that there was a recent death in his family and he very much appreciated the thoughtfulness of a Three Rivers Police Officer and a Sheriff's Deputy. He said that they were incredibly kind and helpful.

MISCELLANEOUS

Commissioner Pueschel stated that it is good to be back and he now has a better knee.

BUDGET WORK SESSIONS

It was the consensus that budget work sessions be set for 4:00 p.m. on October 19th and 25th.

ADJOURNMENT

It was moved by Commissioner Shaffer and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioners adjourn until Monday, October 18, 2010 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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Michael D. Dunlap, Chairman