

Annual Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on October 4, 2011 at 5:00 p.m.

Chairman Rick Shaffer called the meeting to order.

The Invocation was given by Chairman Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Gerald E. Loudenslager
Allen Balog	Robin Baker
Jerry Ware	Donald Eaton
John L. Dobberteen	

Also present were Joni Smith, Finance Director, Elishia Arver, Human Resources Director and Judy West-Wing, Administrator/Controller.

AGENDA

It was moved by Commissioner Dobberteen supported by Commissioner Loudenslager that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the minutes for September 20, 2011 be approved. Motion carried. Commissioner Dobberteen abstained due to absence.

CLOSED SESSION MINUTES APPROVED

It was moved by Commissioner Balog and supported by Commissioner Eaton that the minutes for the Closed Session held on September 20, 2011 be approved. Motion carried. Commissioner Dobberteen abstained due to absence.

COMMUNICATIONS

1. Letter from White Pigeon Township, Re: Notice of public hearing on October 18 to consider an Industrial Facilities Exemption Certificate for White Pigeon Paper Company.
2. Email from Enbridge, Re: Update on Enbridge's Line 6B 2012 maintenance program.
3. Resolution from Wexford County, Re: Supporting Employee Freedom to Work Act.
4. Resolution from Bay County, Re: Loss of Personal Property Tax Revenue.
5. Minutes of the Community Mental Health and Substance Abuse Services Board meeting of August 30, 2011.
6. Minutes of the Community Action Board meeting of August 22, 2011.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the communications be accepted and placed on file. Motion carried.

CITIZENS' COMMENTS

Jan Reed, Human Services Commission Collaboration Coordinator, stated that on October 5th there will be 36 different vendors at the Firm Foundation Church to share information with citizens and to enroll them in their programs. This is through the Michigan Housing Program and there will be a variety of different services offered. She further stated that the Great Start Collaborative has recently been awarded a grant for \$11,771 from the Sturgis Foundation.

COMMUNITY CORRECTIONS GRANT AMENDMENT

Ms. West-Wing stated that our Community Corrections Grant was decreased because of the removal of the Criminal Sexual Conduct program. Now that program has been replaced with another program and this amendment increases the Grant back up to \$114,056.00.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the Community Corrections Grant Amendment be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Motion carried.

EMERGENCY MANAGEMENT 2012 GRANT APPLICATION

Ms. West-Wing stated that this grant covers 36% of the wages and fringes of the Emergency Services Coordinator from October 1, 2011 through September 30, 2012.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the Emergency Management Grant Application be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Motion carried.

LOSS OF PERSONAL PROPERTY TAX REVENUE

Commissioner Loudenslager read the following resolution:

RESOLUTION 17- 2011

IN SUPPORT OF GUARANTEED REVENUE REPLACEMENT
SHOULD THE STATE REPEAL PERSONAL PROPERTY TAXES

WHEREAS, Michigan counties provide crucial services on behalf of state government, as evidenced by the delivery of road patrol services, corrections, foster care, clean water, food safety, the judicial system, etc.; and

WHEREAS, years of declining local revenues and cuts to state revenues to counties, coupled with unfunded state mandated services have placed Michigan counties in a position of financial stress; and

WHEREAS, the State has a poor track record of fulfilling its' statutory promises for its share of funding for things like revenue sharing, payment in lieu of taxes (PILT), public health, Medicaid reimbursement, and county jail reimbursement; and

WHEREAS, personal property tax revenue represents 7% (or \$1 million) of St. Joseph County's total taxable value used to fund County services; and

WHEREAS, the elimination of personal property taxes would harm a county's ability to provide mandated services to the public; and

WHEREAS, Michigan counties are mandated by the state to pay for the state's court system with local taxpayer dollars; and

WHEREAS, Michigan counties cannot continue to operate if the revenue from personal property taxes is not fully replaced with a constitutionally guaranteed revenue source.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners urges the legislature and the Governor to retain the personal property tax until such time as the residents of Michigan vote in favor of a constitutional amendment that will fully replace the revenues lost from the repeal of personal property taxes.

BE IT FURTHER RESOLVED, that this resolution be distributed to Governor Rick Snyder, Senator Bruce Caswell, Representative Matt Lori, and the Michigan Association of Counties for their consideration and action.

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Resolution adopted.

NOMINATIONS/APPOINTMENTS

Board of Canvassers

2 to be elected for a 4 year term

Deputy Clerk, Dena Wyckoff, distributed a ballot to each Commissioner that had 3 nominees from the Republican Party and 2 nominees from the Democratic Party to vote for 1 from each party to be elected to the Board of Canvassers. After the ballots were collected they were tallied by the Administrator/Controller and James Wetherbee was elected from the Republican Party and Tammy Ehlert from the Democratic Party for a 4 year term to expire November 1, 2015.

Department of Human Services

It was moved by Commissioner Loudenslager and supported by Commissioner Ware that Sally Carpenter be reappointed to the Department of Human Services Board for a 3 year term which will expire October 31, 2014. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Loudenslager stated that there was no report.

Judiciary

Commissioner Loudenslager stated that there was no report.

Physical Resources

Commissioner Ware stated that they had not met.

Executive Committee

Commissioner Dobberteen stated that the Executive Committee met on September 30, 2011 and everyone has a copy of the minutes and he would answer any questions that anyone may have.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

NEW HIRE:

Amy S. Waldrom has been hired as In-home Services Aide at \$10.05/hr. (COA system, grade 5, minimum) effective September 15, 2011.

RESIGNATION:

Fred Dunnington, COA Sub Driver, resigned effective September 13, 2011.

MISCELLANEOUS:

Joseph Hughes will change from part-time to full-time Road Patrol Officer at \$20.08/hr. effective October 4, 2011.

It was moved by Commissioner Dobberteen and supported by Commissioner Balog that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET AMENDMENTS:

DECREASE SHERIFFS DEPARTMENT BUDGET:
Line item 101-301-706.130 (Wages–Deputies) \$ 48,029.00
INCREASE SHERIFFS DEPARTMENT BUDGET:
Line item 101-301-706.330 (Wages - Sergeants) \$ 48,029.00

DECREASE SHERIFFS DEPARTMENT BUDGET:
Line item 101-301-836.000 (Pre-employment Health Services) \$ 50.00
INCREASE SHERIFFS DEPARTMENT BUDGET:
Line item 101-301-803.000 (Dues & Subscriptions) \$ 50.00

DECREASE SHERIFFS DEPARTMENT BUDGET:
Line item 101-301-900.000 (Advertising) \$ 37.00
INCREASE SHERIFFS DEPARTMENT BUDGET:
Line item 101-301-803.000 (Dues & Subscriptions) \$ 37.00

DECREASE INMATE TRUST FUND #546:
Line item 546-301-744.000 (Clothing & Bedding) \$ 85.00
INCREASE INMATE TRUST FUND #546:
Line item 546-301-803.000 (Dues & Subscriptions) \$ 85.00

DECREASE EMERGENCY SERVICES' BUDGET:
Line item 101-426-860.000 (Travel Expense) \$ 5.00
INCREASE EMERGENCY SERVICES' BUDGET:
Line item 101-426-803.000 (Dues & Subscriptions) \$ 5.00

DECREASE PRINCIPLE RESIDENCE EXEMPTION FUND #270:
Line item 270-225-860.000 (Travel Expense) \$ 7.00
INCREASE PRINCIPLE RESIDENCE EXEMPTION FUND #270:
Line item 270-225-803.000 (Dues & Subscriptions) \$ 7.00

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Ms. Smith presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State	\$ 670.27	\$
Appropriations	17,000.00	
County Commission	1,858.98	11,696.60
Circuit Court	755.00	20,453.55
District Court	388.16	77,390.25
Friend of the Court	952.94	61,944.94
Probate Court	2,882.24	28,630.41
Juvenile Branch	22,884.37	44,451.30
Appeals Court	1,471.96	
Administration		14,950.62
Finance Department	1,101.85	16,088.61
County Clerk		34,724.57
Equalization Department	25,347.22	21,233.36
Human Resources	7,278.41	13,523.81
Geographic Information Systems	392.88	11,777.74
Prosecutor's Office	2,239.90	53,384.76
Register of Deeds		13,522.35
County Treasurer	175.00	23,387.64
Cooperative Extension	343.00	16,027.98
Information Technology	3,952.61	19,492.08
Buildings & Grounds	3,391.68	16,782.28
Courts Building Security		9,141.35
Drain Commission		7,653.23
Sheriff Department	22,136.02	157,392.71
Sheriff Reserves	45.00	
Marine Patrol		3,212.03
Jail & Turnkey	18,551.81	154,585.17
Emergency Services	926.17	6,371.32
Animal Control	310.05	13,304.74
Board of Public Works		1,100.10
Medical Examiners	3,794.40	
Child Care - Probate	2,491.48	
Veterans' Services		3,733.87
Utilities & General Services	41,579.50	
Total	\$ 182,920.90	\$ 855,957.37
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 730,524.54	\$
Parks & Recreation	2,001.13	9,914.57
Emergency 911 Service	12,130.46	85,434.66
Central Dispatch - Wireless	781.77	6,281.16
Meyer Broadway/Coon Hollow Park	907.14	4,885.44
Family Counseling	280.00	
Cade Lake Park	2,363.66	4,776.17
Traffic Safety Program Fund	600.00	
Economic Development Fund	36,832.80	6,843.24
Victims' Rights Advocate Fund	124.86	4,970.52
Community Corrections Advisory Bd.	5,156.00	4,513.53
Community Corrections Program	630.99	102.86
Drug Law Enforcement Fund	1,088.15	
Law Enforcement Fund	265.44	40,928.78

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Secondary Road Patrol	\$ 116.03	\$ 14,242.56
Homeland Security Grant Fund	6,333.64	5,716.72
Law Library Fund	562.15	
Principal Residence Denial Fund	50.00	1,100.07
Commission on Aging	45,752.56	98,988.28
Sheriff's Justice Training Fund	800.00	
Child Care: Probate Court	19,575.88	17,080.21
Veterans' Trust Fund	1,180.37	
Facilities Maintenance Fund	47,590.00	
Tax Payment Fund	45,472.81	
Inmate Store	277.42	
Three Rivers Community Center	2,286.87	1,498.75
Long Lake Level Revolving	259.50	
Flexible Benefits Insurance Fund	178,137.90	
Total	\$ 1,142,082.07	\$ 307,277.52
 Grand Total	 \$ 1,325,002.97	 \$ 1,163,234.89
 General Fund Operating Expenditures		
Pre-Authorized	\$169,145.48	
Accounts Payable	<u>13,775.42</u>	
	\$ 182,920.90	
 General Fund Payroll Expenditures	 \$ 855,957.37	
 Other Funds Operating Expenditures		
Pre-Authorized	\$1,137,534.81	
Accounts Payable	<u>4,547.26</u>	
	\$ 1,142,082.07	
 Other Funds Payroll Expenditures	 \$ <u>307,277.52</u>	
Total Recorded for the Month	\$ 2,488,237.86	

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Shaffer stated that he was pleased with the discussion last night at the work session regarding the potential partnership between the County's Economic Development Corporation and Southwest Michigan First. The agreement will be reviewed by our attorneys. He is also pleased with the work of the Finance Committee and he knows that some Commissioners individually are working on economic development issues.

In addition, at the remembrance ceremony that was sponsored by the St. Joseph County United Way on September 11, 2011 he accepted a Community Covenant on behalf of the County which pledges the County's allegiance to our veterans.

After discussion it was the consensus that the first budget work session be scheduled for October 18th at 3:00 p.m. and a 2nd session, if needed, for October 20th at 3:00 p.m.

MISCELLANEOUS

Commissioner Dobberteen asked the Administrator/Controller if the cites in the audit by the Auditors regarding the Treasurer's Office have been resolved. He also asked if the bank statements have been balanced and if our funds are 100% insured.

Ms. West-Wing will address these concerns with the Treasurer and ask for answers in writing.

ADJOURNMENT

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioners adjourn until October 17, 2011 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Rick Shaffer, Chairman