

Annual Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on September 20, 2016 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Robin Baker	Don Eaton
John Dobberteen	Rick Shaffer
	Allen J. Balog

Also present: Pat Yoder, Administrator/Controller and Joni Smith, Finance Director.

#### AGENDA

Chairman Balog asked that the vendor permit from Weenie King be added to the agenda.

It was moved by Commissioner Baker and seconded by Commissioner Shaffer to approve the agenda as amended. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen that the minutes for September 6, 2016 be approved as presented. Motion carried.

#### COMMUNICATIONS

Minutes of the Commission on Aging Board meeting of August 26, 2016.

Community Action – 2015 Annual Report.

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton that the communications be placed on file. Motion carried.

#### CITIZENS' COMMENT

Tim Carls, 63044 Klinger Lake Road, Centreville, thanked CMH for an invitation to its event and commented on the need for affordable veteran housing.

Rebecca Shank, 385 Washington, Constantine, spoke on behalf of the Abiel-Fellows DAR noting Constitution week and encouraging the reading of the Constitution.

Dennis Allen thanked the Commission and Sheriff's Department for the assistance through the contracting process for Centreville Village police.

#### WORKFORCE DEVELOPMENT BOARD – INTERGOVERNMENTAL TRANSFER OF FUNCTIONS

Ben Damerow from Michigan Works! presented the agreement noting a job training grant that would be conducted through American Axle. He also noted the local Michigan Works! Office had a customer center design finalist who made a presentation at the Whitehouse.

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve the agreement. Motion carried 5-0 upon a roll call vote.

BYLAWS OF THE MICHIGAN WORKS! SOUTHWEST WORKFORCE DEVELOPMENT BOARD

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to approve the bylaws. Motion carried 5-0 upon a roll call vote.

ANNUAL CHILD CARE FUND PLAN AND BUDGET

Tom Robertson, Family Court Juvenile Division Director, reviewed the budget. He reported that the County was funding 2 times the average number of children with less than average per child spending. He noted the legislation to raise the age of a juvenile was still being considered which would mean paying for all the extra juvenile cases. He reported 182 17 year olds were processed this year.

Commissioner Eaton discussed potential root causes of the number of children in placement.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the child care fund budget. Motion carried 5-0 upon a roll call vote.

EMPLOYMENT AGREEMENT WITH BRIAN MCDANIEL  
AS COLLEGE ACCESS SERVICE PROVIDER

It was moved by Commissioner Baker and seconded by Commissioner Shaffer to approve the employment agreement. Motion carried.

EMPLOYMENT AGREEMENT WITH ANN HAPPEL  
AS COLLEGE ACCESS SERVICE PROVIDER

It was moved by Commissioner Baker and seconded by Commissioner Eaton to approve the employment agreement. Motion carried.

VILLAGE OF MENDON ANNEXATION REQUEST – SET PUBLIC HEARING

It was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen to approve the public hearing for October 4, 2016 at 5:00 p.m. to consider a proposed annexation. Motion carried.

VENDOR AGREEMENT WITH MICHAEL KING, WEENIE KINGS

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to approve the vendor agreement with Michael King of Weenie Kings. Motion carried.

AUTHORIZING APPLICATION FOR SPECIAL LICENSE  
THROUGH THE MICHIGAN LIQUOR CONTROL COMMISSION  
RESOLUTION 15-2016

Commissioner Shaffer presented the following resolution:

That the application from St. Joseph County Parks and Recreation for a special license to serve alcohol on October 9, 2016 to be located at Meyer Broadway Park, 59475 County Park Drive, Three Rivers, MI 49093; it is the consensus of this body that the application be recommended for issuance.

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton to approve the resolution and waive first reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS AND APPOINTMENTS

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to appoint Allen Balog and Shelly Klug to the Workforce Development Board with terms expiring September 30, 2018. Motion carried.

It was moved by Commissioner Baker and seconded by Commissioner Shaffer to appoint Jerry Ware with term a term expiring June 30, 2017 and Loyid Stemen with a term expiring June 30, 2018 to the Commission on Aging Board. Motion Carried.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

HUMAN RESOURCES DIRECTOR’S REPORT

Mr. Yoder had nothing further to report.

FINANCE DIRECTOR’S REPORT

Ms. Smith presented the following reports:

Budget Amendments

There were no budget amendments.

Per Diem and Expenses

Robin Baker – 5 half days: 8/17, 8/25, 8/26, 9/14 x2	\$ 250
Allen Balog – 8 half days: 8/17, 8/18, 8/25, 8/29, 8/31, 9/9, 9/13, 9/14, & 3 full days: 9/16, 9/17, 9/18	685
Rick Shaffer – 13 half days: 7/20, 7/26, 7/27 x2, 8/3, 8/4, 8/10, 8/17, 8/23, 8/31, 9/1 9/7, 9/14 & 3 full days: 8/1/, 8/22, 9/20	<u>935</u> \$1,870
Robin Baker Expenses	\$ 79.92
Allen Balog Expenses	381.07
Rick Shaffer Expenses	<u>251.64</u>
	\$712.63

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to pay per diem and expenses. Motion carried.

Financial Statement

	Revenues	Expenditures
Year to Date – August 31, 2016	\$ 12,847,931.97	\$12,712,170.83
Available Balance	\$ 4,370,425.03	\$ 4,506,186.17
Percent of total budgeted funds earned year to date:	74.62%	
Percent of total budgeted funds expended year to date:	73.83%	

It was moved by Commissioner Shaffer and seconded by Commissioner Baker to approve the financial statement. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated the committee had not met.

Judiciary

Commissioner Baker stated the committee had not met.

Physical Resources

Chairman Balog noted the committee had not met.

Executive / Committee of the Whole

Chairman Balog noted minutes were available.

CHAIRMAN'S REPORT

Chairman Balog noted the fair was underway.

CITIZENS' COMMENTS

Gordon Evilsizor, Florence Township Supervisor, asked for match funds from the County for the Centerville/Constantine Road. He noted a quote from a contractor and potential grant funds for the last mile.

Commissioner Baker asked if township supervisors received the Road Commission monthly report, and Mr. Evilsizor confirmed they did.

Commissioner Shaffer thanked Jerry Ware for offering to serve on the Commission on Aging Board. He also noted the October 4, 2016 open house for the Twin County Probation facility.

COMMISSIONER COMMENTS

There were no additional comments.

ADJOURNMENT

At 5:36 p.m., it was moved by Commissioner Baker and seconded by Commissioner Shaffer that the St. Joseph County Board of Commissioners adjourn until October 4, 2016 at 5:00 p.m. Motion carried.

-----  
Lindsay Oswald, County Clerk

-----  
Allen J. Balog, Chairman