

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners’ Room, Courthouse at the Village of Centreville, Michigan on September 6, 2016 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

John Dobberteen	Rick Shaffer
Don Eaton	Allen J. Balog

Commissioner Baker was absent.

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Assistant County Administrator; and Joni Smith, Finance Director.

AGENDA

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve the agenda as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton that the minutes for August 16, 2016 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Victor Eichler, Re: Letter of resignation from the St. Joseph County Parks and Recreation Commission.

Letter from Emily Frohriep, Re: Copy of letter to the editor thanking Commissioner Don Eaton for donation and commitment to the Animal Control Board.

Letter from State Department of Health and Human Services, Re: State ward chargeback rates for calendar year 2017.

Email from Michigan Works!, Re: Copy of Press Release announcing Michigan Works! Southwest selected as Design Challenge finalist and invited to White House for Learning Exchange and Celebration.

Letter from Southwest Michigan Land Conservancy, Re: Invite to 25th Anniversary Jubilee on September 17 in Galesburg.

Minutes of the Community Action Board meeting of June 27, 2016.

Minutes of the Commission on Aging Board meeting of July 20, 2016.

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton that the communications be placed on file. Motion carried.

CITIZENS’ COMMENT

Cody Sharpe of 607 Maple Street in Three Rivers requested that the County assist in paying for a solution of a flooded yard from water off of the road.

Lynn McCleod of 3620 Middlebury in Kalamazoo commented on the sports complex project in Three Rivers.

COMMUNITY CORRECTIONS GRANT AGREEMENT RENEWAL

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to approve grant agreement CPS-2017-1-28 with the Department of Corrections. Motion carried 4-0 upon a roll call vote.

FRIEND OF THE COURT COOPERATIVE REIMBURSEMENT PROGRAM RENEWAL

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve grant agreement number CSCOM17-75003 with the Department of Health and Human Services. Motion carried 4-0 upon a roll call vote.

AGREEMENT FOR LAW ENFORCEMENT SERVICES WITH VILLAGE OF CENTREVILLE

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve the services agreement. Discussion included that the County would be furnishing equipment and equipping personnel. Motion carried 4-0 upon a roll call vote.

DESIGNATION OF REMONUMENTATION GRANT ADMINISTRATOR
RESOLUTION 14-2016

Commissioner Shaffer presented the following resolution:

WHEREAS, Ken Syers, Jr. was appointed as the Grant Administrator of the St. Joseph County Remonumentation Program during his employment as GIS Director; and

WHEREAS, Jerry Happel began employment as the GIS Director for St. Joseph County on August 8, 2016; and

WHEREAS, it has been recommended that Jerry Happel serve as the Grant Administrator of the Remonumentation Program.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners hereby appoints Jerry Happel as Grant Administrator of the Remonumentation Program replacing Ken Syers, Jr. effective August 8, 2016.

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton to approve the resolution and waive first reading. Motion carried 4-0 upon a roll call vote.

NOMINATIONS AND APPOINTMENTS

No appointments were made.

ADMINISTRATOR'S REPORT

Mr. Yoder had nothing further to report.

HUMAN RESOURCES DIRECTOR'S REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR'S REPORT

Ms. Smith presented the following reports:

Budget Amendments

REGISTER OF DEEDS AUTOMATION FUND	
Increase Equipment (256-236-980.000)	\$44,500
Decrease Contingency (256-236-941.000)	44,500
Note: Purchase new copier/scanner	

COUNTY FACILITIES MAINTENANCE FUND	
Increase Building Improvements (406-253-976.000)	240,000
Increase Budgeted Use of Fund Balance (406-253-676.000)	240,000
Note: Improvements to Olney/Covered Bridge Health Building	

Commission on Aging budget amendment to extend year end from 9/30/16 to 12/31/16 – the amendment itself involves 502 line items and 96 account types. The COA Director recommended the amendment to the COA board who in turn is recommending it to the County Commission. A summary is as follows:

Revenue	\$578,609
Use of Fund Balance	<u>192,814</u>
Total Source of Funds for 10/1/2016 thru 12/31/2016	771,423
General Fund 2016 Budgeted Use of Fund Balance	
Per original 2016 budget	\$1,435,791
To date, after recording of above amendments	\$1,925,178

Note: 2015 ending General Fund fund balance is \$3,545,561.

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to approve the budget amendments. Motion carried.

Bills

<u>Expenditure Type</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
Operating	\$ 625,810.31	\$2,060,778.48	\$2,686,588.79
Payroll	<u>676,756.12</u>	<u>239,799.30</u>	<u>916,555.42</u>
Total	\$1,302,566.43	\$ 2,300,577.78	\$3,603,144.21

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton to pay the bills. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated the committee had not met.

Judiciary

Commissioner Eaton stated the committee had not met.

Physical Resources

Chairman Balog noted the committee had not met.

Executive / Committee of the Whole

Chairman Balog noted minutes were available.

Animal Control

Commissioner Eaton noted the air conditioning job was being completed.

CHAIRMAN'S REPORT

Chairman Balog noted that he had looked into the flooding issue on Coon Hollow. He noted substantial water from the way Vernon had been constructed by a private developer. He reported that the Commission had discussed the issue at Executive Committee, and the scope of work was clearly outside the County's authority and responsibility.

CITIZENS' COMMENTS

Rebecca Shank of 385 Washington in Constantine commented on phone calls to Central Dispatch that she did not feel were properly handled.

Mr. Sharpe commented that the water in the yard off of Coon Hollow were from Coon Hollow.

Ms. McCleod commented that the recreational facility agreement was a joint effort.

COMMISSIONER COMMENTS

There were no additional comments.

ADJOURNMENT

At 5:23 p.m., it was moved by Commissioner Baker and seconded by Commissioner Eaton that the St. Joseph County Board of Commissioners adjourn until September 20, 2016 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Chairman