

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on September 1, 2015 at 5:00 p.m.

Chairman Dobberteen called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Allen J. Balog	Donald Eaton
Rick Shaffer	Robin Baker
John L. Dobberteen	

Also present: Pat Yoder, Administrator/Controller, Teresa Doehring, Human Resources Director, and Joni Smith, Finance Director.

AGENDA

It was moved by Commissioner Baker and seconded by Commissioner Eaton that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Balog and seconded by Commissioner Eaton that the minutes for August 18, 2015 be approved as presented. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Department of Health and Human Services, Re: Copy of the State Ward chargeback rate for calendar year 2016.
2. Letter from the City of Sturgis, Re: Notice of public hearing on August 26, 2015 to consider an Industrial Facilities Exemption Certificate to Unique Truck Accessories.
3. Minutes of the St. Joseph River Basin Commission meeting of June 2, 2015.
4. Minutes of the Community Action Board meeting of June 22, 2015.

It was moved by Commissioner Shaffer and seconded by Commissioner Baker that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Tim Carls of 63044 Klinger Lake Road commented on the attorney costs for the CMH case.

Dennis McKee of Consumers Energy commented on the new electric meter implementation across the state.

Grant Wolf offered assistance with river cleanup projects and commented on the need to fund or find grant dollars to keep the river trails navigable.

GIS GRANT APPLICATION

Ken Syers, GIS Director, commented on the need for the data accuracy that the LIDAR project would provide.

## RESOLUTION 17-2015

### RESOLUTION OF SUPPORT AND AUTHORIZING PARTICIPATION IN THE MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT'S (MDARD) APPLICATION FOR GRANT FUNDS UNDER THE U.S. GEOLOGICAL SURVEY (USGS) THREE DIMENSIONAL ELEVATION PROGRAM (3DEP) FOR THE ACQUISITION OF QUALITY LEVEL 2 (QL2) LIGHT DETECTION AND RAGING (LIDAR) DATA

WHEREAS, the USGS has announced a grant program for matching and cost sharing associated with the acquisition of LIDAR data under its 3DEP program;

WHEREAS, QL2 LIDAR data will provide communities with the data to produce hyper-accurate topographic contour mapping for GIS based spatial imaging;

WHEREAS, QL2 LIDAR data has significant benefits for planning, roads, floodplain mapping, wildlife and habitat management, recreation, flood modeling, site planning, and many other uses;

WHEREAS, the Natural Resources Conservation Service (NRCS) has pledged significant matching funds for the program;

WHEREAS, more than 20 counties in Southern Lower Michigan have expressed interest in participating in the program;

WHEREAS, the broad support between the many interested agencies and local units of government will allow counties to acquire LIDAR data at roughly one-third the cost necessary to singly acquire the data; and

WHEREAS, the acquisition of LIDAR data will provide an important data tool for the County's spatial data program at a much reduced cost.

THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners requests its inclusion and authorizes its participation in MDARD's application to the USGS' 3DEP grant program;

SECTION I: that the County Board Chair is hereby authorized and directed to coordinate with MDARD and other partner agencies and governments in filing with the U.S. Geological Survey (USGS) for a grant in the amount of \$52,100.00 to fund the 3D Elevation Program/National Geospatial Program within the County of St. Joseph.

SECTION 2: that the County Board Chair is hereby authorized and directed to provide and execute any additional documents on behalf of the County of St. Joseph which may be required by the USGS to secure the aforesaid grant.

SECTION 3: that, should said grant be approved and issued by USGS, the County Board Chair is hereby authorized and directed to accept the same and comply with the conditions of the grant and the funding for the aforesaid project.

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to approve the resolution and waive second reading. Motion carried 5-0 upon roll call vote.

### SECONDARY ROAD PATROL GRANT APPLICATION

It was moved by Commissioner Balog and seconded by Commissioner Eaton to approve the grant application to the Michigan State Police for the fiscal year 2016 Secondary Road Patrol and Traffic Accident Prevention Program. Motion carried.

### THREE RIVERS SPORTS COMPLEX UPDATE

Jared Hoffmaster, City of Three Rivers Commissioner, provided an update on the sports complex progress. He noted the support across the Three Rivers community from various municipalities and the potential to partnership with Lockport Township. He noted benefits of the project included attraction and retention of families. He also noted that the City of Three Rivers was willing to help provide services such as sewer, assistance with bidding and construction process, and land purchase. He stressed the need for funding before the option agreement with a portion of the property expired at the end of September and requested the County's participation.

Commissioner Shaffer was impressed with the grassroots development of the project and how local professionals had stepped up to move the project forward. He asked about the timeline of the project.

Mr. Hoffmaster responded that the project would potentially be ready to go in the fall with the property funding, but that there was a need to meet with the stakeholders, including the neighbors, once the property was purchased.

Commissioner Balog asked the final cost, and Mr. Hoffmaster responded that the project was looking to total \$3.9 million with all phases. He noted that because of the option agreement, there was a current need of \$400,000.

#### NOMINATIONS AND APPOINTMENTS

There were none.

#### ADMINISTRATOR'S REPORT

Mr. Yoder had nothing further to report.

#### PERSONNEL REPORT

Mrs. Doehring presented the following report:

Tim George has been hired as Assistant Prosecuting Attorney I at \$45,998.77/year (Nottley system, grade 9, step 1) effective September 1, 2105.

Jacqueline Lutz has been hired as In-home Aid at \$10.70/hour (COA system, grade 3, step 1) effective August 20, 2015.

Lori Miller has been hired as In-home Aid at \$10.70/hour (COA system, grade 3, step 1) effective August 20, 2015.

Caitlin Miller has been hired as In-home Aid at \$10.70/hour (COA system, grade 3, step 1) effective August 20, 2015.

Daniel P. Frazine has been hired as District Court Probation Officer at \$42,789.29/year (Nottley system, grade 8, step 1).

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer that the personnel report be approved. Motion carried.

#### FINANCE DIRECTOR'S REPORTS

Ms. Smith presented the following reports:

#### Budget Amendments

To Move Emergency Management from Central Dispatch to General Fund Effective 7/7/15

#### GENERAL FUND:

Increase Wages – Department Head/Director (101-426-705.010)	\$ 22,646.00
Increase FICA (101-426-715.000)	1,595.00
Increase Health Insurance (101-426-716.000)	6,810.00
Increase Dental Insurance (101-426-716.010)	286.00
Increase S & A Insurance (101-426-716.020)	148.00
Increase Worker's Compensation (101-426-716.100)	364.00
Increase Life Insurance (101-426-717.000)	18.00
Increase MERS – Hybrid (101-426-718.020)	1,524.00
Increase Office Supplies (101-426-727.000)	350.00
Increase Printing (101-426-728.000)	500.00
Increase Gasoline & Oil (101-426-746.000)	1,868.00

Increase Dues & Subscriptions (101-426-803.000)	40.00
Increase Cellular Telephone Service (General) (101-426-850.010)	866.00
Increase Travel Expense (101-426-860.000)	201.00
Increase Seminar & Employee Training (101-426-862.000)	1,888.00
Increase Equipment Repair & Maintenance (101-426-931.000)	689.00
Increase Equipment Maintenance – Contract (101-426-931.010)	1,550.00
Increase Vehicle Repair (101-426-932.000)	<u>485.00</u>
	\$ 41,828.00
Increase Budgeted Use of Fund Balance (101-390-676.000)	\$ 41,828.00
<u>CENTRAL DISPATCH FUND:</u>	
Decrease Office Supplies (211-426-727.000)	\$ 350.00
Decrease Printing (211-426-728.000)	500.00
Decrease Gasoline & Oil (211-426-746.000)	1,868.00
Decrease Dues & Subscriptions (211-426-803.000)	40.00
Decrease Cellular Telephone Service (General) (211-426-850.010)	866.00
Decrease Travel Expense (211-426-860.000)	201.00
Decrease Seminar & Employee Training (211-426-862.000)	1,888.00
Decrease Equipment Repair & Maintenance (211-426-931.000)	689.00
Decrease Equipment Maintenance – Contract (211-426-931.010)	1,550.00
Decrease Vehicle Repair (211-426-932.000)	<u>485.00</u>
	\$ 8,437.00
Decrease Budgeted Use of Fund Balance (211-911-676.000)	\$ 8,437.00

It was moved by Commissioner Shaffer and seconded by Commissioner Balog that the budget amendments be approved as presented. Motion carried.

Bills

<u>Expenditure Type</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
Operating	\$499,697.48	\$1,576,417.77	\$2,076,115.25
Payroll	<u>607,366.87</u>	<u>342,271.52</u>	<u>949,638.39</u>
Total	\$1,107,064.35	\$ 1,918,689.29	\$3,025,753.64

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the bills be approved for payment. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the Committee had not met.

Judiciary

Commissioner Eaton stated that the Committee had not met.

Physical Resources

Commissioner Balog stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Dobberteen stated that the Committee had not met.

CHAIRMAN'S REPORT

Chairman Dobberteen had nothing further to report.

CITIZEN'S COMMENTS

John Nelson of White Pigeon Township commented in support of keeping the water trails open and recommended Mr. Wolf as someone that could do the work. He also commented on the old M-86 iron bridge being used as a pedestrian bridge in a park.

Rebecca Shank of 385 S. Washington, Constantine, commented on the number of children in the historic courthouse and Silliman House hours over Labor Day weekend.

CLOSED SESSION

It was moved by Commissioner Shaffer and seconded by Commissioner Balog to adjourn to closed session to discuss matters of labor contract negotiations, a property purchase, and pending litigation. Upon a roll call vote, the motion passed 5-0.

The Commission adjourned to closed session at 5:35 p.m.

At 7:15 p.m., the Commission reconvened in open session.

COMMISSIONERS' COMMENTS

It was moved by Commissioner Baker and seconded by Commissioner Shaffer to have administration pursue the purchase of property contingent upon an appraisal. The motion carried.

Commissioner Shaffer commented in support of an ongoing river trail maintenance plan.

Commissioner Balog requested the sports complex funding item be added to the next Executive Committee agenda. By consent, it was added.

ADJOURNMENT

At 7:17 p.m., it was moved by Commissioner Shaffer and seconded by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until September 15, 2015 at 5:00 p.m. Motion carried.

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Lindsay Oswald, County Clerk

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John L. Dobberteen, Chairman