

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on August 4, 2015, at 5:00 p.m.

Vice-chairman Balog called the meeting to order and noted that Commissioners Dobberteen and Eaton were present via telephone.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Allen J. Balog

Donald Eaton – via telephone

Rick Shaffer

Robin Baker

John L. Dobberteen – via telephone

Also present: Pat Yoder, Administrator/Controller, Teresa Doehring, Human Resources Director, and Joni Smith, Finance Director.

#### AGENDA

It was moved by Commissioner Baker and seconded by Commissioner Shaffer that the agenda be approved as presented. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer that the minutes for July 21, 2015 be approved as presented. Motion carried.

#### COMMUNICATIONS

1. Letter from the City of Sturgis, Re: Notice of public hearing on August 12, 2015 regarding an amendment to the City's Brownfield Plan for the Moso Village Project.
2. Letter from County Treasurer Judith Ratering, Re: Quarterly investment reports for April, May and June 2015.

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that the communications be placed on file. Motion carried.

#### CITIZENS' COMMENT

Krysti Boughton, residing in Sturgis, commented on the effects consolidation of the Community Mental Health and Health Departments would have.

Tim Carls, 63044 Klinger Lake Road, commented on an error in the minutes and his inability to get a paper copy of the budget.

#### ST. JOSEPH COUNTY EDC FUNDING REQUEST – THREE RIVER DDA FUNDING \$100,000

Ken Jones of the St. Joseph County EDC commented on the DDA program to renovate buildings in the downtown, which was a mission of the EDC.

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton to approve the funding for the DDA program. Motion carried 5-0 by roll call vote.

#### ST. JOSEPH COUNTY MEDICAL CLINIC GRANT WRITER AT \$30,000

Ken Jones of the St. Joseph County EDC commented on the past history of using the EDC as a pipeline for grant dollars. He noted the grant project met the EDC goal of promoting community wellness.

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to fund the \$30,000 grant writer for the St. Joseph County Medical Clinic. Motion carried 4-1 upon roll call vote with Commission Baker dissenting.

CMH – REVIEW AND CONSIDERATION OF SENDING NOTIFICATION OF INTENT TO REMOVE MEMBERS

It was moved by Commissioner Eaton and supported by Commissioner Shaffer to begin the process to remove three members from the Community Mental Health Board. By consent, Commissioner Dobberteen abstained from voting. Motion carried 3-1 upon roll call vote with Commissioner Baker dissenting and Commissioner Dobberteen abstaining.

REQUEST TO FILL VACANT DISTRICT COURT DEPUTY CLERK POSITION

It was moved by Commissioner Baker and supported by Commissioner Eaton to fill the vacant District Court deputy clerk position. Motion carried.

ATTENDANT AGREEMENT WITH RICHARD DELL FOR CADE LAKE PARK

It was moved by Commissioner Eaton and supported by Commissioner Baker to approve the attendant agreement with Richard Dell for Cade Lake Park. Motion carried.

VENDOR AGREEMENT WITH MICHAEL W. KING FOR MEYER BROADWAY PARK

It was moved by Commissioner Eaton and supported by Commissioner Baker to approve the vendor agreement with Michael W. King for Meyer Broadway Park. Motion carried 5-0 upon roll call vote.

REQUEST FOR FUNDS – TUCK POINTING AT COURTHOUSE AND ANNEX I

It was moved by Commissioner Eaton and supported by Commissioner Dobberteen to approve the request for funds in the amount of \$643,000 for tuck pointing.

Discussion included safety hazards that would be corrected as part of the work and that the new part of the building would have façade work as part of the renovation and was not included in this project. Motion carried 5-0 upon a roll call vote.

NOMINATIONS AND APPOINTMENTS

No appointments were made.

ADMINISTRATOR’S REPORT

Mr. Yoder introduced James Hissong as the Community Development Coordinator.

PERSONNEL REPORT

Mrs. Doehring presented the following report:

RESIGNATION:

Cynthia Mostrom, District Court Deputy Clerk, has resigned effective August 6, 2015.

John Ash, part-time Court Security, has resigned effective August 14, 2015.

NEW HIRE:

Aubrie Wooden has been hired as Family Division Caseworker/Investigator at \$20.57/hr. (Nottley system, grade 8, step 1) effective August 10, 2015.

Hunter W. Miracle has been hired as part-time Corrections Officer at \$16.40/hr. effective August 8, 2015.

RETIREMENT:

Charles E. Herman, Chief Assistant Prosecuting Attorney, will retire effective August 18, 2015.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the personnel report be approved. Motion carried.

FINANCE DIRECTOR’S REPORTS

Ms. Smith presented the following reports:

Budget Amendments

COUNTY FACILITIES MAINTENANCE FUND:

Increase Land Improvements (406-253-974.000)	\$ 11,907.00
Decrease Contingency (406-253-941.000)	11,907.00

Note: Veterans Memorial Improvement project (total cost of \$13,150.00)

VETERANS MEMORIAL FUND:

Increase Contractual Services (255-682-816.000)	\$ 1,243.00
Increase Budgeted Use of Fund Balance (255-682-676.000)	1,243.00

Note: Veterans Memorial Improvement project (total cost of \$13,150.000)

CENTRAL DISPATCH FUND:

Increase Communications Equipment (211-911-977.010)	\$ 40,000.00
Increase Budgeted Use of Fund Balance (211-911-676.000)	40,000.00

Note: Weather Siren Alerting Project

GENERAL FUND:

Increase Sheriff’s Department Equipment (101-301-980.000)	\$ 12,500.00
Increase Budgeted Use of Fund Balance (101-390-676.000)	12,500.00

Note: Gas pump improvement project

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the budget amendments be approved as presented. Motion carried.

Bills

<u>Expenditure Type</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
Operating	\$586,853.41	\$ 975,059.59	\$1,561,913.00
Payroll	<u>931,690.25</u>	<u>342,271.52</u>	<u>1,273,961.77</u>
Total	\$1,518,543.66	\$ 1,317,331.11	\$2,835,874.77

It was moved by Commissioner Baker and supported by Commissioner Eaton that the bills be approved for payment. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the Committee had not met.

Judiciary

Commissioner Eaton stated that the Committee had not met.

Physical Resources

Commissioner Balog stated that the Committee had met and discussed the tuck pointing.

Executive/Committee of the Whole

Vice-chairman Balog stated that the Committee had met and all Commissioner had been present.

CHAIRMAN'S REPORT

Vice-chairman Balog did not have a report.

CITIZEN'S COMMENTS

Tim Carls of 63044 Klinger Lake Road commented on the use of telephone for a meeting when Commissioners were paid to attend the meeting.

Rebecca Shank commented on the health clinic and potential increase in government where private facilities were serving the public beforehand.

Larry Brooks on Truckenmiller Road commented on his disappointment of the removal of CMH board members.

COMMISSIONERS' COMMENTS

Commissioner Eaton noted that his pay for the Commission went to a charity.

Commission Baker noted that he had voted no regarding the removal of CMH board members.

ADJOURNMENT

At 5:24 p.m., it was moved by Commissioner Shaffer and supported by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until August 18, 2015 at 5:00 p.m. Motion carried.

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Lindsay Oswald, County Clerk

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Allen J. Balog, Vice-chairman