

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on August 2, 2004, at 5:00 p.m.

Chairman John L. Dobberteen called the meeting to order.

The Invocation was given by Commissioner Loudenslager.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
John W. Bippus	Robin Baker
Monte Bordner	David J. Pueschel
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resources Director.

AGENDA

It was moved by Commissioner Bippus and supported by Commissioner Pueschel that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the minutes for July 20, 2004 be approved. Motion carried. Commissioner Bordner abstained due to absence.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, July 23 and July 30, 2004.
2. Letter from Senator Cameron Brown, Re: Thank you for resolution regarding guarantee of state revenue sharing.
3. Letter from Representative Rick Shaffer, Re: Thank you for resolution regarding guarantee of state revenue sharing.
4. Letter from the City of Sturgis, Re: Notice of public hearing on July 28 to consider issuing an Industrial Facilities Exemption Certificate to Telemark Corporation.
5. Letter from State Court Administrative Office, Re: Third quarter disbursement from the Court Equity Fund.
6. Copy of letter to the Michigan Association of Counties from Alpena County, Re: Opposing the passage of Senate Bill 217 (revised Drain Code.)
7. Resolution from Berrien County, Re: Revenue sharing.
8. Resolution from Cheboygan County, Re: Revenue sharing.
9. Resolution from Bay County, Re: Coordination of new prescription drug plan.
10. Minutes of Community Mental Health Services meeting of June 29, 2004.
11. Minutes of Family Independence Agency Board meeting of June 22, 2004.

It was moved by Commissioner Bordner and supported by Commissioner Pueschel that the communications be accepted and placed on file. Motion carried.

CITIZENS COMMENTS

Tim Carls, Klinger Lake Road, Centreville, distributed letters that he had received from Attorney General, Mike Cox regarding the procedures for changing the boundaries for townships. He also stated that there are 2 different zoning maps of the same location for Sherman Township and that there are no signatures on the maps. Commissioner Dobberteen referred this issue to the Administrator.

Lotta Jarnefelt, G.I.S. Director, stated that she would like to answer a question that Commissioner Bippus had at the last meeting regarding her annual report concerning the sale of aerial photos. Mrs. Jarnefelt stated that the amount listed as revenues for the sale of aerial photos only reflected those sold in paper copy. In addition, there were digital copies of the maps sold that were included in the digital figures.

She also shared an email from an attorney firm in Sturgis complimenting the LRC on their website and how useful a tool it has turned out to be.

In response to Mr. Carls comments concerning the zoning maps in the LRC, she stated that the maps are ordered by the Zoning Board, the LRC has no standing on the correctness of the maps. The LRC prints a draft of the map and it is not made permanent until the Zoning Board gives approval. All of the material in the maps is the responsibility of the Zoning Board.

CLOSED SESSION

It was moved by Commissioner Bippus and supported by Commissioner Baker that the Board go into closed session for Attorney-Client Privilege reasons.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

Commissioner Loudenslager asked if he could be excused from the Closed Session and permission was granted. He then exited the meeting.

OPEN SESSION

The Board resumed business in open session.

REMOVE FROM THE TABLE

It was moved by Commissioner Shafer and supported by Commissioner Bippus that the matter of the Community Mental Health responses be removed from the table.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Dobberteen.

Nay votes cast: 1 – Commissioner Pueschel.

Motion carried.

SET HEARING DATE

It was moved by Commissioner Bippus and supported by Commissioner Baker that a hearing be set on September 21, 2004 at 5:10 p.m. to hear the responses of the motion by the Board of Commissioners to remove 2 members from the Community Mental Health Board according to Section 330.1224 of the Mental Health Code.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 1 – Commissioner Loudenslager.

Motion carried.

NOMINATIONS/APPOINTMENTS

Workforce Development Board (WDB)

Commissioner Bordner nominated Erv Heidbrink to the Workforce Development Board.

COMMITTEE REPORTS

Law Enforcement

There was no report.

Judiciary

There was no report

Physical Resources

The next Physical Resources Committee meeting is scheduled for Wednesday, August 4, 2004 at 2:00 p.m.

Executive Committee

Commissioner Bordner stated that the minutes of the Executive Committee meeting of July 30, 2004 have been distributed and that he will answer any questions.

Investment Advisory Committee

Commissioner Bippus stated that the Investment Advisory Committee minutes from the meeting held on July 20th were distributed.

PERSONNEL REPORT

Ms. West-Wing presented the following report

NEW HIRE:

Melissa Dean has been hired as Friend of the Court Enforcement Caseworker at \$15.14/hr. (Soltysiak system, grade 9, minimum) effective August 9, 2004.

MISCELLANEOUS:

Andrew Stienbarger, Corrections Officer, is on family leave effective July 22, 2004 under the Family and Medical Leave Act of 1993.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the personnel report be approved. Motion carried.

BILLS

Dan Carey presented the following report:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Appropriations	\$ 30,690.83	\$
County Commission	1,561.82	11,531.08
Circuit Court	1,424.06	24,550.08
District Court	1,284.94	95,137.96
Friend of the Court	2,852.82	47,889.13
Jury Commission	100.50	329.69
Probate Court	723.35	27,309.25

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Juvenile Branch	\$ 10,165.49	\$ 72,503.64
Appeals Court		74.17
Administration		13,547.85
Finance Department	871.77	16,424.01
County Clerk	416.38	31,497.36
Equalization Department	75.00	20,303.92
Human Resources	72.00	9,180.09
Geographic Information Systems	1,419.41	13,165.18
Prosecutor's Office	1,504.85	57,799.23
Central Services	5,117.77	7,587.98
Register of Deeds	886.00	17,304.77
County Treasurer	70.00	20,167.85
Cooperative Extension	1,449.98	11,418.52
Information Technology	562.35	11,228.73
Buildings & Grounds	1,631.02	20,767.31
Courts Building Security		7,067.55
Drain Commission	96.54	6,577.51
Sheriff Department	5,356.35	124,907.45
Sheriff Reserves	975.50	603.39
Marine Patrol	52.74	8,373.25
Jail & Turnkey	2,330.20	132,242.39
Planning Commission	723.30	
Emergency Services	2,692.54	6,305.86
Animal Control	12,814.79	11,505.60
Board of Public Works		754.98
Medical Examiners	800.00	
Child Care - Probate	6,008.21	512.61
Veterans' Services	25.00	
Utilities & General Services	17,171.16	
 Total	 \$ 111,926.67	 \$ 828,568.39
 <u>OTHER FUNDS</u>	 <u>EXPENDITURES</u>	 <u>PAYROLL</u>
County Road Commission	\$ 708,942.30	\$
Parks & Recreation	597.66	13,681.18
Emergency 911 Service	2,968.11	81,814.43
Central Dispatch - Wireless		7,906.52
Meyer Broadway/Coon Hollow Park	187.50	815.71
Friend of the Court	3,750.00	1,942.63
Family Counseling	1,031.25	
Cade Lake Park	10,827.31	2,936.69
Waste Management Fund		
County Commission	13,624.78	
Resource Recovery Program	45.00	915.07
Traffic Safety Program Fund	22.61	
Economic Development Fund	742.44	10,090.36
Survey & Remonumentation	300.00	
Register of Deeds Automation Fund	395.82	363.21
Victims' Rights Advocate Fund		4,513.43
Community Corrections Advisory Board	7,746.67	3,895.36
Community Corrections Program	6,084.00	538.25

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Drug Law Enforcement Fund	\$ 2,705.63	\$
Law Enforcement Fund	680.50	28,503.62
Secondary Road Patrol		11,845.25
Law Library Fund	882.60	
Principal Residence Denial Fund		1,896.95
Commission on Aging	28,822.26	62,218.41
Community Development Block Grant	14,447.17	
Sheriff's Justice Training Fund	130.00	
Family Independence Agency	30,244.84	
Child Care - Probate Court	5,270.25	4,271.80
Child Care - Family Independence Agency	9,850.34	
Veterans' Trust Fund	250.00	
BPW #10 Fish Lake Sewer - Debt - Township	191.88	
BPW #11 WP/K. Lake Sewer - Debt - Village	108.12	
BPW #13 WP Ex/Water Supp - Debt	300.00	
Facilities Maintenance Fund	262,735.11	
BPW #16 Lockport Township Water Supply System Construction	147,562.49	
Tax Payment Fund	2,359.81	
Inmate Store	168.74	
Three Rivers Community Center	1,194.77	105.28
Long Lake Level Revolving Fund	7.72	
Flexible Benefits Insurance Fund	137,537.19	
Total	<u>\$ 1,402,714.87</u>	<u>\$ 238,254.15</u>
Grand Total	\$ 1,514,641.54	\$ 1,066,822.54
General Fund Operating Expenditures		
Pre-Authorized	\$67,745.17	
Accounts Payable	\$44,181.50	\$ 111,926.67
General Fund Payroll Expenditures	\$ 828,568.39	
Other Funds Operating Expenditures		
Pre-authorized	\$1,386,258.08	
Accounts Payable	\$16,456.79	\$ 1,402,714.87
Other Funds Payroll Expenditures	<u>238,254.15</u>	
Total Recorded for the Month	\$ 2,581,464.08	

It was moved by Commissioner Bordner and supported by Commissioner Bippus that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Dobberteen thanked Commissioner Bordner for cooking the steaks at the Republican Picnic called the pitchfork fondue.

MISCELLANEOUS

Commissioner Pueschel reminded everyone to vote tomorrow.

Commissioner Bippus stated that he would be auctioning off County surplus/recovered and stolen unclaimed property tomorrow at 5:00 p.m. at the fairgrounds.

ADJOURNMENT

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the St. Joseph County Board of Commissioners adjourn until August 17, 2004. Motion carried.

Pattie S. Bender, County Clerk

John L. Dobberteen, Chairman