

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on August 1, 2006, at 5:00 p.m.

Chairman Bordner called the meeting to order.

The Invocation was given by Commissioner Pueschel.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
Michael D. Dunlap	Robin Baker
Monte Bordner	David J. Pueschel

Absent: John L. Dobberteen

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resource Director.

AGENDA

It was moved by Commissioner Baker and supported by Commissioner Dunlap that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Pueschel that the minutes for July 18, 2006 be approved. Motion carried. Commissioner Loudenslager abstained due to absence.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, July 21 and July 28, 2006.
2. Copy of Letter to Representative Shaffer from Tim Carls, Re: Road Commission.
3. Resolution from Mecosta County, Re: Personal Protection Order filing fee.
4. Resolution from Hillsdale County, Re: Opposition of regional consolidation of local Community Mental Health System Programs.
5. Resolution from Hillsdale County, Re: Revenue sharing.
6. Minutes of the Community Mental Health Services Board meeting of June 27, 2006.
7. Minutes of the Human Services Board meeting of June 27, 2006.
8. Minutes of the Southwest Michigan Substance Abuse Advisory Council meeting of July 17, 2006.
9. Newsletter from the Southwest Michigan Land Conservancy – Summer/Fall 2006.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the communications be accepted and placed on file. Motion carried.

FALSE BURGLAR ALARM POLICY

Douglas Fisher, Prosecuting Attorney, requested that the Board adopt a False Burglar Alarm Policy and explained the dangers of police officers responding with lights and sirens and the call turns out to be a false alarm. He stated that he has support for the policy from all the Chiefs of Police as well as the Sheriff and the Lieutenant at the State Police Post.

Mr. Fisher suggested that there be a charge after the 4th false alarm at the same place in a 365 day period. The Executive Committee suggested that the charge be assessed after the 3rd false alarm.

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the following False Burglar Alarm Policy be adopted:

- * 3rd false alarm response for any given location in any 365 day period \$200
- * 4th and subsequent false alarms \$500 each
- * When the response is called off before the officer's arrival the response would not be counted against the location as a false alarm response either for charging the party or for accumulation toward the 3rd response in the 365 day period.
- * Each calendar quarter Central Dispatch will provide a false alarm report to the Prosecuting Attorney's Office with sufficient information to determine accurately the appropriate billing for false alarm responses, including the address of the location and the name of the responsible party and the responding Agency.
- * The Prosecutor's Office will bill the responsible parties and distribute payments made on an equitable basis.
- * This policy rescinds any previous fee that has already been established.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

2006 ACCESS AND VISITATION GRANT AMENDMENT

Ms. West-Wing stated that the Access and Visitation Grant for the Friend of the Court needed to be amended because the amount is being reduced from \$20,000 to \$15,713. She explained that this grant is for the exchange of children program for visitation that takes place at the Sheriff's Department.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the 2006 Access and Visitation Grant Amendment be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

2007 COOPERATIVE REIMBURSEMENT CONTRACT – FRIEND OF THE COURT

Ms. West-Wing recommended approval of the 2007 Cooperative Reimbursement Contract for the Friend of the Court. The contract is for \$526,662 which is 66% reimbursement for our expenditures.

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the 2007 Cooperative Reimbursement Contract for the Friend of the Court be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

2007 COOPERATIVE REIMBURSEMENT CONTRACT – PROSECUTING ATTORNEY

Ms. West-Wing recommended approval of the 2007 Cooperative Reimbursement Contract for the Prosecuting Attorney. The contract is for \$100,172 which is 66% reimbursement for our expenditures.

It was moved by Commissioner Baker and supported by Commissioner Dunlap that the 2007 Cooperative Reimbursement Contract for the Prosecuting Attorney be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

2007 MEDICAL SUPPORT ENFORCEMENT CONTRACT – FRIEND OF THE COURT

Ms. West-Wing recommended approval of the 2007 Medical Support Enforcement Contract for the Friend of the Court in the amount of \$21,298.

It was moved by Commissioner Baker and supported by Commissioner Pueschel that the 2007 Medical Support Enforcement Contract for the Friend of the Court be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

DESIGNATION OF REMONUMENTATION GRANT ADMINISTRATOR

RESOLUTION NO. 17-2006

WHEREAS, Judy West-Wing was appointed as the Grant Administrator of the St. Joseph County Remonumentation Program during the interim of hiring a GIS Director; and

WHEREAS, Andrew Hartwick began employment as the GIS Director for St. Joseph County on July 11; and

WHEREAS, it has been recommended that Andrew Hartwick serve as the Grant Administrator of the Remonumentation Program.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners appoints Andrew Hartwick as Grant Administrator of the Remonumentation Program replacing Judy West-Wing effective August 1, 2006.

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Resolution adopted.

COMMITTEE REPORTS

Law Enforcement

Commissioner Loudenslager stated that everyone had a copy of the Law Enforcement Minutes of July 19th and he would answer any questions that anyone may have.

Judiciary

Commissioner Baker stated that the next meeting is scheduled for August 30, 2006 at noon.

Physical Resources

Commissioner Shafer stated that the Physical Resources Committee had not met.

Executive Committee

Commissioner Baker stated that the Executive Committee met on July 28th and everyone should have a copy of the minutes and he will answer any questions that anyone may have.

District Health

Commissioner Baker stated that the District Health Board has hired Steve Todd as the new Director. He has 30+ years with the Department.

Chairman Bordner stated that there was a farewell letter from Duke Anderson, outgoing Director. Chairman Bordner also commended the Board Members for hiring Mr. Todd.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

RESIGNATION:

Anne Roth, Cade Lake Park Attendant, has resigned effective June 11, 2006.

Michael A. Harter, Seasonal Park Maintenance for Rawson's King Mill, has resigned effective July 11, 2006.

TEMPORARY/SEASONAL EMPLOYMENT:

Dale Klopfenstein has been hired as Seasonal Park Maintenance for Rawson's King Mill at \$7.00/hr. effective July 20, 2006.

NEW HIRE:

Rachel L. Ley has been hired as Part-time Telecommunicator at \$8.00/hr. effective August 9, 2006.

DISMISSAL:

Brian LaValle, Road Patrol Officer, has been dismissed effective July 28, 2006.

MISCELLANEOUS:

Keli Bazant, Telecommunicator, will be on medical leave commencing August 7, 2006 under the Family and Medical Leave Act of 1993.

Curtis Allen, Road Patrol Officer, will return from military leave effective August 21, 2006.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET AMENDMENTS:

DECREASE SPAY/NEUTER FUND #701:

Line item 701-430-265.000 (T&A – Spay/Neuter Fund)	\$ 5,000.00
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INCREASE ANIMAL CONTROL’S BUDGET:

Line item 101-430-707.000 (Wages – Part time)	\$ 4,550.00
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Line item 101-430-715.000 (FICA)	349.00
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Line item 101-430-716.100 (Worker’s Compensation)	<u>101.00</u>
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	\$ 5,000.00
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DECREASE:

Line item 101-000-390.000 (Fund Balance)	\$ 324.00
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INCREASE:

Line item 701-301-228.630 (Due to State – Fingerprints)	\$ 324.00
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MISCELLANEOUS:

Forgive \$15,000 loan to Cade Lake Fund. On March 15, 2005 the Board of Commissioners approved a \$20,000 loan to Cade Lake Park Fund #217; \$5,000 of that loan was paid back.

FROM APPROPRIATION:

\$30,000.00 from Probate Child Care Appropriation to Probate Child Care Fund.

It was moved by Commissioner Baker and supported by Commissioner Shafer that the budget adjustments be approved. Motion carried.

BILLS

Mr. Carey presented the following report:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Prepaid Insurance	\$ 21,810.00	\$
Appropriations	43,918.00	6,454.51
Circuit Court	12,345.12	12,988.34
District Court	1,378.67	87,473.23
Friend of the Court	3,381.58	34,512.02
Jury Commission		730.01
Probate Court	1,149.16	18,447.39
Juvenile Branch	17,021.83	42,775.67
Appeals Court	4,136.71	55.66
Administration		10,174.62
Finance Department	944.64	11,638.62
County Clerk	125.00	22,805.31
Equalization Department	155.00	15,141.95
Human Resources	1,825.00	6,937.53
Geographic Information Systems	395.50	4,685.05
Prosecutor's Office	1,912.40	41,617.08
Central Services	4,692.89	5,490.19
Register of Deeds	244.54	12,670.29
County Treasurer	70.00	14,167.95
Cooperative Extension	31,073.09	8,405.24

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Information Technology	\$ 348.54	\$ 11,101.70
Buildings & Grounds	7,634.75	15,117.10
Courts Building Security		5,553.48
Drain Commission		5,371.02
Sheriff Department	61,523.81	92,431.89
Sheriff Reserves	1,091.50	644.30
Marine Patrol	1,306.53	7,612.14
Jail & Turnkey	13,542.43	98,436.91
Planning Commission	848.63	
Emergency Services	45.32	5,272.14
Animal Control	608.31	8,851.32
Board of Public Works		618.28
Medical Examiners	3,700.00	
Child Care - Probate	8,693.40	385.80
Veterans' Services	5,793.92	581.85
Utilities & General Services	22,438.92	
Total	\$274,155.19	\$609,148.59
 <u>OTHER FUNDS</u>	 <u>EXPENDITURES</u>	 <u>PAYROLL</u>
County Road Commission	\$ 513,972.38	\$
Parks & Recreation	5,089.42	9,250.28
Emergency 911 Service	13,924.85	53,909.37
Central Dispatch - Wireless	105.00	3,761.48
Meyer Broadway/Coon Hollow Park	330.75	2,641.83
Friend of the Court		1,414.05
Family Counseling	648.20	
Cade Lake Park	3,178.71	3,770.54
Waste Management Fund		
County Commission	10,667.75	
Resource Recovery Program		461.69
Economic Development Fund		4,274.46
Register of Deeds Automation Fund	14,259.00	889.76
Victims' Rights Advocate Fund		3,212.55
Community Corrections Advisory Board	5,936.67	2,938.81
Community Corrections Program	4,810.00	
Drug Law Enforcement Fund	1,189.41	
Law Enforcement Fund	717.00	20,213.50
Secondary Road Patrol	2,614.00	9,126.61
Homeland Security Grant Fund	3,492.13	
Law Library Fund	835.00	
Principal Residence Denial Fund	696.49	650.58
Commission on Aging	51,124.74	46,301.67
Community Development Block Grant	11,800.78	
Sheriff's Justice Training Fund	2,083.87	
Department of Human Services	16,332.04	
Child Care - Probate Court	18,561.90	3,810.27
Child Care - Department of Human Services	22,164.51	
Facilities Maintenance Fund	2,894.78	
Tax Payment Fund	10,092.25	

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Three Rivers Community Center	\$ 1,283.28	\$ 932.51
Long Lake Level Revolving Fund	1,005.49	
Flexible Benefits Insurance Fund	<u>144,282.69</u>	<u> </u>
	\$ 865,475.74	\$ 167,559.96
Total	\$ 1,139,630.93	\$ 776,708.55
Grand Total		
General Fund Operating Expenditures		
Pre-Authorized	\$227,541.90	
Accounts Payable	<u>46,613.29</u>	
	\$ 274,155.19	
General Fund Payroll Expenditures	\$ 609,148.59	
Other Funds Operating Expenditures		
Pre-authorized	\$789,982.00	
Accounts Payable	<u>75,493.74</u>	
	\$ 865,475.74	
Other Funds Payroll Expenditures	\$ <u>167,559.96</u>	
Total Recorded for the Month	\$ 1,916,339.48	

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Bordner commended King Farms for shipping their corn from Burr Oak to South Bend by rail which also keeps trucks off the County roads.

CLOSED SESSION

It was moved by Commissioner Shafer and supported by Commissioner Baker that the Board enter into closed session for the purpose of discussing pending litigation.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

OPEN SESSION

Chairman Bordner resumed business in open session.

DRAIN ASSESSMENT

Ms. West-Wing responded to a question from Chairman Bordner that the Board of Determination turned down the petitions for the Wilcox Drain in Nottawa/Lockport Townships and Wood/Watson Drain in the Burr Oak area, therefore there will be no project. The assessments levied are to recover the expenses incurred to bring the matter before the Board of Determination. The County's share is \$2,636.25 for Wood/Watson and \$3,082.94 for Wilcox.

ADJOURNMENT

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioners adjourn until August 15, 2006 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Monte Bordner, Chairman