

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners’ Room, Courthouse at the Village of Centreville, Michigan on July 19, 2016 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

John Dobberteen	Rick Shaffer
Don Eaton	Allen J. Balog

Commissioner Baker was absent.

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Assistant County Administrator; and Joni Smith, Finance Director.

AGENDA

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve the agenda as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer that the minutes for June 21, 2016 be approved as presented. Motion carried.

COMMUNICATIONS

2014/2015 Annual Report from Branch-Hillsdale-St. Joseph County Community Health Agency.

Copy of Letter to Phil Kuhlman (Kuhlman Farms) from the Michigan Department of Agriculture and Rural Development, Re: Successful completion of Michigan Agriculture Environmental Assurance Program (MAEAP) Farmstead System.

Copy of Letter to Robert Dufour from the Michigan Department of Agriculture and Rural Development, Re: Successful completion of Michigan Agriculture Environmental Assurance Program (MAEAP) Farmstead System.

Copy of Letter to Matt Kauffman (Kauffman Farms) from the Michigan Department of Agriculture and Rural Development, Re: Successful completion of Michigan Agriculture Environmental Assurance Program (MAEAP) Cropping System.

Copy of Letter to David Hubbard (Hubbard Farms) from the Michigan Department of Agriculture and Rural Development, Re: Successful completion of Michigan Agriculture Environmental Assurance Program (MAEAP) Cropping System.

Resolution from Berrien County, Re: Order that flags be flown at half-staff to honor the two Court Officers who were victims of the July 11th shooting.

Minutes of the Commission on Aging Board meeting of June 15, 2016.

Minutes of the Community Action Board meeting of May 23, 2016.

2015 Annual Report from Southwest Michigan Land Conservancy.

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton that the communications be placed on file. Motion carried.

CITIZENS’ COMMENT

Kenneth Shingledecker presented Commissioner Eaton with an AYSO trophy for supporting the local team that was able to play in nationals.

EMERGENCY MANAGEMENT GRANT

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to approve the FY 2016 Emergency Management Grant Agreement. Motion carried 4-0 upon a roll call vote.

PROPOSAL FOR ENHANCED SECURITY FOR COURTHOUSE/COURTS BUILDING

Undersheriff Mark Lillywhite presented a proposal that included one main entrance into the courthouse buildings.

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton to approve the proposal. Discussion included the need for glass at the Sheriff’s Office, the need for the Sheriff’s Office to make changes up to 10% of the budget, and the need to address the annex buildings. Motion carried 4-0 upon a roll call vote.

REQUEST FROM PARK TOWNSHIP FOR \$5,000 MATCH FOR DAM REMOVAL PROJECT

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to approve the \$5,000 grant match for the project, estimated at approximately \$53,000 total. Motion carried.

NOMINATIONS AND APPOINTMENTS

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to appoint Margaret Shultz, Stephen Boland, and Jon Withers with terms expiring June 30, 2018 and Joseph Heivilin with a term expiring June 30, 2017 to the Commission on Aging Advisory Board. Motion passed 4-0.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

HUMAN RESOURCES DIRECTOR’S REPORT

Ms. Doehring introduced Tim Stoll, Commission on Aging Director. Mr. Stoll thanked the Commission for the opportunity.

FINANCE DIRECTOR’S REPORT

Ms. Smith presented the following reports:

Budget Amendments

There were no budget amendments.

Per Diem and Expenses

Allen Balog -	10 half days: 6/22, 6/23, 6/24, 7/6, 7/12, 7/13 x3, 7/18 x2	\$500.00
Robin Baker -	4 half days: 6/23, 7/12, 7/13 x2, 1 full day: 7/14	\$295.00
John Dobberteen -	7 half days: 6/3, 6/14, 6/17, 6/22, 7/7, 7/13, 7/18	\$350.00
Rick Shaffer -	11 half days; 5/18, 5/19, 6/1 x2, 6/2, 6/15 x2, 6/27, 6/29, 7/6 x2, 1 full day; 5/23	\$645.00
		\$1,790.00

Expenses

Allen Balog	\$ 66.96
Robin Baker	\$ 89.64
John Dobberteen	\$ 44.28
Rick Shaffer	<u>\$220.32</u>
	\$421.20

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to pay the per diem and expenses. Motion carried.

Financial Statement

	Revenues	Expenditures
Year to Date – June 30, 2016	\$ 10,044,974.76	\$ 9,674,890.12
Available Balance	\$ 6,764,227.24	\$ 7,134,311.88

Percent of total budgeted funds earned year to date: 59.76%  
Percent of total budgeted funds expended year to date: 57.56%

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to approve the financial statement. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated the committee had not met.

Judiciary

Chairman Balog stated the committee had not met.

Physical Resources

Chairman Balog noted the committee had not met.

Executive / Committee of the Whole

Chairman Balog noted minutes were available.

CHAIRMAN'S REPORT

Chairman Balog requested a roads committee be established to facilitate communications between the County, Townships, and Road Commission. It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to establish a Roads Committee including Road Commission Chairman Dave Allen, Road Commissioner Eric Shafer, Fabius Township Supervisor John Kroggel, Colon Township Supervisor Sandy Jackson, County Commissioner Don Eaton, and County Board of Commissioners Chairman Allen Balog. Discussion included the need to discuss prices and feasibility; responsibility for roads; and the lack of funding from the State to do the job properly. Motion carried.

CITIZENS' COMMENTS

Rebecca Shank of 385 S. Washington Street in Constantine noted the importance of security and candidates endorsed by Right to Life. She discussed the value of life and compared statistics for causes of death.

Cody Sharpe of 607 Maple Street in Three Rivers commented on Chairman Balog.

COMMISSIONER COMMENTS

Commissioner Eaton noted it was extremely hot weather and asked people to remember outdoor pets.

Commissioner Shaffer noted that the roads responsibilities were not on the townships because of changes to Act 51 funding.

Commissioner Balog noted the need to discuss roads at the next Executive Committee meeting.

ADJOURNMENT

At 5:35 p.m., it was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen that the St. Joseph County Board of Commissioners adjourn until August 2, 2016 at 5:00 p.m. Motion carried.

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Lindsay Oswald, County Clerk

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Allen J. Balog, Chairman