

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on July 17, 2018 at 5:00 p.m.

Chairman Allen called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

Deputy Clerk Jill Ross called the roll and the following Commissioners were present:

Allen J. Balog	John L. Dobberteen
Daniel R. Czajkowski	Kathy Pangle
	Dennis Allen

Also present: Teresa Doehring, County Administrator and Ryan Post, Finance Director

AGENDA

It was moved by Commissioner Balog and seconded by Commissioner Dobberteen that the agenda be approved as presented. Commissioner Czajkowski presented with the exception that the petitions for detachment be tabled until August meeting to allow for legal counsel and sufficient time. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Czajkowski that the minutes for June 19, 2018 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Maner Costerisan, P.C., Re: Copy of annual accounting for the St. Joseph County 9-1-1 Service District.

Letter from Nottawa Township, Re: Notice of special assessment public hearing on July 16, 2018 for proposed renewal of Sand Lake Special Assessment District for weed control on Sand Lake.

Letter from Michigan Public Service Commission, Re: Notice of public hearing on July 25, 2018 to consider Indiana Michigan Power Company's application to implement an advanced metering infrastructure opt out tariff provision.

Resolution from Montmorency County, Re: Opposing HB 6049 and SB 1025.

Resolution from Gogebic County, Re: Opposing HB 6049 and SB 1025.

Resolution from Wexford County, Re: Opposing HB 6049 and SB 1025.

Resolution from Berrien County, Re: Opposing SB 1031.

Resolution from Montmorency County, Re: Opposing SB 1031.

Resolution from Saginaw County, Re: Opposing amendatory legislation to Michigan Public Act 93 of 2013.

Resolution from Osceola County, Re: Opposing amendatory legislation to Michigan Public Act 93 of 2013.

Minutes of the Animal Control Board meeting of May 16, 2018.

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Judy Nelson, 22402 North Angling Road, Centreville, commented on the Commission on Aging Board.

Tim Carls, 63044 Klinger Lake Road, Centreville, also commented on the Commission on Aging Board.

Gordon Evilisizor, 17770 Stears Road, White Pigeon, Florence Township Supervisor, commented on the roads and the Commission on Aging Board.

Charlene Zavala, 16916 Bridgette Drive, Three Rivers, requested help from the county regarding the sports complex.

Lynn McLeod, 3620 Middlebury, Kalamazoo, commented on detachment petitions and requested a public vote.

Jared Hoffmaster, 58250 Jennie Drive, Three Rivers, commented on the detachment petitions and the large donations pledged for the sports complex.

Janet Hall, 1631 Nixon Lane, Three Rivers, commented on the sports complex and requested a public vote.

Sherrie Nowicki, 56235 Buffalo Drive, Three Rivers, commented on the detachment petitions being about zoning issues and requested it be brought to a vote for the public.

GRANT WRITER SERVICES AGREEMENT

It was moved by Commissioner Balog and seconded by Commissioner Pangle to approve the renewal of the grant writer services agreement with James Hissong. Motion carried 5-0 upon a roll call vote.

MAINTENANCE AGREEMENT WITH CITY PLUMBING, HEATING AND AIR CONDITIONING

Finance Director Ryan Post presented the preventative maintenance agreement with City Plumbing, Heating and Air Conditioning at the cost of \$8,000 annually, including two inspections per year.

It was moved by Commissioner Pangle and seconded by Commissioner Dobberteen to approve the agreement. Motion carried 5-0 upon a roll call vote.

CAPITAL IMPROVEMENT PROGRAM

Finance Director Ryan Post presented the five-year capital improvement program to forecast the long-term capital needs and recommendations for the county.

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle to approve the Capital Improvement Plan. Motion carried 5-0 upon a roll call vote.

CENTREVILLE SOFTBALL TEAM RESOLUTION 10-2018

Commission Allen presented the following resolution to be presented to the Centreville Softball Team's Coach Logan and team members:

WHEREAS, the Centreville Bulldogs Varsity Softball team won the Division 4 State championship with a season record of 36-6 overall and 18-0 league; and

WHEREAS, the Centreville Bulldogs had 19 shutouts, a team earned run average of 1.48, scored 515 runs with 18 home runs, and a team batting average of .421; and

WHEREAS, the Centreville Bulldogs earned academic all-state from the MHSAA for the third year in a row; and

WHEREAS, the Centreville Bulldogs defeated Colon 13–1 and Climax-Scotts (16-0) in the district games; and

WHEREAS, the Centreville Bulldogs defeated Three Oaks River Valley (7-5), Kalamazoo Christian (7-1), Ottawa Lake Whiteford (7-3) and Unionville-Sebewaing (4-0) in the playoffs to advance to Secchia Stadium at Michigan State University for the State championship game; and

WHEREAS, the Centreville Bulldogs prevailed over Coleman with a 5–2 victory capturing their first state title;

WHEREAS, the Centreville Bulldogs display skill, determination, and teamwork both on and off the field.

NOW, THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners congratulates the Centreville High School softball team, Coach Scott Logan, his staff, and the community of Centreville on winning the 2018 Division 4 State softball championship.

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Coach Scott Logan and the Centreville Bulldog team: MaKenzi Troyer, Jaedan Blades, Kaylee Trattles, Joanna Larsen, Hannah Hartong, Addy Ward, Hannah McDonald, Kenleigh West-Wing, McKenzie Sheteron, Emma Russell, Morgan Walton, Caitlyn Loker, Hannah Duchene, and Olivia Deeds.

BE IT FURTHER RESOLVED, this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners this 17th day of July, 2018.

It was moved by Commissioner Dobberteen and seconded by Commissioner Balog to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

DNR TRUST FUND AGREEMENT - KETTLES PRESERVE ACQUISITION
RESOLUTION 11-2018

Commissioner Allen presented the following DNR Land Acquisition Project Resolution at no cost to the county and \$58,500 land donation:

Upon motion made by Commissioner Balog, seconded by Commissioner Pangle, the following Resolution was adopted:

“RESOLVED, that the St. Joseph County Board of Commissioners, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources and that the St. Joseph County Board of Commissioners does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Fifty-Eight Thousand Five Hundred (\$58,500) dollars in donated property to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times in perpetuity.
3. To regulate the use of the property acquired and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
4. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

It was moved by Commissioner Balog and seconded by Commissioner Pangle to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

DEFICIT ELIMINATION PLAN
RESOLUTION 12-2018

Finance Director Ryan Post presented the following Deficit Elimination Plan:

WHEREAS, St. Joseph County’s Fund #292 Child Care Probate Court has a \$79,753 deficit fund balance on December 31, 2017, Fund #267 Secondary Road Patrol has a \$2,770 deficit fund balance on December 31, 2017, Fund #276 State Court Administrator’s Office has a \$669 deficit fund balance on December 31, 2017; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW, THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners adopts the following as the Fund #292 Child Care Probate Court, Fund # 267 Secondary Road Patrol and Fund #276 State Court Administrator’s Office Deficit Elimination Plan:

	Fund #292 Child Care Probate Court	Fund #267 Secondary Road Patrol	Fund#276 State Court Administrator’s Office
REVENUE			
STATE GRANTS	726,115	66,483	205,000
BUDGETED USE OF FUND BALANCE	-	15,421	-
TRANSFERS IN	<u>791,115</u>	<u>103,000</u>	<u>1,000</u>
TOTAL REVENUE	1,517,230	184,904	206,000
EXPENDITURES			
SALARY & WAGES	369,533	110,255	-
FRINGE BENEFITS	104,785	61,655	-
OPERATING	-	9,994	205,000
DIRECT SERVICES	<u>962,912</u>	<u>-</u>	<u>-</u>
TOTAL EXPENDITURES	1,437,230	181,904	205,000
EXCESS (REVENUES OVER EXPENDITURES)	80,000	3,000	1,000

Explanation: Increasing the transfer in will eliminate the unrestricted deficit. Since the deficit was created by pre-paid expenditures, it is our intention to eliminate any pre-paid expenditures from this fund, if this cannot be done we will increase the transfer in so no deficit exits.

It was moved by Commissioner Dobberteen and seconded by Commissioner Balog to adopt the resolution. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

It was moved by Commissioner Balog to reappoint all six names listed to be reappointed to the Commission on Aging Board.

Commissioner Dobberteen suggested an amended motion to remove Donald Eaton’s name from the list of reappointments for Commission on Aging Board.

Commissioner Balog amended his motion to reappoint all remaining five names, removing Donald Eaton, to the Commission on Aging Board, seconded by Commissioner Pangle. Motion carried 5-0 upon a roll call vote.

ADMINISTRATOR’S REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR’S REPORTS

Mr. Post presented the following reports:

Budget Amendments

GENERAL FUND	
INCREASE COMMUNICATIONS - OTHER (#101-301-850.025)	4,000
DECREASE LEIN SERVICES (#101-301-852.000)	(4,000)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-101-862.000)	2,500
DECREASE CONVENTION EXPENSE (#101-101-861.000)	2,500
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-136-862.000)	13,775
DECREASE CONVENTION EXPENSE (#101-136-861.000)	(13,775)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-141-862.000)	2,000
DECREASE CONVENTION EXPENSE (#101-141-861.000)	(2,000)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-148-862.000)	3,000
DECREASE CONVENTION EXPENSE (#101-148-861.000)	(3,000)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-172-862.000)	290
DECREASE CONVENTION EXPENSE (#101-172-861.000)	(290)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-212-862.000)	640
DECREASE CONVENTION EXPENSE (#101-212-861.000)	(640)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-215-862.000)	1,000
DECREASE CONVENTION EXPENSE (#101-215-861.000)	(1,000)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-225-862.000)	1,750
DECREASE CONVENTION EXPENSE (#101-225-861.000)	(1,750)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-227-862.000)	500
DECREASE CONVENTION EXPENSE (#101-227-861.000)	(500)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-229-862.000)	3,500
DECREASE CONVENTION EXPENSE (#101-229-861.000)	(3,500)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-236-862.000)	1,200
DECREASE CONVENTION EXPENSE (#101-236-861.000)	(1,200)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-253-862.000)	1,500
DECREASE CONVENTION EXPENSE (#101-253-861.000)	(1,500)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-258-862.000)	500
DECREASE CONVENTION EXPENSE (#101-258-861.000)	(500)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-275-862.000)	3,000
DECREASE CONVENTION EXPENSE (#101-275-861.000)	(3,000)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-301-862.000)	2,500
DECREASE CONVENTION EXPENSE (#101-301-861.000)	(2,500)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-351-862.000)	500
DECREASE CONVENTION EXPENSE (#101-351-861.000)	(500)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-430-862.000)	600
DECREASE CONVENTION EXPENSE (#101-430-861.000)	(600)
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#101-682-862.000)	3,500

DECREASE CONVENTION EXPENSE (#101-682-861.000)	(3,500)
INCREASE UNIFORMS (#101-266-745.000)	1,000
DECREASE UNIFORM ACCESSORIES (#101-266-745.040)	(1,000)
INCREASE UNIFORMS (#101-301-745.000)	2,800
DECREASE CLOTHING ALLOWANCE (#101-301-745.010)	(800)
DECREASE UNIFORM ACCESSORIES (#101-301-745.040)	(2,000)
INCREASE UNIFORMS (#101-306-745.000)	1,000
DECREASE UNIFORM ACCESSORIES (#101-306-745.040)	(1,000)
INCREASE PEST & WEED CONTROL (#101-351-743.080)	1,200
DECREASE PEST CONTROL SERVICES (#101-351-810.100)	(1,200)
 LAW ENFORCEMENT FUND	
INCREASE COMMUNICATIONS - OTHER (#266-301-850.025)	1,920
DECREASE LEIN SERVICES (#266-301-852.000)	(1,920)
 HOMELAND SECURITY GRANT	
INCREASE TRAINING & PROFESSIONAL DEVELOPMENT (#268-426-862.000)	5,000
DECREASE CONVENTION EXPENSE (#268-426-861.000)	(5,000)
 COMMISSION ON AGING	
INCREASE EQUIPMENT REPAIR & MAINTENANCE (#273-672-931.000)	200
DECREASE EQUIPMENT MAINTENANCE (#273-672-933.000)	(200)
 BUILDING AUTHORITY	
INCREASE RENTAL INCOME (#569-103-669.000)	19,200
DECREASE RENTAL INCOME (#569-101-669.000)	(19,200)
INCREASE MISCELLANEOUS EXPENSE (#569-103-963.400)	9,000
DECREASE MISCELLANEOUS EXPENSE (#569-101-963.400)	(9,000)
INCREASE LOAN--PRINCIPAL (#569-103-992.000)	4,700
DECREASE LOAN--PRINCIPAL (#569-101-992.000)	(4,700)
INCREASE LOAN--INTEREST (#569-103-992.010)	5,500
DECREASE LOAN--INTEREST (#569-103-992.010)	(5,500)
 BUDET ADJUSTMENT TO PURCHASE FOOD EQUIPMENT FOR THE OAKS ENRICHMENT CENTER	
COMMISSION ON AGING	
INCREASE BUDGETED USE OF FUND BALANCE (#273-672-676.000)	44,867
INCREASE OTHER SUPPLIES (#273-675-743.000)	2,000
INCREASE LEASE EXPENDITURE (#273-675-940.010)	11,250
INCREASE BUILDING ADDITIONS & IMPROVEMENT (#273-594-976.000)	4,000
INCREASE EQUIPMENT GENERAL (#273-594-977.000)	2,500
INCREASE EQUIPMENT GENERAL (#273-675-977.000)	25,117

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle to approve the budget amendments. Motion carried.

Bills

It was moved by Commissioner Dobberteen and seconded by Commissioner Balog to approve the bills for June paid and place on file. Motion carried.

Per Diem and Expenses

Allen Balog - 11 category 1: 6/20, 6/21, 6/27, 6/28, 7/2, 7/10, 7/11 x 3, 7/12, 7/16	<u>\$550.00</u> \$550.00
 Allen Balog	 <u>\$70.31</u> \$70.31

It was moved by Commissioner Dobberteen and seconded by Commissioner Pangle to approve payment of the per diem and expenses. Motion carried.

Financial Statement

It was moved by Commissioner Balog and seconded by Commissioner Czajkowski to place the June 30, 2018 financial statement on file.

COMMITTEE REPORTS

Law Enforcement

Commissioner Balog stated that the Committee had met, and minutes were available.

Judiciary

Commissioner Balog stated that the Committee had not met.

Physical Resources

Commissioner Czajkowski stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Allen stated that the Committee had met, and minutes were available.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski thanked the audience for the comments.

CHAIRMAN'S REPORT

Chairman Allen commented on the large audience for the acknowledgment of the Centreville Softball Team.

Commissioner Czajkowski also expressed his appreciation for the public input. He stated that he would like the public to know that they are listening, doing research and paying attention to the information received by the public.

Commissioner Pangle also noted the public input.

ADJOURNMENT

At 5:43 p.m., it was moved by Commissioner Balog and seconded by Commissioner Dobberteen that the St. Joseph County Board of Commissioners adjourn until August 7, 2018 at 5:00 p.m. Motion carried.

Jill Ross, Deputy County Clerk

Dennis Allen, Chairman