

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on July 17, 2012 at 5:00 p.m.

Chairman Rick Shaffer called the meeting to order.

The Invocation was given by Chairman Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Allen Balog
Robin Baker	Jerry Ware
Donald Eaton	John L. Dobberteen

Also present were Judy West-Wing, Administrator/Controller; Joni Smith, Finance Director; and Elishia Arver, Human Resources Director.

AGENDA

Commissioner Dobberteen asked that the Resolution honoring Gerald Loudenslager be moved up on the agenda to right before old business.

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the minutes for July 3, 2012 be approved. Motion carried.

COMMUNICATIONS

1. Letter from Enbridge, Re: Construction of crude oil replacement pipeline to commence as soon as July 16, 2012.
2. Letter from the Michigan Public Service Commission, Re: Notice of public hearing on July 31, 2012 to consider Indiana Michigan Power Company's application for Renewable Energy Plan cost reconciliation.
3. Resolution from Ottawa County, Re: Opposing efforts to raise the 10% ROA Cap reserved for alternative energy suppliers as provided for in the "Clean, Renewable and Efficient Energy Act of 2008."
4. Minutes of the Southwest Michigan Substance Abuse Advisory Council Board meeting of June 18, 2012.
5. Minutes of the Animal Control Advisory Board meeting of February 15 and April 18, 2012.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

RESOLUTION HONORING GERALD LOUDENSLAGER

Chairman Shaffer stated that Gerald Loudenslager served honorably for 20 years as a County Commissioner. Before he read the resolution he presented Mr. Loudenslager with a gift, which was a gavel in a stand which is an exact replica of the gavel that the current Commission uses that was donated by the Courthouse Janitor, Julius Zielke in 1943.

Chairman Shaffer then read the following resolution:

RESOLUTION NO. 11-2012 PROCLAMATION HONORING GERALD E. LOUDENSLAGER

WHEREAS, Gerald Loudenslager has served as County Commissioner for District No. 2 since December 1, 1992; and

WHEREAS, Gerald Loudenslager was elected by his peers and served as Vice-Chairman of the Board in the years of 1999, 2000, 2001 and he served as Chairman in 2002; and

WHEREAS, Gerald Loudenslager has served on numerous committees over the years with tireless dedication, most notably: Executive, Judiciary, Law Enforcement, Physical Resources, Community Health Agency, Community Corrections, Board of Public Works, Human Services Commission; and

WHEREAS, Gerald Loudenslager has resigned as County Commissioner effective June 29, 2012 as he has been appointed as Nottawa Township Supervisor.

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation for the many years of devoted service that Commissioner Loudenslager has given to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, that this resolution is presented to Commissioner Gerald Loudenslager with sincere best wishes for the future.

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners this 17th day of July, 2012.

Commissioner Loudenslager stated that it was a privilege and an honor to serve the citizens of District 2 for 20 years. He said that two of the most notable accomplishments that took place during his tenure were the restoration of the Historic Courthouse and the establishment of the Transportation Authority.

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Resolution adopted.

APPOINT DISTRICT 2 COUNTY COMMISSIONER

The process of determining how to select a County Commissioner was discussed and it was decided that each applicant would tell a little about themselves; then the Commissioners could talk about the applicants; and then the Clerk would call the roll in numerical order by Commissioner District and each Commissioner would vote for a candidate.

There were five applicants: Kathy Jessup; Roger Schrock; Carol Snow-Penn; Ross Truckey; and Larry Walton. After each told about themselves; their qualifications and interest in serving out the remainder of the term until the end of this year the Clerk called the roll with the following results:

Rick Shaffer voted for Larry Walton
Allen Balog voted for Roger Schrock
Robin Baker voted for Larry Walton
Jerry Ware voted for Larry Walton
Donald Eaton voted for Roger Schrock
John Dobberteen voted for Larry Walton

Larry Walton was declared the winner and he was asked to stay after the meeting and the Clerk would swear him into office.

2 FISH COMPANY MARKETING PROPOSAL

Commissioner Dobberteen stated that the Finance Committee consisting of himself, Allen Balog and Donald Eaton recently met with representatives from Southwest Michigan First and a real estate agent to discuss marketing St. Joseph County to baby boomers in other areas with the intent of enticing them to retire in this County. Also present at that meeting were Robin Baker; Judy West-Wing; and the County Clerk.

Commissioner Dobberteen stated that they talked about different strategies and it is the recommendation of the Finance Committee that we accept the proposal of 2 Fish Company, L.L.C. to develop a plan to market St. Joseph County. This company would also work in conjunction with Pure Michigan and SW Michigan First.

Commissioner Eaton added that this firm has been used by SW Michigan First.

It was moved by Dobberteen and supported by Commissioner Eaton that the County contract with 2 Fish Company, L.L.C. in the amount of \$5,100.00.

Scott Millen, owner of 2 Fish was present and stated that the boomer population usually migrates back to within 50 miles of where they grew up. They will gather information in the research phase and develop a marketing plan that addresses St. Joseph County's targeted market, timed over a two to three year period. They will look at who we are; who are our customers; and who is our competition among many other things.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Motion carried.

START PROCESS TO FILL EMERGENCY SERVICES POSITION

Ms. West-Wing stated that Jim Barnes will be resigning as Emergency Services Manager effective December 14th. He was in attendance at the Executive Committee last Friday giving his insight and opinions on filling the position.

Commissioner Baker will be on the Committee to move forward with this and Mr. Barnes also suggested that Barry Reber, from the Michigan State Police, be a member as well.

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the process to fill the Emergency Services Position be started by establishing a Committee with Commissioner Baker taking the lead. Motion carried.

EXTEND AUDITING SERVICES WITH REHMANN ROBSON

Ms. West-Wing stated that it is the recommendation from Joni Smith, Finance Director, that we extend the contract with the auditing firm of Rehmann Robson for 3 years with an increase of \$500 the first year and \$400 the remaining 2 years.

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the auditing services with Rehmann Robson be extended for a 3 year period.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Motion carried.

GRANT WRITER POSITION

Ms. West-Wing stated that she has been in discussion with the two city managers regarding partnering with them to hire a Grant Writer with the cost to be shared 70% by the County; and 15% with each of the 2 cities. The details will be worked out between them; advertising will be done for the position; and she will come back to the Board recommending a candidate to fill the position.

It was moved by Commissioner Eaton and supported by Commissioner Dobberteen that the Administrator proceed with discussions with the 2 cities; advertise; interview and recommend a candidate for the Grant Writer position. Motion carried.

CADE LAKE CAMPGROUND ATTENDANT AGREEMENT

Ms. West-Wing is recommending approval of a Cade Lake Campground Attendant Agreement with Ronda and Michael Carr until October 31, 2012.

It was moved by Commissioner Ware and supported by Commissioner Eaton that the Cade Lake Campground Attendant Agreement with Ronda and Michael Carr be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Motion carried.

TERMINATION OF AGREEMENT WITH SOUTHCENTRAL MICHIGAN PLANNING COUNCIL

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the County terminate the agreement with the Southcentral Michigan Planning Council.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Motion carried.

PLANNING COMMISSION CONSULTANT

Ms. West-Wing stated that Chuck Eckenstahler has submitted a proposal to assist the Planning Commission to review zoning requests at \$250 each plus \$150 if he is asked to attend a meeting; he has also offered to do a survey for \$450 with local officials on Survey Monkey on whether or not they would like to continue to have the Planning Commission review their zoning requests among some other questions regarding local Master Plans and procedures that they follow.

It was moved by Commissioner Eaton and supported by Commissioner Ware that Chuck Eckenstahler be hired for \$250 to review zoning requests that come to the County Planning Commission; an additional \$150 if he is asked to attend; and to conduct the survey for \$450.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Motion carried.

NINE-COUNTY COLLABORATION

Ms. West-Wing stated that the County Administrators in a nine county area meet on a regular basis and are recommending that each of the Board of Commissioners pass a resolution that provides the opportunity for County Department Managers; Elected Officials including Judges; County Administrators; Commissioners, etc., to encourage discussion on the collaboration of services for the purpose of finding viable plans of cooperation with the hope of meeting Governor Snyder's guidelines regarding revenue sharing funds.

The resolution is as follows:

TO ALLOW ST. JOSEPH COUNTY TO
PARTICIPATE IN THE NINE COUNTY ASSOCIATION
RESOLUTION NO. 12-2012

WHEREAS, the Counties of Allegan, Barry, Kalamazoo, Branch, Cass, Calhoun, Kalamazoo, St. Joseph, and Van Buren constitute a contiguous region in the southwestern corner of the State of Michigan; and

WHEREAS, in order to provide the greatest degree of taxpayer value and quality of life to the citizens of these nine counties, frequent and informal discussions between any or all of these counties regarding the opportunities for sharing and/or consolidating services are encouraged; and

WHEREAS, to facilitate such opportunities now and in the future, it is worthwhile to share information in a timely and constructive basis on County Services; and

WHEREAS, Governor Rick Snyder has articulated a policy aimed at encouraging best practices for local units of government that requires counties to meet certain criteria that include the consolidation of services; and

WHEREAS, in 2011 the Legislature eliminated many of the statutory barriers to consolidated and shared services by the adoption of the following Public Acts: PA 114 (Conditional transfer of property by contract), PA 258 (Standards for municipal joint endeavors), PA 259 (Public employment relations), PA 261 (Provision of emergency services by 2 or more municipalities), PA 262 (Intergovernmental transfers of functions), and PA 263 (Interlocal public agency agreements).

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the St. Joseph County Board of Commissioners approves the inclusion of St. Joseph County in this association of the nine counties identified above (or any group thereof if not agreed to by all), for the express purpose of encouraging frequent and informal discussions by commissioners, countywide elected officials including judges, administrators, and staff. The result of these discussions may include contractual agreements with and among counties for shared services.

NOW BE IT FINALLY RESOLVED, that the St. Joseph County Administrator is authorized on behalf of the St. Joseph County Board of Commissioners to establish with the designee of any other county that agrees by resolution to enter into this association, the mechanisms and means to implement this resolution.

It was moved by Commissioner Dobberteen and supported by Commissioner Balog that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Resolution adopted.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the Law Enforcement Committee had not met.

Judiciary

Commissioner Eaton stated that the Judiciary Committee had not met.

Physical Resources

Commissioner Ware stated that the Physical Resources Committee has not met.

Executive Committee

Commissioner Dobberteen stated that he was not present when the Executive Committee met on July 13, 2012, but everyone has a copy of the minutes and he would refer any questions that anyone might have to someone that was in attendance.

Investment Advisory Committee

Commissioner Eaton stated that the Investment Advisory Committee met today and the new County Treasurer is doing well.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

RESIGNATION/DISMISSALS:

Kyle Murk has resigned as part-time Corrections Officer effective April 23, 2012. (Mr. Murk continues to work as part-time Telecommunicator).

Autumne Keifer, part-time Corrections Officer, has resigned effective March 31, 2012.

Kenneth M. Krontz, seasonal Cade Lake Park Caretaker/Attendant, has resigned effective July 5, 2012.

Pamela E. Krontz, seasonal Cade Lake Park Office, has resigned effective July 8, 2012.

Marlissen Sanberg, COA In-home Services Aide, has been dismissed effective July 3, 2012.

Debra Gearhart, COA Nutrition HDM Driver, has been dismissed effective July 12, 2012.

TEMPORARY/SEASONAL EMPLOYMENT:

Yvonne C. Kline has been hired as part-time Telecommunicator at \$8.75/hr. effective July 24, 2012.

Ronda K. Carr has been hired as seasonal Cade Lake Park Office at \$7.75/hr. effective July 17, 2012.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET AMENDMENTS:

DECREASE GENERAL FUND CONTINGENCY:

Line item 101-890-941.000 (Contingency) \$ 26,466.00

INCREASE DRAIN COMMISSION'S BUDGET:

Line item 101-275-705.000 (Wages – Elected Official) \$ 7,672.00

Line item 101-275-715.000 (County Share FICA) 434.00

Line item 101-275-716.000 (Group Health Insurance) 19,231.00

Line item 101-275-716.010 (Group Dental Insurance) 243.00

Line item 101-275-717.000 (Group Life Insurance) 18.00

Line item 101-275-718.010 (Retirement – Employer) 153.00

Line item 101-275-721.010 (BC/BS Opt out) - 2,000.00

Line item 101-275-978.000 (Furniture & Fixtures) 715.00

\$ 26,466.00

FROM APPROPRIATION:

\$75,000.00 from Juvenile Child Care Appropriation to Juvenile Child Care Fund.

It was moved by Commissioner Baker and supported by Commissioner Ware that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mrs. Smith gave the following reports:

Per Diem

Robin Baker - 5 half days 6/20, 7/6, 7/10, 7/12 & 7/13/12 and 1 full day 6/28/12	\$ 345.00
Allen Balog - 5 half days 6/20, 6/28, 7/3, 7/10 & 7/13/12	250.00
John Dobberteen - 1 half day 6/29/12	50.00
Donald Eaton - 10 half days 5/22, 5/29, 5/30, 5/31, 6/15, 6/20, 6/29, 7/3, 7/10 & 7/17/12 & 2 full days 6/9 & 7/13/12	690.00
Gerald Loudenslager - 3 half days 5/24 & 6/1/12 x 2 & 3 full days 5/17, 5/18 & 6/28/12	435.00
Jerry Ware - 3 half days 6/29, 7/11 & 7/13/12	<u>150.00</u>
	\$1,920.00

Expenses

Robin Baker	\$ 168.72
Allen Balog	88.80
Donald Eaton	86.58
Gerald Loudenslager	504.25
Jerry Ware	<u>49.95</u>
	\$ 898.30

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the per diem and expenses be approved. Motion carried.

Financial Statements

	Revenues	Expenditures
June	\$ 1,309,070	\$ 1,137,536
Year to Date	7,422,808	6,923,988
Rev over Exp (Exp over Rev)	\$171,534	
Year to Date	\$498,820	
Percent of budget year elapsed year to date.	50.00%	
Percent of total budgeted funds earned year to date	50.04%	
Percent of total budgeted funds expended year to date	46.68%	

It was moved by Commissioner Dobberteen and supported by Commissioner Balog that the financial statements be accepted. Motion carried.

CHAIRMAN'S REPORT

Chairman Shaffer welcomed Larry Walton as a new Commissioner and commented that he is glad that he represents the agricultural community.

MISCELLANEOUS

Commissioner Baker welcomed Larry Walton and thanked all the other applicants for showing an interest.

ADJOURNMENT

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the St. Joseph County Board of Commissioners adjourn until August 6, 2012 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Rick Shaffer, Chairman