

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on July 7, 2015, at 5:00 p.m.

Chairman Dobberteen called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Allen J. Balog	Donald Eaton
Rick Shaffer	Robin Baker
John L. Dobberteen	

Also present: Pat Yoder, Administrator/Controller and Teresa Doehring, Human Resources Director.

AGENDA

Chairman Dobberteen requested that an update from Representative Aaron Miller should be added to the agenda.

It was moved by Commissioner Baker and seconded by Commissioner Shaffer that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

Commissioner Shaffer his comment be added to the Commissioner comments section as "Commissioner Shaffer reminded the Commission that the Commission established a committee over two years ago as a part of obtaining revenue sharing; one project of review included an analysis of consideration was to consider a merger between St. Joseph County Public Health and St. Joseph County Community Mental Health.

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that the minutes for June 16, 2015 be approved as amended. Motion carried.

COMMUNICATIONS

1. Letter from the County Planning Commission, Re: Letter of resignations. William Chase resigned from County Planning Commission. Lon Huffman resigned as Planning Commission representative to the Southcentral Planning Council.
2. Letter from Jay Newman, Re: Resignation from Commission on Aging Board.

It was moved by Commissioner Shaffer and supported by Commissioner Balog that the communications be accepted and placed on file. Motion carried.

CITIZENS' COMMENT

Rebecca Shank of Constantine commented on the Daughters of the American Revolution 110th Anniversary and an upcoming Vietnam Commemoration.

Christy Kirsch, board member of the St. Joseph County Federally Qualified Health Center, noted that if Commissioners would like to discuss any concerns, she would be happy to meet with them.

UPDATE FROM REPRESENTATIVE AARON MILLER

State Representative Aaron Miller reported that the State road funding plan was in progress and could possibly be ready by fall. To begin the process, \$400 million was appropriated to the Michigan Transportation Fund. The goal was a permanent plan with a budget of \$1.2 billion for the roads in poor condition.

AREA AGENCY ON AGING'S FY2016 ANNUAL IMPLEMENTATION PLAN

Laura Sutter from Branch-St. Joseph Area Agency on Aging reviewed the implementation plan. She noted a focus on disease prevention programs and preventing elder neglect and abuse.

Commissioner Shaffer asked about the Adult Services Network and expressed appreciation for the efforts.

Ms. Sutter noted that many of the area agency efforts tied into the plan.

Commissioner Eaton offered the availability of training programs for preventing elder abuse.

RESOLUTION NO. 14-2015

WHEREAS, the Branch-St. Joseph Area Agency on Aging (Region IIIC) has been designated as the area agency on aging to serve Branch and St. Joseph Counties since 1996 under the Federal Older Americans Act (Public Law 89-73, and subsequent amendments; and

WHEREAS, the Branch-Hillsdale-St. Joseph Community Health Agency Board of Health has been designated and approved as the Policy Board for Region IIIC; and

WHEREAS, Region IIIC is required to develop an Annual Implementation Plan for fiscal year 2016; and

WHEREAS, the Region IIIC Policy Board has developed, reviewed, and accepted the Plan after input sessions and a public hearing; and

WHEREAS, the Region IIIC Policy Board has taken into consideration the views expressed at the public hearing for the final draft of the Annual Implementation Plan; and

WHEREAS, the Region IIIC Policy Board substantiates that this document meets the Michigan Aging and Adult Services Agency Approval Criteria.

THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners endorses the submission of this final planning document to the Michigan Commission on Services to the Aging for final review and approval.

It was moved by Commissioner Shaffer and supported by Commissioner Eaton to waive second reading and adopt the resolution. Motion carried by roll call vote as follows:

Aye votes cast: 5 - Commissioners Baker, Balog, Eaton, Shaffer, er and Dobberteen.

Nay votes cast: 0

Resolution adopted.

NOMINATIONS AND APPOINTMENTS

It was moved by Commissioner Eaton and supported by Commissioner Baker to appoint Allen Balog, Barbara Fisher, Charles Thompson, Dawn Everett, Jim MacTavish, and Joseph Heivilin to the Commission on Aging. Motion carried.

ADMINISTRATOR'S REPORT

Webb Property

Mr. Yoder stated the purchase agreement had been drafted and was ready for approval.

It was moved by Commissioner Eaton and seconded by Commissioner Baker to approve the purchase agreement for \$60,000. Motion carried by roll call vote as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Senior Center Property

Mr. Yoder requested that the addendum to the lease with the City of Sturgis and Building Authority be approved.

It was moved by Commissioner Eaton and seconded by Commissioner Baker to approve the addendum. Motion carried by roll call vote as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

PERSONNEL REPORT

Mrs. Doehring presented the following report:

RESIGNATION:

Jonathan Mejeur, seasonal Nottawa Park Contact Station, has resigned effective June 18, 2015.

Ryan B. Smith, District Court Probation Officer/Magistrate, has resigned effective July 14, 2015.

TEMPORARY/SEASONAL EMPLOYMENT:

Megan Perini has been hired as seasonal Nottawa Park Contact Station at \$8.50/hr. effective June 19, 2015.

NEW HIRE:

Heather Wright has been hired as In-Home Aide at \$10.70/hr. (COA system, grade 3, step 1) effective June 15, 2015.

Stefanie Baranic has been hired as part-time/substitute Juvenile Day Treatment Monitor at \$14.09/hr. (Nottley system, grade 2, step 1) effective May 11, 2015.

Trenton J. Thaxton has been hired as Telecommunicator Trainee at \$12.88/hr. effective July 28, 2015.

Russ L. Hickey has been hired as Telecommunicator Trainee at \$12.88/hr. effective August 11, 2015.

James Hisson has been hired as Community Development Coordinator at \$55,659.14 (Nottley system, grade 9, step 8) effective August 3, 2015.

Benjamin Brandenburg has been hired as Road Patrol Officer at \$14.00/hr. effective August 10, 2015. Upon completion of the police academy, Benjamin will move to \$21.52/hr. effective November 24, 2015.

Morris Ballman has been hired as COA Sub-Driver at \$9.27/hr. (COA system, grade 1, step 1) effective July 6, 2015.

Sally E. May has been hired as In-Home Aide at \$10.70/hr. (COA system, grade 3, step 1) effective July 2, 2015.

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the personnel report be approved. Motion carried.

FINANCE DIRECTOR'S REPORTS

Mr. Yoder presented the following reports:

Budget Amendments

GENERAL FUND:

Increase Miscellaneous Appropriations (101-001-965.020)	\$ 10,000.00
Increase Budgeted Use of Fund Balance (101-390-676.000)	10,000.00
Note: Sturgis Chamber promotional video	

CENTRAL DISPATCH FUND:

Increase Computer Hardware (211-911-984.000)	\$ 29,000.00
Increase Budgeted Use of Fund Balance (211-911-676.000)	29,000.00
Note: Pilot tablet project for patrol cars	

STURGIS SENIOR ENRICHMENT CENTER

TAX PAYMENT FUND:

Increase Operating Transfers Out (516-253-999.002)	\$2,600,000.00
Increase Budgeted Use of Fund Balance (516-253-676.000)	2,600,000.00

GENERAL FUND:

Increase Operating Transfers In (101-390-699.002)	\$2,600,000.00
Increase Operating Transfers Out (101-390-999.001)	2,600,000.00

BUILDING AUTHORITY:

Increase Operating Transfers In (569-101-699.000)	\$2,600,000.00
Increase Buildings (569-101-975.000)	2,600,000.00

COUNTY FACILITIES MAINTENANCE FUND:

Increase Building & Land Acquisition (406-253-971.100)	\$ 62,000.00
Decrease Contingency (406-253-941.000)	62,000.00
Note: Webb property, purchase price and costs	

GENERAL FUND:

Increase Professional Services (101-101-802.130)	\$ 32,000.00
Increase Budgeted Use of Fund Balance (101-390-676.000)	32,000.00
Note: River Trail Master Plan (carryover from 2014)	

Mr. Yoder asked that the amendments concerning the Shaffer Consulting contact for the CMH and Health Department be removed. It was moved by Commissioner Balog and supported by Commissioner Eaton that the budget amendments be approved as amended. Motion carried.

Bills

<u>Expenditure Type</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
Operating	\$735,094.37	\$ 643,436.42	\$1,378,530.79
Payroll	<u>611,706.74</u>	<u>214,793.80</u>	<u>826,500.54</u>
Total	\$1,346,801.11	\$ 858,230.22	\$2,205,031.33

It was moved by Commissioner Balog and supported by Commissioner Shaffer that the bills be approved for payment. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the Committee had not met.

Judiciary

Commissioner Eaton stated that the Committee had not met.

Physical Resources

Commissioner Balog stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Dobberteen stated that the Committee had not met.

CHAIRMAN’S REPORT

Chairman Dobberteen did not have a report.

CITIZEN’S COMMENTS

There were no additional citizen’s comments.

COMMISSIONERS’ COMMENTS

Mr. Yoder asked that the Commission set a meeting with a financial expert regarding bonding special projects. The Commissioners noted that July 20th or 27th at 8 a.m. would be good.

Commissioner Shaffer noted the Planning Commission vacancy with the resignation of Fabius Township resident Bill Chase.

ADJOURNMENT

At 5:28 p.m. it was moved by Commissioner Shaffer and supported by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until July 21, 2015 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

John L. Dobberteen, Chairman