

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners’ Room, Courthouse at the Village of Centreville, Michigan on June 21, 2016 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Robin Baker	Donald Eaton
John Dobberteen	Rick Shaffer
	Allen J. Balog

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Assistant County Administrator; and Joni Smith, Finance Director.

AGENDA

Chairman Balog requested that the jail medical director, mental health consultant, and construction consultant be added to the agenda.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the agenda as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and seconded by Commissioner Eaton that the minutes for June 7, 2016 be approved as presented. Motion carried.

COMMUNICATIONS

Minutes of the Commission on Aging Board meeting of May 18, 2016.

Minutes of the Animal Advisory Board meeting of March 16 and April 13, 2016.

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer that the communications be placed on file. Motion carried.

CITIZENS’ COMMENT

Gordon Evilsizor, Florence Township Supervisor, commented on the need for a plan to fix Centreville/Constantine Road. He noted that the Township did not have half of a million dollars to spend and commented on the Road Commission expenditures for buildings instead of roads.

Rebecca Shank of 385 S. Washington in Constantine requested clarification regarding the County’s role with the Road Commission.

AREA AGENCY ON AGING PLANS  
RESOLUTION 12-2016

Laura Sutter, Area Agency on Aging Coordinator, presented and reviewed the FY 2017-2019 multi-year area plan and the FY 2017 Annual Implementation Plan. She noted the aging population in the area and explained that the documents would be used to guide future programs and activities.

Commissioner Shaffer thanked Ms. Sutter for a great report and noted the big impact the changing population would have on the community.

Chairman Balog thanked Ms. Sutter for the hard work that was put into gathering data and creating the plans.

Commissioner Shaffer presented the following resolution:

WHEREAS, the Branch-St. Joseph Area Agency on Aging (Region IIIC) has been designated as the area agency on aging to serve Branch and St. Joseph Counties since 1996 under the Federal Older Americans Act (Public Law 89-73, and subsequent amendments), and the State Older Michigianians Act (Public Act 180, and subsequent amendments); and

WHEREAS, the Branch-Hillsdale-St. Joseph Community Health Agency Board of Health has been designated and approved as the Policy Board for Region IIC; and

WHEREAS, Region IIC is required to develop a Multi-Year Area Implementation Plan for fiscal years 2017, 2018, and 2019 and an Annual Implementation Plan for fiscal year 2017; and

WHEREAS, the Region IIC Policy Board has developed, reviewed and accepted the Plan after two input sessions and two public hearings; and

WHEREAS, the Region IIC Policy Board has taken into consideration the views expressed at the public hearings for the final draft of the Multi-Year Area Implementation Plan and Annual Implementation Plan; and

WHEREAS, the Region IIC Policy Board substantiates that this document meets the Michigan Aging & Adult Service Agency Approval Criteria.

NOW, THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners endorses the submission of this final planning document to the Michigan Commission on Services to the Aging for final review and approval.

It was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen to adopt the resolution to approve the plans and waive second reading. Motion carried 5-0 upon a roll call vote.

#### REQUEST TO FILL JAIL POSITIONS

Ms. Doehring noted the request from the jail to fill two registered nurse positions.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the filling of two registered nurse positions. Motion carried.

#### MEMORANDUM OF UNDERSTANDING WITH MICHIGAN DHHS

Ms. Smith explained the agreement would shift payment responsibilities of case aides to the State and alleviate an IRS audit concern for the County.

It was moved by Commissioner Baker and seconded by Commissioner Shaffer to approve the memorandum of understanding. Motion carried.

#### ST. JOSEPH COUNTY JAIL MEDICAL DIRECTOR

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the agreement with Dr. Glendora Pompey. Motion carried 5-0 upon a roll call vote.

#### ST. JOSEPH COUNTY JAIL MENTAL HEALTH CONSULTANT

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the agreement with Dr. Glendora Pompey. Motion carried 5-0 upon a roll call vote.

#### CONSTRUCTION CONSULTANT

Mr. Yoder recommended the consultant that worked with the County for the Commission on Aging building to provide services at a cost of \$75 per hour as needed for the Courthouse building project.

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to approve Matt Wolf as the construction consultant for the Courthouse building project. Motion carried.

#### NOMINATIONS AND APPOINTMENTS

There were no nominations or appointments.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

HUMAN RESOURCES DIRECTOR’S REPORT

Ms. Doehring requested that the Commission approve a summer paid internship for the Prosecuting Attorney’s Office.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the temporary paid internship. Motion carried.

FINANCE DIRECTOR’S REPORT

Ms. Smith presented the following reports:

Budget Amendments

COUNTY FACILITIES MAINTENANCE FUND

Increase Building Additions & Improvements (406-253-976.000)	\$21,000
Increase Budgeted Use of Fund Balance (406-253-676.000)	\$21,000

Note: Renovation of Sheriff Department/Jail Pole Barn was originally budgeted at \$57,000. Increase due to change in contractor and specifications of work to be done.

General Fund 2016 Budgeted Use of Fund Balance	
Per original 2016 budget	\$1,435,791
To date, after recording of above amendments	\$1,717,023

Note: 2015 ending General Fund fund balance is \$3,545,561

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to approve the budget amendments. Motion carried.

Per Diem and Expenses

Allen Balog -	6 half days: 5/18, 5/26, 6/1, 6/14, 6/16, & 6/15	\$300.00
Robin Baker -	9 half days: 5/18 x3, 5/23, 5/26, 6/1, 6/15 x3, 1 full day: 6/7	<u>\$545.00</u>
		\$845.00

Expenses

Allen Balog	\$ 78.30
Robin Baker	<u>\$181.98</u>
	\$260.28

It was moved by Commissioner Shaffer and seconded by Commissioner Baker to pay the per diem and expenses. Motion carried.

Financial Statement

	Revenues	Expenditures
Year to Date – May 31, 2016	\$ 8,784,278.25	\$ 8,531,471.14
Available Balance	\$ 8,022,423.75	\$ 8,275,230.86

Percent of total budgeted funds earned year to date: 52.27%  
Percent of total budgeted funds expended year to date: 50.76%

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the financial statement. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated the committee had not met.

Judiciary

Commissioner Baker stated the committee had not met.

Physical Resources

Chairman Balog noted the committee had not met.

Executive / Committee of the Whole

Chairman Balog noted minutes were available.

CHAIRMAN’S REPORT

Chairman Balog responded that Ms. Shank’s request regarding a statement of the relationship between the County Commission and the Road Commission was an excellent idea.

CITIZENS’ COMMENTS

Tim Carls of 63044 Klinger Lake Road asked why the investigation in the Road Commission was not discussed at the Commission meeting even though it was discussed in Executive Committee.

Elizabeth Campbell of the Lions Club of Centreville and the Sturgis Chapter of the Daughters of the American Revolution thanked the Commission for the contribution toward the cemetery restoration.

Ms. Shank asked about the Area Agency on Aging report regarding the percentages of population changing versus the actual population count change.

COMMISSIONER COMMENTS

Commissioner Eaton stated that the County Commission did not have authority over roads. He commented on businesses in Florence Township and noted a plan should have been in place for Centreville/Constantine Road before it was deteriorating.

Commissioner Dobberteen expressed thanks for the concern with the loss of his father.

Commissioner Dobberteen introduced his guest from Wiesloch, Germany.

Commissioner Shaffer presented Commissioner Dobberteen with a gavel to honor his many years of service.

ADJOURNMENT

At 5:36 p.m., it was moved by Commissioner Shaffer and seconded by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until July 5, 2016 at 5:00 p.m. Motion carried.

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Lindsay Oswald, County Clerk

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Allen J. Balog, Chairman