

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on June 18, 2013 at 5:00 p.m.

Chairman John Dobberteen, called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Allen Balog	Donald Eaton
Rick Shaffer	Robin Baker
John Dobberteen	

Also present were Pat Yoder, Administrator/Controller; Elishia Arver, Human Resources Director; and Joni Smith, Finance Director.

AGENDA

Chairman Dobberteen asked that a request to fill a vacant position in the Friend of the Court Office be added to the agenda.

It was moved by Commissioner Baker and supported by Commissioner Balog that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the minutes for June 4, 2013 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the Village of Constantine, Re: Notice of public hearing on June 17 to consider an Industrial Facilities Exemption Tax Abatement to Vaupell Midwest Molding.
2. Resolution from Livingston County, Re: Restore full funding to revenue sharing payments to counties in fiscal year 2014.
3. Minutes of the Community Action Board meeting of April 22, 2013.
4. Minutes of the Commission on Aging Board meeting of May 15, 2013.

It was moved by Commissioner Balog and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

AREA AGENCY ON AGING FY 2014-2016 MULTI-YEAR PLAN FY 2014 ANNUAL IMPLEMENTATION PLAN

Laura Sutter, Coordinator at the AAA, highlighted their focus on the next 3 years.

She stated that the Branch-St. Joseph AAA is one of 16 regional planning, administrative and advocacy agencies in Michigan. The Agency is designed to develop, coordinate and administer an array of services to support the independence and dignity of older and disabled adults across Branch and St. Joseph Counties. They also serve as a comprehensive resource on long term care.

The Older Americans Act and Older Michigianians Act provide the funding that they use to contract for service provision with local agencies and organizations. Older adults and family caregivers in the region receive essential in-home and community services including home care assistance, congregate and home delivered meals, legal assistance, transportation, adult day services and respite services.

The purpose of the Multi-Year and Annual Implementation Plans is to serve as planning documents for the next 3 years by outlining and prioritizing funding and program development objectives for 2014-2016. They utilized the 2010 U.S. Census data and their most recent needs assessment to identify the needs within the Agency area.

The top 3 areas are in-home services; services which focus on caregivers; and they continue to provide information and outreach in the community related to programs, health insurance information and options available.

They conducted a survey over a 6 week period and the 270 older adults that completed the survey ranked home delivered meals, homemaking and Medicare/Medicaid Assistance Program as their greatest need. Home repair and transportation were next in line of importance to them.

In addition, they have outlined additional program development activities including enhancement of evidence based disease prevention program, information and assistance and elder abuse prevention and awareness activities.

Commissioner Shaffer presented the following resolution:

RESOLUTION NO. 6-2013

WHEREAS, the Branch-St. Joseph Area Agency on Aging (Region IIIC) has been designated as the area agency on aging to serve Branch and St. Joseph Counties since 1996 under the Federal Older Americans Act (Public Law 89-73, and subsequent amendments), and the State Older Michigianians Act (Public Act 180, and subsequent amendments); and

WHEREAS, the Branch-Hillsdale-St. Joseph Community Health Agency Board of Health has been designated and approved as the Policy Board for Region IIIC; and

WHEREAS, Region IIIC is required to develop a Multi-Year Area Implementation Plan for fiscal years 2014, 2015, and 2016 and an Annual Implementation Plan for fiscal year 2014; and

WHEREAS, the Region IIIC Policy Board has developed, reviewed and accepted the Plan after two input sessions and two public hearings; and

WHEREAS, the Region IIIC Policy Board has taken into consideration the views expressed at the public hearings for the final draft of the Multi-Year Area Implementation Plan and Annual Implementation Plan; and

WHEREAS, the Region IIIC Policy Board substantiates that this document meets the Michigan Office of Services to the Aging approval criteria.

NOW, THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners endorses the submission of this final planning document to the Michigan Commission on Services to the Aging for final review and approval.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the AAA - FY 2014-2016 Multi-Year Plan be approved and the resolution adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried and resolution adopted.

COMMUNITY CORRECTIONS GRANT APPLICATION

District Judge Jeffery Middleton requested approval of the Community Corrections Plan and Application for Fiscal Year 2014. He stated that this is the 24th year for the program. The amount of money has been reduced 10% from \$114,106 to \$103,264. 30% of the funding goes towards the Program Manager's salary. The County's in-kind contribution is for office space; telephone; and computer.

He further stated that this program provides a lot of services and they are very closely connected with the Twin County Probation Center and the Day Reporting Center.

It was moved by Commissioner Baker and supported by Commissioner Balog that the Community Corrections Grant Application be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

OUT-OF-STATE TRAVEL REQUEST FROM CENTRAL DISPATCH

Mr. Yoder submitted a request from Jon Uribe, Central Dispatch Director, asking for out-of-state travel for him and Deputy Director, Gary LeTourneau, to attend a training conference in Newark, Ohio.

It was moved by Commissioner Balog and supported by Commissioner Eaton that the out-of-state travel request from Central Dispatch be approved. Motion carried.

REQUEST TO FILL VACANT POSITION IN THE FRIEND OF THE COURT OFFICE

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the request to fill the vacant secretary's position in the Friend of the Court Office be approved. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the committee had not met.

Judiciary

Commissioner Eaton stated that the committee had not met.

Physical Resources

Commissioner Balog stated that a meeting will be scheduled soon.

Committee of the Whole

Chairman Dobberteen stated that the Committee of the Whole did not meet.

Community Action Agency

Commissioner Shaffer stated that the CAA Executive Board Meeting has been meeting frequently because of budget cuts and some staff turnovers. This could possibly affect the Headstart Program in Three Rivers.

PERSONNEL REPORT

Mr. Yoder presented the following report:

NEW HIRE:

Bryan L. Stuck has been hired as part-time Road Patrol at \$17.72/hr. effective June 11, 2013.

Allyster E. Waters has been hired as In-home Services Aide at \$10.25/hr. (COA, grade 5, minimum) effective June 5, 2013.

TEMPORARY/SEASONAL EMPLOYMENT:

Katlynn J. Alexander has been hired as seasonal Cade Lake Campground Office at \$7.75/hr. effective June 18, 2013.

RESIGNATION:

Rachael France, Friend of the Court Receptionist, has resigned effective June 14, 2013.

MISCELLANEOUS:

Jenny A. Bower to change from temporary, part-time to full-time Accounting Clerk - Finance at \$14.00/hr. (Soltysiak system, grade 5, step 1) effective June 18, 2013. Date of hire and all benefits will be retroactive to start date of April 17, 2013.

It was moved by Commissioner Eaton and supported by Commissioner Balog that the personnel report be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Budget Adjustment

Mrs. Smith presented the following report:

\$137,040.00 from General Fund Appropriations (101-001-965.100) to Parks & Recreation Fund.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the budget adjustment be approved. Motion carried.

Per Diem

Robin Baker - 5 half days 5/5 x 2, 5/23, 5/31 & 6/12/13	\$ 250.00
Allen Balog - 6 half days 5/22, 5/23, 5/31, 6/5, 6/17 & 6/18/13	300.00
John Dobberteen - 11 half days 5/3, 5/28, 6/4, 6/5, 6/7, 6/11 x 2, 6/12 x 2, 6/14 & 6/17/13 & 3 full days 5/30, 5/28 & 5/29/13	835.00
Rick Shaffer - 6 half days 5/29, 5/31, 6/5 x 2, 6/12 & 6/17/13 & 3 full days 5/28, 6/3 & 6/6/13	<u>585.00</u>
	\$1,970.00

Expenses

Robin Baker	\$ 125.43
Allen Balog	85.88
John Dobberteen	232.78
Rick Shaffer	<u>288.15</u>
	\$732.24

It was moved by Commissioner Baker and supported by Commissioner Eaton that the Per Diem and Expenses be approved. Motion carried.

Financial Statements

	Revenues	Expenditures
Year to Date - May 31, 2013	\$ 4,897,754.26	\$ 4,859,410.52
Available Balance - Revenues & Expenditures	\$ 9,297,276.59	\$ 9,020,573.97

Percent of budget year by days elapsed year to date.	41.37%
Percent of total budgeted funds earned year to date	38.64%
Percent of total budgeted funds expended year to date	40.47%

It was moved by Commissioner Eaton and supported by Commissioner Baker that the financial statements be accepted. Motion carried.

CITIZENS' COMMENTS

Rebecca Shank, Fabius Township, stated that there is an article in a Three Rivers paper that is in the Silliman House from long ago stating economic growth and industry brings prosperity. She said that the same holds true for today.

She further stated that promoting the area is already ongoing and did not feel that the County should spend any money on that. She also stated that agriculture property is selling for \$9,000 to \$10,000 an acre. Money should not be spent on attracting folks from Chicago, but private investment should be promoted.

Laura Barley, 1501 Portage Avenue, Three Rivers, stated that a year ago the Animal Control Advisory Board was established and as a result of that the River Country Humane Society was begun. The Animal Control Advisory recommended to the Board of Commissioners that the license fees be raised in order for the County to hire a kennel manager. The Board approved the increase in fees but no kennel manager was hired.

She further stated that she does not want to deal with the SPCA as suggested in a work session by Joni Smith, Finance Director, who is a member of that group.

Ms. Barley added that there are good people on the Animal Control Advisory Board and another group does not need to be formed.

Tim Carls, 63044 Klinger Lake Road, Centreville stated that he called 911 and got Elkhart County 911 and does not understand how that can happen when he is really close to 2 towers. He understands budget and staff cuts, but there must be a glitch in the system.

COMMISSIONER'S COMMENTS

Commissioner Eaton stated that he read in an Indiana municipal journal an article about attracting those folks that will be senior citizens in the next 7 to 10 years.

ADJOURNMENT

At 5:41 p.m. it was moved by Commissioner Shaffer and supported by Commissioner Balog that the St. Joseph County Board of Commissioners adjourn until July 2, 2013 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John Dobberteen, Chairman