

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on June 17, 2014, at 5:00 p.m.

Chairman Dobberteen called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge of Allegiance to the flag was given.

County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Allen J. Balog	Donald Eaton
Rick Shaffer	Robin Baker
John L. Dobberteen	

Also present were Pat Yoder, Administrator/Controller; Elishia Arver, Deputy Administrator/Human Resources Director; and Joni Smith, Finance Director.

#### AGENDA

Chairman Dobberteen stated that Liz O'Dell has a family emergency and she will come to the next Commission meeting.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the agenda be approved as amended. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Eaton that the minutes for June 3, 2014 be approved. Motion carried.

#### COMMUNICATIONS

1. Letter from State Senator Bruce Caswell, Re: State funding for St. Joseph County Community Mental Health.
2. Letter from McCartney & Company, P.C., Re: Copy of annual accounting for the St. Joseph County 9-1-1 Service District.
3. Resolution from Barry County, Re: National Anthem of the United States of America.
4. Minutes of the Commission on Aging Board meeting of May 21, 2014.
5. Newsletter from Enbridge Energy, Re: Construction update of 6B pipeline replacement, June 2014.
6. Newsletter from Southwest Michigan Land Conservancy, Spring/Summer 2014.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

#### CITIZENS COMMENTS

Bob Sills, 13294 Spence Road, Three Rivers stated that he was running for State Representative and brings greetings from Cass County where he has recently spent a lot of time. He gave his background information and involvement in the Republican Party and also mentioned that he recently worked for Senator Bruce Caswell. He is most interested in Economic Development in southwest Michigan.

#### COMMUNITY CORRECTIONS GRANT RENEWAL APPLICATION 2014-2015

Jeffrey C. Middleton, District Court Judge, presented for renewal the Community Corrections Grant for the 25th time. He has been Chairman of the Board since its inception. The total amount of the grant is \$103,264. He stated that there has been a very significant reduction in jail beds because of their programs and the Twin County Probation Center. The grant pays the salary for the Administrator and the Cognitive and Day Reporting. Other programs are funded by fees paid by those that are required to participate.

Judge Middleton stated that there were no direct funds from the County but the County does provide an office; computer; telephone, etc.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the Community Corrections Grant Renewal Application for 2014-2015 be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

#### COLLEGE ACCESS NETWORK PROPOSAL

Claudia Pahls, Career Preparation Coordinator at Sturgis Public Schools, requested approval from the Board of County Commissioners that they fund and sustain a County-wide College Access Network to serve all residents of the County in the amount of \$133,769.60.

She is requesting that the County hire a Network Coordinator and three direct service providers as County employees to coordinate, plan, execute and evaluate the programs and services of the network. The employees will ensure the Network's annual improvement and continuation. They are also requesting monies for training, travel, supplies and contracted services when needed.

Mrs. Pahls further stated that the proposal is supported by all of the Superintendents in the County, Glen Oaks Community College, the County Economic Development Corporation, municipalities, Chambers of Commerce, Community Foundations and residents that have benefitted from the existing network.

The purpose of this network is to systematically increase college readiness and the application, attendance and completion rates of students and families in the network in order to increase the percentage of residents with high quality degrees and credentials.

The programs and services created, coordinated and evaluated annually by the Network Coordinator will be carried out in every school district in the County by the direct service providers.

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the College Access Network Proposal be approved in the amount of \$133,769.60.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

Mrs. Pahls responded to a statement from Chairman Dobberteen that they would provide quarterly reports to the Board of Commissioners.

#### RIVER TRAIL PROJECT

Mr. Yoder asked the Commissioners to contract with Edgewater Resources in the amount of \$88,880 to develop a master plan for the riverfront of St. Joseph County. He believes this to be a phenomenal opportunity for the County.

It was moved by Commissioner Eaton and supported by Commissioner Baker that Edgewater Resources be contracted to develop a master plan for the riverfront of St. Joseph County.

In response to questions by Commissioner Shaffer, Mr. Yoder stated that stakeholders will be invited to strategy planning sessions and the Friends of the St. Joseph River are on the list of those that will be invited.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

#### EXECUTIVE COMMITTEE TIME CHANGE DISCUSSION

Discussion ensued concerning the Executive Committee time which is scheduled for the Thursday before the 2nd Commission meeting of the month at 3:00 p.m.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the Executive Committee meeting be scheduled for the Wednesday before the 2nd Commission meeting of the month at 8:00 a.m. Motion carried.

#### ADMINISTRATOR'S REPORT

Mr. Yoder referred to an article that he distributed to each Commissioner regarding Michigan's University Research Corridor (Michigan State University; University of Michigan; Wayne State University) regarding the commitments that these universities have made to water-related research and service. These programs support Michigan's economy and quality of life and Mr. Yoder commended the Board on their approval of the proposal from Edgewater Resources.

#### PERSONNEL REPORT

Mrs. Arver presented the following report:

#### TEMPORARY/SEASONAL EMPLOYMENT:

William Smith has been hired as Marine Patrol Sergeant at \$17.65/hr. effective May 24, 2014.

David McGee has been hired as Marine Patrol at \$15.61/hr. effective May 24, 2014.

Roger Schrock has been hired as Marine Patrol at \$15.61/hr. effective May 24, 2014.

Catherine Rigby has been hired as temporary, part-time for County Clerk at \$8.00/hr. effective June 10, 2014.

#### MISCELLANEOUS:

Yvonne Kline, Telecommunicator, change from full-time to part-time effective July 29, 2014.

#### NEW HIRE:

Kristen Brandys has been hired as Friend of the Court Secretary at \$12.59/hr. (Soltysiak system, grade 4, minimum) effective June 17, 2014.

#### RESIGNATION:

Martha Chiddister, Accounting Clerk - Finance, has resigned effective June 30, 2014.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the personnel report be approved. Motion carried.

#### FINANCE DIRECTOR'S REPORT

Mrs. Smith presented the following report:

Budget Amendments

BUDGET AMENDMENTS:

GENERAL FUND:

Increase Community Mental Health Appropriation (101-001-965.060)	\$ 168,312.00
Increase Budgeted Use of Fund Balance (101-390-676.000)	\$ 168,312.00

GENERAL FUND:

Increase County Commission Professional Services (101-101-802.130)	\$ 28,600.00
Increase Budgeted Use of Fund Balance (101-390-676.000)	\$ 28,600.00

GENERAL FUND:

Decrease Equalization Contractual Services (101-225-816.000)	\$ (41,000.00)
Decrease Budgeted Use of Fund Balance (101-390-676.000)	\$ (41,000.00)

It was moved by Commissioner Baker and supported by Commissioner Eaton that the budget amendments be approved. Motion carried.

Per Diem

Robin Baker - 6 half days 5/21, 5/22 x 2, 6/3, 6/4 & 6/12/14 & 1 full day 5/28/14	\$ 395.00
Allen Balog - 8 half day 5/21 x 3, 5/22 x 2, 5/29, 6/10 & 6/12/14	400.00
John Dobberteen - 9 half days 5/19, 5/22 x 2, 5/12, 6/3, 6/4, 6/7, 6/9, 6/12/14 & 1 full day 5/26/14	545.00
Rick Shaffer - 5 half days 5/22, 5/29, 6/3, 6/4 & 6/12/14 & 1 full day 6/13/14	<u>345.00</u>
	\$1,685.00

Expenses

Robin Baker	\$ 143.36
Allen Balog	142.80
John Dobberteen	31.36
Rick Shaffer	<u>141.12</u>
	\$ 458.64

It was moved by Commissioner Baker and supported by Commissioner Eaton that the per diem and expenses be approved. Motion carried.

Financial Statements

	Revenues	Expenditures
Year to Date - May 31, 2014	\$ 7,996,330.74	\$ 9,764,517.01
Available Balance - Revenues & Expenditures	\$ 10,084,544.26	\$ 8,316,357.99
Percent of total budgeted funds earned year to date	44.23%	
Percent of total budgeted funds expended year to date	54.00%	

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the financial statements be accepted. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the Committee had not met.

Judiciary

Commissioner Eaton stated that the Committee had not met.

Physical Resources

Commissioner Balog stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Dobberteen stated that the Committee met on June 12, 2014 and the minutes have been distributed.

CLOSED SESSION

It was moved by Commissioner Shaffer and supported by Commissioner Balog that the Board go into Closed Session to discuss possible property acquisition.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

OPEN SESSION

Commissioner Eaton left the meeting.

The Board resumed business in open session and Commissioner Eaton left the meeting.

It was moved by Commissioner Baker that the Administrator be authorized to proceed as discussed in the Closed Session. The motion died for lack of support.

ADJOURNMENT

At 5:41 p.m. it was moved by Commissioner Shaffer and supported by Commissioner Balog that the St. Joseph County Board of Commissioners adjourn until July 1, 2014 at 5:00 p.m. Motion carried.

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Pattie S. Bender, St. Joseph County Clerk

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John L. Dobberteen, Chairman