

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners’ Room, Courthouse at the Village of Centreville, Michigan on June 7, 2016 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Robin Baker	Donald Eaton
Rick Shaffer	Allen J. Balog

Commissioner Dobberteen was absent.

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Assistant County Administrator; and Joni Smith, Finance Director.

AGENDA

It was moved by Commissioner Eaton and seconded by Commissioner Baker to approve the agenda as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and seconded by Commissioner Eaton that the minutes for May 17, 2016 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from the Michigan Public Service Commission, Re: Notice of public hearing on June 14, 2016 to consider Indiana Michigan Power Company’s request to reconcile its Energy Optimization plan costs and revenues for 2015.

Letter from Dawn Everett, Re: Resignation from the Commission on Aging Board.

Report from James Hissong, Community Development Coordinator, Re: May 2016 Grant Activity.

Minutes of the Community Action Board meeting of April 25, 2016.

Minutes of the St. Joseph River Basin Commission meeting of March 1, 2016.

It was moved by Commissioner Shaffer and seconded by Commissioner Baker that the communications be placed on file. Motion carried.

CITIZENS’ COMMENT

Carol Higgins of Mendon and Chair of the Conservation District Board of Directors noted river cleanup activities, lake monitoring, and education efforts. She extended an invitation to a movie titled *Bringing It Home* that would be shown at the Riviera Theater.

Representative Aaron Miller, 27788 Banker Street Road in Sturgis, reported likely upcoming changes to legislation including the taxation process for dark stores.

Commissioner Eaton asked about deed restrictions on big box stores.

Representative Miller noted that with the upcoming legislation, the deed restrictions would not be sufficient as a sole reason for decreasing taxable value.

Rebecca Shank of 385 S. Washington in Constantine commented on Silliman House activities during the Three Rivers Water Festival. She also commented on MDOT effects on the roadsides and education policies about holding children back in third grade.

Tim Carls of 63044 Klinger Lake Road in Centreville noted that the letter he received to discourage him from running had the opposite effect.

COVERED BRIDGE FARM PARK

Mr. Yoder noted the proposal had decreased because a building was eliminated from the initial plan.

It was moved by Commissioner Eaton and seconded by Commissioner Baker to approve the revised proposal from Jones Petrie Rafinski for \$97,400. Motion carried.

COUNTY MILLAGE RATE REQUEST

Equalization Director Tony Meynard presented the millage rate request L-4029 form. Discussion included the personal property tax law changes and their effects on the budget.

It was moved by Commissioner Shaffer and seconded by Commissioner Baker to approve the L-4029 form and place it on file. Motion carried 4-0 upon a roll call vote.

COMMUNITY CORRECTIONS REQUEST FOR NEW POSITION

Ms. Doehring noted the position was justified because of the increased amount of work in the department with expanding programs and noted the minimal effect on the current budget because of the increased grant dollars.

It was moved by Commissioner Baker and seconded by Commissioner Eaton to approve the requested position. Motion carried.

REQUEST FOR SURVEY MONKEY SUBSCRIPTION

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to approve the \$300 subscription for Survey Monkey for the Community Development Coordinator. Motion carried.

FUND BALANCE DESIGNATIONS

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to change the County Facilities Maintenance Fund fund balance designation (\$77,389.50) to the animal shelter improvements or replacement.

Discussion included that the funds were set aside for a county improvement project, and the funds would provide momentum for the fundraising efforts. Motion carried.

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to increase the Tax Payment Fund designation for the Delinquent Tax Purchase from \$800,000 to \$6,000,000. Motion carried.

NOMINATIONS AND APPOINTMENTS

There were no nominations or appointments.

ADMINISTRATOR'S REPORT

Mr. Yoder had nothing further to report.

HUMAN RESOURCES DIRECTOR'S REPORT

Ms. Doehring had nothing to report.

FINANCE DIRECTOR'S REPORT

Ms. Smith presented the following reports:

Budget Amendments

COUNTY FACILITIES MAINTENANCE FUND

Increase Building Additions & Improvements (406-253-976.000)	\$72,500
Increase Budgeted Use of Fund Balance (406-253-676.000)	\$72,500

Note: National Center For State Courts facility study of the courts - new building & existing courts building. Originally approved 4/21/15. Original budget amend was done 5/19/15. Work completed in 2016.

Increase Building Additions & Improvements (406-253-976.000)	\$97,400
Increase Budgeted Use of Fund Balance (406-253-676.000)	\$97,400

Note: Jones Petrie Rafinski proposal for Covered Bridge Park

GENERAL FUND

Increase Miscellaneous Appropriations (101-001-965.020)	\$ 2,200
Increase Budgeted Use of Fund Balance (101-390-676.000)	\$ 2,200

Note: As approved 5/17/16 appropriation to the Amos Sturgis Chapter of Daughters of the American Revolution to be used for the restoration of the Centreville Cemetery on Dean Street

Increase Grant Writer Dues & Subscriptions (101-728-803.000)	\$ 300
Increase Budgeted Use of Fund Balance (101-390-676.000)	\$ 300

Note: Survey Monkey subscription

CENTRAL DISPATCH

Increase Computer Hardware (211-911-984.000)	\$10,000
Increase Miscellaneous Revenue (211-911-696.000)	\$10,000

Note: To record MMRMA RAP grant which CP is using to buy a new server

General Fund 2016 Budgeted Use of Fund Balance	
Per original 2016 budget	\$1,435,791
To date, after recording of above amendments	\$1,717,023

Note: 2015 ending General Fund fund balance is \$3,545,561.

It was moved by Commissioner Baker and seconded by Commissioner Eaton to approve the budget amendments. Motion carried.

Bills

Expenditure Type	General Fund	Other Funds	Total
Operating	\$461,897.09	\$4,243,966.55	\$4,705,863.64
Payroll	<u>645,719.60</u>	<u>231,382.27</u>	<u>877,101.87</u>
	1,107,616.69	4,475,348.82	5,582,965.51

It was moved by Commissioner Baker and seconded by Commissioner Eaton that the bills be paid. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated the committee had not met.

Judiciary

Commissioner Baker stated the committee had not met.

Physical Resources

Chairman Balog noted the committee had not met.

Executive / Committee of the Whole

Chairman Balog noted minutes were available.

CHAIRMAN'S REPORT

Chairman Balog had nothing further to report.

CITIZENS' COMMENTS

Mr. Carls asked about the Fairview fund designation and the Road Commission. He asked what the drop in taxable value translated to in loss of budget dollars.

COMMISSIONER COMMENTS

Commissioner Eaton noted that Commissioner Dobberteen had lost his father, a veteran of the Korean War. He extended his condolences.

Commissioner Shaffer also noted his condolences to the Dobberteen family.

Commissioner Shaffer encouraged attendance at the Silliman House museum during Water Festival.

ADJOURNMENT

At 5:43 p.m., it was moved by Commissioner Baker and seconded by Commissioner Shaffer that the St. Joseph County Board of Commissioners adjourn until June 21, 2016 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Chairman