

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on June 7, 2005, at 5:00 p.m.

Chairman Monte Bordner called the meeting to order.

The Invocation was given by Commissioner Pueschel.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
Robin Baker	Monte Bordner
David J. Pueschel	

Absent: John W. Bippus and John L. Dobberteen

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resources Director.

AGENDA

It was moved by Commissioner Baker and supported by Commissioner Shafer that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the minutes for May 17, 2005 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, May 23, May 27 and June 3, 2005.
2. Letter from Representative Rick Shaffer, Re: Thank you for resolution in support of amending the General Property Tax Act.
3. Letter from Representative Rick Shaffer, Re: Thank you for resolution in support of Community Service Block Grant funds.
4. Letter from Ronald Gentry, Re: Supporting the Parents Television Council's nationwide campaign to win "Cable Choice" for families.
5. Letter from Karen and James Perry, Re: Supporting the Parents Television Council's nationwide campaign to win "Cable Choice" for families.
6. Letter from State 9-1-1 Administrator, Re: Copy of annual report to the Legislature and quarterly certification.
7. Copy of Press Release from the Secretary of State, Re: Sturgis branch office to close temporarily for remodeling before consolidating Three Rivers branch office.
8. Letter from Mottville Township, Re: Notice of public hearing on July 14, 2005 to consider an Industrial Facilities Exemption Certificate to Banks Hardwoods, Inc.
9. Letter from Southwest Michigan Substance Abuse Advisory Council, Re: Public hearing on June 20, 2005 to solicit comments regarding needed substance abuse services.
10. Resolution from Saginaw County, Re: Protecting children's services in the community.
11. Resolution from Saginaw County, Re: Providing a dedicated funding source for the cost of the Children of Veterans Tuition Grant Program.
12. Minutes of the Department of Human Services Board meeting of April 26, 2005.
13. Minutes of the Community Action Agency Board meeting of April 18, 2005.
14. Minutes of the Community Mental Health Services Board meeting of April 26, 2005.
15. Minutes of the St. Joseph River Basin Commission meeting of March 31, 2005.

It was moved by Commissioner Baker and supported by Commissioner Shafer that the communications be accepted and placed on file. Motion carried.

G.I.S. DEPARTMENT'S ANNUAL REPORT

Commissioner Bippus was present at this time.

Lotta Jarnefelt, G.I.S. Director gave an overview of the annual report for 2004.

She stated that the intern cartographer was hired as a full time employee. The cartographers process property splits, combinations, new subdivisions and annexations. They also have created a set of tax maps that are available on the website.

The Department completed several major projects in 2004:

- 1 – creation of an Address Point layer which identifies each structure with an address.
- 2 – school district revision.
- 3 – revised county road map was produced.

There were also considerably more property splits, combinations, corrections, transfers and boundary changes in 2004. There were 7 new subdivisions or site condominiums recorded in 2004 which is more than the usual 4-6.

Mrs. Jarnefelt stated that the information on the website has had an impact on their daily routines. The sale of tax maps are down some, because they can be viewed from the website. There are fewer phone calls enabling them to focus on other issues that used to be on the back burner.

She participated in the activation of the Emergency Operations Center in response to a storm on May 21, 2004.

They continue to provide services to departments and companies and they work very closely with the Drain Department.

There was a substantial increase in Remonumentation monies available in 2004 and 88 corners were identified in 2004. They are now approximately 1/3 of the way done.

She attended a couple of conferences which are valuable networking and learning experiences.

There has been a decrease in sales because of the website but they have found that some still need the full sized maps that cannot be printed off the website. They are also supplying the need for more and more digital maps.

In response to a question by Commissioner Loudenslager about whether or not we are still leading the state with our G.I.S. Department, Mrs. Jarnefelt said that we still are in some areas. She also stated that there is a 2nd generation of G.I.S. and more information is on the web. She stated that the next step would be to provide interactive mapping.

She thanked all the staff in the Land Resource Centre.

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the G.I.S. Annual Report for 2004 be accepted. Motion carried.

TAXABLE VALUE REPORT

Judy Nelson, Equalization Director, stated that Jay Rising, State Treasurer, has contacted her as they want to form a Principal Residence Exemption (PRE) Committee. He stated that St. Joseph and Grand Traverse are the only 2 counties that have had any significant collections. We have collected a little over \$.5 million which is 17% over projections and Grand Traverse is at \$1 million.

The State wants to know what we are doing to make this program work.

Mrs. Nelson stated that growth is stagnant gaining only 1.2% over the last 3 years. The average residence sells for \$33,896.

TOWNSHIP OR CITY	AGRICULTURE	COMMERCIAL	INDUSTRIAL	RESIDENTIAL	TOTAL REAL PROPERTY
BURR OAK	11,457,442	1,085,969	908,984	32,449,559	45,901,954
COLON	11,648,615	3,623,256	2,165,516	56,149,591	73,586,978
CONSTANTINE	9,774,952	4,368,738	16,072,319	53,369,378	83,585,387
FABIUS	6,223,668	3,740,586	2,298,325	109,426,063	121,688,642
FAWN RIVER	6,088,021	1,076,022	0	21,200,830	28,364,873
FLORENCE	13,757,511	8,878	71,929	16,151,760	29,990,078
FLOWERFIELD	8,932,310	653,313	105,772	26,784,940	36,476,335
LEONIDAS	14,055,499	822,442	0	13,013,640	27,891,581
LOCKPORT	9,338,325	3,200,634	751,723	69,347,365	82,638,047
MENDON	9,952,326	2,983,638	2,769,813	35,282,991	50,988,768
MOTTVILLE	7,901,272	1,632,200	7,614,951	22,620,849	39,769,272
NOTTAWA	15,472,386	7,232,373	330,413	67,377,919	90,413,091
PARK	13,225,099	4,085,594	3,150,643	54,684,084	75,145,420
SHERMAN	9,245,373	1,017,431	427,790	81,794,943	92,485,537
STURGIS	7,450,917	11,502,897	327,460	25,818,080	45,099,354
WHITE PIGEON	8,727,508	7,606,368	5,886,182	104,145,270	126,365,328
THREE RIVERS	0	39,061,213	19,540,800	62,064,185	120,666,198
STURGIS CITY	137,958	44,635,742	33,356,586	108,920,091	187,050,377
COUNTY TOTALS	163,389,182	138,337,294	95,779,206	960,601,538	1,358,107,220

TOWNSHIP OR CITY	PERSONAL PROPERTY TAXABLE VALUATIONS	TOTAL REAL & PERSONAL PROPERTY TAXABLE VALUATIONS	HOMESTEAD & QUALIFIED AGRICULTURAL TAXABLE VALUATIONS	NON- HOMESTEAD & NON- QUALIFIED AGRICULTURAL TAXABLE VALUATIONS
BURR OAK	2,483,585	48,385,539	36,545,454	11,840,085
COLON	4,131,400	77,718,378	47,015,063	30,703,315
CONSTANTINE	17,791,751	101,377,138	51,617,599	49,759,539
FABIUS	7,015,630	128,704,272	75,153,549	53,550,723
FAWN RIVER	745,265	29,110,138	22,591,932	6,518,206
FLORENCE	1,434,100	31,424,178	26,169,716	5,254,462
FLOWERFIELD	5,479,146	41,955,481	29,013,182	12,942,299
LEONIDAS	963,000	28,854,581	24,236,350	4,618,231
LOCKPORT	3,307,700	85,945,747	64,064,344	21,881,403
MENDON	16,444,054	67,432,822	37,698,921	29,733,901
MOTTVILLE	5,463,800	45,233,072	26,678,596	18,554,476
NOTTAWA	4,026,300	94,439,391	64,832,555	29,606,836
PARK	11,577,200	86,722,620	55,406,091	31,316,529
SHERMAN	3,362,400	95,847,937	66,839,531	29,008,406
STURGIS	3,040,100	48,139,454	30,134,192	18,005,262
WHITE PIGEON	13,977,200	140,342,528	72,385,606	67,956,922
THREE RIVERS	33,279,550	153,945,748	45,613,044	108,332,704
STURGIS CITY	59,910,380	246,960,757	86,190,428	160,770,329
COUNTY TOTALS	194,432,561	1,552,539,781	862,186,153	690,353,628

It was moved by Commissioner Baker and supported by Commissioner Pueschel that the Taxable Value Report be adopted.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Report adopted.

COOPERATIVE REIMBURSEMENT CONTRACT AMENDMENT – FRIEND OF THE COURT

Ms. West-Wing stated due to the State’s mid-year budget cuts, the Cooperative Reimbursement Contract between the Friend of the Court and the Department of Human Services has been reduced by \$13,211.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the Cooperative Reimbursement Contract Amendment – Friend of the Court be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

MEDICAL SUPPORT ENFORCEMENT CONTRACT AMENDMENT – FRIEND OF THE COURT

Ms. West-Wing stated that for the same reason, mid-year State budget cuts, the Medical Support Enforcement Contract was being reduced by \$12,913.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the Medical Support Enforcement Contract Amendment – Friend of the Court be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA) GRANT AMENDMENT

Ms. West-Wing stated that Lou Ann Moord, from the City of Three Rivers who administers the MSHDA Grant for St. Joseph County, is requesting an extension to the current grant. The City is no longer interested in administering the grant for the County, but they would like to extend the contract from April 30th to December 31, 2005 to try and spend the money that has been allocated in the grant.

Ms. West-Wing stated that she has been working with the Community Action Agency to try to find someone else to administer the grant when this one expires.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the MSHDA grant be extended to December 31, 2005.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

EMERGENCY ACTION GUIDELINES AMENDMENT

Ms. West-Wing stated that the Emergency Action Guidelines need to be amended for the following reasons: 1 - the City of Sturgis no longer operates a dispatch center and 2 – the Board of Commissioners recently approved following the National Incident Management System.

It was moved by Commissioner Shafer and supported by Commissioner Baker that the Emergency Action Guidelines be amended.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

RAWSON’S KING MILL AND HOUSE – LICENSE AND MAINTENANCE AGREEMENT

Ms. West-Wing stated that in 1991 the Board of Commissioners accepted several parcels of property from Eston and Lydia Rawson which is now a County park known as Rawson’s King Mill Park. At that time they did not donate the mill and house. Lydia has since passed away and Eston wants to quit claim this remaining property to the County. There will be life time leases on the two properties, the house in which his sister-in-law lives and the mill where Eston lives. Upon their deaths it would become County property. Also, the licensing agreement would need to be signed which makes the County responsible for the structures.

In addition, a roof needs to be replaced on a small section of the mill and Eston will pay \$2,500 towards the cost.

It was moved by Commissioner Baker and supported by Commissioner Shafer that the License and Maintenance Agreement be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

ENFORCEMENT OF SEAT BELT GRANT

Ms. West-Wing stated that the Sheriff had applied for and received a grant from the Office of Highway Safety Planning Traffic Grant in the amount of \$33,372. The grant period is from May 5th through September 30th. It is part of the “Click It or Ticket Program.” The grant includes Constantine, Mendon, Sturgis, Three Rivers and White Pigeon Police Departments as well as the Sheriff’s Department. The County acts as the fiduciary so that the Villages and Cities can be reimbursed for their officers’ time and benefits. There is \$10,000 for equipment that requires a \$2,500 match. One digital in-car video system will be purchased along with the necessary hardware for automated digital recording of shift activity and the \$2,500 match will come from MMRMA, our Risk Management Insurer.

She recommends that the grant be accepted.

It was moved by Commissioner Pueschel and supported by Commissioner Baker that the Office of Highway Safety Planning Traffic Grant in the amount of \$33,372 be accepted.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

EMERGENCY MANAGEMENT GRANT AGREEMENT

Ms. West-Wing stated that the Emergency Management Grant Agreement reimburses the wages and benefits of our Emergency Management Grant Coordinator. The time period for the grant is October 1, 2004 through September 30, 2005 and reimburses the County at 38.27%.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the Emergency Management Grant Agreement be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

LETTER OF UNDERSTANDING FOR AFSCME CONTRACTS

Ms. West-Wing stated that all of the AFSCME units are requesting that union dues be taken from the first and second paycheck instead of only the second paycheck each month.

General Unit

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the Letter of Understanding for the AFSCME General Unit be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

Circuit Court

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the Letter of Understanding for the AFSCME Circuit Court Unit be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

Probate Court

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the Letter of Understanding for the AFSCME Probate Court Unit be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

Family Division

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the Letter of Understanding for the AFSCME Family Division Unit be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

SHORT TERM TAX BOND BIDS

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the County Clerk be authorized to advertise for the Short Term Tax Bond Bids – Summer 2005 Levy, bids due June 20th at 4:00 p.m. and opened at the June 21st meeting. Motion carried.

ASSESSMENT AND TAX ADMINISTRATION CONTRACT WITH THE CITY OF THREE RIVERS

Ms. West-Wing stated that previously the City of Three Rivers cancelled this contract with the County and now would like to reinstate the Contract. They will continue to do their own printing of tax bills and tax rolls.

It was moved by Commissioner Bippus and supported by Commissioner Shafer that the Assessment and Tax Administration Contract with the City of Three Rivers be approved.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

ASSESSMENT AND TAX ADMINISTRATION CONTRACT WITH COLON TOWNSHIP

Ms. West-Wing stated that Colon Township desires to terminate their contract with the County.

It was moved by Commissioner Bippus and supported by Commissioner Baker that the Assessment and Tax Administration Contract with Colon Township be terminated effective June 1, 2005.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

RESOLUTION NO. 11-2005

Commissioner Shafer presented the following resolution:

WHEREAS, the Honorable William D. Welty has appointed Pattie S. Bender as a magistrate in the 3-B Judicial District for the limited purpose of performing a marriage ceremony between Joan Ludwig and Dennis Humes.

WHEREAS, Pattie S. Bender is the County Clerk of St. Joseph County and is a registered elector of the 3-B Judicial District; and

THEREFORE, IT IS RESOLVED that the St. Joseph County Board of Commissioners approves the District Court's appointment of Pattie S. Bender as Magistrate whose authority shall be expressly limited to that provided by MCL 600.8316; MSA 27A. 8316, for the performance of the one wedding ceremony defined by his order of appointment, and whose services shall be without compensation by the County of St. Joseph.

It was moved by Commissioner Shafer and supported by Commissioner Bippus that the resolution be adopted and second reading waived.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Resolution adopted.

RESOLUTION NO. 12-2005

Commissioner Shafer read the following resolution:

Resolution Acknowledging the Accomplishments
of the St. Joseph County Parks & Recreation Commission

WHEREAS, throughout 1999 the St. Joseph County Parks and Recreation Commission worked toward developing a five year plan and in February 2000 the Board of Commissioners adopted the 2000-2005 Parks and Recreation Master Plan; and

WHEREAS, since that time the St. Joseph County Parks and Recreation Commission and department staff has worked tirelessly to implement much of the plan; and

WHEREAS, through their efforts along with the financial support of Waste Management, the State of Michigan Clean Michigan Initiative grant program, Mr. Jim Timm, Mr. Eston Rawson and the St. Joseph County Board of Commissioners, many of the goals included within the plan have been realized.

THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners extends their congratulations and appreciation to the members of the Parks & Recreation Commission and staff for their contributions toward the improvement of recreational opportunities for the citizens and visitors to St. Joseph County.

BE IT FURTHER RESOLVED, that a copy of this resolution be given to the St. Joseph County Parks and Recreation Commission.

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the resolution be adopted and second reading waived.

Commissioner Baker stated that former Parks and Recreation Director, Dave Rachowicz has a major role in these accomplishments and suggested that a copy of the resolution be sent to him as well as his boss.

The aye and nay vote was cast as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Resolution adopted.

RESOLUTION TO COMPLY WITH PUBLIC ACT 357 OF 2004 AND LEVY 1/3 OF THE COUNTY FIXED
MILLAGE ON JULY 1, 2005
RESOLUTION NO. 13-2005

Ms. West-Wing stated that because of the elimination of Revenue Sharing legislation has been adopted requiring 1/3 of the County Operating Tax that would be collected in December be collected in July 2005 with the remaining being collected in December 2005.

Then for the next two summers the process continues. 2/3 would be collected in July and 1/3 in December of 2006 and 100% collected in July 2007. Each year the County can draw from this fund the amount lost by the elimination of revenue sharing. After 5 years this money will be gone and supposedly revenue sharing will be reinstated. She doubts that that will ever happen.

Commissioner Shafer presented the following resolution:

WHEREAS the Michigan Legislature completely eliminated revenue sharing to counties in its 2004-2005 budget, which would have proven devastating to county services without some additional source of revenue to offset the impact of the cuts, and

WHEREAS Public Act 357 of 2004 was enacted by the Michigan Legislature in order to ameliorate the financial impact of the complete elimination of state revenue sharing funds to counties by requiring, under MCL 211.44(a)(1), that, "...beginning in 2005 and each year after 2005, a county shall impose as a summer property tax levy that portion of the number of mills allocated to the county by a county tax allocation board or authorized for the county through a separate tax limitation vote...", and

WHEREAS MCL 211.44(a)(1)(a) further specifies that "1/3 of the total number of mills allocated to the county by a county tax allocation board or authorized for the county through a separate tax limitation vote" shall be collected in July of 2005, and

WHEREAS MCL 211.44(9) directed each county to deposit 1/3 of its December 2004 tax levy into a "revenue sharing reserve fund" and allowed each county in January 2005 to withdraw the amounts that would otherwise have been paid in revenue sharing to counties for a portion of FY 2004 and all of FY2005, and

WHEREAS since only 1/3 of the total authorized millage is required to be levied and the millage to be levied will not exceed the Base Tax Rate as defined in MCL 211.24(e)(c), no Truth in Taxation notice or hearing is required until the Board proposes to enact the remaining 2/3 of the tax levy prior to December 1, 2005.

THEREFORE BE IT RESOLVED that the St. Joseph County Board of Commissioners, in order to comply with the requirements of MCL 211.44(a), hereby authorizes a tax levy of 1/3 of its general operating millage for the 2005 Tax Year, or 1.5160 mills, on July 1, 2005.

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the resolution be adopted and second reading waived.

Commissioner Bippus stated that the Legislature is self-serving by suggesting this option to the County because they will all be out as Legislators because of term limits when this cycle that is suggested is completed.

The aye and nay vote was cast as follows:

Aye votes cast: 5 – Commissioners Shafer, Loudenslager, Baker and Bordner.

Nay votes cast: 2 – Commissioners Bippus and Pueschel.

Absent: 1 – Commissioner Dobberteen.

Resolution adopted.

NOMINATIONS/APPOINTMENTS

Commission on Aging

It was moved by Commissioner Pueschel and supported by Commissioner Baker that Ron Yonker, Lillian Carter, Katie Green, Beverly Burnham and Eric Shafer be reappointed to the Commission on Aging for 2 year terms expiring June 7, 2007 and Jack Brooks for a 1 year term to expire June 30, 2006. Motion carried.

Economic Development Corporation

It was moved by Commissioner Shafer and supported by Commissioner Bippus that Robert Montgomery representing Industry be reappointed to the Economic Development Corporation for a 6 year term expiring June 1, 2011. Motion carried.

HOMELAND SECURITY GRANT PLANNING COMMITTEE

It was moved by Commissioner Baker and supported by Commissioner Pueschel that Monte Bordner be nominated and appointed to the Homeland Security Grant Planning Committee. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Loudenslager stated that everyone had received a copy of the minutes of the last Law Enforcement Committee Meeting held on May 25th and the highlight is that we are finally to the point that we can rent beds at the jail.

Judiciary

Commissioner Baker stated that the next meeting will be held on July 13th.

Physical Resources

Commissioner Shafer stated that the Physical Resources Committee had not met.

Executive

Commissioner Baker stated that the Executive Committee met on June 3rd and highlights the following:

- video equipment will be installed in the Circuit Court with upgrades in Judge Welty's chambers and the Probate Courtroom.
- a work session needs to be scheduled for purchasing laptops in patrol cars.
- the Executive Committee suggests that the Commission on Aging use their fund balance for capital improvements.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

SEASONAL/TEMPORARY EMPLOYMENT:

Jeffrey S. Whelan has been hired as seasonal Marine Patrol at \$14.35/hr. effective June 6, 2005.

Steven J. Bennett has been hired as seasonal Park Maintenance at \$7.25/hr. effective May 23, 2005.

Gary Stahl has been hired as seasonal Marine Patrol at \$14.35/hr. effective May 27, 2005.

Robert Littke has been hired as seasonal Marine Patrol at \$14.35/hr effective May 27, 2005.

Tom Miller to work part-time, as needed, as seasonal Marine Patrol at \$14.35/hr. effective May 29, 2005.

RESIGNATION:

Kyle Murk, CTE Intern for Central Dispatch, has resigned effective June 3, 2005.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the personnel report be approved. Motion carried.

REQUISITIONS

Ms. West-Wing presented the following report:

Purchase and installation of JAVS CT4A video recording system in Circuit Courtroom	\$ 53,455.25
Purchase and installation of JAVS video recording system in Judge Welty’s Chambers	3,340.00
Upgrade the video recording system in Probate Courtroom	<u>6,124.95</u>
	\$ 62,920.20

It was moved by Commissioner Baker and supported by Commissioner Pueschel that the requisitions be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET ADJUSTMENTS:

<u>INCREASE REGISTER OF DEEDS TECHNOLOGY FUND:</u>	
Line item 256-236-707.000 (Wages – Part time)	\$ 370.00
Line item 256-236-712.000 (Wages – Overtime)	\$ 200.00
<u>DECREASE REGISTER OF DEEDS TECHNOLOGY FUND:</u>	
Line item 256-236-706.130.000 (Wages - Deputies)	\$ 570.00
<u>DECREASE INMATE STORE FUND:</u>	
Line item 546-301-941.000 (Contingency)	\$ 1250.00
<u>INCREASE INMATE STORE FUND:</u>	
Line item 546-301-976.000 (Building Improvement)	\$ 1250.00
<u>INCREASE SHERIFF’S DEPARTMENT REVENUES:</u>	
Line item 101-301-539.000 (Michigan State Police Highway Safety Grant)	\$ 33,372.00
Line item 101-301-672.010 (Risk Management Reimbursement)	<u>2,500.00</u>
	\$ 35,872.00
<u>INCREASE SHERIFF’S DEPARTMENT EXPENDITURES:</u>	
Line item 101-301-712.000 (Wages – Overtime)	\$ 3,349.00
Line item 101-301-715.000 (FICA)	260.00
Line item 101-301-718.050 (Retirement-MERS)	370.00
Line item 101-301-716.100 (Worker’s Compensation)	22.00
Line item 101-301-816.000 (Contractual Services)	19,371.00
Line item 101-301-980.000 (Equipment)	<u>12,500.00</u>
	\$ 35,872.00

FROM GENERAL FUND CONTINGENCY:

\$53,456.00 to Circuit Court, line item 101-131-980.000 (Equipment)
\$ 3,340.00 to District Court, line item 101-136-980.000 (Equipment)
\$ 6,125.00 to Probate Court, line item 101-148-980.000 (Equipment)
\$62,921.00

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the budget adjustments be approved. Motion carried.

BILLS

Mr. Carey presented the following bills for payments:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Employee Receivable	\$ 455.00	\$
Appropriations	31,042.91	
County Commission	1,421.71	9,226.51
Circuit Court	6,539.42	14,811.75
District Court	3,454.53	63,581.53
Friend of the Court	2,963.75	35,361.78
Jury Commission	119.44	
Probate Court	2,621.10	18,452.11
Juvenile Branch	11,707.00	35,600.98
Appeals Court		910.02
Administration		9,573.77
Elections	5,875.30	
Finance Department	1,429.74	11,703.26
County Clerk		22,427.01
Equalization Department	3,206.56	10,953.79
Human Resources		6,680.14
Geographic Information Systems	569.00	9,487.31
Prosecutor's Office	7,048.45	42,135.42
Central Services	4,304.76	5,445.64
Register of Deeds	680.75	12,837.66
County Treasurer		13,217.06
Cooperative Extension	288.38	8,221.03
Information Technology	1,710.65	10,881.20
Buildings & Grounds	3,068.40	14,650.88
Courts Building Security		4,762.46
Drain Commission		5,100.72
Sheriff Department	15,762.88	78,407.46
Sheriff Reserves	35.00	
Jail & Turnkey	11,679.01	92,606.76
Planning Commission	1,556.25	
Emergency Services	89.21	4,493.16
Animal Control	330.72	8,429.74
Board of Public Works	500.00	551.31
Medical Examiners	1,200.00	
Child Care - Probate	11,622.32	53.29
Utilities & General Services	<u>29,480.04</u>	
Total	\$160,762.28	<u>\$550,563.75</u>

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 463,450.54	\$
Parks & Recreation	6,016.04	6,393.73
Emergency 911 Service	13,767.78	52,305.97
Central Dispatch - Wireless	144.30	5,211.48
Meyer Broadway/Coon Hollow Park	706.14	2,269.17
Friend of the Court		1,425.39
Family Counseling	615.00	
Cade Lake County Park	941.97	1,577.41
Waste Management Fund		
County Commission	6,250.00	
Resource Recovery Program	872.85	859.80
Traffic Safety Program Fund	21,568.39	
Economic Development Fund	9,084.54	8,163.76
Survey & Remonumentation	9,862.50	
Animal Shelter Donation Fund	8,378.00	
Register of Deeds Automation Fund	42.44	984.47
Victims' Rights Advocate Fund		2,811.84
Community Corrections Advisory Board	6,011.67	2,822.00
Community Corrections Program	3,568.95	495.20
Drug Law Enforcement Fund	524.91	
Law Enforcement Fund	482.17	15,799.78
Secondary Road Patrol		8,155.17
Homeland Security Grant Fund	4,608.00	
Law Library Fund	3,121.97	
Principal Residence Denial Fund		1,202.60
Commission on Aging	48,294.66	41,450.18
Community Development Block Grant	20,485.20	
Sheriff Justice Training Fund	60.00	
Department of Human Services	44,760.73	
Child Care - Probate Court	42,602.59	2,805.22
Child Care - Department of Human Services	21,461.57	
Veterans' Trust Fund	1,204.98	
BPW #10 Fish Lake Sewer - Debt – Twp.	159.90	
BPW #11 W.P./Klinger Lake Sewer - Debt - Village	90.10	
Tax Payment Fund	10,605.21	
Inmate Store	1,243.49	
Three Rivers Community Center	1,995.28	450.08
Long Lake Level Revolving Fund	20.92	
Flexible Benefits Insurance Fund	<u>283,377.16</u>	
Total	\$1,036,379.95	<u>\$155,183.25</u>
Grand Total	\$ 1,197,142.23	\$ 705,747.00
General Fund Operating Expenditures		
Pre-Authorized	\$116,633.57	
Accounts Payable	\$44,128.71	
	\$ 160,762.28	
General Fund Payroll Expenditures	\$ 550,563.75	

Other Funds Operating Expenditures		
Pre-authorized	\$989,388.82	
Accounts Payable	\$46,991.13	
		\$ 1,036,379.95
Other Funds Payroll Expenditures		<u>155,183.25</u>
Total Recorded for the Month		\$ 1,902,889.23

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the bills be approved for payment. Motion carried.

WORK SESSION

A work session was set for July 19, 2005 at 2:00 p.m.

MAC CONFERENCE

Due to the MAC Conference it was moved by Commissioner Loudenslager and supported by Commissioner Bippus that the August 16th meeting date be changed to August 17th. Motion carried.

CITIZENS' COMMENTS

Andy Goldberger, Central Dispatch Director, stated that he had good cooperation from among the many departments during the storm on Sunday.

MISCELLANEOUS

Chairman Bordner stated that the Sturgis Secretary of State's Office is closing for remodeling from June 13th through June 24th to reopen on June 27th.

Commissioner Shafer stated that he appreciates the flowers around the Courthouse done by the Flower Committee.

ADJOURNMENT

It was moved by Commissioner Shafer and supported by Commissioner Pueschel that the St. Joseph County Board of Commissioners adjourn until June 21, 2005. Motion carried.

Pattie S. Bender, County Clerk

Monte Bordner, Chairman