

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on June 1, 2010, at 5:00 p.m.

Chairman Michael Dunlap called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Gerald E. Loudenslager
Michael D. Dunlap	Robin Baker
Jerry Ware	John L. Dobberteen
David J. Pueschel	

Also present were Judy West-Wing, Administrator/Controller and Dan Carey, Finance Director.

#### AGENDA

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the agenda be approved. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Pueschel and supported by Commissioner Baker that the minutes for May 18, 2010 be approved. Motion carried.

#### COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Update, May 21, 2010.
2. Letter from the Michigan Public Service Commission, Re: Notice of hearing on June 7 for Indiana Michigan Power Company for its Energy Optimization Plan Costs.
3. Letter from Charlevoix County, Re: Urging the Senate to keep revenue sharing as promised to counties.
4. Resolution from Livingston County, Re: Stop Asian Carp migration into the Great Lakes.
5. Minutes of the Commission on Aging meeting of April 21, 2010.
6. Minutes of the Community Mental Health Board meeting of April 27, 2010.
7. Minutes of the Department of Human Services Board meeting of April 27, 2010.
8. Minutes of the St. Joseph River Basin Commission meeting of March 2, 2010.

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the communications be accepted and placed on file. Motion carried.

#### CENTRAL DISPATCH'S ANNUAL REPORT

Andy Goldberger, Director of the Central Dispatch Center, gave an overview of the 2009 Annual Report. He commended the employees at Central Dispatch for always being very professional while dealing with the heavy lifting of keeping an operation running 24 hours a day, 7 days a week.

He mentioned the outstanding, dedicated members of the Policy Board that work together very closely with him to assure that what the employees do is the best job possible for the citizens of the County.

Mr. Goldberger mentioned that most of their calls to 9-1-1 are from cell phones. He reminded the Board that St. Joseph County was the 2nd County in the State to implement Phase II Wireless which allows them to pinpoint where a cell phone caller is located and that was over 4 years ago.

Activity at the Center has remained fairly steady over the past several years. Included in the report also are the statistics of calls received, from which location and the type of calls broken down by cities, villages and townships.

Last year the Board of Commissioners approved the purchase of a 9-1-1 training system to be used in our schools. Funds were donated by the State Farm Insurance Foundation. The System has been received and they have already trained several private school children and have made a presentation to the Superintendents. They have scheduled class time for the next school year in some of the school districts. Susan Cook, one of the shift supervisors, put the entire project together. This is for children in grades 3 through 6.

Mr. Goldberger mentioned the recent proposed legislation that would combine 9-1-1 centers, but it has met with strong opposition. He will keep the Board apprised of the status of this legislation.

In closing, Mr. Goldberger, thanked the Administrator/Controller, Judy West-Wing for all of her help and understanding. He stated that it does not matter how busy she is, she still assists him on many issues. He also thanked his Deputy, Gary LeTourneau for all of his good work and all the extra time and energy that he gives to making the 9-1-1 system work.

Commissioner Pueschel stated that he is opposed to the proposed legislation because he likes local control.

Commissioner Loudenslager asked why Lockport Township has more crimes than other townships. Mr. Goldberger stated that he would need to talk to the Sheriff about that issue.

Commissioner Shaffer asked who is spearheading the proposed legislation to combine 9-1-1 centers and Mr. Goldberger stated that the State Troopers Association is backing this legislation because they do not have a stable funding source.

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the Central Dispatch Annual Report be accepted. Motion carried.

### TAXABLE VALUE REPORT

Brenda Babcock, Deputy Equalization Director, presented the 2010 Taxable Value Report that must be submitted to the State Tax Commission:

TOWNSHIP OR CITY	AGRICULTURE	COMMERCIAL	INDUSTRIAL	RESIDENTIAL	DEVELOP- MENTAL	TOTAL REAL PROPERTY
BURR OAK	13,079,183	917,758	928,264	38,996,101		53,921,306
COLON	14,174,038	3,994,907	2,691,635	66,323,997		87,184,577
CONSTANTINE	10,223,111	4,493,863	19,771,220	58,778,739		93,266,933
FABIUS	6,116,165	3,925,305	2,825,590	134,159,573		147,026,633
FAWN RIVER	6,046,326	1,427,389	0	26,109,429		33,583,144
FLORENCE	16,634,967	0	104,687	18,949,807		35,689,461
FLOWERFIELD	8,673,363	1,440,523	103,126	34,592,623		44,809,635
LEONIDAS	15,660,626	802,448	0	14,431,306		30,894,380
LOCKPORT	11,913,399	4,219,858	884,283	81,240,855		98,258,395
MENDON	12,387,649	3,090,781	4,397,037	41,016,291		60,891,758
MOTTVILLE	9,206,204	1,928,522	9,493,881	26,346,626		46,975,233
NOTTAWA	17,548,499	9,187,972	245,804	89,534,198		116,516,473
PARK	18,951,253	5,740,940	5,304,966	66,136,792		96,133,951
SHERMAN	10,794,933	1,265,571	144,174	104,154,002		116,358,680
STURGIS	8,191,006	10,474,718	1,753,831	28,764,007	196,300	49,379,862
WHITE PIGEON	9,650,774	9,218,496	6,783,704	130,257,481		155,910,455
THREE RIVERS	0	56,014,187	28,194,685	67,815,301		152,024,173
STURGIS CITY	545,681	41,993,105	45,662,933	110,276,222		198,477,941
BURR OAK VILLAGE	43,624	692,178	677,567	6,927,311		8,340,680
CENTREVILLE						
VILLAGE	20,519	6,209,074	967,751	15,279,823		22,477,167
COLON VILLAGE	0	2,937,192	1,841,595	19,112,762		23,891,549
CONSTANTINE						
VILLAGE	108,838	3,408,868	16,633,416	16,914,654		37,065,776
MENDON VILLAGE	21,153	1,921,184	3,343,257	10,878,423		16,164,017
WHITE PIGEON						
VILLAGE	110,465	6,468,892	3,481,855	17,319,115		27,380,327
COUNTY TOTALS	189,797,177	160,136,343	129,289,820	1,137,883,350	196,300	1,617,302,990

TOWNSHIP OR CITY	PERSONAL PROPERTY TAXABLE VALUATIONS	TOTAL REAL & PERS. PROPERTY TAXABLE VALUATIONS	HOMESTEAD & QUALIFIED AGRICULTURE & QUALIFIED FOREST TAXABLE VALUATIONS	COMMERCIAL PERSONAL PROPERTY TAXABLE VALUE	INDUSTRIAL PERSONAL PROPERTY TAXABLE VALUE	NON- HOMESTEAD & NON- QUALIFIED FOREST NON-QUALIFIED AGRICULTURAL TAXABLE VALUATIONS EXCEPT COMMERCIAL & INDUSTRIAL
BURR OAK	2,464,100	56,385,406	44,850,380	91,600	379,000	11,064,426
COLON	4,220,200	91,404,777	55,493,996	1,085,900	1,154,300	33,670,581
CONSTANTINE	27,333,600	120,600,533	58,045,739	1,600,600	22,923,300	38,030,894
FABIUS	6,422,923	153,449,556	90,800,588	1,774,300	298,100	60,576,568
FAWN RIVER	709,400	34,292,544	28,220,039	185,800	0	5,886,705
FLORENCE	1,469,600	37,159,061	31,880,555	237,000	0	5,041,506
FLOWERFIELD	4,488,768	49,298,403	38,199,951	734,644	43,122	10,320,686
LEONIDAS	1,053,600	31,947,980	27,049,807	111,800	0	4,786,373
LOCKPORT	4,059,400	102,317,795	78,303,293	1,639,500	111,900	22,263,102
MENDON	15,927,637	76,819,395	46,105,303	524,000	8,711,300	21,478,792
MOTTVILLE	10,652,200	57,627,433	30,151,582	3,034,800	4,818,000	19,623,051
NOTTAWA	3,987,300	120,503,773	80,109,768	1,540,800	162,600	38,690,605
PARK	11,708,668	107,842,619	69,079,035	514,300	4,374,400	33,874,884
SHERMAN	3,273,100	119,631,780	88,037,574	262,800	49,400	31,282,006
STURGIS	2,785,100	52,164,962	34,575,969	1,781,500	32,500	15,774,993
W. PIGEON	30,073,400	185,983,855	86,398,884	1,642,900	3,954,000	93,988,071
THREE RIVERS	60,435,900	212,460,073	52,085,041	11,818,000	44,132,700	104,424,332
STURGIS CITY	59,712,500	258,190,441	88,969,863	9,889,300	48,837,300	110,493,978
BURR OAK VIL.	690,800	9,031,480	5,770,127	52,300	269,900	2,939,153
CENT. VIL.	1,931,600	24,408,767	13,521,437	996,300	274,500	9,616,530
COL. VILLAGE	2,015,600	25,907,149	12,625,233	550,900	796,700	11,934,316
CONST. VIL.	21,777,600	58,843,376	13,224,542	832,300	20,076,100	24,710,434
MENDON VIL.	9,474,800	25,638,817	9,415,543	307,400	8,468,000	7,447,874
W. PIGEON VIL.	2,560,500	29,940,827	14,538,252	716,400	818,200	13,867,975
CO. TOTALS	250,777,396	1,868,080,386	1,028,357,367	38,469,544	139,981,922	661,271,553

It was moved by Commissioner Pueschel and supported by Commissioner Loudenslager that the Taxable Value report be adopted.

Chairman Dunlap stated that this was a very important document to the County.

The aye and nay vote was called as follows:

Aye votes cast: 7—Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Report adopted.

MILLAGES TO LEVY

Ms. West-Wing recommended approval of levying the maximum County millages as follows:

County Allocated—Operating	4.5482
Voted—Roads	0.9932
Voted—9-1-1	0.7500
Voted—Commission on Aging	0.7500
Voted—Transportation	0.3300

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the millages be levied as stated above.

Commissioner Dobberteen stated that in light of the County's fund balance that he cannot support this recommendation.

The aye and nay vote was called as follows:

Aye votes cast: 6–Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware and Pueschel.

Nay votes cast: 1–Commissioner Dobberteen.

Motion carried.

### MICHIGAN WORKS! PRESENTATION

Barry Visel, Vice-Chairman of the Workforce Development Board, (WDB) thanked the Board of Commissioners for their support of the important work that Michigan Works! does. There are 31 individuals that serve on the WDB including Commissioner Baker. Others represent industry, economic development, education, community, Department of Corrections, the private sector and some elected officials among others.

The Upjohn Institute for Employment Research administers the day to day operations of Michigan Works!

He stated that there is an Interlocal Agreement in place between Kalamazoo and St. Joseph Counties for this administration by the Upjohn Institute.

The purpose of Michigan Works! is to prepare a qualified work force partnering with education, human resources agencies and private sector companies. They are the single point of access for youth and adults that are seeking careers and also for employers to find employees. They work with Federal and State funds and it is a well managed organization.

Ben Damerow, Administrator of WFD Grants, stated that \$200,000,000 in State and Federal funding has been put into this program since the early 1970s. They follow procurement standards and operate under the acceptable accounting practices. The Upjohn Institute monitors all of their programs. They provide occupational training, on the job training and career technical training.

Suprotik-Stotz Fhosh, Business and Community Development Coordinator, stated that they partner and collaborate with Federal and State agencies as well as with Glen Oaks Community College and the Economic Development Corporation.

The Upjohn Institute has some pilot sites that are looked at by others around the State and they look to us for best practices. Kalamazoo and St. Joseph Counties have a unique relationship with the Upjohn Institute. They are very visionary and the counties can leverage the institute research staff as an in-kind contribution from them.

Kathy Olsen, Marketing Coordinator, invited the Commissioners to visit any one of their service centers to talk about the opportunities that they offer. They would also like employers to visit the centers.

Commissioner Ware asked some questions on whether or not they have to appear in person after someone has become unemployed.

They responded by saying that yes, the first time they deal with Michigan Works! they have to appear in person.

Commissioner Shaffer stated that it is a great place that has great services that everyone should visit.

### REVISED COUNTY INVESTMENT POLICY

Ms. West-Wing stated that the Investment Advisory Committee is recommending that the County Investment Policy be revised. She stated that all revisions reflect the new way in which the County Treasurer is evaluating institutions prior to making investments.

RESOLUTION NO. 10A-2010

RESOLUTION AUTHORIZING INVESTMENT OF COUNTY FUNDS  
AND AMENDING COUNTY INVESTMENT POLICY

WHEREAS, pursuant to the provisions of Act No. 20 of the Public Acts of Michigan of 1943, as amended, the Board of Commissioners of St. Joseph County may authorize the County Treasurer to invest County funds in certain investments; and

WHEREAS, this Board wishes to authorize such investments as are permitted by Act 20; and

WHEREAS, section 5 of Act 20 requires this Board of Commissioners in conjunction with the County Treasurer to adopt an investment policy which complies with the provisions of Act 20; and

WHEREAS, the Board of Commissioners did adopt an investment policy in 1995, amended in 1998, amended in 2006 and said policy now should be amended to reflect a change in the way in which the County Treasurer is evaluating institutions prior to making investments.

NOW, THEREFORE BE IT RESOLVED that the Investment Advisory Committee has recommended that the Board of Commissioners adopt the amended policy as follows:

1. The County Treasurer is authorized to invest funds of St. Joseph County in investments authorized by Act 20 of 1943 as amended;
2. The amended Investment Policy attached hereto as Appendix 1 is approved and shall take immediate effect;
3. Before executing an order to purchase or trade the funds of St. Joseph County, a financial intermediary, broker, or dealer shall be provided with a copy of the County's Investment Policy and shall acknowledge receipt of the Investment Policy and agree to comply with the terms of the Investment Policy regarding the buying or selling of securities by executing the form attached as Appendix 2;
4. The County Treasurer is authorized to rely on the continuing effect of this resolution until and unless it is specifically amended or rescinded by a future resolution of the Board of Commissioners.

It was moved by Commissioner Ware and supported by Commissioner Loudenslager that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7—Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

REQUEST TO FILL VACANT JUVENILE DIVISION POSITION

Ms. West-Wing stated that Probate Judge Shumaker is requesting that a vacant Juvenile Division position be filled. He has not yet determined the job description, but he stated that he wants the pay grade to be one lower than the person that was recently dismissed.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the request to fill the vacant Juvenile Division position be approved. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Loudenslager stated that the Law Enforcement Committee will meet at 3:00 p.m. on June 3rd at Community Mental Health.

Judiciary

Commissioner Loudenslager stated that the Judiciary Committee will meet at noon on July 14th.

Physical Resources

Commissioner Ware stated that Mihm Enterprises, Inc. has conducted an inspection of the roof at Annex II and said that the shingles are in bad shape and they also found other issues. Mihm will do a cost estimate for repairs.

Executive Committee

Commissioner Shaffer stated that everyone has a copy of the minutes from the Executive Committee meeting held May 28, 2010. He mentioned that the County Clerk shared some information regarding Circuit Court collections that was enlightening.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

DISMISSAL/RESIGNATION:

Joline Dobrowolski, Family Division Register, was dismissed effective May 24, 2010.

Diane Urquizo, COA In-home Services Aide, resigned effective May 20, 2010.

NEW HIRE:

Heather Street was hired as In-home Services Aide at \$10.05/hr. (COA, grade 5, minimum) effective May 25, 2010.

MISCELLANEOUS:

Eric VanHeukelum, Corrections Sergeant, was on medical leave from May 6 through May 25, 2010 under the Family and Medical Leave Act of 1993.

Dee Frye, Deputy Register of Deeds, change to Deputy Circuit Court Clerk at \$13.45/hr. (Soltysiak system, grade 5, 6-month step) effective June 22, 2010.

TEMPORARY/SEASONAL EMPLOYMENT:

Kyle Conrod has been hired as Cade Lake Park Office at \$7.75/hr. effective June 2, 2010.

RETIREMENT:

Karen Truckenmiller, Deputy District Court Clerk, will retire effective June 18, 2010.

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the personnel report be approved. Motion carried.

REQUISITION

Ms. West-Wing presented the following report:

Mitsubishi MXZ3A30NA heat pump and two indoor evaporators for the I.T. Department \$ 5,625.00

It was moved by Commissioner Ware and supported by Commissioner Pueschel that the requisition be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mr. Carey presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State	\$ 2,518.71	\$
Appropriations	500.00	
County Commission	10,834.89	7,370.73
Circuit Court	425.00	13,445.88
District Court	3,055.31	77,942.12
Friend of the Court	79.32	41,277.44
Probate Court	3,291.07	19,124.81
Juvenile Branch	16,498.96	37,584.73
Appeals Court	2,122.45	
Public Defender	100.00	
Administration		9,749.30
Elections	3,821.55	
Finance Department	1,090.83	10,798.45
County Clerk	30.00	25,641.10
Equalization Department	2,443.26	13,724.95
Human Resources	2,209.81	8,710.16
Geographic Information Systems		7,292.75
Prosecutor's Office	2,253.20	35,723.57
Register of Deeds		12,511.78
County Treasurer		16,653.86
Cooperative Extension	394.50	8,616.59
Information Technology	771.79	12,532.84
Buildings & Grounds	5,486.52	11,028.70
Courts Building Security		6,511.21
Drain Commission		4,189.18
Sheriff Department	74,845.22	91,623.97
Sheriff Reserves	334.00	
Marine Patrol	638.38	775.08
Jail & Turnkey	10,652.36	97,199.77
Emergency Services	1,361.40	4,692.19
Animal Control	123.03	9,435.13
Board of Public Works		711.87
Child Care - Probate	708.88	383.69
Veterans' Services	8.26	1,866.82
Utilities & General Services	25,281.87	
Total	\$ 171,880.57	\$ 587,118.67
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 451,699.41	\$
Parks & Recreation	2,415.21	7,641.10
Emergency 911 Service	5,720.50	54,025.64
Central Dispatch - Wireless	4,464.64	4,084.50
Meyer Broadway/Coon Hollow Park	430.03	55.11
Family Counseling	1,435.00	
Cade Lake Park	103,205.21	2,077.11
Waste Management Fund		
County Commission	8,771.16	
Traffic Safety Program Fund	628.50	
Economic Development Fund	8,453.03	7,878.10
Survey & Remonumentation	785.97	
Register of Deeds Automation Fund	14,927.50	

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Victims' Rights Advocate Fund	\$	\$ 3,351.83
Community Corrections Advisory Board	11,248.34	3,010.11
Community Corrections Program	3,967.50	65.14
Drug Law Enforcement Fund	876.00	
Law Enforcement Fund	308.50	14,348.09
Secondary Road Patrol		8,820.28
Homeland Security Grant Fund	2,381.98	3,789.28
Law Library Fund	698.21	
Principal Residence Denial Fund	4,290.24	712.50
Commission on Aging	80,119.44	60,927.16
Community Development Block Grant	12,438.00	
Sheriff's Justice Training Fund	100.00	
Child Care: Probate Court	26,863.41	11,354.70
Veterans' Trust Fund	860.87	
Facilities Maintenance Fund	4,436.92	
Forfeiture and Foreclosure Fund	3,075.87	
Tax Payment Fund	11,658.55	
Inmate Store	2,361.88	
Three Rivers Community Center	1,842.86	1,019.83
Information Technology Imp. Fund	17,120.52	
Flexible Benefits Insurance Fund	206,943.34	
Total	\$ 994,528.59	\$ 183,160.48
 Grand Total	 \$ 1,166,409.16	 \$ 770,279.15
 General Fund Operating Expenditures		
Pre-Authorized	\$149,912.75	
Accounts Payable	<u>21,967.82</u>	
	\$ 171,880.57	
 General Fund Payroll Expenditures	 \$ 587,118.67	
 Other Funds Operating Expenditures		
Pre-authorized	\$985,795.72	
Accounts Payable	<u>8,732.87</u>	
	\$ 994,528.59	
 Other Funds Payroll Expenditures	 \$ 183,160.48	
Total Recorded for the Month	\$ 1,936,688.31	

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the bills be approved for payment. Motion carried.

#### CHAIRMAN'S REPORT

Chairman Dunlap stated that the Memorial Day Parade in Three Rivers was rained out yesterday but we must remember our fallen soldiers. He stated that 80 veterans were lost in the Three Rivers area last year.

#### COMMISSIONERS' COMMENTS

Commissioner Loudenslager echoed Commissioner Shaffer's comments regarding the memo from the County Clerk regarding Circuit Court Collections.

Commissioner Ware stated that since the smoking ban went into effect May 1, 2010 in all bars, restaurants and private clubs that it has had an impact in the Kalamazoo area. Some establishments have had a 20% - 30% drop in business and some have had even more than that. He asked the press if they could check with some establishments in St. Joseph County to see what impact they are experiencing because of the smoking ban. He added that he did not think that the legislators were thinking when they passed this legislation of the affects that this would have on revenue loss and also loss of employees.

ADJOURNMENT

It was moved by Commissioner Shaffer and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioners adjourn until June 15, 2010 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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Michael D. Dunlap, Chairman