

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on May 21, 2013 at 5:00 p.m.

Chairman John Dobberteen, called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Allen Balog	Donald Eaton
Rick Shaffer	Robin Baker
John Dobberteen	

Also present was Joni Smith, Finance Director.

AGENDA

Commissioner Baker asked that an appointment to the Veterans' Affairs Board be added to the agenda.

It was moved by Commissioner Baker and supported by Commissioner Balog that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the minutes for May 7, 2013 be approved. Motion carried.

COMMUNICATIONS

1. Letter from Michigan Works!, Re Notice of public review and comment for direct services waiver request.
2. Email from Liz O'Dell, Community Mental Health & Substance Abuse Services, Re: Proposed Michigan Medicaid expansion.
3. Letter from Michigan Department of Treasury, Re: Distribution of tri-county convention facilities tax and state-wide liquor tax.
4. Letter from Michigan Public Service Commission, Re: Notice of hearing on June 4 to consider Indiana Michigan Power Company's application to reconcile its EO plan.
5. Letter from Michigan Public Service Commission, Re: Notice of hearing on June 4 to consider Indiana Michigan Power Company's application to reconcile its 2012 PSCR costs.
6. Resolution from Otsego County, Re: Michigan road and bridge repair.
7. Resolution from Menominee County, Re: Michigan roads.
8. Resolution from Lake County, Re: Opposes all efforts to eliminate, limit or impair the use of tax-exempt bonds by state and local governments.
9. Resolution from Cheboygen County, Re: Support for the Preservation of the Second Amendment.
10. Minutes of the Commission on Aging Board meeting of April 17, 2013.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

CITIZENS' COMMENTS

Vince Misfud asked if the Commissioners were going to continue to cancel Executive Committee Meetings and also asked if the Commissioners ever considered having them at a different time other than 8:00 a.m. so more people would be able to attend.

NOMINATIONS/APPOINTMENTS

Veterans' Affairs Board

It was moved by Commissioner Baker and supported by Commissioner Shaffer that William Thompson be nominated and appointed to the Veterans Affairs Board for a 4 year term which will expire March 1, 2017. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that they had not met.

Judiciary

Commissioner Eaton stated that the temperature in the Court Rooms is very hot and hopes that Maintenance can fix the problem.

Physical Resources

Commissioner Balog stated that they had not met.

Committee of the Whole

Chairman Dobberteen stated that the Committee of the Whole did not meet.

PERSONNEL REPORT

Mrs. Smith presented the following report:

TEMPORARY/SEASONAL EMPLOYMENT:

William Smith has been hired as Marine Patrol Sergeant at \$17.30/hr. effective May 21, 2013.

David McGee has been hired as Marine Patrol at \$15.30/hr. effective May 21, 2013.

Jaymes MacDonald has been hired as Marine Patrol at \$15.30/hr. effective May 21, 2013.

Roger Schrock has been hired as Marine Patrol at \$15.30/hr. effective May 21, 2013.

Robert Littke has been hired as Marine Patrol at \$15.30/hr. effective May 21, 2013.

Jonathan M. Mejeur has been hired as seasonal park maintenance at \$8.00/hr. effective May 21, 2013.

Betty Ann Pranga has been hired as seasonal Cade Lake Campground Office at \$7.75/hr. effective May 21, 2013.

MISCELLANEOUS:

Amend the hire date for Elizabeth Brothers, seasonal Cade Lake Campground Attendant, to May 4, 2013. (New hire was approved on April 16 with a hire date of April 23, however her first day worked was May 4.)

NEW HIRE:

Paul Deuel has been hired as part-time Building Security Guard at \$13.46/hr. effective May 14, 2013.

Alicia Goodman has been hired as In-home Services Aide at \$10.25/hr. (COA, grade 5, minimum) effective May 8, 2013.

RESIGNATION:

James F. Weeks, COA Escort Driver, has resigned effective May 10, 2013.

Mary Bronkema, COA In-home Services Aide, has resigned effective January 28, 2013. (Ms. Bronkema has been on medical leave and unable to return to work, therefore submitted resignation.)

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Mrs. Smith presented the following report:

BUDGET AMENDMENT:

GENERAL FUND:

Decrease Contingency (101-890-941.000) \$ 6,285.00

EMERGENCY SERVICES DEPARTMENT (GENERAL FUND):

Increase Wages – Assistant (101-426-706.100) \$ 5,791.00
Increase FICA (101-426-715.000) 443.00
Increase Worker’s Compensation (101-426-716.100) 51.00
\$ 6,285.00

HOMELAND SECURITY GRANT FUND:

Decrease Wages – Assistant (268-426-706.100) \$ 5,791.00
Decrease FICA (268-426-715.000) 443.00
Decrease Worker’s Compensation (268-426-716.100) 51.00
\$ 6,285.00

Decrease Homeland Security Grant Revenue (268-426-506.094) \$ 6,285.00

It was moved by Commissioner Baker and supported by Commissioner Eaton that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR’S REPORT

Mrs. Smith presented the following per diems and expenses:

Per Diems

Robin Baker - 15 half days 4/17, 4/18 x 2, 4/22, 4/24, 5/1, 5/2, 5/3, 5/7, 5/8, 5/10 x2, 5/15 x 2, & 5/21/13 & 3 full days 4/22, 4/25 & 5/20/13 \$1,035.00
Allen Balog - 12 half days 4/17 x 2, 4/25, 4/26, 5/3, 5/8, 5/10, 5/14, 5/15 x 2, 5/16 & 5/21/13 600.00
John Dobberteen - 11 half days 4/25, 4/29, 5/3 x 2, 5/9, 5/14, 5/16, 5/20, 5/21 x 2 & 5/23/13 & 3 full days 4/30, 5/1 & 5/2/13 835.00
Donald Eaton - 17 half days 2/20 x 2, 2/21, 3/1, 3/4, 3/14, 3/15 x 2, 3/22, 3/25, 4/11, 4/18, 4/25, 5/3, 5/8, 5/9 & 5/15/13 850.00
Rick Shaffer - 15 half days 2/20, 2/21, 2/25, 3/4, 3/5, 3/7, 3/20, 3/27, 4/3, 4/12, 4/23, 5/1, 5/3, 5/7 & 5/15/13 & 1 full day 3/25/13 845.00
\$4,165.00

Expenses

Robin Baker \$ 372.90
Allen Balog 164.98
John Dobberteen 210.18
Donald Eaton 123.17
Rick Shaffer 279.11
\$1,150.34

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the per diem and expenses be approved. Motion carried.

Financial Statements

Mrs. Smith distributed a financial statement for all to review in the new format with the new financial software, BS&A. She is not asking for acceptance because the numbers have not been verified. She said that this report used to take about 2 hours to complete and now it only takes about 15 minutes. All supporting documents will be sent by email.

Commissioner Shaffer asked how the technical support has been with the new software. Mrs. Smith responded that support from BS&A and our IT Department has been great.

WORK SESSION

It was the consensus that a work session be held on June 5th at 3:00 p.m.

CITIZEN'S COMMENTS

Rebecca Shank, Fabius Township, stated that these days puppies get more sympathy than kids. She gave several statistics regarding children including one that shows a 15% decrease in children in this County from 2000-2010. She references several resources including Public Health and Mental Health remarking that there are many, many children that are victims of violence.

ADJOURNMENT

At 5:21 p.m. it was moved by Commissioner Baker and supported by Commissioner Shaffer that the St. Joseph County Board of Commissioners adjourn until June 4, 2013 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John Dobberteen, Chairman