

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on May 19, 2009, at 5:00 p.m.

Chairman John L. Dobberteen called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Gerald E. Loudenslager
Michael D. Dunlap	Robin Baker
Jerry Ware	David J. Pueschel
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Elishia Arver, Human Resource Director.

AGENDA

Ms. West-Wing stated that the Nottawa Park Attendant Agreement should be added to the agenda under new business.

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the minutes for May 4, 2009 be approved. Motion carried. Chairman Dobberteen abstained due to absence.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, May 8 and May 15, 2009.
2. Letter from the Michigan Association of Counties, Re: Thank you for resolution supporting restoration of revenue sharing.
3. Letter from the Michigan Association of Counties, Re: Thank you for resolution in support of holding counties harmless from the settlement of lawsuits against DHS.
4. Letter from Steve and Elizabeth Campbell, Re: Invitation to attend Michigan Historical Marker Dedication honoring Leverett and Amanda Clapp's Home, 324 West Main, Centreville, on June 9, 2009 at 2:00 p.m.
5. Resolution from Ottawa County, Re: Support of restoration of State Revenue Sharing.
6. Resolution from Washtenaw County, Re: Opposing Senate Joint Resolution H (taxable values.)
7. Resolution from Huron County, Re: Opposing Senate Joint Resolution H.
8. Resolution from Calhoun County, Re: Opposing Senate Joint Resolution H.
9. Resolution from Calhoun County, Re: Opposing a State funding reduction for MSU Extension.
10. Resolution from Bay County, Re: Support of State funding to hold counties harmless from the DHS lawsuit settlement agreement.
11. Resolution from Gratiot County, Re: Enhanced Driver's License.
12. Resolution from Lake County, Re: Support of the Michigan Energy Fair, June 26-28.
13. Resolution from Lake County, Re: Proclaiming July 12-18 as "Road Rage Awareness Week."
14. Minutes of the Southwest Michigan Substance Abuse Advisory Council meeting of April 20, 2009.
15. Minutes of the Commission on Aging Board meeting of April 15, 2009.
16. The Michigan Works! Newsletter—Spring 2009.

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the communications be accepted and placed on file. Motion carried.

CITIZENS' COMMENTS

Probate Judge, Thomas E. Shumaker, stated that last Wednesday, the Michigan Supreme Court held a session in this room. This was after a luncheon at Sturges Young Auditorium. Right before the Court session began, Chief Justice Kelly presented to Judge Shumaker a resolution. He would like to present this to the Board for display in this building marking this historical event.

He thanked the Administration and Maintenance Departments and the County Clerk for all of their hard work. He also thanked the Commissioners that participated in the event.

Chairman Dobberteen accepted the resolution and thanked the Judges for their effort in bringing the Supreme Court to St. Joseph County.

Commissioner Dunlap stated that he attended a meeting last night and a number of attorneys remarked on this very historic event.

NOTTAWA PARK CAMPGROUND ATTENDANT AGREEMENT

Ms. West-Wing presented an agreement with Denise and Ronald Franklin to be Nottawa Park Campground Attendants beginning on May 25, 2009 and ending on September 8, 2009.

It was moved by Commissioner Dunlap and supported by Commissioner Loudenslager that the Nottawa Park Campground Attendants Agreement be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7—Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

PROSECUTING ATTORNEY'S ANNUAL REPORT

John McDonough, Prosecuting Attorney, stated that it was an honor to have the Supreme Court here in session last Wednesday. He thanked the County Commission, Administration and County Clerk. He contacted the students to participate in the program and they really enjoyed the experience.

Mr. McDonough gave an overview of the Annual Report for 2009. It was a typical year and methamphetamine continues to be a big problem in the County. It also plays a factor in abuse and neglect cases.

He remarked that he has a wonderful staff. He thanked the Commission and the Administrator for their cooperation in his hiring of two young attorneys that are working out very well. They are an asset to the County.

Commissioner Dunlap asked if Mr. McDonough ever compares our statistics with other Counties. Mr. McDonough responded by saying that he monitors Cass and Branch Counties and we are much busier than they are.

Commissioner Loudenslager noticed that the jail population is down this year.

Mr. McDonough stated that he believes that convicted felons involved with methamphetamine should be in prison.

Commissioner Shaffer stated that he hoped that in next year's report that Mr. McDonough's community activities will be noted.

Mr. McDonough thanked the Commissioners for allowing their office to spend \$1,000 for the "fishing program" sponsored by the Three Rivers Area Mentoring program. The event takes place on Corey Lake on July 18th beginning at 9:00 a.m. He and his staff will be talking to the youth promoting positive things that they can do with their lives.

Commissioner Dunlap stated that when you have a change in any staff that you never know what will happen. He is happy to know that Mr. McDonough is tough on crime.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the Prosecuting Attorney's Annual Report for 2008 be accepted. Motion carried.

REGISTER OF DEEDS SOFTWARE REQUEST

Ms. West-Wing stated that included in the 2009 budget was funding to replace hardware in the Register of Deeds Office. The vendor, Manatron, is also releasing a new version of software and the Register of Deeds would like to upgrade at the same time. In order for this to be done this year the County will have to loan the Register of Deeds \$25,000 to be paid back by December 31, 2010. By the end of this year the \$200,000 loan that the Board made in 2004 will be paid in full. By making this purchase now the cost to upgrade the software will be less.

It was moved by Commissioner Dunlap and supported by Commissioner Ware that the request from the Register of Deeds be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7—Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

REVISE TRAVEL POLICY

Ms. West-Wing recommended revising the travel policy regarding meal reimbursements.

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the revised Travel Policy be approved. Motion carried.

NOMINATIONS/APPOINTMENTS

Local Emergency Planning Committee

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that Kitty Buchner, Lloyd Kirby and Mike Stiles be removed as members of the Local Emergency Planning Committee. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that there was no report.

Judiciary

Commissioner Loudenslager stated that there was no report.

Physical Resources

Commissioner Dunlap stated that the Physical Resources Committee had not met.

Executive Committee

Commissioner Baker stated that everyone has a copy of the minutes of the Executive Committee meeting held on May 15th and would answer any questions that anyone may have.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

NEW HIRE:

Meghan E. Prescott has been hired as part-time (20 hours/week) Parks and Recreation Secretary at \$9.74/hr. (grade 1, minimum) effective May 19, 2009.

TEMPORARY/SEASONAL EMPLOYMENT:

David T. McGee has been hired as seasonal Marine Patrol at \$15.00/hr. effective April 20, 2009.

Denise Franklin has been hired as seasonal Nottawa Campground Attendant at \$7.75/hr. effective May 25, 2009.

MISCELLANEOUS:

Revise the date of hire for William F. Smith, Marine Patrol, from April 20 to April 19, 2009. (New hire approved on 4/07/09.)

It was moved by Commissioner Baker and supported by Commissioner Dunlap that the personnel report be approved. Motion carried.

REQUISITIONS

Ms. West-Wing presented the following report:

Four Motorola PM 400 mobile radios (\$285 each) for Emergency Services \$ 1,140.00

Eleven Motorola XPR 4550 mobile radios (\$396 each with \$1100 rebate); 7 Motorola XPR 4550 mobile radios with base in trunk (\$518 each with \$700 rebate); 4 Motorola PM 400 mobile radios (\$285 each with \$100 rebate); 2 Motorola PM 400 base stations for jail (\$440 each with \$50 rebate); 6 Motorola NT 1250 Portables with leather case, speaker, mic (\$629 each with \$300 rebate); installation of car mobiles (\$125 each) and jail base stations (\$50) for Sheriff's Department \$ 16,076.00

Three Motorola XPR 4550 mobile radios (\$396 each with \$300 rebate) plus installation for Drug Unit \$ 1,563.00

It was moved by Commissioner Dunlap and supported by Commissioner Baker that the requisitions be approved for purchase. Motion carried.

FINANCE DIRECTOR'S REPORT

Mr. Carey presented the following reports:

Per Diem

Robin Baker - 9 half days 4/29, 4/30 x 2, 5/1, 5/4, 5/7, 5/13, 5/14 & 5/15/09 & 3 full days 5/5, 5/6 & 5/18/09	\$ 735.00
John Dobberteen - 10 half days 3/4, 3/14 x 2, 3/18, 3/26, 3/31, 4/8, 5/12, 5/13 & 5/15/09 & 5 full days 3/9, 3/18, 5/6, 5/7 & 5/18/09	975.00
Michael Dunlap - 5 half days 4/22, 4/30, 5/6, 5/8 & 5/12/09 & 3 full days 4/24, 5/6 & 5/13/09	535.00
Gerald Loudenslager - 1 half day 5/14 & 2 full days 4/23 & 5/13/09	240.00
David Pueschel - 12 half days 3/18 x 2, 3/19, 3/20, 4/2, 4/3, 4/15 x 2, 4/16 x 2, 4/17 & 4/25/09	600.00
Jerry Ware - 3 half days 4/22, 4/23 & 5/6/09	<u>150.00</u>
	\$3,235.00

Expenses

Robin Baker	\$ 333.43
John Dobberteen	246.40
Michael Dunlap	330.00
Gerald Loudenslager	337.24
David Pueschel	173.80
Jerry Ware	<u>49.50</u>
	\$1,470.37

It was moved by Commissioner Shaffer and supported by Commissioner Loudenslager that the per diem and expenses be approved. Motion carried.

Financial Statement–March

	Revenues	Expenditures
March	\$ 1,151,484	\$ 1,153,685
Year to Date	3,217,868	3,200,164
Period Fund Balance	(\$2,202)	
Year to Date	\$17,704	
Percent of budget year elapsed year to date.	25.00%	
Percent of total budgeted funds earned year to date	21.78%	
Percent of total budgeted funds expended year to date	21.66%	

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the financial statement for March be accepted. Motion carried.

Financial Statement - April

	Revenues	Expenditures
April	\$ 1,240,090	\$ 1,330,021
Year to Date	4,457,958	4,530,185
Period Fund Balance	(\$89,931)	
Year to Date	(\$72,227)	
Percent of budget year elapsed year to date.	33.33%	
Percent of total budgeted funds earned year to date	30.17%	
Percent of total budgeted funds expended year to date	30.66%	

It was moved by Commissioner Dunlap and supported by Commissioner Shaffer that the financial statement for April be accepted. Motion carried.

MISCELLANEOUS

Commissioner Ware asked if during next week's work session with Mr. Kaercher and Mr. Neumann that a discussion could also take place on what the financial impact on premiums for 4-Hers would be in light of the economy.

Commissioner Baker stated that the new fence at the newest parking lot looks nice.

ADJOURNMENT

It was moved by Commissioner Dunlap and supported by Commissioner Ware that the St. Joseph County Board of Commissioners adjourn until June 2, 2009 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John L. Dobberteen, Chairman