

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on May 19, 2008, at 5:00 p.m.

Chairman Robin Baker called the meeting to order.

The Invocation was given by Commissioner Pueschel.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
Michael D. Dunlap	Robin Baker
David J. Pueschel	

Absent: Monte Bordner and John L. Dobberteen

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resource Director.

#### AGENDA

Ms. West-Wing stated that support for a Master Plan award be added under new business.

It was moved by Commissioner Pueschel and supported by Commissioner Shafer that the agenda be approved as amended. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the minutes for May 5, 2008 be approved. Motion carried.

#### COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, May 9 and May 16, 2008.
2. Letter from the City of Sturgis, Re: Notice of public hearing on May 16 for consideration of a Brownfield Plan.
3. Letter from the Township of Constantine, Re: Notice of public hearing on June 10 to consider an Industrial Facilities Exemption Certificate for DeKalb Genetics, Inc.
4. Letter from Representative Rick Shaffer, Re: Thank you for resolution supporting House Bill 5892.
5. Letter from Governor Jennifer Granholm, Re: Thank you for resolution supporting House Bill 5892.
6. Letter from St. Joseph River Basin Commission, Re: Notice that the meeting scheduled for June 3 has been rescheduled for June 24.
7. Resolution from Huron County, Re: Supporting Representative Terry Brown's legislation to prohibit phosphorus in lawn fertilizers in the State of Michigan.
8. Resolution from Huron County, Re: Supporting Bay County's initiative to obtain the ship USS Edson from the federal government.
9. Minutes of the Southwest Michigan Substance Abuse Advisory Council meeting of April 21, 2008.
10. Minutes of the Commission on Aging meeting of April 16, 2008.

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the communications be accepted and placed on file. Motion carried.

#### INTERGOVERNMENTAL AGREEMENT WITH KALAMAZOO COUNTY FOR ADMINISTRATION OF MICHIGAN WORKS!

Ms. West-Wing stated that every 2 years we renew the Intergovernmental Agreement with Kalamazoo County for the administration of Michigan Works!

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the Intergovernment Agreement with Kalamazoo County for the administration of Michigan Works! be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Shafer, Loudenslager, Dunlap, Baker and Pueschel.

Nay votes cast: 0

Absent: 2 - Commissioners Bordner and Dobberteen.

Motion carried.

COURTS BUILDING HVAC  
AGREEMENT WITH KINGSCOTT

Ms. West-Wing recommended approval of an agreement with Kingscott Engineers to do the design work, prepare the bid documents, advertise the project, meet with the contractors, review the bids, manage the project and to remedy issues for first 12 months on the HVAC project for the Courts Building.

Commissioner Shafer stated that all of the options presented by Kingscott totaled \$1.6 million and the Physical Resources Committee whittled the options down to a projected cost of \$631,500.

It was moved by Commissioner Shafer and supported by Commissioner Pueschel that the agreement with Kingscott regarding the Courts Building HVAC project be approved.

Commissioner Loudenslager stated that he believed it to be important to have the engineers oversee this project.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Shafer, Loudenslager, Dunlap, Baker and Pueschel.

Nay votes cast: 0

Absent: 2 - Commissioners Bordner and Dobberteen.

Motion carried.

LOWER LAKE TEMPLENE FOR DAM REPAIRS

Ms. West-Wing stated that the Drain Commissioner received a letter from the attorney representing the Lake Templene Property Owners Association asking that the Drain Commissioner be a co-petitioner to the Circuit Court requesting that Lake Templene be lowered temporarily so that the dam can be repaired.

The Drain Commissioner told the attorney that he could not co-petition because that is a responsibility of the Board of Commissioners to petition the Court.

The attorney stated that he did not need the Commissioners to co-petition with the Association, but the attorney would like something from the Board that they do not object to this petition.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the Board go on record as not having any objections to the Lake Templene Property Owners Association filing a petition with the Circuit Court requesting that the Court allow them to temporarily lower the lake level this fall so that needed dam repairs could be made with all costs being paid by the Lake Association. Motion carried.

REQUEST TO FILL VACANT CHILD SUPPORT INVESTIGATOR POSITION

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the vacant Child Support Investigator's Position be filled. Motion carried.

2007 ST. JOSEPH COUNTY MASTER PLAN UPDATE NOMINATION FOR  
OUTSTANDING PLANNING PROJECT AWARD FOR A PLAN

Ms. West-Wing stated that in order to nominate the 2007 St. Joseph County Master Plan Update for an Outstanding Planning Project Award the Board of Commissioners needs to send a letter of support to the Michigan Association of Planning.

It was moved by Commissioner Dunlap and supported by Commissioner Shafer that the Board authorize the Chairman to sign a letter of support for this award. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Loudenslager stated that the minutes of Law Enforcement meeting held on May 15th have been distributed and he would answer any questions that anyone may have.

Judiciary

Commissioner Loudenslager stated that the next Judiciary Committee meeting is scheduled for July 9th at noon.

Executive Committee

Commissioner Pueschel stated that the minutes of the Executive Committee meeting of May 16th have been distributed and he would answer any questions that anyone may have.

Website

Commissioner Shafer stated that the Website Committee met today and reviewed the proposed new design of the website which is about  $\frac{3}{4}$  of the way completed. He also reported that the first quarter payment from BS&A is \$454.60.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

RESIGNATION:

Julia Pond, Child Support Investigator, has resigned effective May 30, 2008.

SEASONAL/TEMPORARY EMPLOYMENT:

Andrew D. Hatt has been hired as seasonal Marine Patrol at \$15.00/hr. effective May 20, 2008.

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENT

Ms. West-Wing presented the following report:

BUDGET AMENDMENT:

INCREASE MARINE PATROL REVENUES:

Line item 101-331-544.500 (Marine Boat Capital Grant) \$ 12,865.00

INCREASE MARINE PATROL EXPENDITURES:

Line item 101-331-981.000 (Vehicles) \$ 12,865.00

It was moved by Commissioner Shafer and supported by Commissioner Dunlap that the budget adjustment be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mr. Carey presented the following reports:

Per Diem

Robin Baker - 6 half days - 4/24 - 4/30 - 5/02 - 5/13 - 5/14 - 5/16/08 3 Full Days - 4/23 - 4/28 - 4/29/08	\$585.00
Monte Bordner - 5 half days - 4/24 - 5/02 - 5/13 x 2 - 5/19 6 Full Days - 4/28 - 4/29 - 4/30 - 5/07 - 5/16 - 5/19/08	820.00
John Dobberteen - 9 half days - 4/24 x 2 - 5/01 - 5/02 - 5/13 x 2 - 5/14 - 5/15 & 5/16/2008 & 3 full days 4/22 - 4/23 - 4/24/08	735.00
Michael Dunlap - 4 half days - 4/24 x 2 - 5/07 - 5/13/08 & 1 full day 4/25/08	295.00
Gerald Loudenslager - 4 half days - 5/10 - 5/12 - 5/14 - 5/15/08 & 1 full day 4/24/08	295.00
David Pueschel - 5 half days - 4/24 x 2 - 5/02 x 2 - 5/16/08 Deduct \$50.00 for 4/16/08 meeting paid last month	200.00
Eric Shafer - 4 half days - 4/24 - 5/06 - 5/15 - 5/19/08 & 1 full day 5/09/08	<u>295.00</u>
	\$3,225.00

Expenses

Robin Baker	\$291.19
Monte Bordner	480.76
John Dobberteen	193.60
Michael Dunlap	151.50
Gerald Loudenslager	68.58
David Pueschel	<u>57.07</u>
	\$1,242.70

It was moved by Commissioner Shafer and supported by Commissioner Pueschel that the per diem and expenses be approved pending review by the Executive Committee. Motion carried.

Financial Statements

	Revenues	Expenditures
April	\$ 1,441,269	\$ 1,092,079
Year to Date	4,821,179	4,447,025
Period Fund Balance	\$349,190.00	
Year to Date	\$374,153.00	
Percent of budget year elapsed year to date.	33.33%	
Percent of total budgeted funds earned year to date	32.90%	
Percent of total budgeted funds expended year to date	30.98%	

It was moved by Commissioner Dunlap and supported by Commissioner Shafer that the financial statements be approved. Motion carried.

MISCELLANEOUS

Commissioner Shafer drew everyone's attention to the flyer for dress down day on June 6th with a luncheon and also to the notice of the new River Country Journal owned by Bruce Snook who was in attendance.

ADJOURNMENT

It was moved by Commissioner Dunlap and supported by Commissioner Shafer that the St. Joseph County Board of Commissioners adjourn until June 3, 2008 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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Robin Baker, Chairman