

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on May 17, 2016 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

Valerie Casterline, Deputy Clerk to County Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Robin Baker	Donald Eaton
John L. Dobberteen	Rick Shaffer
	Allen J. Balog

Also present: Pat Yoder, Administrator/Controller and Teresa Doehring, Human Resources Director.

AGENDA

Chairman Balog asked that the Village of Burr Oak and the Sherriff's Department contract be added to the agenda. It was moved by Commissioner Eaton and seconded by Commissioner Baker to approve the agenda as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton that the minutes for May 3, 2016 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from the Michigan Department of Natural Resources, re: Announcing new members to the Regional Initiatives Team.

Letter from the Michigan Public Service Commission, Re: Notice of public hearing on May 25, 2016 to consider Indiana Michigan Power Company's request to reconcile its power supply cost recovery costs and revenues for 2015.

Minutes of the Commission on Aging Board meeting of April 20, 2016.

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

There were no citizens' comments.

COUNTY TREASURER'S ANNUAL REPORT

It was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen to approve the County Treasurer's Annual Report given by Judie Ratering, Treasurer. Motion carried.

REVISED COUNTY INVESTMENT POLICY

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to approve the Revised County Investment Policy. Motion carried 5-0 upon a roll call vote.

COMMUNITY CORRECTIONS GRANT APPLICATION

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve the Community Corrections Grant Application. Motion carried 5-0 upon a roll call vote.

COMMUNITY CORRECTIONS FY 2016 GRANT AMENDMENT

Community Corrections Coordinator Erin Goff presented the grant amendment. Judge Middleton commended Ms. Goff for all her hard work. Commissioner Balog also thanked Ms. Goff for her work on this project.

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve the Community Corrections FY 2016 Grant Amendment. Motion carried 5-0 upon a roll call vote.

COVERED BRIDGE FARM PARK - PROPOSAL FROM JONES PETRIE RAFINSKI

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve the Covered Bridge Farm Park Proposal from Jones Petrie Rafinski for \$104,900. Motion carried.

COVERED BRIDGE FARM PARK – LEASE BUY-OUT

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve the Covered Bridge Farm Park lease buy-out of \$2,500. Motion carried 5-0 upon a roll call vote.

PLUMB LAKE PARK – PARK DEVELOPMENT

Parks and Recreation Director Jaymes MacDonald presented a plan to develop Plumb Lake Park with \$448,000 of the \$453,587.33 received as reimbursement from the Department of Natural Resources Acquisition Grant used to purchase the park property.

It was moved by Commissioner Balog and Seconded by Commissioner Eaton to approve the Plumb Lake Park Development plan. Motion carried.

MEYER BROADWAY PARK – AGREEMENT WITH SOUTHWEST MI MOUNTAIN BIKING ASSOCIATION

Commissioner Shaffer commented on the economic potential tied to Meyer Broadway Park. Commissioner Eaton confirmed the contract included all insurances. Commissioner Balog stated the Cross Country Trail would be an asset for St. Joseph County and thanked Mr. MacDonald.

It was moved by Commissioner Dobberteen and Seconded by Commissioner Baker to approve the Meyer Broadway Park Agreement with Southwest Michigan Mountain Biking Association. Motion carried.

NOTTAWA PARK – PROPOSAL FOR NEW BATHROOM

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the Nottawa Park proposal for new bathroom. Motion carried.

REVISED WORKERS’ COMPENSATION POLICY AND PROCEDURE

It was moved by Commissioner Shaffer and seconded by Commissioner Baker to approve the revised Workers’ Compensation Policy and Procedure. Motion carried.

OLD CENTREVILLE CEMETERY FUNDING REQUEST

Mr. Yoder noted a request for Old Centreville Cemetery from the Sturgis Chapter of the Daughters of the American Revolution for \$2,200 to aid in the cost of a monument.

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve \$2,200 to the Sturgis Chapter of the Daughters of the American Revolution. Motion carried.

EMERGENCY SERVICES – INDEPENDENT CONTRACTOR AGREEMENT WITH MIKE HAYDON

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to approve the independent contractor agreement with Michael Haydon. Motion carried upon 5-0 roll call vote.

LAW ENFORCEMENT CONTRACT WITH BURR OAK VILLAGE

It was moved by Commissioner Eaton and seconded by Commissioner Baker to approve the law enforcement contract with the Village of Burr Oak. Motion carried.

PROCLAMATION HONORING LORALEE KNEPPER
RESOLUTION NO. 11-2016

Commissioner Shaffer presented the following resolution:

WHEREAS, Lorelee Knepper has served as the Volunteer Coordinator for St. Joseph County Animal Control for the past four years;

WHEREAS, Lorelee Knepper was instrumental in the creation of a volunteer program and developed an orientation program to assist with training new volunteers;

WHEREAS, Loralee Knepper donates a tremendous amount of time at Animal Control assisting with the grooming and care of the animals, in addition to donating food, treats and toys;

WHEREAS, Loralee Knepper also serves as the Secretary to the Animal Control Advisory Board since its creation in 2011; and

WHEREAS, Loralee Knepper’s personal commitment of time and energy greatly enhances the adoption program at St. Joseph County Animal Control.

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of commissioners recognizes and expresses grateful appreciation for the devoted volunteerism that Loralee Knepper has given to the animals of St. Joseph County.

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners this 17th day of May, 2016, and be presented to Loralee with sincere gratitude.

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to adopt the resolution honoring Loralee Knepper for her years of volunteering for the St. Joseph County Animal Shelter. Motion carried 5-0 upon a roll call vote.

NOMINATIONS AND APPOINTMENTS

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to approve the appointment of Gregg Dohm to the Planning Commission with a term expiring January 1, 2018. Motion carried.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

HUMAN RESOURCES DIRECTOR’S REPORT

Ms. Doehring had nothing to report.

FINANCE DIRECTOR’S REPORT

Ms. Doehring presented the following reports:

Budget Amendments

Ms. Doehring noted there were no budget amendments.

Per Diem and Expenses

Robin Baker -	8 half days: 4/20 x 2, 4/27, 4/28, 5/3, 5/4, 5/11 x 2 & 1 full day: 4/25	\$495.00
Allen Balog -	7 half days: 4/20, 4/21, 4/27, 5/9, 5/10 x 2, 5/11 & 3 full days: 5/3, 5/4, 5/5	\$635.00
John Dobberteen -	6 half days: 4/22, 4/27, 5/4, 5/10, 5/11 x 2	\$300.00
Rick Shaffer -	8 half days: 3/16, 3/30, 4/4, 4/7, 4/14, 4/21, 4/27, 5/4 & 2 full days: 3/24, 4/25	<u>\$590.00</u>
		\$2,020.00

Expenses

Robin Baker	\$278.64
Allen Balog	\$123.84
John Dobberteen	\$60.48
Rick Shaffer	<u>\$209.52</u>
	\$672.48

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to pay the per diem and expenses. Motion carried.

Financial Statement

	Revenues		Expenditures
Year to Date – April 30, 2016	\$ 7,501,967.11	\$	7,230,929.49
Available Balance	\$ 9,302,014.89	\$	9,573,052.51

Percent of total budgeted funds earned year to date: 44.64%
Percent of total budgeted funds expended year to date: 43.03%

It was moved by Commissioner Eaton and seconded by Commissioner Baker to approve the financial statement. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated the committee had not met.

Judiciary

Commissioner Baker noted minutes were available.

Physical Resources

Chairman Balog noted the committee had not met.

Executive / Committee of the Whole

Chairman Balog noted minutes were available.

CHAIRMAN'S REPORT

Chairman Balog had nothing further to report.

CITIZENS' COMMENTS

There were no citizen comments.

COMMISSIONER COMMENTS

Commissioner Eaton requested an open study with a joint committee of Road Commission, four township supervisors (two from the north and two from the south), and two Commissioners.

Commissioner Baker felt the Road Commission should request the study.

Commissioner Shaffer noted it should be up to the Road Commission to implement, and Commissioner Dobberteen agreed noting that the Road Commission was responsible for the roads.

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to consider an efficiency study at the next Executive Committee meeting. Motion carried.

Commissioner Eaton said the Animal Control Advisory Board fundraiser went very well. Additional fundraising plans were being considered.

Commissioner Shaffer mentioned Memorial Day on Monday, May 30, 2016.

ADJOURNMENT

At 5:50 p.m., it was moved by Commissioner Balog and seconded by Commissioner Shaffer that the St. Joseph County Board of Commissioners adjourn until June 7, 2016 at 5:00 p.m. Motion carried.

Valerie Casterline, Deputy County Clerk

Allen J. Balog, Chairman