

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on May 3, 2016 at 5:00 p.m.

Vice-chairman Shaffer called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Robin Baker	Donald Eaton
John L. Dobberteen	Rick Shaffer

Commissioner Balog was absent.

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Human Resources Director; and Joni Smith, Finance Director.

AGENDA

Vice-chairman Shaffer added the Dean Street property to the agenda. It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the agenda as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and seconded by Commissioner Dobberteen that the minutes for April 19, 2016 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from the City of Three Rivers, Re: Notice of public hearing on May 3, 2016 to consider an Industrial Facilities Tax Exemption for W.E. Slitt.

Letter from Judith Ratering, County Treasurer, Re: Quarterly Investment Reports for January, February and March, 2016.

Resolution from Wexford County, Re: EPA and Army Corp of Engineers implementation for regulation for defined waters of the US under the Clean Water Act.

Resolution from Wexford County, Re: Opposing HB 5016 regulation of public right-of-ways requiring one year notice from local government/MDOT to licensees under MTA.

Minutes of the Community Action Board meeting of March 28, 2016.

Newsletter from Southwest Michigan Land Conservancy, Spring 2016.

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Rebecca Shank of 385 South Washington in Constantine commented on the Bowman Memorial Park dedication re-enactment for the sun dial on May 30, 2016 at 12:01 p.m. The re-enactment was 101 years from the original dedication.

Theresa Fisher of 23204 River Run Road in Mendon commented on the road millage and the money spent on parks.

COVERED BRIDGE FARM MASTER PLAN

Mr. Yoder recommended that the Commission accept the master plan.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to accept the Covered Bridge Farm Master Plan. Motion carried.

AMENDMENT TO COUNTY'S MUNICIPAL LOAN FUND

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to adopt the amendments. Motion carried.

MERS SERVICE CREDIT PURCHASE

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the purchase of MERS service credit by Mark A. Lillywhite. The motion carried 4-0.

APPOINTMENT OF ASSISTANT COUNTY ADMINISTRATOR

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to appoint Teresa Doehring as assistant county administrator. Discussion included the extra work that Ms. Doehring had done above and beyond human resources duties, and the Commission thanked her for her service to the County. Motion carried.

DEAN STREET PROPERTY FOR PARKING

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the \$17,400 low bid from Adams Excavating for site preparation. Motion carried 4-0 upon a roll call vote.

PROCLAMATION HONORING DR. JOHN ROBERTSON  
RESOLUTION 10-2016

Vice-chairman Shaffer presented the following resolution:

WHEREAS, Dr. John Robertson was appointed as Deputy Medical Examiner on June 6, 1989;

WHEREAS, Dr. John Robertson was appointed as the St. Joseph County Medical Examiner on January 12, 1993;

WHEREAS, Dr. John Robertson remained Medical Examiner until March 30, 2016; and

WHEREAS, the personal commitment of time and energy required to responsibly perform a public duty and the unselfish sacrifice that it demands can never be adequately compensated.

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation for the many, many years of devoted service that Dr. Robertson has given to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners this 3rd day of May, 2016.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to adopt the resolution honoring Dr. John Robertson for his years of service as medical examiner. Motion carried 4-0 upon a roll call vote.

NOMINATIONS AND APPOINTMENTS

There were no nominations or appointments.

ADMINISTRATOR'S REPORT

Mr. Yoder had nothing further to report.

HUMAN RESOURCE DIRECTOR'S REPORT

Ms. Doehring thanked the Commissioners for their support.

FINANCE DIRECTOR'S REPORTS

Ms. Smith presented the following reports:

Budget Amendments

GENERAL FUND	
Increase Probate Court Part-Time Wages (101-148-707.000)	\$850
Increase Probate Court FICA (101-148-715.000) 70	
Increase Budgeted Use of Fund Balance (101-390-676.000)	\$920
Note: Part-time help to cover for staff attending conferences and training. Ten days throughout year.	

General Fund 2016 Budgeted Use of Fund Balance  
 Per original 2016 budget \$1,435,791  
 To date, after recording of above amendments \$1,712,438  
 Note: Preliminary 2015 ending General Fund fund balance is \$3,545,561.

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve the budget amendments. Motion carried 4-0.

Expenditure Type	<u>Bills</u>		
	General Fund	Other Funds	Total
Operating	\$670,192.06	\$2,721,541.58	\$3,391,733.64
Payroll	<u>647,489.43</u>	<u>220,225.94</u>	<u>867,715.37</u>
	1,317,681.49	2,941,767.52	4,259,449.01

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker that the bills be paid. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Dobberteen stated that the Committee had not met.

Judiciary

Commissioner Baker stated that the Committee had not met.

Physical Resources

Commissioner Dobberteen stated that the committee had not met.

Executive/Committee of the Whole

Vice-chairman Shaffer noted the minutes were available.

Other Committees

Commissioner Eaton noted the animal control fundraiser on May 13, 2016.

CHAIRMAN'S REPORT

Vice-chairman Shaffer had nothing further to report.

CITIZEN'S COMMENTS

There were no citizen comments.

COMMISSIONERS' COMMENTS

Commissioner Eaton noted that the County Commission did not have authority over the roads and that the Road Commission and Townships govern roads. He noted the Commission only approved verbiage for the ballot and appointed the Road Commission members. He noted the parks will bring commerce and other economic development to the area along with increased quality of life.

Commissioner Shaffer commented on how nice the new senior center was, noting it was very functional as well. He thanked Commissioner Eaton and everyone else that worked on making it happen.

ADJOURNMENT

At 5:21 p.m., it was moved by Commissioner Eaton and seconded by Commissioner Dobberteen that the St. Joseph County Board of Commissioners adjourn until May 17, 2016 at 5:00 p.m. Motion carried.

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 Lindsay Oswald, County Clerk

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 Rick Shaffer, Vice-chairman