

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on April 7, 2009, at 5:00 p.m.

Chairman John L. Dobberteen called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Gerald E. Loudenslager
Michael D. Dunlap	Robin Baker
Jerry Ware	David J. Pueschel
John L. Dobberteen	

Also present was Elishia Arver, Human Resource Director.

AGENDA

Mrs. Arver stated that the bills should be removed from the Finance Director's Report.

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pueschel and supported by Commissioner Baker that the minutes for March 17, 2009 be approved. Motion carried. Commissioner Loudenslager abstained due to absence.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, March 27 and April 3, 2009.
2. Letter from County Treasurer Phyllis Bainbridge, Re: Consistent with PA 211 of 2007, the County Treasurer has a valid bond for the year 2009 of not less than \$1,000,000.
3. Letter from City of Three Rivers, Re: Notice of public hearing on April 7, 2009 for the request of an Obsolete Property and Rehabilitation Exemption at 38 North Main St.
4. Letter from Iron County, Re: Iron County Board of Commissioners supports the use of economic stimulus monies for the State of Michigan Survey and Remonumentation Program.
5. Resolution from Ottawa County, Re: Opposing passage of Senate Joint Resolution H (limit the increase of taxable values).
6. Resolution from Ottawa County, Re: Opposing State funding reduction for MSU Extension.
7. Resolution from Antrim County, Re: Supporting the use of economic stimulus monies for the State of Michigan Survey and Remonumentation Program.
8. Resolution from Antrim County, Re: Opposing State funding reduction for MSU Extension.
9. Resolution from Hillsdale County, Re: Supporting the use of economic stimulus monies for the State of Michigan Survey and Remonumentation Program.
10. Resolution from Oceana County, Re: Opposing Senate Joint Resolution H (limit the increase of taxable values).
11. Resolution from Oceana County, Re: Opposing State funding reduction for MSU Extension.
12. Resolution from Oceana County, Re: Supporting the use of economic stimulus monies for the State of Michigan Survey and Remonumentation Program.
13. Resolution from Allegan County, Re: Supporting the restoration of State Revenue Sharing.
14. Resolution from Oscoda County, Re: Supporting the use of economic stimulus monies for the State of Michigan Survey and Remonumentation Program.
15. Resolution from Oscoda County, Re: Requesting the Governor and the Michigan legislature implement a plan to improve Michigan roads and highways.

16. Resolution from Oscoda County, Re: Intent requiring municipal courts bearing the responsibility for funding lawsuits against Counties or other local units.
17. Minutes of the Department of Human Services Board meeting of February 24, 2009.
18. Minutes of the Community Mental Health Services Board meeting of March 2, 2009.

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the communications be accepted and placed on file. Motion carried.

2009 REMONUMENTATION FEE SCHEDULE

Andrew Hartwick, G.I.S. Director, requested that the following Remonumentation Fee Schedule be approved:

<u>Standard:</u>	<u>2008</u>	<u>2009</u>	<u>% Increase</u>
Research	\$235.00	\$240.00	2%
Field Investigation, Set Monument. Witness Corner, Present and Record L.C.R.C.	\$920.00	\$940.00	2%

Exceptions:

Road/Open Field Traverse	\$0.13/FT	\$0.13/FT	0%
Woodlot/Westland Traverse	\$0.21/FT	\$0.21/FT	0%
Set Monument Box (in gravel or asphalt rdwy.)	\$100.00	\$100.00	0%
Set Mon. Box in Conc. Rdwy.	\$675.00	\$700.00	4%
Rental Equipment for Excavation	Cost	Cost	
Std. Mon. on Private Survey	\$530.00	\$510.00	-4%
Corner Maintenance	\$375.00	\$385.00	3%
Global Positioning (GPS)	\$300.00	\$300.00	0%
Per Diem for Meetings	\$100.00	\$120.00	17%
Administration - County Rep.	\$1,300	\$6,600	19%
Co-Ord. of Program	\$3,300/YR	\$3,600/YR	8%

Commissioner Shaffer asked what the percentage of the project has been completed. Mr. Hartwick responded that we are between 1/3 and 1/2 way done. We are only this far because of funding issues.

Commissioner Shaffer asked where we ranked in percentage of completion with other counties. Mr. Hartwick stated that we are at about 50%. Some are finished and some are barely started.

Commissioner Dunlap asked about the usefulness of the core station that was installed last year. Mr. Hartwick responded by saying that it is very useful and is used on a daily basis.

It was moved by Commissioner Dunlap and supported by Commissioner Loudenslager that the 2009 Remonumentation Fee Schedule be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

REMONUMENTATION CONTRACT WITH MOSTROM AND ASSOCIATES, INC.

Mr. Hartwick stated that this was a standard contract with Mostrom and Associates.

It was moved by Commissioner Loudenslager and supported by Commissioner Shaffer that the remonumentation contract with Mostrom and Associates, Inc., be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

ADDENDUM TO CONTRACT WITH MOSTROM AND ASSOCIATES, INC.

Mr. Hartwick stated that because Mostrom and Associates, Inc., have more than 1 surveyor participating in the County's Remonumentation Program that this addendum needs to be approved so that all are covered.

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the Addendum to the Remonumentation Contract with Mostrom and Associates, Inc., be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

REMONUMENTATION CONTRACT WITH CARR AND ASSOCIATES LAND SURVEYING

Mr. Hartwick stated that this too was a standard contract with Carr and Associates.

It was moved by Commissioner Dunlap and supported by Commissioner Loudenslager that the Remonumentation Contract with Carr and Associates Land Surveying be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

REMONUMENTATION CONTRACT WITH DAVID GARIEPY

Mr. Hartwick stated that this also was a standard contract with David Gariepy.

It was moved by Commissioner Dunlap and supported by Commissioner Loudenslager that the Remonumentation Contract with David Gariepy be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

MSHDA GRANT AMENDMENT #3 – EXTENDING GRANT TERM TO JUNE 30, 2009

Mrs. Arver stated that our Grant with MSHDA that was effective January 1, 2006 through December 31, 2008 has been extended to June 30, 2009.

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the MSHDA Grant Amendment #3 be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

FEDERAL COPS GRANT APPLICATION

Marcia Saunders, Grant Writer, stated that she has written a grant for 1 truancy officer for 3 years through the federal stimulus money. The 4th year would be paid for by the Intermediate School District.

The cost to the County would be uniforms, training, etc.

It was moved by Commissioner Dunlap and supported by Commissioner Loudenslager that the Federal COPS Grant Application be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

TRAFFIC SAFETY GRANT – PROJECT C.A.R.T. (Crash Accident Reconstruction Team)

Mrs. Arver stated that this grant application will be for new equipment for crime scene processing and accident reconstruction. The equipment cost is \$16,809 and training is \$2,000. In-kind contribution is 160 hours of staff training as well as 200 hours from other police departments. The first year annual maintenance expense of \$1,170 is to be shared with all the agencies that will use the equipment. This maintenance fee is expected to increase each year.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the Traffic Safety Grant application be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

LAW ENFORCEMENT AGREEMENT WITH FABIUS TOWNSHIP

Mrs. Arver stated that this is the 14th year of this agreement for law enforcement services with Fabius Township.

It was moved by Commissioner Dunlap and supported by Commissioner Baker that the Law Enforcement Agreement with Fabius Township be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

Commissioner Loudenslager remarked that he likes to see this type of cooperation.

ADDENDUM #1 TO LEASE AGREEMENT FOR HOUSE AT MEYER BROADWAY PARK

Mrs. Arver stated that this addendum to the lease agreement with Tamara Paul at Meyer Broadway is her agreement that upon termination of the lease that she will leave the LP Tank at least 30% full.

It was moved by Commissioner Baker and supported by Commissioner Pueschel that the Addendum #1 to the Lease Agreement for the House at Meyer Broadway Park be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

TRAINING AGREEMENT WITH YOUTH OPPORTUNITIES UNLIMITED (Y.O.U.)

Mrs. Arver stated that Michigan Works! will be receiving a substantial amount of federal stimulus money and will be able to expand their program for economically disadvantaged people from 16 to 24 years of age.

In order for any County department to hire anyone under this program we must have an agreement with Youth Opportunities Unlimited.

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the Training Agreement with Youth Opportunities Unlimited be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shaffer, Loudenslager, Dunlap, Baker, Ware, Pueschel and Dobberteen

Nay votes cast: 0

Motion carried.

PROCEDURE TO FILL VACANCIES ON BOARDS/COMMISSIONS

Chairman Dobberteen stated that according to current Board procedure when a vacancy occurs on a Board or a Commission that receives a millage or an appropriation, the Commissioner that sits on that Board will serve on a committee to interview applicants along with 2 other Commissioners selected by draw.

Now, it is the recommendation of the Executive Committee that this Board procedure be applied to all Boards and Commissions whether or not they receive a millage or an appropriation.

It was moved by Commissioner Dunlap and supported by Commissioner Baker that this procedure be applied to each Board or Commission. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that everyone had received a copy of the minutes of the Law Enforcement Committee meeting held on March 20th and he would answer any questions that anyone may have.

Judiciary

Commissioner Loudenslager stated that the Judiciary Committee meeting scheduled for tomorrow has been cancelled.

Physical Resources

Commissioner Dunlap stated that the Physical Resources Committee met on March 30th and everyone has been given a copy of the minutes. He stated that the installation of the new HVAC system for the Courts Building and Courthouse is basically completed. There are some minimal adjustments to be made in the lower level of the Courts Building. He added that Phil Adams said that this is the best project that he has ever worked on.

Commissioner Ware stated that according to Fawn River Mechanical there was a bubble in the lines causing the 3rd floor of the Historic Courthouse to be cold. They removed the bubble and suspect that there may still be some smaller bubbles in the lines.

Mrs. Arver stated that there were adjustments being made today and it is on its way to being fixed.

Executive Committee

Commissioner Baker stated that everyone has received a copy of the minutes of the Executive Committee meeting held on April 2, 2009 and he would answer any questions that anyone may have.

PERSONNEL REPORT

Mrs. Arver presented the following report:

MISCELLANEOUS:

Phil Adams, Building and Grounds Director, is on intermittent leave commencing March 10, 2009 under the Family and Medical Leave Act of 1993.

Debra Flock, Family Division Caseworker, is on medical leave commencing March 19, 2009 under the Family and Medical Leave Act of 1993.

Keli Bazant, Telecommunicator, is on medical leave commencing March 31, 2009 under the Family and Medical Leave Act of 1993.

Michael Wetherbee, Corrections Officer, is on medical leave commencing March 31, 2009 under the Family and Medical Leave Act of 1993.

SEASONAL/TEMPORARY EMPLOYMENT:

William F. Smith has been hired as seasonal Marine Patrol at \$15.00/hr. effective April 20, 2009.

It was moved by Commissioner Baker and supported by Commissioner Dunlap that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Mrs. Arver presented the following report:

FROM APPROPRIATION:

\$163,959.00 from Parks and Recreation Appropriation to Parks and Recreation Fund.

\$30,000.00 from County Road Bridge Appropriation to County Road Bridge Fund.

\$50,000.00 from Probate Child Care Appropriation to Probate Child Care Fund.

FROM GENERAL FUND CONTINGENCY:

\$22,500.00 from Contingency (101-890-941.000) to D.H.S. Child Care Appropriation (101-001-965.120).

BUDGET AMENDMENT:

DECREASE EQUALIZATION'S BUDGET:

Line item 101-225-860.000 (Travel Expense) \$ 100.00

INCREASE GIS' BUDGET:

Line item 101-227-980.000 (Equipment) \$ 100.00

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the budget adjustments be approved. Motion carried.

INDEPENDENT CONTRACTOR'S AGREEMENT

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that this matter be tabled. Motion carried.

MISCELLANEOUS

Commissioner Ware asked about the CMH fee schedule. Commissioner Baker stated that that is being worked on.

Commissioner Shaffer suggested that the "other" Board or Commission Chair also be notified when the interviews for Board/Commission members will be taking place. It was the consensus of the Board of Commissioners to agree to this suggestion.

ADJOURNMENT

It was moved by Commissioner Baker and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioners adjourn until April 21, 2009 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John L. Dobberteen, Chairman