

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on April 5, 2016 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Robin Baker	Donald Eaton
John L. Dobberteen	Rick Shaffer
	Allen J. Balog

Also present: Pat Yoder, Administrator/Controller and Joni Smith, Finance Director.

AGENDA

It was moved by Commissioner Dobberteen to approve the agenda as presented. Chairman Balog asked that the sports complex be moved to the first item of new business and consideration of an appointment to the Transportation Authority be added to Nominations and Appointments. Commissioner Dobberteen amended his motion to approve the agenda as amended, and it was seconded by Commissioner Shaffer. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker that the minutes for March 15, 2016 be approved as presented. Motion carried.

COMMUNICATIONS

Copy of letter to Governor Snyder from Marquette County, Re: Opposing the reappointment of Marcus Abood to the Michigan Tax Tribunal and asking for the appointment to be withdrawn.

Notice from Federal Energy Regulatory Commission, Re: Order amending Water Quality Monitoring Plan under Article 406 for Three Rivers Hydroelectric Project No. 11797 on the St. Joseph River.

Minutes of the Community Action Board of Directors meeting of February 22 and March 14, 2016.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Kristine Kirsch of 29185 E US Highway 12 in Sturgis spoke in support of the Federally Qualified Healthcare Center (FQHC) grant received by the Covered Bridge Board of Directors.

Lynn McCleod of 3620 Middlebury Road in Kalamazoo presented a map of annexed property in Lockport and commented that she felt ingress and egress would be an issue. She asked Commissioners to take their time on moving forward with the project.

Tim Carls of 63044 Klinger Lake Road in Centreville agreed with Ms. McCleod. He also noted concerns with an ATV park in Sherman Township.

Janet Hall of 1631 Nixon Lane in Three Rivers noted not everyone in the Meadows subdivision was in favor of the sports complex. She was concerned about it lowering quality of life for the neighbors.

Jared Hoffmaster of 701 Flower Street in Three Rivers noted that the visioning for the sports project began with input from hundreds of people. He noted that the planning process would continue to include input from stakeholders including surrounding property owners.

Rick Cordes noted it would be great to have the FQHC back in the county. He noted the County previously had a direct relationship through Community Mental Health, but now that tie was not there because a private group received the grant. He asked that Commissioners consider potential conflicts of interest in the matter.

Tom Lowry of 53 1/2 North Main Street commented on the visioning for several years regarding youth and seniors. He noted the amendment to the facility agreement was to change to dates that reflected a new reality.

THREE RIVERS SPORTS COMPLEX – AMENDMENT TO RECREATION FACILITY AGREEMENT

Mr. Yoder noted the amendment updated the agreement for changes based on the appeal of the annexation.

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to approve the amendment to the recreation facility agreement. Discussion included that the Commission had not played a role in where the complex would be. Motion carried 4-1 upon a roll call vote with Commissioner Baker dissenting.

COUNTY MEDICAL EXAMINER PROPOSAL

Mr. Yoder recommended moving forward with the proposal that would cost \$146,958 in the first year.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to approve the proposal. Discussion included the increased cost would provide additional capabilities and the need to send a letter to the current medical examiner to thank him for his service. Motion carried 5-0 upon a roll call vote.

COLLEGE ACCESS NETWORK EVALUATION GRANT

James Hissong, Community Development Director, noted the \$12,500 grant would be divided between operational programming and to evaluation of the CAN program. No match was required from the County.

By consent, the Commission accepted the grant.

AMENDMENT TO TONY MEYAARD’S CONTRACT

Mr. Yoder noted the amendment was because of shifting duties.

It was moved by Commissioner Baker and seconded by Commissioner Eaton to approve the contract amendment. Motion carried.

TUITION REIMBURSEMENT POLICY AMENDMENT

Mr. Yoder noted the recommendations would provide better access to the education incentives.

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to approve the policy amendment. Motion carried.

OLNEY BUILDING REMODEL – FQHC FACILITY

Mr. Yoder noted only one proposal was received. The plan was FQHC would be paying \$3,000 per month in rent.

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to approve the proposal from Brussee/Brady to complete the Olney building remodel for a not-to-exceed cost of \$198,200.

Discussion included Commissioner Dobberteen would abstain because of a conflict of interest; the roof was budgeted through buildings and grounds separately; the lease was a one-year renewable; the grant had listed a proposed location, but it took a long time to get the information to the Commission.

Motion carried 3-1 upon a roll call vote with Commissioner Baker dissenting and Commissioner Dobberteen abstaining.

PARKS – PLUMB LAKE SURVEY

Mr. Yoder noted the survey would help with the improvements to the park property.

It was moved by Commissioner Baker and seconded by Commissioner Dobberteen to authorize Mostrom & Associates to complete the land survey of the park property on Plumb Lake at a cost of \$5,000. Motion carried.

LEASE AGREEMENT WITH MURK PROPERTIES FOR JUVENILE DAY TREATMENT (JDT)

Mr. Yoder noted the lease was an annual renewal.

It was moved by Commissioner Baker and seconded by Commissioner Shaffer to approve the lease agreement with the JDT. Motion carried 5-0 upon a roll call vote.

REQUEST TO USE COUNTY PROPERTY FOR COVERED BRIDGE DAYS

It was moved by Commissioner Baker and seconded by Commissioner Eaton to approve the use of county property for Covered Bridge Days, July 15-16, 2016. Motion carried.

LANDMARK DESIGN – PREPARE RFP FOR FLOORING AND DOOR/WINDOWS

It was moved by Commissioner Eaton and seconded by Commissioner Dobberteen to approve the Landmark Design Proposal for \$6,000. Motion carried.

NOMINATIONS AND APPOINTMENTS

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to appoint Larry Rice with a term expiring March 6, 2019; John Fair with a term expiring March 6, 2019; and Donald Eaton with a term expiring March 6, 2017 to the County Agricultural Preservation Board. Motion carried.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to appoint Stoney Summey to the Human Services Commission as representative for the Board of Commissioners. Motion carried.

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to reappoint Ken Malone to the Community Mental Health Board with a term expiring 3/31/2019. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to reappoint Rebecca Black to the Community Mental Health Board with a term expiring 3/31/2019. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to reappoint Gaylene Adams to the Community Mental Health Board with a term expiring 3/31/2019. Motion failed 2-3 upon a roll call vote with Commissioners Dobberteen, Eaton, and Shaffer dissenting.

It was moved by Commissioner Dobberteen and seconded by Commissioner Shaffer to reappoint Janell Hart to the Community Mental Health Board with a term expiring 3/31/2019. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen to appoint Tim Carmichael to the Community Mental Health Board vacancy with a term expiring March 31, 2017. Motion carried 5-0 upon a roll call vote.

It was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen to appoint Kristine Kirsch to the Community Mental Health Board vacancy with a term expiring March 31, 2018. Motion carried 4-1 upon a roll call vote with Commissioner Baker dissenting.

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to appoint Marvin Schneider to the Transportation Authority Board with a term expiring April 1, 2017. Motion carried.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

HUMAN RESOURCE DIRECTOR’S REPORT

Mr. Yoder noted that there was nothing further to report.

FINANCE DIRECTOR’S REPORTS

Ms. Smith presented the following reports:

Budget Amendments

GENERAL FUND:

Increase Soil Conservation District Appropriation (101-001-969.070)	\$15,000
Increase Budgeted Use of Fund Balance (101-390-676.000)	15,000
Note: Increase as approved at the 3/15/16 board meeting	

Increase Jail Computer Hardware (101-351-984.000)	46,034
Increase Budgeted Use of Fund Balance (101-390-676.000)	46,034
Note: Balance due on Justice Data Solutions project for new jail management system. Project was originally approved by BOC on July 15, 2014. Completed 3/22/16.	

Decrease Medical Examiner Medical Expense (101-648-804.000)	(1,000)
Increase Medical Examiners Contract (101-648-819.000)	104,000
Decrease Autopsies (101-648-839.00)	(9,000)
Increase Budgeted Use of Fund Balance (101-390-676.000)	94,000
Note: To adjust for change in Medical Examiner contract	

ECONOMIC DEVELOPMENT CORPORATION

Increase College Access Network (CAN) Donations (244-725-674.000)	12,500
Increase CAN Contractual Services (244-725-816.000)	11,000
Increase CAN Dues & Subscriptions (244-725-803.000)	1,500

Note: Received donation from Sturgis Area Community Foundation who was the recipient of a \$25,000 grant relating to CAN. \$11,000 of donation to cover the cost of a study of the CAN program. The remainder to be used for a student tracking database subscription.

COUNTY FACILITIES MAINTENANCE FUND

Increase Building Additions & Improvements (406-253-976.000)	5,900
Increase Budgeted Use of Fund Balance (406-253-676.000)	5,900

Note: For painting the interior of the farmhouse at 56705 Covered Bridge Road

General Fund 2016 Budgeted Use of Fund Balance	
Per original 2016 budget	\$1,435,791
To date, after recording of above amendments	\$1,681,393

Note: Final 12/31/15 General Fund Fund Balance still pending due to year end property tax entries.

It was moved by Commissioner Baker and seconded by Commissioner Dobberteen to approve the budget amendments. Motion carried.

Bills

<u>Expenditure Type</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
Operating	\$ 494,408.65	\$5,777,305.82	\$6,271,714.47
Payroll	<u>643,133.78</u>	<u>223,432.29</u>	<u>866,566.07</u>
Total	\$1,137,542.43	\$ 6,000,738.11	\$7,138,280.54

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer that bills be paid. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated that the Committee had not met.

Judiciary

Commissioner Baker stated that the Committee had not met.

Physical Resources

Chairman Balog stated that the minutes were available.

Executive/Committee of the Whole

Chairman Balog stated that minutes had been distributed.

Other Committees

Commissioner Eaton noted the importance of the Agricultural Preservation Board in case it is needed.

CHAIRMAN'S REPORT

Chairman Balog had nothing further to report.

CITIZEN'S COMMENTS

Rebecca Shank of 385 S. Washington in Constantine commented on how there were many township residents at the Three Rivers City visioning meetings. She was concerned about the answers to questions she had heard. She also suggested an appraisal to see how the use would affect neighboring properties.

Mr. Carls commented on the need to direct money to roads.

COMMISSIONERS' COMMENTS

Commissioner Eaton commented on how the Olney Building remodel would have a \$36,000 return in the first year as well as all the benefits realized by the county residents using the service.

Commissioner Shaffer expressed regret for not being able to make the Human Services Commission (HSC) meetings because of work commitments. He felt Mr. Summey was an excellent fit on the HSC because of his involvement with veterans.

Commissioner Shaffer also commented on how hard it was to lose the FQHC when CMH did not renew their grant. He noted that the Covered Bridge group was restarting it and that Dr. Kristine Kirsch, who was on the Covered Bridge board, had the talent to bring back a vibrant service for the community.

Chairman Balog noted that the FQHC had served 1,100 people in the short time it was open.

ADJOURNMENT

At 5:52 p.m., it was moved by Commissioner Shaffer and seconded by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until April 19, 2016 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Chairman