

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on March 21, 2017 at 6:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll and the following Commissioners were present:

Dennis Allen	John L. Dobberteen
Daniel R. Czajkowski	Allen J. Balog

Commissioner Kathy Pangle was absent.

Also present: Pat Yoder, Administrator/Controller, Joni Smith, Finance Director, and Teresa Doehring, Human Resources Director.

AGENDA

Chairman Balog asked that a gratitude grant be added to the agenda.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski that the minutes for March 7, 2017 be approved as presented. Motion carried.

COMMUNICATIONS

Letter from Southwest Michigan Solid Waste Consortium, Re: Notice the \$500 per county membership dues for 2017 will be waived, but will request dues for FY2018.

Minutes of the Animal Control Advisory Board meeting of January 18, 2017.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Gordon Evilsizor commented on the 6 p.m. meeting time and Constantine Road construction, reporting updates from the Michigan Department of Transportation that indicated a match was not needed for Act 51 money for the maintenance.

Tim Carls, 63044 Klinger Lake Road in Centreville, commented on the Road Commission and meeting time.

Rebecca Shank, 385 Washington in Constantine, commented on the meeting time and the COA location, noting the benefits of where it is currently located in the City of Three Rivers.

Andrew Brandt of Centreville commented on the meeting time, the COA location, and parks.

Joan Skinner of Lockport Township thanked the Commission for their consideration of returning to the 5 p.m. time noting employee attendance.

PUBLIC HEARING – PARKS DNR TRUST FUND GRANT APPLICATION FOR KETTLES' PARCEL

Chairman Balog opened the floor to public comment at 6:17 p.m.

Mr. Carls commented about the cost of the land being nothing to the county because of the family's donation. He asked about when the idea came up and what improvements would be made.

Mr. Yoder noted that the property discussion just came forward when the family had decided to make a partial donation.

Commissioner Dobberteen noted the intention of keeping the land in a more natural state and building a canoe launch.

Chairman Balog closed the public comment at 6:21 p.m.

CDBG SUBORDINATION AGREEMENT

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to approve the subordination agreement. Motion carried 4-0 upon a roll call vote.

MOU WITH VILLAGE OF CENTREVILLE FOR SHARED GRANT WRITER (RENEWAL)

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to approve the agreement with Centreville Village. Motion carried 4-0 upon a roll call vote.

MOU WITH PARK TOWNSHIP FOR SHARED GRANT WRITER (RENEWAL)

It was moved by Commissioner Allen and seconded by Commissioner Dobberteen to approve the agreement with Park Township. Motion carried 4-0 upon a roll call vote.

REVIEW BOARD OF COMMISSIONERS' MEETING START TIME

Commissioner Czajkowski asked about letting the trial run until June.

Chairman Balog noted that at Executive, it was decided to review at 3 months.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to reconsider the time at the first meeting in June. Motion carried.

REQUEST TO USE COUNTY PROPERTY FOR COVERED BRIDGE DAYS

It was moved by Commissioner Allen and seconded by Commissioner Czajkowski to approve the request for July 14th and 15th. Motion carried.

ELKS LODGE GRATITUDE GRANT

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to accept the \$2,500 donation from the Sturgis Elks Lodge for landscaping at the veterans' transitional housing. Motion carried.

AUTHORIZING PARKS DNR TRUST FUND GRANT APPLICATION RESOLUTION 4-2017

Commissioner Dobberteen presented the following resolution:

WHEREAS, St. Joseph County supports the submission of an application titled, "St. Joseph County - Kettles Preserve Acquisition" to the Michigan Natural Resources Trust Fund for the acquisition of 54 acres of land with significant natural resource value along the St. Joseph River in Fabius Township;

WHEREAS, the proposed application is supported by the St. Joseph County 5-Year Approved Parks and Recreation Plan; and

WHEREAS, the property owner has made a financial commitment to the project in the amount of one third interest in the property to be used as matching funds.

NOW THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$166,500, and further resolves to make available a local match through donations received of \$58,500, 26% of the total project cost of \$225,000, during the 2017-18 fiscal year.

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Discussion included that the property was a gift along the St. Joseph River and the dilapidated buildings that would need to be torn down. Motion carried 4-0 upon a roll call vote.

AUTHORIZING QUIT CLAIM DEED FOR VETERANS' TRANSITIONAL HOUSING
RESOLUTION 5-2017

Commissioner Dobberteen presented the following resolution:

WHEREAS, the Board of County Commissioners has determined that it should transfer certain property in the Township of Lockport, County of St. Joseph and State of Michigan to be used in the development of a facility for veterans;

NOW, THEREFORE, BE IT RESOLVED that the property located in the Township of Lockport, County of St. Joseph and State of Michigan identified as Tax Parcel #75-009-012-002-10 be transferred for the sum of One and 00/100 (\$1.00) Dollar by way of Quit Claim Deed to the St. Joseph County Building Authority and that Allen J. Balog, Board Chairman, is hereby authorized to execute all documents necessary to effectuate the transfer.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to adopt the resolution and waive second reading. Commissioners Dobberteen and Allen amended their motion to include the authorization for the Chairman to sign the deed. The motion carried 4-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

No appointments were made.

ADMINISTRATOR'S REPORT

Mr. Yoder had nothing further to report.

PERSONNEL REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR'S REPORTS

Ms. Smith presented the following report:

Budget Amendments

COUNTY FACILITIES MAINTENANCE FUND	
Increase Building Improvements (406-253-976.000)	86,200
Increase Budgeted Use of Fund Balance (406-253-676.000)	86,200
Note: Flooring for historic courthouse. Approved 2016. Completed 2017.	
REPAYMENT OF VICTIMS RIGHTS GRANT SEED MONEY TO GENERAL FUND	
VICTIMS RIGHTS GRANT FUND	
Increase Transfers Out (260-229-999.000)	20,000
Increase Budgeted Use of Fund Balance (260-229-676.000)	20,000
GENERAL FUND	
Increase Transfers In (101-390-699.001)	20,000
Decrease Budgeted Use of Fund Balance (101-390-676.000)	20,000
STURGIS BALL FIELD PROJECT	
TAX PAYMENT FUND	
Increase Operating Transfers Out (516-253-999.007)	1,626,163
Increase Budgeted Use of Fund Balance (516-253-676.000)	1,626,163
GENERAL FUND	
Increase Operating Transfers In (101-728-699.004)	1,626,163
Increase Economic Development Appropriation (101-728-965.150)	1,626,163
ECONOMIC DEVELOPMENT FUND	
Increase Miscellaneous Revenue (244-728-696.000)	1,626,163
Increase Miscellaneous Appropriations (244-728-965.020)	1,626,163

It was moved by Commissioner Allen and seconded by Commissioner Dobberteen to approve the budget amendments. Motion carried.

Per Diem and Expenses

Allen Balog - 10 half days: 2/23, 3/1, 3/6, 3/8, 3/14, 3/15 x3, 3/16, 3/20	\$500.00
Daniel Czajkowski - 4 half days: 2/28, 3/6, 3/15 x2	200.00
Kathy Pangle - 9 half days: 2/15, 2/23, 3/1, 3/8, 3/14 x2, 3/15 x3	<u>450.00</u>
	\$1,150.00
Allen Balog	\$125.19
Daniel Czajkowski	36.92
Kathy Pangle	<u>101.65</u>
	\$263.76

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to approve payment of the per diem and expenses. Motion carried.

Financial Statement

	Revenues	Expenditures
Year to Date – February 28, 2017	\$ 2,167,533.53	\$ 2,442,615.55
Available Balance	\$15,999,711.47	\$15,724,629.45
Percent of total budgeted funds earned year to date:	11.93%	
Percent of total budgeted funds expended year to date:	13.45%	

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to approve the financial statement. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated that the Committee had not met.

Judiciary

Chairman Balog stated that the Committee had not met.

Physical Resources

Chairman Balog stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Balog stated that the Committee had met and minutes were available.

CHAIRMAN’S REPORT

Chairman Balog had nothing further to report.

COMMISSIONERS’ COMMENTS

Commissioner Dobberteen noted the COA location discussed in the news was just a brainstorming idea.

ADJOURNMENT

At 6:32 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Allen that the St. Joseph County Board of Commissioners adjourn until April 4, 2017 at 6:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Chairman