

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on March 7, 2017 at 6:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Czajkowski.

The Pledge to the American Flag was given.

County Clerk Lindsay Oswald called the roll, and the following Commissioners were present:

Dennis Allen	John Dobberteen
Daniel R. Czajkowski	Kathy Pangle
	Allen J. Balog

Also present: Pat Yoder, Administrator; Teresa Doehring, Assistant County Administrator; and Joni Smith, Finance Director.

AGENDA

Chairman Balog asked that the cell phone policy and jury system be removed and that the Cade Lake water/sewer contract be added.

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pangle and seconded by Commissioner Allen that the minutes for February 21, 2017 be approved as presented. Motion carried.

COMMUNICATIONS

Minutes of the Community Action Board meeting of January 23, 2017.

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Gordon Evilsizor, Florence Township Supervisor, reported the awarding of an MDOT safety grant for one mile of Constantine Road. He thanked Representative Miller and Senator Proos for their support.

Tim Carls, 63044 Klinger Lake Road in Centreville, commented on the cell phone policy.

Lynn McCleod, 3620 Middlebury of Kalamazoo, commented on the sports complex.

Andrew Brandt commented on the metal detectors and cell phone policy.

Rebecca Shank commented on the Road Commission working to support the environment while considering projects and the cell phone policy.

CENTRAL DISPATCH'S 2016 ANNUAL REPORT

It was moved by Commissioner Allen and seconded by Commissioner Pangle to place the report on file. Motion carried.

ELECTION EQUIPMENT

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to move forward with the selection of Dominion election equipment. Motion carried 5-0 upon a roll call vote.

AGREEMENT FOR JAIL FACILITY MEDICAL SERVICES

It was moved by Commissioner Dobberteen and seconded by Commissioner Allen to approve the agreement. Motion carried 5-0 upon a roll call vote.

CADE LAKE WATER/SEWER CONTRACT

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to approve the contract for services contingent upon the parks development funding resolution being passed. Motion carried 5-0 upon a roll call vote.

PARKS DEVELOPMENT FUNDING
RESOLUTION 3-17

Commissioner Dobberteen presented the following resolution:

WHEREAS, the St. Joseph County Board of Commissioners hereby authorizes \$1,400,000 at .4% interest for County Parks development by means of an internal loan funded by the County’s Delinquent Tax Fund; and

WHEREAS, the Parks to be developed as requested by the St. Joseph County Parks and Recreation Commission as follows: Covered Bridge Farm, Plumb Lake, and Cade Lake; and

WHEREAS, the interest rate may be reviewed annually by the Board of Commissioners to maintain an interest rate commensurate with the lowest rate being paid on County investments.

THEREFORE BE IT RESOLVED, that the St. Joseph County Board of Commissioners adopts the Parks Development Funding Resolution.

It was moved by Commissioner Dobberteen and seconded by Commissioner Czajkowski to adopt the resolution and waive second reading. Motion carried 5-0 upon a roll call vote.

NOMINATIONS/APPOINTMENTS

There were no nominations or appointments.

ADMINISTRATOR’S REPORT

Mr. Yoder had nothing further to report.

PERSONNEL REPORT

Ms. Doehring had nothing further to report.

FINANCE DIRECTOR’S REPORTS

Ms. Smith presented the following report:

Budget Amendments

COUNTY FACILITIES MAINTENANCE FUND	
Increase Building Improvements (406-253-976.000)	8,150
Increase Budgeted Use of Fund Balance (406-253-676.000)	8,150
Note: Carpet & tile for Annex 1 (per minutes of 2/15/17 executive)	

GENERAL FUND

Increase Jail Medical Expense (101-351-804.000)	205,511
Decrease Wages - Jail Nurse (101-351-706.320)	127,234
Decrease Sick Payout (101-351-725.011)	2,343
Decrease FICA (101-351-715.000)	9,913
Decrease Health Insurance (101-351-716.000)	16,207
Decrease Dental Insurance (101-351-716.010)	606
Decrease Short & Long Term Disability Ins (101-351-716.020)	1,137
Decrease Workman's Comp (101-351-716.100)	3,067
Decrease Life Insurance (101-351-717.00)	126
Decrease MERS General Retirement (101-351-718.010)	6,799
Decrease MERS Hybrid Retirement (101-351-718.020)	4,556
Increase Budgeted Use of Fund Balance (101-390-676.000)	33,523

Note: Adjust expenses to align with agreement with Covered Bridge Healthcare

COMMISSION ON AGING

Increase Vehicles (273-672-981.000)	91,934
Increase Use of Fund Balance (273-672-676.000)	91,934

Note: Two trucks for home delivered meals program. These trucks were previously approved at the 12/20/16 BOC meeting. The purchase was not completed in 2016. Trucks were delivered March 2017.

PARK IMPROVEMENTS

TAX PAYMENT FUND

Increase Transfers Out (516-253-999.003)	1,400,000
Increase Budgeted Use of Fund Balance (516-253-676.000)	1,400,000

GENERAL FUND

Increase Transfers In (101-390-699.001)	1,400,000
Increase Transfers Out (101-390-999.000)	1,400,000

COUNTY FACILITIES MAINTENANCE FUND

Increase Transfers In (406-253-699.000)	1,400,000
Increase Park Improvements (406-253-974.020)	1,400,000

Note: To self-fund park improvements

It was moved by Commissioner Allen and seconded by Commissioner Pangle to approve the budget amendments. Motion carried.

Bills

Expenditure Type	General Fund	Other Funds	Total
Operating	721,441.64	4,560,401.57	5,281,843.21
Payroll	<u>707,100.71</u>	<u>255,415.09</u>	<u>962,515.80</u>
	1,428,542.35	4,815,816.66	6,244,359.01

It was moved by Commissioner Allen and seconded by Commissioner Czajkowski to approve payment of the bills. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Chairman Balog stated that the Committee had not met.

Judiciary

Chairman Balog stated that the Committee had met and minutes were available.

Physical Resources

Commissioner Dobberteen stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Balog stated that the Committee had met and minutes were available.

CHAIRMAN'S REPORT

Chairman Balog reported that the roads committee was discussing additional funding now that there was a grant for the Constantine Road project.

COMMISSIONERS' COMMENTS

Commissioner Czajkowski thanked the team that worked on the grant and noted the great dialog at the roads committee meeting.

Commissioner Pangle thanked citizens for their input.

ADJOURNMENT

At 6:27 p.m., it was moved by Commissioner Czajkowski and seconded by Commissioner Allen that the St. Joseph County Board of Commissioners adjourn until March 21, 2017 at 6:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Chairman