

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on March 7, 2006, at 5:00 p.m.

Chairman Bordner called the meeting to order.

The Invocation was given by Commissioner Pueschel.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Gerald E. Loudenslager	Michael D. Dunlap
Robin Baker	Monte Bordner
David J. Pueschel	

Absent: Eric Shafer and John L. Dobberteen

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resource Director.

AGENDA

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Dunlap that the minutes for February 21, 2006 be approved. Motion carried. Commissioner Loudenslager and Chairman Bordner abstained due to absence.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, February 24, 2006.
2. Letter from the City of Three Rivers, Re: Notice of public hearing on March 7 to consider an Industrial Facilities Exemption Certificate for Weyerhaeuser Company.
3. Letter from R. L. Rodgers, Re: Dam at Lake Templene.
4. Copy of Letter from Tim Carls to U. S. Senator Carl Levin, Re: Tax Fraud.
5. Resolution from Livingston County, Re: 9-1-1 Funding.
6. Resolution from Schoolcraft County, Re: Correction of the Qualified Voter File.
7. Minutes of the Community Mental Health Services Board meeting of January 31, 2006.
8. Minutes of the St. Joseph River Basin Commission meeting of December 6, 2005.
9. Southwest Michigan Land Conservancy's Newsletter – Winter/Spring 2006.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the communications be accepted and placed on file. Motion carried.

COUNTY CLERK'S ANNUAL REPORT FOR 2005

Pattie S. Bender presented the County Clerk's Annual Report for 2005. She introduced staff in attendance and gave an overview of activities in 2005 especially in Election Consolidation and the Circuit Court arena.

Following are the financial and statistical reports for 2005:

2005 COUNTY CLERK'S ANNUAL REPORT  
January 1, 2005 through December 31, 2005

GENERAL FUND

Pistol Permits					
County Share	268	\$	6,968.00	391	\$ 10,166.00
Replacements	8		80.00	1	10.00
Marriage Licenses					
County	491		2,405.00	495	2,475.00
Out Of State	19		285.00	39	585.00
Professional Registrations	3		75.00	1	25.00
Drug Caseflow Reimbursement			415.78		350.87
Juror Comp. Reimbursement			17,770.00		23,934.30
Entry Fees			16,678.00		15,159.00
Fee Cases	538			489	
Waiver Cases	74			76	
No Fee Cases	668			657	
Motion Fees			5,180.00		5,280.00
Jury Fees			1,800.00		2,160.00
Appeal to Appeals Court	14		350.00	12	300.00
Filiation (Paternity) Fee	17		144.00	12	108.50
Court Cost (Probation)			40,595.04		37,660.12
Attorney Fees			16,136.48		23,912.13
Crime Victim Rights			1,001.33		1,145.40
Forensic Fee			470.98		610.66
Garnishment Fee/Judgment Debtor			1,215.00		1,425.00
10% County Share DNA			238.83		276.58
Certified Copies					
1st. Copy Birth	2185		21,850.00	2099	20,990.00
Additional	912		2,736.00	858	2,574.00
1st Copy Death	758		7,580.00	792	7,920.00
Additional	2984		8,952.00	3351	10,053.00
1st Copy Marriage	314		3,140.00	284	2,840.00
Additional	91		273.00	68	204.00
Judgments & Orders	283 pgs.		2,830.00	244 pgs.	2,440.00
Additional	1813 pgs.		1,813.00	1483 pgs.	1,483.00
Assumed Names	52		104.00	48	96.00
Copartnerships				2	4.00
<i>Certified Copies Total</i>			<i>49,278.00</i>		<i>48,604.00</i>
Partnership Filings	8	80.00		6	60.00
Partnership Dissolutions	6		60.00	1	10.00
Partnership Non-Resident				2	4.00
Assumed Names Filings	526		5,260.00	526	5,260.00
Assumed Names Dissolutions	26		260.00	26	260.00
Assumed Name Non-Resident	5		10.00	7	14.00
Notary Bond Filing Fees	149		1,192.00	163	793.00
Notarial Certificates			60.00		44.00
Passport Execution Fees	772		23,160.00	533	15,990.00
Laminating Fees	352		352.00	334	334.00



COUNTY CLERK'S ANNUAL REPORT, Continued

	<u>2005</u>		<u>2004</u>
Courts Orders Payable	\$ 2,000.00	\$	49,883.89
Restitutions Payable	111,486.29		148,188.11
Receipts Refundable	998.69		986.98
Customer Deposits Payable	709.41		2,314.52
	\$ 302,619.92	\$	397,592.82

JUVENILE DIVISION  
GENERAL FUND

Court Appointed Attorney Fees	\$ 38,998.17	\$	46,178.09
Forensic Fees	127.75		282.25
10% County Share DNA	18.00		29.50
Juvenile Court Service Fees	4,801.00		8,060.00
Court Cost	580.99		1,224.60
Crime Victim Rights	273.45		315.54
Probation Service Fees	6,605.00		6,849.50
Probate Court Fees	270.00		329.00
Juvenile Child Care - Parent	9,423.41		9,858.76
	\$ 61,097.77	\$	73,127.24

JUVENILE DIVISION  
TRUST AND AGENCY

Crime Victim Rights due State	\$ 2,301.05	\$	2,760.96
Misdemeanor & Felony State Cost	7,062.52		6,220.83
65% DNA due State	117.00		191.75
Forensic Fees due State	397.25		782.75
25% DNA Investigating Agency	45.00		73.75
Bond Payable	13,177.44		14,123.40
Restitutions Payable	20,492.72		20,502.05
Probate Court - Due State	384.00		468.00
	\$ 43,976.98	\$	45,123.49

RECAPITULATION

Credit to County Clerk General Fund	\$ 238,543.71	\$	206,382.26
Credit to Juvenile Court General Fund	61,097.77		73,127.24
Friend of the Court Fund	16,150.00		6,070.00
Marriage Counseling	7,500.00		8,010.00
Embezzlers Fee Fund	430.00		900.00
Library Fund	4,174.48		2,314.52
Trust and Agency Fund	302,619.92		397,592.82
Trust and Agency Fund - Juvenile	43,976.98		45,123.49
	\$ 674,492.86	\$	739,520.33

COUNTY CLERK'S ANNUAL REPORT, Continued

STATISTICAL INFORMATION

	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005
Births Recorded	626	610	616	539	584	657	713	660	731	709	801
Deaths Recorded	524	490	521	551	525	529	474	497	485	507	469
Marriage Applications	455	513	471	462	525	523	529	514	465	535	510
Pistol Permits Issued	101	115	100	114	126	94	356	297	190	313	339
Passport Applications	392	365	485	530	511	527	482	650	506	533	772
Businesses Filed	415	443	399	442	461	585	570	508	518	533	534
Circuit Court Cases Filed											
Divorce w/kids	222	206	205	225	214	208	197	204	203	169	177
Divorce w/o kids	168	213	175	144	185	205	179	161	161	165	182
Paternity	117	113	95	80	108	130	136	96	44	83	92
Domestic Other	427	463	443	188	211	225	284	219	198	181	156
Civil	146	223	186	126	151	136	168	199	173	121	149
Criminal	358	304	331	416	285	321	328	407	406	458	424
PPOs				350	388	394	431	455	464	353	325
Delinquent Petitions Filed											
Formal				546	647	427	526	478	402	450	401
Def. and Unauthorized				446	355	345	168	241	113	232	258
Neglect and Abuse Petitions											
Neglect				41	38	38	61	51	43	42	56
Abuse				28	20	27	20	16	17	14	13
Sex Abuse				3	10	7	9	3	5	6	6

Commissioner Loudenslager commended the Clerk on the excellent report.

It was moved by Commissioner Baker and supported by Commissioner Dunlap that the County Clerk's Annual Report for 2005 be accepted. Motion carried.

Chairman Bordner stated that he appreciated the work of the County Clerk's Office.

LETTER OF UNDERSTANDING WITH WASTE MANAGEMENT

Due to curbside recycling being started in the Village of Colon, the collection bin in the Village will be removed. This letter of understanding with Waste Management reduces the annual cost of recycling bins from \$75,000 to \$65,625 effective April 1, 2006 because of the removal of the bin in Colon.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the Letter of Understanding with Waste Management be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Loudenslager, Dunlap, Baker, Pueschel and Bordner.

Nay votes cast: 0

Absent: 2 - Commissioners Shafer and Dobberteen.

Motion carried.

4-H CITIZENSHIP ACADEMY

Sara Springsteen, 4-H Youth Agent, stated that the youth involved in the Citizenship Academy were in attendance tonight. She stated that they have been or will be involved in a variety of activities such as touring the jail and the State Capitol. Tonight after the Commission Meeting, Cynthia Jarratt, Register of Deeds will give a tour of her office and give them some County history. They will be meeting with Brad Neumann, Land Policy Educator and their next project will be to study methamphetamine prevention.

Each student then came to the microphone and introduced themselves and stated where they were from and in which Commission District that they resided.

PUBLIC HEARING – HOUSING RESOURCE FUND GRANT APPLICATION

Chairman Bordner opened the public hearing on the Housing Resource Fund Grant Application.

Ms. West-Wing gave some background information on the MSHDA Grant Application. She stated that the Community Action Agency will now be administering this Grant for the County. The current grant that we are using is being administered by Lou Ann Moord, employee of the City of Three Rivers. We have been granted an extension on the current grant to give us time to deplete the grant funds.

This new application is for \$275,000 and is for rehabilitation and emergency repairs for moderate income families.

Tammy Fisher from the Community Action Agency in Three Rivers was present.

Tim Carls, 63044 Klinger Lake Road, Centreville asked how much of the grant funds are spent for administration. Ms. West-Wing responded by saying that MSHDA makes that determination. It is between 18% and 20%; the amount depends on whether it is a rehabilitation project or for emergency repairs. It is a 2 year grant. Also, no individual is being paid but the administrative fees are paid to the agency.

Chairman Bordner further explained the difference between critical needs and rehabilitation. The renovations use to have to be complete and now they can be itemized.

CAA is administering other grants in other counties and they have the staff to go into the field which should help to find the people that need the assistance.

Chairman Bordner declared the public hearing closed.

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that MSHDA application for \$275,000 be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Loudenslager, Dunlap, Baker, Pueschel and Bordner.

Nay votes cast: 0

Absent: 2 - Commissioners Shafer and Dobberteen.

Motion carried.

NOMINATIONS/APPOINTMENTS

County Agricultural Preservation Board

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the following persons be appointed to the County Agricultural Preservation Board:

<u>Name</u>	<u>Representing</u>	<u>Term expires</u>
David Pueschel	County Commission	March 6, 2007
Larry Rice	Agriculture	March 6, 2007
John Wagner	Agriculture	March 6, 2008
Henry Miller	Agriculture	March 6, 2009
Carroll Parmeter	Elected Township Official (Flowerfield Township Supervisor)	March 6, 2008
John Fair	Real Estate/Development Interest	March 6, 2007
Tim Peterson	Natural Resource Conservation Interest	March 6, 2009

Motion carried.

### COMMITTEE REPORTS

#### Law Enforcement

Commissioner Loudenslager stated that the Law Enforcement Committee had not met.

#### Judiciary

Commissioner Baker stated that the Judiciary Committee had not met.

#### Physical Resources

Commissioner Dunlap stated that the Physical Resources Committee report was given at the last meeting.

#### Executive Committee

Commissioner Baker reported on the following items that were discussed at the Executive Committee Meeting held on March 3, 2006 and have not been discussed tonight:

- possible adjustment to the Blue Cross/Blue Shield Contract regarding chiropractic care.
- the Transportation Authority is looking for a Board member to represent the Department of Human Services.
- there is a hearing on the Wood and Watson Drain on March 16th.

### PERSONNEL REPORT

Ms. West-Wing presented the following report:

#### MISCELLANEOUS:

Kathy Kline, Deputy Circuit Court Clerk, will be on medical leave commencing March 17, 2006 under the Family and Medical Leave Act of 1993.

Maria Weiant to change from Friend of the Court Secretary to Friend of the Court Enforcement Clerk at \$13.06/hr. (Soltysiak system, grade 5, step 2) effective April 18, 2006.

Sheryll Sensat, Telecommunicator, will be on family leave commencing March 8, 2006 under the Family and Medical Leave Act of 1993.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the personnel report be approved. Motion carried.

### BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

#### 2005 BUDGET AMENDMENTS:

Please consider the following amendments to the 2005 budget:

General Fund:	<u>INCREASE:</u>	<u>DECREASE:</u>
County Commission	\$ 3,000.00 Payroll	\$ 3,000.00 Contingency
Appeals Court	2,500.00 Operating	2,500.00 Contingency
Finance	1,500.00 Payroll	1,500.00 Contingency
County Clerk	2,000.00 Payroll	2,000.00 Contingency
Building and Grounds	6,000.00 Payroll	2,000.00 Capital
	4,500.00 Operating	8,500.00 Contingency
Planning Commission	50.00 Operating	50.00 Contingency
Utilities and General Insurance	<u>10,000.00</u> Operating	<u>10,000.00</u> Contingency
	\$29,550.00	\$29,550.00
 Family Counseling Fund	 \$ 1,000.00 Operating	 \$ 1,000.00 Use of Fund Balance
 Veterans Trust Fund	 \$ 2,000.00 Operating	 \$ 500.00 Payroll
		<u>1,500.00</u> Use of Fund
 Balance		 \$ 2,000.00

FROM APPROPRIATION:

\$30,000.00 from Probate Child Care Appropriation to Probate Child Care Fund.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the budget adjustments be approved. Motion carried.

BILLS

Mr. Carey presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
2005 Unemployment Claims	\$ 14,674.51	\$
Appropriations	87,117.00	
County Commission	128.02	3,478.02
Circuit Court	253.16	14,078.25
District Court	1,847.14	63,587.17
Friend of the Court	2,978.95	36,013.80
Probate Court	800.00	18,532.18
Juvenile Branch	17,964.93	44,779.52
Appeals Court	4,723.24	75.89
Administration		9,636.38
Finance Department	1,751.38	11,854.03
County Clerk		22,805.49
Equalization Department	3,090.00	12,210.47
Human Resources	1,885.00	6,839.11
Geographic Information Systems		7,137.15
Prosecutor's Office	1,816.20	41,495.37
Central Services	3,562.24	5,490.79
Register of Deeds		12,470.29
County Treasurer	788.58	14,317.53
Cooperative Extension	2,116.32	8,274.30
Information Technology		11,101.98
Buildings & Grounds	1,984.27	15,038.54
Courts Building Security		5,390.51
Drain Commission	1,524.92	5,142.64
Sheriff Department	10,741.04	88,081.56

GENERAL FUNDEXPENDITURESPAYROLL

Sheriff Reserves	\$ 35.00	\$
Marine Patrol	60.00	54.07
Jail & Turnkey	14,033.01	101,045.35
Planning Commission	433.00	
Emergency Services	59.20	5,272.14
Animal Control	100.86	9,526.34
Board of Public Works		618.28
Medical Examiners	300.00	
Child Care - Probate	9,014.33	93.65
Veterans' Services		455.37
Utilities & General Services	40,185.65	
Total	<u>\$223,967.95</u>	<u>\$574,896.17</u>

OTHER FUNDSEXPENDITURESPAYROLL

County Road Commission	\$ 437,302.55	\$
Parks & Recreation	492.84	6,963.51
Emergency 911 Service	7,853.35	53,514.05
Central Dispatch - Wireless	268.11	3,761.76
Meyer Broadway/Coon Hollow Park	268.47	2,059.24
Friend of the Court		1,414.06
Family Counseling	595.00	
Cade Lake Park	1,923.05	
Waste Management Fund		
County Commission	6,250.00	
Resource Recovery Program		417.42
Traffic Safety Program Fund	22.19	
Economic Development Fund	74.11	8,741.96
Register of Deeds Automation Fund	1,050.60	879.87
Victims' Rights Advocate Fund		3,212.55
Community Corrections Advisory Board	6,231.67	2,938.81
Community Corrections Program	3,703.64	269.13
Drug Law Enforcement Fund	1,393.32	
Law Enforcement Fund	17.98	17,948.97
Secondary Road Patrol		9,274.53
Homeland Security Grant Fund	3,268.00	
Law Library Fund	667.50	
Principal Residence Denial Fund	2,607.60	822.82
Commission on Aging	35,664.74	64,738.64
Community Development Block Grant	9,256.72	
Sheriff's Justice Training Fund	1,975.00	
Department of Human Services	34,735.50	
Child Care - Probate Court	21,389.02	3,460.41
Child Care - Department of Human Services	17,314.24	
Veterans' Trust Fund	1,043.03	
Forfeiture and Disclosure Fund	6,883.01	
Tax Payment Fund	91,030.07	
Inmate Store	267.38	
Three Rivers Community Center	1,824.23	1,057.15
Flexible Benefits Insurance Fund	160,644.53	
Total	<u>\$ 856,017.45</u>	<u>\$ 181,474.88</u>

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Grand Total	\$ 1,079,985.40	\$ 756,371.05
General Fund Operating Expenditures		
Pre-Authorized	\$149,390.32	
Accounts Payable	<u>74,577.63</u>	
	\$ 223,967.95	
General Fund Payroll Expenditures	\$ 574,896.17	
Other Funds Operating Expenditures		
Pre-authorized	\$767,587.96	
Accounts Payable	<u>88,429.49</u>	
	\$ 856,017.45	
Other Funds Payroll Expenditures	\$ <u>181,474.88</u>	
Total Recorded for the Month	\$ 1,836,356.45	

It was moved by Commissioner Baker and supported by Commissioner Dunlap that the bills be approved for payment. Motion carried.

#### CHAIRMAN'S REPORT

Chairman Bordner welcomed the students from the 4-H Leadership Academy that were in attendance tonight.

#### CITIZENS COMMENTS

Tim Carls stated that Road Commissioner, Chet Dobrowolski's, term on the Road Commission expires at the end of this year and he requests that he not be reappointed.

#### MISCELLANEOUS

Commissioner Pueschel stated that in reference to the County Clerk's Annual Report, that he gets upset over the voter issues mentioned in the report.

Commissioner Loudenslager echoed Commissioner Pueschel's comments and stated that he was glad to be back.

Commissioner Dunlap stated that it was wonderful that the 4-H Leadership Academy is here today and encouraged them to stay involved.

Commissioner Baker encouraged the students to register to vote.

#### ADJOURNMENT

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the St. Joseph County Board of Commissioners adjourn until March 21, 2006 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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Monte Bordner, Chairman