

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on March 4, 2003, at 5:00 p.m.

Chairman, John L. Dobberteen called the meeting to order.

The Invocation was given by Commissioner Loudenslager.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
John W. Bippus	Robin Baker
Monte Bordner	David J. Pueschel
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller and Dan Carey, Finance Director.

AGENDA

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Pueschel and supported by Commissioner Bordner that the minutes for February 18, 2003 be approved. Motion carried.

COMMUNICATIONS

1. Letter from Michigan Association of Counties, Re: MAC Legislative Updates, February 19, February 21, and February 28, 2003.
2. Resolution from Antrim County, Re: Use of de-icers in and around lakes in Michigan.
3. Minutes of Community Action Agency Board of Director's meeting of January 27, 2003.
4. Minutes of Family Independence Agency Board meeting of January 28, 2003.
5. Minutes of St. Joseph River Basin Commission meeting of December 3, 2002.

It was moved by Commissioner Bordner and supported by Commissioner Loudenslager that the communications be accepted and placed on file. Motion carried.

COUNTY CLERK'S 2002 ANNUAL REPORT

Pattie S. Bender, County Clerk, presented the 2002 Annual Report. The entire County Clerk's staff was present and introduced by the Clerk. She gave an overview of the duties and responsibilities of the office and stated that she was grateful for the dedicated staff and appreciates the excellent job that they do.

Following is the financial report for 2002:

2002 COUNTY CLERK'S ANNUAL REPORT  
COLLECTION OF FEES AND OTHER FUNDS  
January 1, 2002 through December 31, 2002

GENERAL FUND

		<u>2001</u>		<u>2002</u>
1	Pistol Permits	\$		\$
	County Share	592.00 *	257	3,320.00
		5,668.00 **		

			<u>2001</u>		<u>2002</u>
2	Marriage Licenses		\$		\$
	County	498	2,490.00	490	2,450.00
	Out of State	31	465.00	24	360.00
3	Professional Registrations	2	50.00	2	50.00
4	State Drug Caseflow Reimbursement		26.41		258.12
5	Interest Earned				58.65
6	Entry Fees		6,237.00		6,182.00
	Fee Cases	567		562	
	Waiver Cases	68		88	
	No Fee Cases	924		832	
7	Motion Fees		7,050.00		6,390.00
8	Jury Fees		3,480.00		3,600.00
9	Appeal Fee to Circuit Court	2	170.00		
10	Appeal Fee to Appeals Court	4	100.00	2	50.00
11	Filiation (Paternity) Fee	17	153.00	25	218.00
12	Court Costs - Probation		19,244.11		19,927.99
13	Attorney Fees		27,758.41		18,620.73
14	Crime Victims Rights		835.41		952.45
15	Forensic Fee		1,010.67		887.40
16	Garnishment Fee/Judgment Debtor		870.00		930.00
17	10% DNA				198.25
18	Certified Copies				
	1st Copy Birth	2083	20,830.00	2238	22,380.00
	Additional	811	2,433.00	864	2,592.50
	1st Copy Death	864	8,640.00	826	8,260.00
	Additional	3017	9,051.00	3122	9,366.00
	1st Copy Marriage	332	3,320.00	325	3,250.00
	Additional	84	252.00	62	186.00
	Judgments & Orders	266 Pages	2,660.00	276 Pages	2,760.00
	Additional	1894 Pages	1,894.00	1672 Pages	1,672.00
	Assumed Names	68	136.00	54	108.00
	Copartnerships	4	8.00	3	6.00
	Certified Copies Total		49,224.00		50,580.50
19	Partnership Filings	22	220.00	11	110.00
20	Partnership Dissolutions	3	30.00	5	50.00
21	Partnership Non-Resident			1	2.00
22	Assumed Names Filings	545	5,450.00	497	4,970.00
23	Assumed Name Dissolutions	31	310.00	32	320.00
24	Assumed Name Non-Res.	5	10.00	5	10.00
25	Notary Bond Filing Fee	174	174.00	149	149.00
26	Notarial Certificates	13	6.50	23	11.50
27	Passport Execution Fees	482	7,230.00	650	12,120.00 ***
28	Laminating Fees	291	291.00	304	304.00
29	Qualified Voters File		418.80		870.00
30	Voter Registration Processing		837.60		729.92
31	Late Filing - Campaign		75.00		
32	Record Copy				
	Copies		1,951.03		1,807.75
	Searches	427 years	427.00	477 years	477.00
33	Marriage Waivers	28	140.00	22	110.00
34	Services				
	Clerk's Sale	1	25.00		
	Secret Marriage	2	50.00	1	25.00
	Notarizing		86.00		113.00
	License Correction			1	25.00

		<u>2001</u>		<u>2002</u>
35	Election Recount	\$	1	\$ 40.00
36	Cremation Permits		143	740.00
37	10% Bond Costs			1,805.00
38	Bond Forfeitures			450.00
39	Cash short/over			(149.81)
40	Fines			100.00
				<hr/>
		\$		\$ 147,970.17
				<hr/>
				\$ 140,123.45

\*Prior to July 1, 2001

\*\*Increase Result of New State Law Effective July 1, 2001

\*\*\*Increase in fee as of August 17, 2002

FRIEND OF THE COURT FUND	\$	6,610.00	\$	6,780.00
MARRIAGE COUNSELING FUND	\$	7,965.00	\$	7,680.00
LIBRARY FUND	\$	1,265.00	\$	1,385.60

#### CIRCUIT COURT

#### TRUST AND AGENCY FUND

		<u>2001</u>		<u>2002</u>
1	Due to other Funds	\$	40.00	\$ 20.00
2	Judge's Retirement Fund		10,631.25	10,752.50
3	Legislative Retirement Fund		2,835.00	2,810.00
4	Community Dispute Resolution Fee		1,134.00	1,124.00
5	Pistol Permits due State		154.00 *	11,350.00
			14,979.00 **	
6	State General Fund (Entry Fee)		2,976.75	2,950.50
7	Crime Victims Rights - State		7,892.82	8,754.36
8	State Court Fund		39,966.00	38,986.00
9	Bonds Payable		81,477.71	98,125.77
10	Court Orders Payable		80,634.71	1,677.50
11	Restitutions Payable		110,311.21	75,803.19
12	Refunds		2,593.05	1,304.92
13	Customers Deposits Payable		1,645.36	1,186.24
14	Filiation (Paternity) Fee - State		454.88	652.50
15	Forensic Fee - State		5,759.68	5,042.12
16	65% DNA			1,347.13
17	25% Investigating Agency			518.12
				<hr/>
		\$		\$ 363,485.42
				<hr/>
				\$ 262,404.85

\*Prior to July 1, 2001

\*\*After July 1, 2001

JUVENILE DIVISION

GENERAL FUND

	<u>2001</u>	<u>2002</u>
1 Court Appointed Attorney Fees	\$ 34,318.52	\$ 38,917.43
2 Juvenile Court Service Fees	6,939.37	7,925.13
3 Probation Service Fees	8,186.49	8,629.63
4 Juvenile Child Care - Parent	16,222.17	16,743.70
5 Probate Court Fees	306.00	209.00
6 Child Care Court Cost	3,628.66	2,623.84
7 Crime Victim Rights	298.50	291.00
8 Forensic Fees		24.00
9 10% DNA		35.00
	\$ <u>69,899.71</u>	\$ <u>75,398.73</u>

JUVENILE DIVISION

TRUST AND AGENCY FUND

	<u>2001</u>	<u>2002</u>
1 Restitutions Payable	\$ 23,005.84	\$ 18,247.93
2 Bonds Payable	21,010.20	15,697.65
3 Crime Victim Rights - State	2,920.50	2,727.00
4 Probate Court - State	444.00	294.00
5 Forensic Fees		136.00
6 65% DNA		227.50
7 25% Investigating Agency		125.00
	\$ <u>47,380.54</u>	\$ <u>37,455.08</u>

RECAPITULATION

	<u>2001</u>	<u>2002</u>
Credit to General Fund	\$ 147,970.17	\$ 140,123.45
Credit to Juvenile Court	69,899.71	75,398.73
Friend of the Court Fund	6,610.00	6,780.00
Marriage Counseling	7,965.00	7,680.00
Library Fund	1,265.00	1,385.60
Trust and Agency Fund	363,485.42	262,404.85
Trust and Agency Fund - Juvenile	47,380.54	37,455.08
	\$ <u>644,575.84</u>	\$ <u>531,227.71</u>

Several Commissioners made comments on the excellent report and also that they appreciated the staff being in attendance.

It was moved by Commissioner Loudenslager and supported by Commissioner Bordner that the County Clerk's Annual Report for 2002 be accepted. Motion carried.

WEBSITE DEVELOPMENT PROPOSAL

Dan Wing, Data Processing Director, presented a proposal from Pathfynder Systems of Three Rivers to begin the development of a County website explaining that this was the first phase.

Mr. Wing stated that he looked at a number of County sites and believes that Pathfynder can develop the website to include general information and forms. After the 8-12 weeks that it takes Pathfynder to develop the site it can be fully updated by staff.

Commissioner Shafer asked if the Department Managers would be contacted for their input.

Mr. Wing responded by saying that yes they would be contacted before their departments are added to the website.

Pathfynder stated that they would develop the website for \$6,700.

Ms. West-Wing asked if the Board would consider authorizing expenditures up to \$10,000 to cover any additional pages that may be appropriate that were not thought of initially as the website is being developed.

It was moved by Commissioner Bordner and supported by Commissioner Loudenslager that the County enter into a contract with Pathfynder Systems for \$6,700 for the development of the initial phase of a County website with authorization for expenditures up to \$10,000 if needed.

The aye and nay vote was called as follows:

Aye votes cast:       7 -     Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast:       0

Motion carried.

LABOR AGREEMENT WITH THE DISTRICT COURT ASSOCIATION

Ms. West-Wing gave the highlights of the newly ratified Labor Agreement with the District Court Association. She noted that during the life of the contract that retirement issues will be re-visited as some employees are interested in exploring a possible defined contribution plan. She explained the difference between a defined contribution plan and a defined benefit plan. The highlights are as follows:

1. CONTRACT DURATION: 3 years - January 1, 2003 through December 31, 2005.

2. WAGES:   January 1, 2003       3% increase applied to each step  
              January 1, 2004       3% increase applied to each step  
              January 1, 2005       3% increase applied to each step

3. INSURANCE:  
      Effective January 1, 2004 employees shall pay, via pretax payroll deduction, 5% of the annual health and dental insurance premium cost.

4. PENSION: Effective January 1, 2004 the multiplier shall be increased from 1.8% to 2.0% with the employees contributing 2% via pretax payroll deduction.

      During the life of this agreement the parties agreed to meet and discuss pension modifications.

5. Miscellaneous Language Changes, such as:  
      Clean up of obsolete language  
      Change bereavement leave from 3 to 5 days for death of a current step-child  
      Cap vacation accrual at 30 days/year for all new hires

It was moved by Commissioner Bippus and supported by Commissioner Pueschel that the District Court Association Labor Contract be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Bippus, Bordner, Pueschel and Dobberteen.

Nay votes cast: 1 - Commissioner Baker.

Motion carried.

#### LABOR AGREEMENT WITH 4 UNITS OF AFSCME

Ms. West-Wing stated that the Labor Agreements with the 4 AFSCME Units have been ratified and stated that the terms of the agreements are identical to the District Court Association Contract except that some of the obsolete language could differ between the contracts but the economic conditions are the same.

Commissioner Bippus asked Commissioner Baker if he would like to share the reason as to why he voted no on the District Court Association Contract.

Commissioner Baker responded by saying that he has a problem with the 2% on the pension plan, the rest of the contract is fine, and he is not real happy with the pension program.

#### General Unit

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the Labor Agreement with the AFSCME - General Unit be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Bippus, Bordner, Pueschel and Dobberteen.

Nay votes cast: 1 - Commissioner Baker.

Motion carried.

#### Probate Court

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the Labor Agreement with the AFSCME - Probate Court be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Bippus, Bordner, Pueschel and Dobberteen.

Nay votes cast: 1 - Commissioner Baker.

Motion carried.

#### Circuit Court/ Friend of the Court

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the Labor Agreement with the AFSCME - Circuit Court/Friend of the Court be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Bippus, Bordner, Pueschel and Dobberteen.

Nay votes cast: 1 - Commissioner Baker.

Motion carried.

Circuit Court Family Division

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the Labor Agreement with the AFSCME - Circuit Court Family Division be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Bippus, Bordner, Pueschel and Dobberteen.

Nay votes cast: 1 - Commissioner Baker.

Motion carried.

NON-CONTRACT EMPLOYEE BENEFIT CHANGES

Ms. West-Wing recommended that the insurance and pension benefit changes consistent with the labor contracts be applied to the non-contract employees effective January 1, 2004.

Commissioner Baker asked what the percent of wages were for retirement at age 60 with 15 years of service. What is the percent with the 2% multiplier, like 48% of the total wage?

Ms. West-Wing stated that the highest 5 years wages of the last 10 years of employment are multiplied by the 2% multiplied by the year's service. There is a chart in the retirement resolution for each employee to figure their retirement amount. Each employee's retirement amount differs as it is based on their final average compensation and their years of service.

Commissioner Baker also asked about item B under Short Term Disability Terms and Conditions.

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the non-contract employee benefit changes be approved.

Commissioner Bordner responded to Commissioner Baker's concerns regarding the short term disability insurance and said that the wording ensures that an employee cannot make money while being sick.

Ms. West-Wing stated that the short term disability language is being restated. This is not a change. The changes are only in the retirement multiplier and the health insurance premiums paid by the employee effective January 1, 2004.

Commissioner Shafer asked if these benefits are comparable to other counties. Ms. West-Wing stated that health insurance is all over the map and it depends on where they are in negotiations with the employee labor groups. A majority of them are requiring something paid by the employees but that amount varies. We are probably on the low end, as other counties are requiring a larger contribution by the employee.

She also responded that as far as the retirement goes 1.8% is almost at the bottom. 1.9% to 2% is probably the average for non-law enforcement, emergency service providers.

Commissioner Baker asked about insurance for retirees. He asked if the program has changed from the core since 1978 so that you can opt for higher coverage. He was hoping that this might change and once you opt out you cannot opt back in which puts the retiree in a difficult position.

Dan Carey stated that this is Blue Cross/Blue Shield language. They will, however, be offering a PPO/Community Blue option until the retiree becomes 65 when they are eligible for Medicare.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Bippus, Bordner, Pueschel and Dobberteen.

Nay votes cast: 1 - Commissioner Baker.

Motion carried.

AMENDMENT TO FLEXIBLE BENEFIT PLAN

Ms. West-Wing stated that the Road Commission has now allowed their employees to participate in the Flexible Benefit Plan. They have never participated in the past, which was their choice, and now they want to participate. We need to amend our plan so that they can become part of our plan. They pay all costs.

It was moved by Commissioner Baker and supported by Commissioner Pueschel that the amendment to the Flexible Compensation Plan to add the Road Commission be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

COMMISSION ON AGING AUDIT

Ms. West-Wing recommended approval of a proposal from Abraham and Gaffney auditors to conduct an in-depth audit of the Commission on Aging. They are currently the County's auditors and are in the second year of a 3 year contract. She stated that the Commission on Aging is a part of our audit but because the Executive Director of the Commission on Aging, Delores Wiley, has given notice of her retirement in September now is a good time to do a complete audit of the Commission on Aging while they are conducting the regular County audit. This will assure that the proper procedures and policies are in place.

The proposal is for Abraham and Gaffney to do some additional work on the Commission on Aging's books while they are here, for a not to exceed amount of \$10,000 for roughly 120 hours of audit time. Part way through their audit they will meet with the Administrator/Controller and the Finance Director to get further direction.

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the audit proposal from Abraham and Gaffney be approved as presented for \$10,000 for a complete audit of the Commission on Aging.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

AMERICAN RED CROSS

RESOLUTION NO. 7-2003

Commissioner Bippus read the following resolution:

WHEREAS, the mission of the American Red Cross is more relevant today than ever as we confront a changing America full of unique challenges; and

WHEREAS, the heroic efforts of the first responders to the September 11, 2001, terrorist attacks became a source of strength for millions of people around the world and here in St. Joseph County struggling to comprehend this terrible tragedy. And from their example came a new resolve: to be better prepared in the event of another wide-scale attack anywhere in America; and

WHEREAS, in a collaborative effort with the federal government and other members of the emergency planning community, the American Red Cross and its partners are better able to serve the community; and

WHEREAS, through its bold, new Together We Prepare initiative, the Red Cross is leading the way in empowering individuals and families to protect themselves. With five simple steps – make a plan, build a kit, get trained, volunteer, and give blood – the American Red Cross and Americans from coast to coast will help make their communities safer; and

WHEREAS, for more than 121 years, the American Red Cross has honored its mission: to provide relief to victims of disasters while helping people prevent, prepare for, and respond to emergencies; and

WHEREAS, community involvement is critical for programs that prepare individuals, families, and neighborhoods for emergencies. Through its presence in St. Joseph County the Red Cross is the leader in empowering people in this neighborhood to be ready and prepared for the unexpected; and

WHEREAS, those who need blood, those who are victims of disaster, or those who are the recipients from the broad spectrum of community services rely on the American Red Cross every day; and

WHEREAS, compassionate and caring people who want to make a difference in St. Joseph County and across the nation, at home and abroad, channel their support through the American Red Cross.

NOW, THEREFORE, BE IT RESOLVED, that the St. Joseph County Board of Commissioners does hereby proclaim March 2003 as American Red Cross Month and calls upon all of our citizens to become partners in preparedness with their local Red Cross chapters and to become active participants in advancing the noble mission of the Red Cross.

BE IT FURTHER RESOLVED, on behalf of a grateful nation, the County of St. Joseph applauds and recognizes the selfless dedication of generations of Red Crossers.

It was moved by Commissioner Bippus and supported by Commissioner Baker that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

#### NOMINATIONS/APPOINTMENTS

##### Family Independence Agency

It was moved by Commissioner Bordner and supported by Commissioner Bippus that Michael Dunlap be nominated and appointed to the Family Independence Agency to fill a vacancy, term to expire October 31, 2004. Motion carried.

#### COMMITTEE REPORTS

##### Law Enforcement

Commissioner Bippus stated that the next meeting of the Law Enforcement Committee would be March 6th at 8:00 a.m. in the Conference Room at the Sheriff's Department.

##### Judiciary

Commissioner Bordner stated that the next Judiciary Committee Meeting would be held on April 9th at noon.

Physical Resources

Commissioner Bippus stated that everyone had a copy of the minutes of the last Physical Resources Committee that was held on February 26th with the Jail renovation architect in attendance. Most of the meeting's discussion was on this project.

Commissioner Bordner suggested that the Physical Resources Committee consider eliminating the flat roof at the Sheriff's Department.

Executive Committee

The last Executive Committee Meeting was held on February 28th and Commissioner Bordner stated that an item not discussed tonight was the 2002 fund balance. Ms. West-Wing added that closed sessions would be handled differently by the Clerk in the future.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

MISCELLANEOUS

Cynthia Jarratt, Register of Deeds, is on medical leave commencing February 21, 2003.

Martha Taylor, Central Dispatch Shift Supervisor, will be on medical leave commencing March 17, 2003 under the Family and Medical Leave Act of 1993.

Elizabeth Baker to work temporary, part-time in the Victims Rights office at \$6.50/hr. effective February 11, 2003.

It was moved by Commissioner Bordner and supported by Commissioner Loudenslager that the personnel report be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mr. Carey presented the following bills for payment:

Bills

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
2002 Unemployment Claims	\$ 20,664.36	\$
Employee Receivable	10,169.45	
Prepaid Insurance	9,736.00	
Appropriations	30,500.16	
County Commission	6,236.26	5,905.51
Circuit Court	25.00	15,700.48
District Court	881.94	59,519.01
Friend of the Court	2,393.05	32,148.79
Probate Court	2,322.35	17,618.58
Juvenile Branch	8,990.65	37,483.82
Appeals Court	1,748.85	654.30
Administration		7,988.20
Finance Department	925.27	10,304.34
County Clerk		19,532.04
Equalization Department	2,388.42	14,959.62
Geographic Information Systems	214.94	6,564.83
Prosecutor's Office	5,582.79	33,577.70
Central Services	10,472.27	4,703.28
Register of Deeds	416.40	10,527.05

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Treasurer	\$ 23,924.40	\$ 12,114.45
Cooperative Extension	2,728.16	6,626.57
Data Processing	19,837.10	6,968.76
Buildings & Grounds	10,108.98	13,521.01
Courts Building Security		4,786.00
Drain Commission	1,070.96	3,419.26
Sheriff Department	26,200.59	78,910.93
Sheriff Reserves	35.00	
Jail & Turnkey	36,734.18	90,289.70
Planning Commission	199.26	
Emergency Services	260.65	3,761.24
Animal Control	353.09	7,429.08
Board of Public Works		714.48
Medical Examiners	400.00	
Child Care - Probate	14,385.43	44.13
Utilities & General Services	23,052.34	
Totals	\$ 272,958.30	\$ 505,773.16
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 359,314.80	\$
Parks & Recreation	641.11	11,348.24
Emergency 911 Service	8,614.62	46,541.39
Meyer Broadway/Coon Hollow Park	620.99	2,211.98
Friend of the Court	395.00	1,314.41
Family Counseling	1,040.00	
Cade Lake Park	1,525.28	
Waste Management Fund		
County Commission	6,439.17	
Resource Recovery Program	185.73	539.98
Traffic Safety Program Fund	23,238.09	
Economic Development Fund	4,143.85	6,045.54
Victims' Rights Advocate Fund		2,973.98
Community Corrections Advisory Board	6,106.67	1,766.88
Community Corrections Program	2,170.83	430.60
Drug Law Enforcement Fund	3,302.48	
Law Enforcement Fund	132.55	19,895.94
Secondary Road Patrol		8,052.11
Law Library Fund	294.50	
Commission on Aging	34,317.11	44,597.48
Community Development Block Grant	9,626.50	
Family Independence Agency	65,421.04	
Child Care - Probate Court	24,143.14	2,772.49
Child Care - Family Independence Agency	16,219.92	
Veterans' Trust Fund	1,022.96	215.30
Facilities Maintenance Fund	13,064.71	
Inmate Store	1,016.35	
Three Rivers Community Center	2,085.72	1,375.37
COA Gadabouts	4,290.93	
Long Lake Level Revolving Fund	4.27	
Tax Payment Fund	1,291.82	
Flexible Benefits Insurance Fund	94,530.00	
Totals	\$ 685,200.14	\$ 150,081.69
Grand Total	\$ 958,158.44	\$ 655,854.85

General Fund Operating Expenditures			
Pre-Authorized	\$238,565.08		
Accounts Payable	34,393.22	\$	272,958.30
General Fund Payroll Expenditures		\$	505,773.16
Other Funds Operating Expenditures			
Pre-authorized	\$670,309.93		
Accounts Payable	14,890.21	\$	685,200.14
Other Funds Payroll Expenditures			<u>150,081.69</u>
Total Recorded for the Month		\$	1,614,013.29

It was moved by Commissioner Bippus and supported by Commissioner Bordner that the bills be approved for payment. Motion carried.

Independent Contractor's Agreement

Mr. Carey presented an Independent Contractor's Agreement for approval from Stericycle for pick up and removal of biohazard waste from the Court Building and the Sheriff's Department.

It was moved by Commissioner Bordner and supported by Commissioner Pueschel that the Independent Contractor's Agreement with Stericycle for pick up and removal of biohazard waste be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

CHAIRMAN'S REPORT

Commissioner Dobberteen stated that they are still looking for spot(s) to place recycle bins in Sturgis. Currently there are none in the city.

MISCELLANEOUS

Commissioner Baker stated that he has a resignation from Community Mental Health Board Member Kristin Gay. He received a call from Lillian Carter recommending that Sandra Russell be appointed to the Board.

Commissioner Loudenslager referred to the negative comments received in the press in the Three Rivers area regarding the Transportation Authority. The issues have been resolved and they will be having an open house on April 11th.

Commissioner Bordner stated that the District Health Board met and they still have not hired a director. The Chairman of the Branch County Board of Commissioners will be extending an invitation to all Commissioners and elected officials in Branch, Hillsdale and St. Joseph County to discuss budget issues. This will be held on March 20th.

Commissioner Shafer stated that he missed the last Commission on Aging Meeting due to a conflict at work and also the last District Health Meeting because of a family emergency. He has heard comments that he does not want to serve on these boards and he says that that is not true. He wants to serve and is interested in both of these boards.

The Clerk mentioned that Representative Shaffer would be the speaker at the Sturgis Chamber Breakfast on April 1st at 7:30 a.m. at Sturges Young Auditorium.

ADJOURNMENT

It was moved by Commissioner Loudenslager and supported by Commissioner Bordner that the St. Joseph County Board of Commissioners adjourn until March 18, 2003 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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John L. Dobberteen, Chairman