

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on February 16, 2016 at 5:00 p.m.

Chairman Balog called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Lindsay Oswald, called the roll and the following Commissioners were present:

Robin Baker	Donald Eaton
John L. Dobberteen	Rick Shaffer
	Allen J. Balog

Also present: Pat Yoder, Administrator/Controller; Teresa Doehring, Human Resources Director; and Joni Smith, Finance Director.

AGENDA

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker that the agenda be approved as presented. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and seconded by Commissioner Eaton that the minutes for February 2, 2016 be approved as presented. Motion carried.

COMMUNICATIONS

1. Letter from Michigan Department of Health and Human Services, Re: St. Joseph County's 2015-16 annual plan and budget for Child Care Fund was approved.
2. Minutes of the Commission on Aging Board meeting of January 20, 2016.

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton that the communications be placed on file. Motion carried.

CITIZENS' COMMENT

Tim Carls, 63044 Klinger Lake Road, thanked Treasurer Ratering for her assistance and commented on the General Fund's Fund Balance.

Rebecca Shank, 385 S. Washington in Constantine, read a quote from George Washington, commented on the Southwest Michigan Land Conservancy project, and asked about using the River Country Tourism Council to help with the area marketing.

Bruce Bart, Sherman Township Supervisor, spoke in support of the road millage and explained that it was not only a good public use, but one that everyone uses.

ROAD COMMISSION ANNUAL REPORT

John Bippus from the St. Joseph County Road Commission reviewed the annual report, highlighting bridge replacement projects and a five-year contract negotiated with employees. He discussed making sure the Road Commission had the right equipment and right tools to provide the most efficient service possible.

Dave Allen, Chair of the Road Commission, discussed potential equipment to save time and materials, the fleet replacement plan, additional consolidations and cost savings with facilities, and the need to make sure facilities are functional and protecting the assets. He noted the facts will be shared so people can form their own

opinions about the millage, and the Road Commission will follow the will of the people. He thanked the Commission for their support.

Commissioner Dobberteen asked about buying equipment to make materials rather than purchasing.

Chris Minger, St. Joseph County Road Commission Managing Director, noted that trucking was the biggest part of asphalt, and it was possible that it was still better to contract for materials.

Mr. Allen commented that the first 5 years of the millage would go toward construction, and the last 5 years would go toward preventative maintenance.

Commissioner Eaton asked about researching the numbers, and Commissioner Balog noted that it would be potentially feasible even if there is a high initial investment for equipment.

Commissioner Shaffer thanked Mr. Bippus and Mr. Allen and noted his support of the millage.

It was moved by Commissioner Dobberteen and supported by Commissioner Shaffer to accept the annual report. Motion carried.

OUT-OF-STATE TRAVEL REQUEST FROM SHERIFF'S DEPARTMENT

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker to authorize out-of-state travel so TJ Baker could attend the 2016 National School Safety Conference. Motion carried.

INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS MEMBERSHIP

It was moved by Commissioner Dobberteen and seconded by Commissioner Eaton to approve the request from the County Clerk for dues in the amount of \$195 to the IIMC. Motion carried.

NOMINATIONS AND APPOINTMENTS

It was moved by Commissioner Eaton and seconded by Commissioner Shaffer to appoint Lawrence Fitch to the Veterans' Affairs Board with term to expire on March 1, 2020. Motion carried.

It was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen to appoint Kristina Derovin with a term to expire December 31, 2016 and Tracey Parker with a term to expire December 31, 2018 to the Animal Control Advisory Board. Discussion included that Commissioner Eaton stepped down from the Animal Control Board. Motion carried.

ADMINISTRATOR'S REPORT

Mr. Yoder had nothing further to report.

FINANCE DIRECTOR'S REPORTS

Ms. Smith presented the following reports:

Budget Amendments

GENERAL FUND:

Increase Professional Services (101-101-802.130) \$ 69,120.00

Increase Budgeted Use of Fund Balance (101-390-676.000) 69,120.00

Note: Website Phase III, approved at 2/2/16 meeting.

Increase Equalization Contractual Services (101-225-816.000) \$ 15,000.00

Increase Budgeted Use of Fund Balance (101-390-676.000) 15,000.00

Note: Commercial appraisals, approved at 2/2/16 meeting.

COUNTY FACILITIES & MAINTENANCE FUND:

Increase Land Improvements (406-253-974.000) \$ 33,600.00

Increase Budgeted Use of Fund Balance (406-253-676.000) 33,600.00

Note: Engineering proposal for Cade Lake sewer project approved at 2/2/16 meeting.

It was moved by Commissioner Shaffer and seconded by Commissioner Eaton to approve the budget amendments. Motion carried.

Per Diem and Expenses

Robin Baker – 10 half days 1/20 x2, 1/27 x2, 1/28, 2/2 x2, 2/4, 2/9, 2/10 & 1 full day 1/25	\$ 595.00
Allen Balog – 9 half days 1/21, 1/25, 1/27, 1/28, 2/2, 2/9 x2, 2/10, 2/16	\$ 450.00
John Dobberteen – 6 half days 1/21, 1/25, 1/27, 2/9, 2/11 x2	\$ 300.00
Rick Shaffer – 15 half days 12/17, 1/6, 1/7, 1/11, 1/13, 1/15, 1/20, 1/21, 1/26 x2 1/27 x2, 2/2, 2/3, 2/9 & 1 full day 1/25	<u>\$ 845.00</u> \$2,190.00
Robin Baker Expenses	\$ 309.96
Allen Balog Expenses	\$ 84.24
John Dobberteen Expenses	\$ 36.72
Rick Shaffer Expenses	<u>\$ 255.96</u> \$ 686.88

It was moved by Commissioner Dobberteen and seconded by Commissioner Baker that per diem and expenses be paid. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the Committee had not met.

Judiciary

Commissioner Baker stated that the Committee had met and minutes were available.

Physical Resources

Chairman Balog stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Balog stated that the Committee had not met.

CHAIRMAN'S REPORT

It was moved by Commissioner Shaffer and seconded by Commissioner Dobberteen to accept Commissioner Shaffer's resignation from the Human Services Commission and to appoint Commissioner Eaton. Motion carried.

CITIZEN'S COMMENTS

Tim Carls of 63044 Klinger Lake Road commented on the road millage and spending funds to advertise for tourism.

Rebecca Shank of 385 S. Washington in Constantine commented on groups that bring tourism to the area.

Dave Allen of the St. Joseph County Road Commission commented on the road millage being brought to a vote of the people.

Bruce Bart, Sherman Township Supervisor, noted that the road millage language had gone to the Prosecuting Attorney's Office for review prior to approval.

COMMISSIONERS' COMMENTS

Commissioner Eaton thanked the Road Commission for all its work.

Commissioner Eaton noted that the funds for promoting the area were similar to the Pure Michigan campaign, and he felt the Governor's Office would be proud of the progress.

Commissioner Shaffer thanked Ms. Shank for her comment regarding River Country Tourism.

ADJOURNMENT

At 5:46 p.m., it was moved by Commissioner Shaffer and seconded by Commissioner Eaton that the St. Joseph County Board of Commissioners adjourn until March 1, 2016 at 5:00 p.m. Motion carried.

Lindsay Oswald, County Clerk

Allen J. Balog, Chairman