

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on February 5, 2008, at 500 p.m.

Chairman Robin Baker called the meeting to order.

The Invocation was given by Commissioner Pueschel.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
Michael D. Dunlap	Robin Baker
Monte Bordner	David J. Pueschel

Absent: John L. Dobberteen

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resource Director.

AGENDA

It was moved by Commissioner Dunlap and supported by Commissioner Shafer that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the minutes for January 22, 2008 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, January 25 and February 1, 2008.
2. Letter from Lynn Coursey, Re: Resignation from the Transportation Authority Board.
3. Copy of letter to Community Health Agency Board from State Office of Long-Term Care Supports and Services; Re: Response to letter of October 2 concerning the Southwest Michigan Long-Term Care Connection Initiative.
4. Resolution from Kalkaska County, Re: Common water use within Kalkaska County.
5. Minutes of the Department of Human Services Board meeting of November 27, 2007.
6. Minutes of the Community Mental Health Services Board meeting of December 11, 2007.
7. Minutes of the Southwest Michigan Substance Abuse Advisory Council meeting of January 7, 2008.
8. Minutes of the Department of Human Services meeting of December 17, 2007.

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the communications be accepted and placed on file. Motion carried.

CONTRACT WITH KALAMAZOO COUNTY FOR JUVENILE DETENTION

Ms. West-Wing recommended approval of a new contract with the Kalamazoo Juvenile Home for detention. This is for 2 beds, to be charged at the rate of \$20 per day per bed if unoccupied and if occupied at the rate of \$150 per day per bed. If these were the rates that we paid in 2007 we would have saved \$36,790. So, the potential is there for a significant savings and the beds are available when needed.

It was moved by Commissioner Loudenslager and supported by Commissioner Dunlap that the contract with Kalamazoo County for Juvenile Detention be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

CENTRAL DISPATCH RADIO SYSTEM PROJECT RECOMMENDATION

Andy Goldberger, Central Dispatch Director, requested approval for a new radio system for Central Dispatch. The 911 Policy Board has approved the project. This will upgrade the radios into the 21st century for police, fire and emergency services. They would like approval to proceed to drawing up the contracts which will come back to the Board of Commissioners for approval. The project will cost \$905,364.84 which is over the projected budget by \$105,365 and at this time they are eliminating the replacement 911 system and the telephone system.

It was moved by Commissioner Dunlap and supported by Commissioner Pueschel that Central Dispatch proceed with the new radio project and bring the executed contracts back to the Board for final approval.

Commissioner Dunlap, a member of the 911 Policy Board, stated that this was a collaborative project and no new tax dollars are being used to fund this project.

Ms. West-Wing stated that she is confident that there will be enough money in the 911 Fund Balance to cover the entire project.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

REMONUMENTATION CONTRACTS

Ms. West-Wing stated that the following are all annual contract renewals with surveyors that participate in the County's Remonumentation Program.

Mostrom and Associates, Inc.

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the County enter into a Remonumentation Contract with Mostrom and Associates, Inc.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

Addendum to Contract with Mostrom and Associates, Inc.

Ms. West-Wing stated that because Mostrom and Associates, Inc., have more than 1 surveyor participating in the County's Remonumentation Program that this addendum needs to be approved so that all are covered.

It was moved by Commissioner Bordner and supported by Commissioner Dunlap that the Addendum to the Remonumentation Contract with Mostrom and Associates, Inc., be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

Remonumentation Contract with Carr & Associates Land Surveying

It was moved by Commissioner Loudenslager and supported by Commissioner Bordner that the County enter into a Remonumentation Contract with Carr & Associates Land Surveying.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

Remonumentation Contract with Wightman-Petrie, Inc.

It was moved by Commissioner Bordner and supported by Commissioner Dunlap that the County enter into a Remonumentation Contract with Wightman-Petrie, Inc.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

Remonumentation Contract with David Gariepy

It was moved by Commissioner Bordner and supported by Commissioner Dunlap that the County enter into a Remonumentation Contract with David Gariepy.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Loudenslager stated that there was no report.

Judiciary

Commissioner Loudenslager stated that there was no report.

Physical Resources

Commissioner Shafer stated that the Physical Resources had not met but had received bids on the engineering costs for the first step in the HVAC upgrade to the system for the Courts Building.

Executive Committee

Commissioner Pueschel had nothing to add to the minutes of the Executive Committee that was held on February 1, 2008.

Substance Abuse Grant

Commissioner Bordner stated that a \$66,000 Substance Abuse Grant had been received and it will be used for intervention strategies on alcohol related crash deaths.

Most of these alcohol related crash deaths affect men between 22 and 28 years of age and they want to study what their driving records were from 16 years old until their death.

Veterans

Commissioner Bordner stated that the Human Services Commission discussed last Tuesday morning whether or not enough services are being provided to meet the needs of the veterans in St. Joseph County. He said that the County increased the services that we provide from 10 to 30 hours per week and it may not be enough. They would like to see where the gaps are and address them.

Chairman Baker stated that he would like this issue to be discussed at the next Commissioners work session.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

NEW HIRES:

Orlan Wayne Brown has been hired as part-time Court Security at \$12.69/hr. effective February 19, 2008.

James Joseph Brandys has been hired as part-time Court Security at \$12.69/hr. effective March 4, 2008.

Venice Isa Deese has been hired as Nutrition Sub at \$7.36/hr. (COA grade 2, minimum) effective January 22, 2008. Effective February 1, 2008 grade 2 rate of pay changes to \$8.66/hr.

Betty Ann Persons has been hired as Nutrition Sub at \$7.36/hr. (COA grade 2, minimum) effective January 17, 2008. Effective February 1, 2008 grade 2 rate of pay changes to \$8.66/hr.

Barbara Eileen Wittlock has been hired as Nutrition Sub at \$7.36/hr. (COA grade 2, minimum) effective January 16, 2008. Effective February 1, 2008 grade 2 rate of pay changes to \$8.66/hr.

MISCELLANEOUS:

Henry VanGemert, Senior Probation Officer, will be on medical leave commencing February 14, 2008 under the Family and Medical Leave Act of 1993.

James Hart, Detective/Sergeant, is on medical leave commencing January 25, 2008 under the Family and Medical Leave Act of 1993.

At the January 22nd meeting the Board approved the Commission on Aging classification and compensation schedule. Correct the current rate of pay for the following employees as approved on January 22nd.

Name	Pay Rate 9/31/07	Pay Rate 10/01/07
Black, Maylor	\$ 7.24	\$ 7.46
Craig, Cheryl	\$ 7.24	\$ 7.46
Dykstra, Joyce	\$ 8.30	\$ 8.55
Elder, Donna	\$10.45	\$10.76

RESIGNATION:

Qwenten Channey, part-time Telecommunicator, has resigned effective January 29, 2008.

It was moved by Commissioner Bordner and supported by Commissioner Dunlap that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

FROM APPROPRIATION:

\$30,000.00 from Probate Child Care Appropriation to Probate Child Care Fund.

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Bills

Mr. Carey presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from Employees	\$ 163.72	\$
Due from State	2,729.21	
Due from Schools	1,418.00	
Prepaid Insurance	59,929.00	
Appropriations	49,721.75	
County Commission	13,310.57	4,173.54
Circuit Court	5,240.00	13,344.93
District Court	749.77	63,264.96
Friend of the Court	3,209.65	38,720.90
Probate Court	1,723.16	18,190.87
Juvenile Branch	17,870.79	38,444.07
Appeals Court	1,559.19	
Public Defender	399,999.96	
Administration	190.00	9,656.89
Elections	9,637.81	
Finance Department	1,449.37	13,084.12
County Clerk	2,451.05	20,166.47
Equalization Department	4,945.84	15,417.61
Human Resources		6,938.20
Geographic Information Systems		6,521.62
Prosecutor's Office	6,423.60	36,699.26
Central Services	11,607.92	5,415.52
Register of Deeds	545.00	12,938.29
County Treasurer	250.00	14,605.38

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Cooperative Extension	\$ 43,418.77	\$ 8,711.72
Information Technology	2,662.97	11,580.81
Buildings & Grounds	22,241.80	14,925.65
Courts Building Security	499.00	6,410.28
Drain Commission	709.80	5,585.30
Sheriff Department	13,820.21	112,204.03
Sheriff Reserves	1,188.50	521.55
Jail & Turnkey	33,256.32	134,378.04
Planning Commission	770.00	
Emergency Services	2,890.56	6,832.33
Animal Control	576.19	8,871.32
Board of Public Works		652.24
Medical Examiners	5,833.34	
Child Care - Probate	9,669.88	
Department of Veterans' Affairs	600.00	
Veterans' Services	6,292.10	963.05
Utilities & General Services	54,456.98	
Total	\$ 794,011.78	\$ 629,218.95
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 522,614.47	\$
Parks & Recreation	2,872.11	7,494.54
Emergency 911 Service	15,467.89	60,414.27
Central Dispatch - Wireless	37,069.00	4,332.89
Meyer Broadway/Coon Hollow Park	686.55	2,196.46
Family Counseling	97.50	
Cade Lake Park	1,050.06	
Waste Management Fund		
County Commission	12,150.46	
Traffic Safety Program Fund	24.53	
Economic Development Fund	345.00	7,763.91
Register of Deeds Automation Fund	88.56	
Victims' Rights Advocate Fund		3,216.68
Community Corrections Advisory Board	5,256.67	2,916.19
Community Corrections Program	4,205.00	63.39
Drug Law Enforcement Fund	2,340.85	
Law Enforcement Fund	36.05	15,982.53
Secondary Road Patrol		10,985.47
Homeland Security Grant Fund	3,546.70	
Law Library Fund	953.00	
Principal Residence Denial Fund		652.21
Commission on Aging	43,904.05	44,976.61
Community Development Block Grant	14,000.00	
Child Care - Probate Court	32,522.24	3,484.81
Veterans' Trust Fund	1,498.78	
Forfeiture & Foreclosure Fund	8,839.68	
Tax Payment Fund	3,625.81	
Inmate Store	691.39	
Three Rivers Community Center	2,840.59	929.75

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Long Lake Revolving Fund	\$ 1,445.72	\$
Flexible Benefits Insurance Fund	165,955.50	
Total	\$ 884,128.16	\$ 165,409.71
 Grand Total	 \$ 1,678,139.94	 \$ 794,628.66
General Fund Operating Expenditures		
Pre-Authorized	\$218,329.64	
Accounts Payable	_____	
	\$ 218,329.64	
General Fund Payroll Expenditures	\$ 628,776.65	
Other Funds Operating Expenditures		
Pre-authorized	\$960,809.30	
Accounts Payable	_____	
	\$ 960,809.30	
Other Funds Payroll Expenditures	\$ 159,274.24	
Total Recorded for the Month	\$ 1,967,189.83	

It was moved by Commissioner Bordner and supported by Commissioner Dunlap that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Baker stated that he would like to set a work session to discuss Board Rules and Procedures and Veterans' Issues. The work session was set for March 3, 2008 at 2:00 p.m.

CITIZENS' COMMENTS

Jan Reed, Human Services Coordinator, thanked the Board for their support of the mentoring celebration. Mentoring is tough but it makes a positive difference.

CLOSED SESSION

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the Board go into closed session to discuss property acquisition.

The aye and nay vote was called as follows:

Aye votes cast: 6 – Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner and Pueschel.

Nay votes cast: 0

Absent: 1 – Commissioner Dobberteen.

Motion carried.

OPEN SESSION

The Board resumed business in open session.

MISCELLANEOUS

Commissioner Shafer stated that he and Commissioner Bordner had received an email from Barry Visel requesting that a County Commissioner sit on a 15 County Development Advisory Committee for the St. Joseph River. The Committee would meet twice per year and the first meeting will be held on March 26th at Sturges Young Auditorium.

Commissioner Pueschel expressed interest in serving on this committee.

It was moved by Commissioner Bordner and supported by Commissioner Shafer that Commissioner Pueschel be appointed to the 15 County Development Advisory Committee for the St. Joseph River. Motion carried.

Commissioner Bordner stated that he attended the Juvenile Day Treatment Center's Anniversary last week and it was a good day. A young man told his story knowing that he would currently be in jail if it had not been for the JDTC. He is now gainfully employed at an excavating company and a volunteer for the White Pigeon Fire Department.

Commissioner Bordner said that he attended the mentoring celebration last week which was also a very positive event.

ADJOURNMENT

It was moved by Commissioner Loudenslager and supported by Commissioner Bordner that the St. Joseph County Board of Commissioners adjourn until February 19, 2008 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Robin Baker, Chairman