

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on January 22, 2008, at 4:00 p.m.

Chairman Robin Baker called the meeting to order.

The Invocation was given by Commissioner Pueschel.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Eric Shafer	Gerald E. Loudenslager
Michael D. Dunlap	Robin Baker
Monte Bordner	David J. Pueschel
John L. Dobberteen	

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resource Director.

AGENDA

It was moved by Commissioner Dobberteen and supported by Commissioner Pueschel that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the minutes for January 8, 2008 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Updates, January 11 and January 18, 2008.
2. Letter from the City of Three Rivers, Re: Notice of public hearing on January 15 regarding the transfer of Obsolete Property and Rehabilitation application (OPRA) from Dennis Tipton at 1 North Main and a request from Doug Mitchell to transfer a certificate at 33 North Main.
3. Resolution from Bay County, Re: Beaches Environmental Assessment and Coastal Act.
4. Thank you card from Maurice Cook, Re: Resolution in his honor.
5. Minutes of the Commission on Aging Board meeting of November 21, 2007.

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the communications be accepted and placed on file. Motion carried.

ADDENDUM TO CONTRACT WITH REPUBLIC WASTE (CURBSIDE RECYCLING)

Ms. West-Wing stated that this addendum to the contract with Republic Waste for curbside recycling in the City of Sturgis is for a 3 month period, February, March and April. The City will pay Republic for the service. By the end of the 3 month period they will hopefully have bids to secure a service for curbside recycling.

It was moved by Commissioner Dobberteen and supported by Commissioner Dunlap that the Addendum to the Contract with Republic Waste for curbside recycling in the City of Sturgis be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner, Pueschel & Dobberteen

Nay votes cast: 0

Motion carried.

LETTER OF UNDERSTANDING WITH P.O.A.M. – CORRECTIONS UNIT

Ms. West-Wing stated that the Corrections Unit of P.O.A.M. would like to go from 8 hour shifts to 12 hour shifts. The union has already approved this Letter of Understanding.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the Letter of Understanding with P.O.A.M. – Corrections Unit changing shifts from 8 hours to 12 hours be approved.

Commissioner Dobberteen asked the Administrator what the unintended consequences may be.

Ms. West-Wing stated that it may require additional full time positions in order to maintain the necessary staffing levels. If this results in a need for more people or more overtime then management can revert back to 8 hour shifts.

Commissioner Dobberteen requested that the Administrator monitor this closely and keep the Commissioners informed.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner, Pueschel & Dobberteen

Nay votes cast: 0

Motion carried.

COMMISSION ON AGING CLASSIFICATION AND COMPENSATION SYSTEM

Ms. West-Wing stated that there has never been a classification and compensation System done at the Commission on Aging before. This has been a topic of discussion for the past few years. Effective January 1, 2008 there is no longer a union at the COA. Last week the COA Board approved the implementation of this classification and compensation system.

It was moved by Commissioner Shafer and supported by Commissioner Bordner that the Commission on Aging's Classification and Compensation System be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner, Pueschel & Dobberteen

Nay votes cast: 0

Motion carried.

AMEND ARTICLES OF INCORPORATION FOR THE TRANSPORTATION AUTHORITY

Ms. West-Wing stated that this amendment changes the make-up of the Transportation Authority Board and has been discussed since last fall.

The Transportation Authority is recommending to the Board of Commissioners that the make-up of the members on the TA Board be changed. The following resolution addresses this issue:

RESOLUTION NO. 4-2008

WHEREAS, the Board of Commissioners approved the Articles of Incorporation for the St. Joseph County Transportation Authority on April 9, 2002 and amended on April 5, 2005; and

WHEREAS, Article IX of the Articles of Incorporation prescribe the size of the governing Board and the qualifications to serve on the governing Board; and

WHEREAS, the Articles of Incorporation prescribe amendments to the Articles are accomplished by a two-thirds vote by the incorporating unit of government (St. Joseph County Board of Commissioners); and

WHEREAS, the Transportation Authority Board has requested that the Board of Commissioners change the qualifications to serve; and

WHEREAS, the Board currently consists of the following:

- Chairperson or Designee of the St. Joseph County Board of Commissioners;
- Executive Director or Designee of the Community Mental Health of St. Joseph County;
- Executive Director or Designee of Family Independence Agency serving St. Joseph County;
- Executive Director or Designee of Commission on Aging for St. Joseph County;
- President or Designee of Glen Oaks Community College;
- Local Director/Manager of Michigan Works! Office or a similar agency or organization;
- A Resident of St. Joseph County to represent the county at-large.

WHEREAS, the following is suggested:

- One County Commissioner;
- Six members from the community at-large.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners amend the Articles of Incorporation for the Transportation Authority to change the qualifications to serve as stated above, effective January 22, 2008.

It was moved by Commissioner Pueschel and supported by Commissioner Dobberteen that the resolution be adopted and 2nd reading waived.

Commissioner Shafer stated that he would like this to be the 1st reading.

Lynn Coursey, Executive Director of the Commission on Aging, has asked to be replaced on the TA Board by Darlene Tate from the COA Board.

Commissioner Dobberteen stated that the TA no longer needs a direct representative from any agency but rather business people would be better on the TA.

Commissioner Dunlap stated that by switching to an all citizen board it will be more open with no one having any vested interest.

Commissioner Bordner stated that there is currently an Advisory Committee which is required by law for the TA and on that Committee there are representatives from the agencies. They are working through a planning process to determine the unmet needs of those that need public transportation. They are trying to get all ridership involved and by having business folks on the TA they can address the needs of all clientele.

Commissioner Dunlap stated that SuEllen Headley, Executive Director of the Transportation Authority, is currently on the Human Services Commission and she can get input from them regarding the TA.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shafer, Loudenslager, Dunlap, Baker, Bordner, Pueschel & Dobberteen

Nay votes cast: 0

Motion carried.

## COMMITTEE REPORTS

### Law Enforcement

Commissioner Dobberteen stated that there was no report.

### Judiciary

Commissioner Loudenslager stated that the Judiciary Committee met on January 9th and the minutes of that meeting have been distributed and said that he would answer any questions that anyone may have.

Commissioner Bordner commented that Jim Hughes, our Regional Representative from the State Court Administrator's Office, will be on a panel at the MAC conference using our Judiciary Committee as an example on how the Courts and the funding units and all others involved in the Court System can communicate.

#### Physical Resources

Commissioner Shafer stated that they had not met.

#### Executive Committee

Commissioner Dobberteen stated that the Executive Committee met on January 18th and everyone has a copy of the minutes and he will answer any questions that anyone may have.

#### Resource Conservation and Development District

Commissioner Bordner stated that this District involves 8 counties and they are beginning to embark on a 5 year plan to determine conservation needs in the St. Joseph River Watershed. This group was instrumental in obtaining the 319 Grant for the Rocky River Watershed work. St. Joseph County, Michigan will be the first County studied in the planning process. The RC&D is impressed with our Master Plan and has talked to Brad Neumann, Land Policy Educator at MSUE. They will begin their process in March or April.

#### Investment Advisory Committee

Commissioner Dunlap stated that the Investment Advisory Committee met today and received bad news. The feds cut rates ¾% and they are expected to cut another ½% in the very near future. This means that our interest on our investments could be cut by ½% as well.

#### PERSONNEL REPORT

Ms. West-Wing presented the following report:

#### MISCELLANEOUS:

Kathy Pangle has been hired as part-time Transport Officer at \$13.15/hr. effective January 8, 2008.

Maxine Kennedy, Office Manager, was on medical leave commencing January 8, 2008 under the Family and Medical Leave Act of 1993.

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the personnel report be approved. Motion carried.

#### BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

#### BUDGET AMENDMENT:

##### INCREASE REVENUES HOMELAND SECURITY GRANT FUND:

Line item 268-426-506.095 (Homeland Security Grant) \$ 5,000.00

##### INCREASE EXPENDITURES HOMELAND SECURITY GRANT FUND:

Line item 268-426-862.000 (Training) \$ 5,000.00

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the budget adjustments be approved. Motion carried.

#### FINANCE DIRECTOR'S REPORT

Mr. Carey presented the following reports:

Per Diem

Robin Baker – 5 half days 12/20, 12/21 & 12/27/07 & 1/9/08 x 2	\$ 250.00
Monte Bordner – 7 half days 12/20 & 12/21/07 & 1/8 x 2, 1/10, 1/16, 1/22 & 5 full days 1/7, 1/9 x 2, 1/15 & 1/18/08	825.00
John Dobberteen – 14 half days 12/19 x 2, 12/20 & 12/21/07, 1/3, 1/7, 1/8 x 2, 1/9, 1/16, 1/17, 1/18, 1/21 & 1/22/08 & 1 full day 1/9/08	795.00
Michael Dunlap – 7 half days 12/19 & 12/21/07, 1/2, 1/8 x 2, 1/9 & 1/22/08	350.00
Gerald Loudenslager – 4 half days 1/9 x 2, 1/14 & 1/22/08 & 1 full days 12/17/07	295.00
David Pueschel – 4 half days 12/19 & 12/21/07, 1/6 & 1/18/08	200.00
Eric Shafer – 4 half days 12/19/07, 1/2, 1/7 & 1/22/08 & 1 full day 1/11/08	<u>295.00</u>
	\$3,010.00

Expenses

Robin Baker	\$ 62.04
Monte Bordner	336.59
John Dobberteen	201.17
Michael Dunlap	30.06
Gerald Loudenslager	51.23
David Pueschel	<u>38.47</u>
	\$ 719.56

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the per diem and expenses be approved. Motion carried.

CHAIRMAN'S REPORT

Chairman Baker presented the following proposed Committee Appointments:

CHAPLAIN - Pueschel  
PARLIAMENTARIAN - Dobberteen  
RESOLUTIONS - Shafer

STANDING COMMITTEES:

Executive Committee - Baker (Chair), Pueschel, Dobberteen  
Law Enforcement - Dobberteen (Chair), Loudenslager, Pueschel  
Judiciary - Loudenslager (Chair), Baker, Dunlap  
Physical Resources - Shafer (Chair), Dobberteen, Dunlap

SPECIAL COMMITTEES:

Local Emergency Planning Committee - Loudenslager  
Federal Emergency Management Act - Baker, Dobberteen  
S.M.A.R.T. Committee - Dobberteen (All Commissioners Welcome)  
Regional Solid Waste - Dobberteen, Shafer  
Colon Lake Board - Loudenslager  
Fish Lake Board - Loudenslager  
U.S. 131 Area Development Association - Dunlap  
U.S. 131 Corridor Master Plan - Baker, Shafer  
Farmland and Open Space Preservation - Pueschel  
Website Development Committee - Shafer  
Update Board Rules Committee - Dobberteen, Dunlap, Shafer  
Homeland Security Planning Committee - Baker  
Local Planning Team - Homeland Security Grant Program - Baker  
County Agricultural Preservation Board – Pueschel  
City of Sturgis Tax Increment Financing Authority Board - Dobberteen

COMMISSION LIAISONS:

Soil Conservation - Pueschel  
Road Commission - Baker  
Resource Conservation and Development - Bordner  
Department of Human Services - Loudenslager  
Criminal Justice - Loudenslager  
MSU Extension - Pueschel

BOARDS AND COMMISSION APPOINTMENTS:

Community Health Agency - Baker, Dunlap, Pueschel  
Parks and Recreation - Dunlap, Shafer  
Area Agency on Aging Advisory Council - Loudenslager  
Board of Public Works - Loudenslager  
Planning Commission - Shafer  
Mental Health - Baker, Dobberteen, Pueschel  
County Solid Waste - Dobberteen  
Community Corrections - Loudenslager  
Economic Development Corp. - Bordner  
E-911 Central Dispatch - Dunlap  
Commission on Aging - Dobberteen  
Human Services Commission - Bordner, Dobberteen, Dunlap  
Investment Advisory Committee - Dunlap  
Groundwater Stewardship - Pueschel  
Comprehensive Traffic Safety Commission - Baker  
Community Action Agency - Bordner  
Substance Abuse Advisory Council - Bordner  
Transportation Authority Board - Shafer  
Workforce Development Board - Baker

2008 Commission Appointments

Commissioner Loudenslager

Board of Public Works  
Law Enforcement  
Criminal Justice  
Community Corrections  
Department of Human Services  
Colon Lake Board  
Fish Lake Board  
Area Agency on Aging Advisory Council  
Local Emergency Planning Committee  
Judiciary Committee (Chair)

Commissioner Dunlap

Judiciary Committee  
Physical Resources  
Human Services Commission  
Investment Advisory Committee  
Community Health Agency  
Parks and Recreation  
E-911 Central Dispatch  
U.S. 131 Area Development Assoc  
Update Board Rules Committee

Commissioner Bordner

Human Services Commission  
Resource Conservation and Development  
Community Action Agency  
Economic Development Corporation  
Substance Abuse Advisory Council

Commissioner Shafer

Physical Resources (Chair)  
Planning Commission  
Transportation Authority  
Parks and Recreation  
U.S. 131 Corridor Master Plan  
Regional Solid Waste  
Update Board Rules Committee  
Website Development Committee

Commissioner Dobberteen  
Law Enforcement (Chair)  
Human Services Commission  
County Solid Waste  
S.M.A.R.T. Committee  
Regional Solid Waste  
Mental Health  
Commission on Aging  
Update Board Rules Committee  
Physical Resources  
Federal Emergency Management  
Executive Committee  
Sturgis Tax Increment Financing Authority

Commissioner Baker  
Workforce Development Board  
County Road Commission  
Comprehensive Traffic Safety Committee  
U.S. 131 Corridor Master Plan  
Community Health Agency  
Executive Committee (Chair)  
Judiciary Committee  
Mental Health  
Federal Emergency Management  
Homeland Security Planning Committee  
Local Planning Team – Homeland Security Grant

Commissioner Pueschel  
Executive Committee  
Law Enforcement  
MSU Extension  
Community Health Agency  
Mental Health  
Soil Conservation  
Groundwater Stewardship  
Farmland and Open Space Preservation  
County Agricultural Preservation Board

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the Committee Appointments be approved. Motion carried.

Community Health Agency

It was moved by Commissioner Bordner and supported by Commissioner Shafer that Robin Baker, Michael Dunlap and David Pueschel be nominated and appointed to the Community Health Agency Board for a 1 year term expiring December 31, 2008. Motion carried.

Commission on Aging

It was moved by Commissioner Shafer and supported by Commissioner Bordner that John Dobberteen be nominated and appointed to replace Eric Shafer on the Commission on Aging Board with a term to expire June 30, 2009. Motion carried.

Transportation Authority

It was moved by Commissioner Bordner and supported by Commissioner Loudenslager that Eric Shafer be nominated and appointed to replace John Dobberteen on the Transportation Authority Board with a term to expire April 1, 2009. Motion carried.

MISCELLANEOUS

Commissioner Shafer stated that he truly enjoyed his time on the Commission on Aging Board and he thanked Lynn Coursey for all of her hard work.

Commissioner Bordner stated that he participated in the march yesterday in Three Rivers in honor of Martin Luther King, Jr.

ADJOURNMENT

It was moved by Commissioner Bordner and supported by Commissioner Dobberteen that the St. Joseph County Board of Commissioners adjourn until February 5, 2008 at 5:00 p.m. Motion carried.

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Pattie S. Bender, County Clerk

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Robin Baker, Chairman