

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on January 21, 2014, at 5:00 p.m.

Chairman Dobberteen called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

Deputy County Clerk, Phyllis Lung, called the roll and the following Commissioners were present:

Allen J. Balog	Donald Eaton
Rick Shaffer	Robin Baker
John L. Dobberteen	

Also present were Pat Yoder, Administrator/Controller and Joni Smith, Finance Director.

AGENDA

Chairman Dobberteen stated that the Deputy Drain Commissioner position should be added to the agenda.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Eaton that the minutes for January 14, 2014 be approved. Motion carried.

COMMUNICATIONS

1. Letter from Park Township, Re: Notice of public hearing on February 12, 2014 to consider an Industrial Facilities Exemption Certificate to X-L Machine Company.
2. Letter from Judith Ratering, County Treasurer, Re: Consistent with PA 211 of 2007, the County Treasurer has a valid bond of not less than \$1,000,000.

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that the communications be accepted and placed on file. Motion carried.

CITIZENS' COMMENTS

John Bippus, Chairman of the Road Commission, provided material to Mr. Yoder to distribute to the Commissioners at a later time. Mr. Bippus commented on the good job the press has done on keeping the public informed.

PUBLIC ACT 152

Mr. Yoder stated that the resolution presented at the January 14, 2014 meeting to opt-out of Public Act 152 had not passed and the record should reflect such. A two-thirds vote was needed for the County to opt-out and that had not occurred.

MEMORANDUM OF UNDERSTANDING WITH PARK TOWNSHIP

Mr. Yoder presented the Memorandum of Understanding with Park Township to utilize the County's Grant Writer for 5% of the total annual cost which includes wages and fringes. The 5% cost share will be used to reduce the County's 50% annual cost. The agreement is for the calendar year of 2014 and can be renewed annually upon mutual consent of the parties.

It was moved by Commissioner Balog and supported by Commissioner Eaton that the Memorandum of Understanding with Park Township for sharing the County's Grant Writer for one year be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

REQUEST TO CONTRACT WITH DESIGN LEARNED, INC. FOR ANIMAL SHELTER

Mr. Yoder presented a contract with Design Learned, Inc., to assess the Animal Control Building. The contract is for \$3,400 plus expenses. The assessment will consist of a review of plumbing, electrical and lighting along with mechanical options, building options, caging costs and operating costs. The start date is set for January 30, 2014.

Commissioner Shaffer mentioned that the Animal Control Advisory Board is pleased to hear of the contract and are willing to work with the Board.

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the contract with Design Learned, Inc. be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker, and Dobberteen.

No votes cast: 0

Motion carried.

REQUEST TO FILL VACANT DEPUTY DRAIN COMMISSIONER POSITION

Mr. Yoder stated that the Deputy Drain Commissioner has resigned effective February 21st and there is a request to fill the position.

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that the vacant Deputy Drain Commissioner position be filled. Motion carried.

PERSONNEL REPORT

Mr. Yoder presented the following report:

RESIGNATION:

Beverly D. Thelen, Deputy Drain Commissioner, has resigned effective February 21, 2014.

It was moved by Commissioner Baker and supported by Commissioner Eaton that the personnel report be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mrs. Smith presented the following report:

Per Diem

Allen Balog - 7 half days 12/18/13 x 2, 1/14, 1/15 x 2, 1/16 x 2 & 1 full day 1/13/14	\$ 445.00
Robin Baker - 7 half days 1/7, 1/8 x 2, 1/14, 1/15 x 2, 1/16 & 1 full day 1/16/14	445.00
John Dobberteen - 8 half days 12/19/13 x 2, 1/5, 1/6, 1/7, 1/9, 1/14, 1/17 & 2 full days 12/30/13 & 1/13/14	590.00
Rick Shaffer - 8 half days 11/19, 11/20, 12/10, 12/17, 12/19/13 & 1/8, 1/15, 1/16 & 2 full days 11/25 & 12/16/13	<u>590.00</u>
	\$2,070.00

Expenses

Allen Balog	\$ 79.03
Robin Baker	86.24
John Dobberteen	84.13
Rick Shaffer	<u>296.96</u>
	\$ 546.36

It was moved by Commissioner Baker and supported by Commissioner Eaton that the per diem and expenses be approved. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the committee had not met.

Judiciary

Commissioner Eaton stated that the committee had not met.

Physical Resources

Commissioner Balog stated that the committee had not met.

Executive Committee

Chairman Dobberteen stated that everyone has a copy of the minutes from the January 16, 2014 Executive Committee meeting and he would answer any questions that anyone may have.

Investment Advisory Committee

Commissioner Eaton stated that the Finance Committee had met January 21, 2014 and there is some discussion that should be held at an Executive Committee or work session.

CHAIRMAN'S REPORT

Chairman Dobberteen thanked Mr. Bippus for the material he had provided and suggested that since this is the year that the millage is due, could the Road Commissioner come up with an alternative plan to fix the roads over the next 15-20 years. Some kind of plan like this would be helpful instead of having a shortfall each year.

CITIZENS' COMMENTS

Tim Carls, 63044 Klinger Lake Road, Florence Township, commented on the recently adopted Revised Closing of County Offices/Buildings Policy. Mr. Carls referenced the statement that the Chairman of the Board has the final determination whether offices and buildings should be closed after careful consideration from others, i.e. consultation with the County Administrator, Sheriff, Emergency Services Coordinator and Road Commission Manager (if road conditions are at issue). Mr. Carls feels that the Commissioners are accountable for the roads should any mishap occur by virtue of the adoption of the policy.

COMMISSIONERS' COMMENTS

Commissioner Shaffer referenced the Parks & Recreation Survey he had provided to each of the Commissioners in their packets. He encouraged them to complete the survey as the Parks and Recreation needs to update their Master Plan.

Commissioner Eaton gave a thank-you to the Road Commission for the good job they are doing given the current weather conditions we are experiencing.

Commissioner Baker stated he had had the opportunity to attend Governor Snyder's State of the State address with Rep. Matt Lori.

Chairman Dobberteen said he was in agreement with Commissioner Eaton as to the job the Road Commission has been doing.

ADJOURNMENT

At 5:15 p.m. it was moved by Commissioner Shaffer and supported by Commissioner Balog that the St. Joseph County Board of Commissioners adjourn until February 4, 2014 at 5:00 p.m. Motion carried.

Phyllis Lung, Deputy County Clerk

John Dobberteen, Chairman