

Regular Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on January 18, 2011 at 5:00 p.m.

Chairman Rick Shaffer called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The County Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

Rick Shaffer	Donald Eaton
Robin Baker	Jerry Ware
Allen Balog	John L. Dobberteen

Absent: Gerald E. Loudenslager

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Elishia Arver, Human Resources Director.

AGENDA

It was moved by Commissioner Dobberteen and supported by Commissioner Balog that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Ware that the minutes for January 4, 2011 be approved. Motion carried.

COMMUNICATIONS

1. Letter from Oshkosh Corporation, Re: Notice that Medtec Ambulance Corporation will be ceasing manufacturing operations at their Goshen and White Pigeon facilities effective March 31, 2011.
2. Letter from Tim Carls, Re: Questions at Board of Commissioners' meeting.
3. Copy of letter to Governor Rick Snyder from Tim Carls, Re: Road conditions in St. Joseph County.
4. Resolution from Charlevoix County, Re: Support to rescind State memorandum no. 16 for reduction in Remonumentation funds.
5. Resolution from Ottawa County, Re: Support to rescind State memorandum no. 16 for reduction in Remonumentation funds.
6. Minutes of the Southwest Michigan Substance Abuse Advisory Council meeting of December 13, 2010.
7. Minutes of the Commission on Aging Board meeting of November 17, 2010.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the communications be accepted and placed on file. Motion carried.

CITIZENS' COMMENTS

Tim Carls, 63044 Klinger Lake Road, Centreville stated that he attended the Nottawa Township meeting the other night and found out that the Soil Conservation District is making the rounds to townships/cities/villages attempting to collect \$350,000 to clear the rivers to make them navigable and he said that the County would be the biggest donor.

He is tired of the Road Commission not taking care of the roads on the weekends. He would like to re-offer his services and other farmers would too, to assist and clear the roads on weekends. He has a CDL and all that he needs is a key to a plow truck at the Road Commission.

EMPLOYMENT AGREEMENT WITH JIMMIE BARNES

Ms. West-Wing recommended approval of the Employment Agreement with Jimmie Barnes which includes a 2% increase in wages to \$28.05.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the Employment Agreement with Jimmie Barnes be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Loudenslager.

Motion carried.

EMPLOYMENT AGREEMENT ADDENDUM WITH EUGENE ALLI

Ms. West-Wing recommended approval of an Addendum of the Employment Agreement with Eugene Alli increasing his wages 2% to \$22.44 per hour.

It was moved by Commissioner Baker and supported by Commissioner Dobberteen that the Employment Agreement Addendum with Eugene Alli be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Loudenslager.

Motion carried.

POLICE CAR LAPTOP COMPUTER REPLACEMENTS

Ms. West-Wing stated that Tom Bringman, Chairman of the 911 Policy Board was present along with other Board members.

Commissioner Eaton asked Mr. Bringman where the funds were coming from to pay for the 41 laptops.

Ms. West-Wing stated that approximately \$125,000 of the total cost of \$245,231.25 is coming from the Ticket Writing Fund that has been accumulating over the last 5 years and the remainder from the 911 Fund which are funds from $\frac{3}{4}$ mill property tax.

Commissioner Eaton asked if after the projected 5 year life span of these computers will we buy replacements.

Commissioner Dobberteen responded by saying that 911 Policy Board needs to figure out a plan for the municipalities to pay for their own.

Ms. West-Wing stated that there has been discussion on what to do with the old laptops that are being replaced as some of them have value. They have talked about putting them on eBay or Craig's list.

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that the 41 Police Car laptop computer replacements be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Loudenslager.

Motion carried.

RADIO PROJECT – CENTREVILLE TOWER ADDITIONAL EQUIPMENT

Ms. West-Wing stated that the 911 Policy Board was recommending that additional equipment be added to the Centreville radio tower to improve coverage for fire department portable radios in the Centreville area at a cost not to exceed \$3,000.

It was moved by Commissioner Baker and supported by Commissioner Dobberteen that the additional equipment be added to the Centreville tower not to exceed \$3,000.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Absent: 1 - Commissioner Loudenslager.

Motion carried.

SET PUBLIC HEARING – INCREASE SIZE OF ROAD COMMISSION

Ms. West-Wing stated that at the Commissioners' work session on January 11th that it was the consensus to proceed with the procedure to increase the size of the Road Commission from 3 to 5 members and stated that a public hearing needs to be held.

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that a public hearing to discuss increasing the Road Commission from 3 to 5 members be held on March 1, 2011 at 5:05 p.m. Motion carried.

NOMINATIONS/APPOINTMENTS

Jury Board

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that R. Dennis Bradley be appointed to the Jury Board to fill an unexpired term to expire April 30, 2013. Motion carried.

Veterans' Affairs Board

It was moved by Commissioners Dobberteen and supported by Commissioner Ware that Jeffery Baker be nominated and reappointed to the Veterans' Affairs Board for a 4 year term expiring March 1, 2015. Motion carried.

Human Services Commission

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that Brad Balk be nominated and appointed to the Human Services Commission with no additional cost for dues. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that they had not met.

Judiciary

Commissioner Loudenslager is Chairman of the Judiciary Committee and they have not met.

Physical Resources

Commissioner Ware stated that Ms. West-Wing will be meeting with an architect regarding the exterior brick near the jail gymnasium.

Executive

Commissioner Dobberteen stated that the Executive Committee met on January 14, 2011 and everyone has a copy of the minutes and he would answer any questions that anyone may have.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

MISCELLANEOUS:

Todd Bohm, Road Patrol Officer, is on medical leave commencing January 7, 2011 under the Family and Medical Leave Act of 1993.

Dryl L. Frye, Deputy Circuit Court Clerk, changed to Deputy Register of Deeds at \$13.45/hr. (Soltysiak system, grade 4, step 3) effective January 11, 2011.

Brian Brown, Road Patrol Officer, changed to Road Patrol Sergeant at \$25.02/hr. effective January 4, 2011.

Phyllis Lung, part-time Deputy Treasurer, changed to Deputy Circuit Court Clerk at \$17.19/hr. (Soltysiak system, grade 5 maximum) effective January 18, 2011.

NEW HIRE:

Brandon Dahl has been hired as full-time Road Patrol Officer at \$20.08/hr. effective January 25, 2011.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the personnel report be approved. Motion carried.

REQUISITION

Ms. West-Wing presented the following report:

Purchase and installation of ID badge system at the Sheriff's Department (Use of Evercom Capital Funds)	\$ 1,376.00
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It was moved by Commissioner Baker and supported by Commissioner Ware that the requisition be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

BUDGET AMENDMENTS:

<u>DECREASE GENERAL FUND CONTINGENCY:</u>	
Line item 101-890-941.000 (Contingency)	\$ 4,705.00
<u>INCREASE COUNTY COMMISSION'S BUDGET:</u>	
Line item 101-101-969.005 (Lake Special Assessments)	\$ 4,705.00

FROM APPROPRIATION:

\$8,000.00 from Soil Conservation – Soil Erosion Permits Appropriation to Soil Conservation – Soil Erosion Permits Fund.

\$14,000.00 from Soil Conservation Appropriation to Soil Conservation Fund.

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the budget adjustments be approved. Motion carried.

FINANCE DIRECTOR’S REPORT

Mr. Carey presented the following reports:

Per Diem

Robin Baker - 3 half days 1/4, 1/11 & 1/14/11	\$ 150.00
Allen Balog - 2 half days 1/11/11 x 2	100.00
John Dobberteen - 4 half days 1/11 x 2, 1/12 & 1/14/11 & 1 full day 1/9/11	245.00
Gerald Loudenslager - 2 half days 1/10 & 1/11/11	100.00
Jerry Ware - 3 half days 1/5, 1/11 & 1/14/11	<u>150.00</u>
	\$ 745.00

Expenses

Robin Baker	\$ 36.72
Allen Balog	18.36
John Dobberteen	86.70
Gerald Loudenslager	9.69
Jerry Ware	<u>45.90</u>
	\$ 197.37

It was moved by Commissioner Baker and supported by Commissioner Ware that the per diem and expenses be approved. Motion carried.

CHAIRMAN’S REPORT

Chairman Shaffer said that he had recently spoken to Commissioner Loudenslager who has had recent back surgery and he is doing well and is pain free. There is a card being passed around for all Commissioners to sign.

Committee Assignments

Chairman Shaffer proposed the following Committee Assignments for 2011:

- CHAPLAIN - Shaffer
- PARLIAMENTARIAN – Dobberteen
- RESOLUTIONS -Loudenslager

STANDING COMMITTEES:

- Executive Committee - Shaffer (Chair), Dobberteen, Ware (January 2011 – June 2011)
- Executive Committee - Shaffer (Chair), Dobberteen, Loudenslager (July 2011 – December 2011)
- Law Enforcement - Loudenslager (Chair), Baker, Ware
- Judiciary - Loudenslager (Chair), Balog, Eaton
- Physical Resources - Ware (Chair), Balog, Loudenslager

SPECIAL COMMITTEES:

- Local Emergency Planning Committee - Loudenslager
- Federal Emergency Management Act/Homeland Security - Baker, Dobberteen
- S.M.A.R.T. Committee - Baker (All Commissioners Welcome)
- Regional Solid Waste - Dobberteen, Balog

SPECIAL COMMITTEES, Continued

Colon Lake Board - Loudenslager
Fish Lake Board - Loudenslager
U.S. 131 Area Development Association - Balog
U.S. 131 Corridor Master Plan - Baker, Shaffer
Farmland and Open Space Preservation - Eaton
Website Development Committee - Dobberteen
Homeland Security Planning Committee - Dobberteen
Local Planning Team - Homeland Security Grant Program - Dobberteen
County Agricultural Preservation Board - Eaton
City of Sturgis Tax Increment Financing Authority Board - Dobberteen
County Finance (created 1/18/11) - Dobberteen, Balog, Eaton

COMMISSION LIAISONS:

Soil Conservation - Eaton
Road Commission - Baker
Resource Conservation and Development - Eaton
Department of Human Services - Loudenslager
MSU Extension - Baker

ADDITIONAL SPECIAL COMMITTEES:

(Not Appointed by Board of Commissioners)
Twin Co. Corrections Probation Center - Loudenslager
Child Death Review - Baker
M.A.C. - Human Services Committee – Loudenslager,
Dobberteen
M.A.C. - Judiciary Committee - Baker
Michigan Prisoner Reentry Initiative - Loudenslager
MI Municipal Risk Mgmt. Authority - Loudenslager

BOARDS AND COMMISSION APPOINTMENTS:

Community Health Agency - Baker, Balog, Loudenslager
Parks and Recreation - Shaffer, Ware
Area Agency on Aging Advisory Council - Shaffer
Board of Public Works - Loudenslager
Planning Commission - Shaffer
Mental Health - Baker, Dobberteen, Eaton
County Solid Waste - Dobberteen
Community Corrections - Loudenslager
Economic Development Corp. - Dobberteen
E-911 Central Dispatch - Shaffer
Commission on Aging - Balog
Human Services Commission - Dobberteen, Loudenslager, Shaffer
Investment Advisory Committee - Eaton
Groundwater Stewardship - Eaton
Comprehensive Traffic Safety Commission - Baker
Community Action Agency - Dobberteen
Substance Abuse Advisory Council - Dobberteen
Transportation Authority Board - Balog
Workforce Development Board - Baker

Commissioner Loudenslager

Judiciary(Chair)
Physical Resources
Executive (July – December)
Colon Lake Board
Fish Lake Board
Department of Human Services
Local Emergency Planning Committee
Community Health Agency
Community Corrections
Human Services Commission
Law Enforcement (Chair)
Board of Public Works

Commissioner Ware

Law Enforcement
Physical Resources (Chair)
Executive (Jan – July)
Parks & Recreation

Commissioner Shaffer

U.S. 131 Corridor Master Plan
Area Agency on Aging Advisory Committee
Parks & Recreation
Planning Commission
E-911 Central Dispatch
Human Services Commission
Executive Committee

Commissioner Balog

Judiciary
Physical Resources
Community Health Agency
U.S. 131 Area Development Association
Commission on Aging
Transportation Authority
Regional Solid Waste
County Finance

Commission Dobberteen

Executive
Substance Abuse Advisory Council
FEMA/Homeland Security
Homeland Security Planning Committee
Website Development Committee
County Solid Waste Committee
Community Action Agency
Sturgis Tax Increment Financing Authority
Mental Health
Human Services Commission
Regional Solid Waste
Economic Development Corporation
County Finance

Commissioner Baker

MSU Extension
Law Enforcement
FEMA/Homeland Security
S.M.A.R.T. Committee
U.S. 131 Corridor Master Plan
Mental Health
County Road Commission
Community Health Agency
Comprehensive Traffic Safety Committee
Workforce Development Board

Commissioner Eaton

Judiciary Committee
Farmland and Open Space Preservation
County Agricultural Preservation Board
Soil Conservation
Mental Health
Investment Advisory Committee
Groundwater Stewardship
R.C. & D.
County Finance

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that the committee assignments be approved. Motion carried.

COMMISSIONERS APPOINTED TO BOARDS AND COMMISSIONS

Community Health Agency

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that Robin Baker, Allen Balog and Gerald Loudenslager be nominated and appointed to the Community Health Agency for a 1 year term to expire December 31, 2011. Motion carried.

Commission on Aging

It was moved by Commissioner Dobberteen and supported by Commissioner Eaton that Allen Balog be nominated and appointed to the Commission on Aging to replace Michael Dunlap for a term to expire June 30, 2011. Motion carried.

Community Mental Health and Substance Abuse Services

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that Commissioner Eaton be nominated and appointed to the Community Mental Health and Substance Abuse Services to replace David Pueschel for a term to expire March 31, 2012. Motion carried.

County Agricultural Preservation Board

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that Commissioner Eaton be nominated and appointed to the County Agricultural Preservation Board to replace David Pueschel for a term to expire March 6, 2011. Motion carried.

Transportation Authority Board

It was moved by Commissioner Dobberteen and supported by Commissioner Ware that Commissioner Balog be nominated and appointed to the Transportation Authority Board to replace Michael Dunlap for a term to expire April 1, 2011. Motion carried.

ADJOURNMENT

It was moved by Commissioner Baker and supported by Commissioner Ware that the St. Joseph County Board of Commissioners adjourn until February 1, 2011 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Rick Shaffer, Chairman