

Organizational Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on January 6, 2015, at 5:00 p.m.

County Clerk, Pattie S. Bender, acting as Temporary Chairman, called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

District #1

Allen J. Balog
806 4th Street
Three Rivers, MI 49093

District #2

Donald Eaton
31040 Findley Road
Burr Oak, MI 49030
P.O. Box 398, Sturgis, MI 49091

District #3

Rick Shaffer
19958 Crescent Beach Road
Three Rivers, MI 49093

District #4

Robin Baker
14936 Roberts Shores Drive
Constantine, MI 49042

District #5

John L. Dobberteen
400 S. Monroe
Sturgis, MI 49091

Also present were Pat Yoder, Administrator/Controller, Joni Smith, Finance Director and Teresa Doehring, Human Resource Director.

ELECTION OF CHAIRMAN

The Temporary Chairman stated that nominations were in order for Chairman.

Commissioner Eaton nominated Commissioner John Dobberteen

It was moved by Commissioner Eaton and supported by Commissioner Baker that the nominations be closed and a unanimous ballot cast for Commissioner John Dobberteen for Chairman. Motion carried.

ELECTION OF VICE-CHAIRMAN

Chairman Dobberteen assumed the Chair and asked for nominations for Vice-Chairman.

Commissioner Eaton nominated Commissioner Balog

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the nominations be closed and a unanimous ballot cast for Commissioner Allen Balog for Vice-Chairman. Motion carried.

AGENDA

It was moved by Commissioner Shaffer and supported by Commissioner Balog that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Eaton that the minutes for December 16, 2014 be approved. Motion carried.

CLOSED SESSION MINUTES APPROVED

It was moved by Commissioner Baker and supported by Commissioner Balog that the closed session minutes for December 16, 2014 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the City of Three Rivers, Re: Notice of public hearing on January 6, 2015 to review an amendment to an Industrial Facilities Tax Exemption for Precision Wire Forms.
2. Letter from the Michigan Department of Environmental Quality, Re: Review of County Soil Erosion and Sedimentation Control Program.
3. Letter from the Michigan Public Service Commission, Re: Notice of public hearing on January 20, 2015 to review Indiana Michigan Power Company's cost allocation and rate design methods.
4. Letter from Community Action, Re: Copy of 2013 Annual Report.
5. Email from CMH Director Liz O'Dell, Re: Notice that January 30, 2015 at 10:00 am will be the ribbon cutting ceremony for the St. Joseph County Pilot Initiative.

It was moved by Commissioner Shaffer and supported by Commissioner Eaton that the communications be accepted and placed on file. Motion carried.

CITIZEN COMMENTS

Tim Carls, 63044 Klinger Lake Road, Centreville thanked the Clerk and the Administrator for answering the questions that he had that he believes the Commissioners should have answered. He also stated that the Board should not have transferred money for building the Senior Center. He stated that the Board should use money wisely for public service. He is not against the Senior Center but rather how it is being financed.

In addition, he said that there is no paperwork coming through the Board for the Road Commission and it should be because some of the money that they receive is through millage money and no elected official is in charge of that money.

MEMORANDUM OF UNDERSTANDING WITH AFSCME GENERAL UNIT FOR
CONTINUATION OF 4-DAY/10 HOURS

Mr. Yoder presented a memorandum of understanding with the AFSCME General Unit for continuing of 4-day/10 hour work weeks.

It was moved by Commissioner Eaton and supported by Commissioner Shaffer that the Agreement with the AFSCME General Unit be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

EMPLOYMENT AGREEMENT WITH J. PATRICK YODER

It was moved Commissioner Eaton and supported by Commissioner Baker that the contract with J. Patrick Yoder, Administrator/Controller be renewed with wages to be determined at a later date.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

EMPLOYMENT AGREEMENT WITH JDT EMPLOYEES

Mr. Yoder recommended approval of employment agreements with JDT employees stating that previously they were independent contractors. To be compliant with State statute each employee needs to have an employment agreement.

CATHLEEN CARPENTER

It was moved by Commissioner Baker and supported by Commissioner Eaton that the Employment Agreement with Cathleen Carpenter be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

DAWN GEST

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the Employment Agreement with Dawn Gest be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

ALEX MILLIMAN

It was moved by Commissioner Baker and supported by Commissioner Eaton that the Employment Agreement with Alex Milliman be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

HEATHER TEADT

It was moved by Commissioner Baker and supported by Commissioner Eaton that the Employment Agreement with Heather Teadt be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

NANCY GAMBLE

It was moved by Commissioner Baker and supported by Commissioner Eaton that the Employment Agreement with Nancy Gamble be approved.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Motion carried.

SET BOARD MEETING DATES

It was moved by Commissioner Baker and supported by Commissioner Eaton that the Commission Meeting dates be set for the first and third Tuesdays of each month beginning at 5:00 p.m. Motion carried.

SET EXECUTIVE MEETING DATES

It was moved by Commissioner Baker and supported by Commissioner Eaton that the Executive Committee meeting dates be set for the Wednesday before each Commission meeting at 8:00 a.m. Motion carried.

RESOLUTIONS

Commissioner Shaffer presented the following resolutions:

RESOLUTION NO. 1-2015
PROCLAMATION HONORING SENATOR BRUCE CASWELL

WHEREAS, Senator Bruce Caswell was elected to the Michigan Senate in 2010, representing the 16th Michigan Senate District, comprised of Branch, Hillsdale, Lenawee and St. Joseph Counties; and

WHEREAS, Senator Bruce Caswell served on the Senate Appropriations Committee, served as chair of the Department of Human Services subcommittee, vice-chair of the subcommittees for the Department of Community Health, K-12 School Aid and Education, and Retirement; and

WHEREAS, in 2011 Governor Rick Snyder appointed Senator Bruce Caswell to the Michigan Indigent Defense Advisory Council; and

WHEREAS, Senator Bruce Caswell previously served in the Michigan House of Representatives from 2003 to 2008.

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation for the devoted service that Senator Bruce Caswell has given to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners this 6th day of January, 2015 and be presented to Senator Bruce Caswell with sincere thanks.

It was moved by Commissioner Shaffer and supported by Commissioner Balog that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Resolution adopted.

Chairman Dobberteen and Commissioner Shaffer presented the resolution to Senator Caswell who was present.

RESOLUTION NO. 2-2015
PROCLAMATION HONORING STATE REPRESENTATIVE MATT LORI

WHEREAS, State Representative Matt Lori was elected to the Michigan House of Representatives in November of 2008, representing the 59th Michigan House District; and

WHEREAS, Representative Matt Lori served on the House Appropriations Committee, served as chair of the House Appropriations Subcommittee on Community Health; he was also a member of the House Corrections, Department of Education, and School Aid Appropriations Subcommittees; and

WHEREAS, Representative Matt Lori was also appointed to the Governor's Mental Health and Wellness Commission in 2013; and

WHEREAS, some of Matt's important legislation has included PA 107 of 2013, which expanded Medicaid eligibility; PA 299 of 2013 extending the sunset for the crime victim's rights fund and legislation to align the blood alcohol content for recreational vehicle and boat operators with those standards set for motor vehicles; and

WHEREAS, prior to being elected as State Representative, Matt Lori was St. Joseph County's Sheriff from 1990 to 2009; and

WHEREAS, Representative Matt Lori has made the sacrifice of time and energy beyond the bounds of duty that can never be adequately acknowledged by an appreciative public.

NOW, THEREFORE, LET IT BE RESOLVED, that the St. Joseph County Board of Commissioners recognizes and expresses grateful appreciation for the devoted service that Representative Matt Lori has given to the citizens of St. Joseph County.

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the St. Joseph County Board of Commissioners this 6th day of January, 2015 and be presented to Representative Matt Lori with sincere thanks.

It was moved by Commissioner Shaffer and supported by Commissioner Balog that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Resolution adopted.

Chairman Dobberteen and Commissioner Shaffer presented the resolution to Representative Matt Lori who was present.

Chairman Dobberteen stated that he appreciated the service of both men.

COMMUNITY MENTAL HEALTH AND SUBSTANCE ABUSE SERVICES APPROPRIATION
RESOLUTION NO. 3-2015

Mr. Yoder presented the following resolutions:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Community Mental Health and Substance Abuse Services of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted \$257,268.00 plus an additional \$90,000.00 for Community Mental Health and Substance Abuse Services of St. Joseph County for 2015.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make the following quarterly transfers in 2015 to Community Mental Health and Substance Abuse Services of St. Joseph County: \$64,317.00 and \$22,500.00 around the first of the month for the months of January, April, July and October, 2015.

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Resolution adopted.

COMMUNITY HEALTH AGENCY APPROPRIATION
RESOLUTION NO. 4-2015

WHEREAS, St. Joseph County is a member of the Branch-Hillsdale-St. Joseph Community Health Agency (CHA); and

WHEREAS, St. Joseph County is committed to supporting programs that provide access to appropriate health care services for low-income residents of St. Joseph County; and

WHEREAS, the Federal government has approved Michigan's Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which creates an "Indigent Care Agreements Pool" for hospitals qualifying for Medicaid Disproportionate Share ("DSH") payments to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital has an Indigent Care Agreement with a local health care entity, such as Branch-Hillsdale-St. Joseph Health Plan; and (b) the Indigent Care Agreement stipulates that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs; and

WHEREAS, Branch-Hillsdale-St. Joseph Health Plan's purposes include promoting, organizing, managing and administering programs to create a system for providing or arranging and paying for health care services in a cost effective manner for persons unable to pay for such health care services; and

WHEREAS, Branch-Hillsdale-St. Joseph Health Plan has entered into agreements with various hospitals requiring Branch-Hillsdale-St. Joseph Health Plan to operate a program of arranging and paying for health care to low-income individuals with special needs who are not covered under other public or private health care programs and who are unable to pay for such services; and

WHEREAS, both the Federal government and the State of Michigan participate in the financing of the Indigent Care Agreements Pool, with the Federal government matching the State's portion pursuant to the Federal medical assistance percentage formula; and

WHEREAS, on October 4, 2005 the Board of Commissioners approved transferring a portion of the CHA appropriation to be sent to the State of Michigan as an intergovernmental transfer of public funds from St. Joseph County to be used as the State's share in claiming Federal match of Medicaid; and

WHEREAS, St. Joseph County has budgeted \$270,924 in 2015 to finance a portion of the Community Health Agency.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Treasurer is respectfully directed to make quarterly transfers at the direction of the CHA. The CHA will determine the amounts, the timing and the payee for each quarterly transfer.

It was moved by Commissioner Baker and supported by Commissioner Shaffer that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Balog, Eaton, Shaffer, Baker and Dobberteen.

Nay votes cast: 0

Resolution adopted.

ADMINISTRATOR'S REPORT

Mr. Yoder welcomed Teresa Doehring, new Human Resources Director.

PERSONNEL REPORT

Mr. Yoder presented the following report:

MISCELLANEOUS:

Increase the rate of pay for the following part-time employees effective January 1, 2015.

- Alex Milliman from \$8.15/hr. to \$9.98/hr.
- Yvonne Kline from \$14.79/hr. to \$15.23/hr.

NEW HIRE:

Kimberly Jent has been hired as COA Home Care Aide at \$10.70/hr. (COA system, grade 3, step 1) effective January 13, 2015.

TEMPORARY/SEASONAL EMPLOYMENT:

Cathleen Carpenter to work temporary, part-time as Juvenile Day Treatment Monitor at \$14.09/hr. (per employment agreement) effective January 1, 2015.

Dawn Gest to work temporary, part-time as Juvenile Day Treatment Monitor at \$14.09/hr. (per employment agreement) effective January 1, 2015.

Alex Milliman to work temporary, part-time as Juvenile Day Treatment Monitor at \$14.09/hr. (per employment agreement) effective January 1, 2015.

Heather Teadt to work temporary, part-time as Juvenile Day Treatment Monitor at \$14.09/hr. (per employment agreement) effective January 1, 2015.

Nancy Gamble to work temporary, part-time as Juvenile Day Treatment Monitor at \$14.09/hr. (per employment agreement) effective January 1, 2015.

It was moved by Commissioner Eaton and supported by Commissioner Baker that the personnel report be approved. Motion carried.

FINANCE DIRECTOR'S REPORT

Mrs. Smith presented the following reports:

2014 BUDGET AMENDMENT:

GENERAL FUND:

Increase Revenue - Jail Diversion Pilot Project (101-301-546.500)	\$ 50,000.00
Increase Expense - Building Additions & Improvements (101-301-976.000)	\$ 50,000.00

It was moved by Commissioner Shaffer and supported by Commissioner Baker that the budget amendment be approved. Motion carried.

BILLS

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from State, Payroll Liabilities, Prepaid Health & Other Insurances	\$ 242,318.04	\$
Appropriations	3,591.39	
County Commission	470.42	5,337.18

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Circuit Court	\$ 458.16	\$ 17,673.10
District Court	838.70	60,762.62
Friend of the Court	657.36	43,512.01
Probate Court	376.15	17,060.31
Juvenile Branch	15,163.78	31,997.65
Appeals Court	3,832.85	
Public Defender	39,166.67	
Administration		13,827.37
Finance Department	15.25	10,999.60
County Clerk		31,141.45
Equalization Department	6,347.37	8,850.71
Human Resources	7,605.98	10,137.46
Geographic Information Systems	85.08	8,557.84
Prosecutor's Office	1,537.85	36,604.40
Register of Deeds	213.80	6,750.68
County Treasurer	15.26	15,645.62
Cooperative Extension	156.00	7,549.94
Information Technology	4,354.56	14,263.01
Buildings & Grounds	9,914.15	13,023.99
Courts Building Security		5,200.39
Drain Commission	1,087.71	7,088.19
Sheriff Department	57,157.42	106,029.63
Sheriff Reserves	50.00	
Marine Patrol	94.97	
Jail & Turnkey	12,843.58	117,418.18
Planning Commission	986.60	
Animal Control	1,351.00	9,817.50
Medical Examiners	900.00	
Child Care - Juvenile	3,750.88	
Department of Veterans' Affairs	600.00	
Veterans' Services	479.27	2,036.70
Grant Writer		4,430.39
Utilities & General Services	23,581.83	
Total General Fund	\$ 440,002.08	\$ 605,715.92

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Parks & Recreation	\$ 447.21	\$ 3,190.18
Emergency 911 Service	5,266.18	71,916.21
Central Dispatch - Wireless	972.92	2,761.93
Meyer Broadway/Coon Hollow Park	175.31	3,019.83
Facilities & Land Acquisition	1,438.34	
Family Counseling	585.00	
Cade Lake Park	1,799.81	105.28
Waste Management Fund	127.00	
Economic Development Corp. Fund	2,500.00	9,395.64
Victims' Rights Advocate Fund	19,793.32	
County Survey & Remonumentation	339.00	
Animal Shelter Donation Fund		4,361.83
Victim Rights Advocate Fund	6,968.00	5,332.43
Community Corr. Advisory Board	3,910.00	
Community Corrections Program	5,574.09	

OTHER FUNDS

EXPENDITURES

PAYROLL

<u>Expenditure Type</u>	<u>General Fund</u>	<u>Other Funds</u>	<u>Total</u>
	\$440,002.08	\$767,461.45	\$1,207,463.53
Operating	<u>605,715.92</u>	<u>203,483.22</u>	<u>809,199.14</u>
Payroll	\$1,045,718.00	\$970,944.67	\$2,016,662.67

It was moved by Commissioner Eaton and supported by Commissioner Baker that the bills be approved for payment. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Baker stated that the Committee had not met.

Judiciary

Commissioner Eaton stated that the Committee had not met.

Physical Resources

Commissioner Balog stated that the Committee had not met.

Executive/Committee of the Whole

Chairman Dobberteen stated that the Committee had not met.

CHAIRMAN'S REPORT

Chairman Dobberteen thanked everyone for their vote of confidence for electing him as Chair.

ADJOURNMENT

At 5:25 p.m. it was moved by Commissioner Shaffer and supported by Commissioner Baker that the St. Joseph County Board of Commissioners adjourn until January 20, 2015 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

John L. Dobberteen, Chairman