

Organizational Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on January 4, 2011, at 5:00 p.m.

County Clerk, Pattie S. Bender, acting as Temporary Chairman, called the meeting to order.

The Invocation was given by Commissioner Shaffer.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

District #1
Rick Shaffer
19958 Crescent Beach Road
Three Rivers, MI 49093

District #2
Gerald E. Loudenslager
23194 Van Resort Drive
Mendon, MI 49072

District #3
Allen J. Balog
507 Tulip Lane
Three Rivers, MI 49093

District #4
Robin Baker
14936 Roberts Shores Drive
Constantine, MI 49042

District #5
Jerry Ware
29251 U.S. 12
Sturgis, MI 49091

District #6
Donald Eaton
31040 Findley Road
Burr Oak, MI 49030
P.O. Box 398, Sturgis, MI 49091

District #7
John L. Dobberteen
400 S. Monroe
Sturgis, MI 49091

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Elishia Arver, Human Resource Director.

ELECTION OF CHAIRMAN

The Temporary Chairman stated that nominations were in order for Chairman.

Commissioner Dobberteen nominated Commissioner Rick Shaffer

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the nominations be closed and a unanimous ballot cast for Commissioner Shaffer for Chairman. Motion carried.

Commissioner Shaffer assumed the Chair and thanked the Commissioners for their support. He stated that there is lots of work that needs to be done and everyone needs to work together. He said that there is a lot of talent on the Board and looks forward to new ideas and facing challenges as they may arise.

ELECTION OF VICE-CHAIRMAN

Chairman Shaffer asked for nominations for Vice-Chairman.

Commissioner Loudenslager nominated Commissioner Dobberteen.

It was moved by Commissioner Loudenslager and supported by Commissioner Ware that the nominations be closed and a unanimous ballot cast for Commissioner Dobberteen for Vice-Chairman. Motion carried.

AGENDA

Commissioner Dobberteen asked that a work session be scheduled to discuss changing the Road Commission from 3 to 5 members and also to talk about economic development and to add under nominations and appointments the reappointment of David Yunker to the Road Commission.

Ms. West-Wing stated that there is a potential vacancy in the County Clerk's office and she is asking that the position be filled should there be a vacancy and asked that this be added to the agenda.

It was moved by Commissioner Baker and supported by Commissioner Dobberteen that the agenda be approved as amended. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the minutes for December 21, 2010 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the City of Sturgis, Re: Notice of public hearing on January 12 on the adoption of an amendment to the Downtown Area Brownfield Redevelopment Plan for the City of Sturgis.
2. Letter from Mike Dunlap, Re: Farmland Preservation monitoring.
3. Minutes of the Department of Human Services Board meeting of November 23, 2010.
4. Minutes of the Community Mental Health Services Board meeting of November 30, 2010.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the communications be accepted and placed on file. Motion carried.

CITIZENS' COMMENTS

Tim Carls, 63044 Klinger Lake Road, Centreville congratulated Chairman Shaffer on his election and David Yunker on his impending appointment.

Mr. Carls stated that he read the contract between the Road Commission and the shared manager with Cass County, Louis Csokasy and in one part it reads that St. Joseph County will not pay benefits and in another part of the contract it says that we would be paying a certain amount per hour for benefits. He asked Ms. West-Wing what the benefits were all about.

Chairman Shaffer stated that this was the time for citizens' comments and not questions.

Mr. Carls asked if calls will need to be made to Cass County for the determination on whether or not roads will be plowed.

Mr. Carls added for the benefit of the new Commissioners that the Board of Commissioners contends that they have no control over the Road Commission.

LEASE AGREEMENT FOR ANTENNA SPACE WITH THE VILLAGE OF COLON

Ms. West-Wing recommended approval of the lease agreement for 911 radio antenna space with the Village of Colon. The lease is for 5 years at \$1/year and is effective January 1, 2011.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the lease agreement be approved.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Motion carried.

SET BOARD MEETING DATES FOR 2011

Ms. West-Wing stated that the County Clerk and the Equalization Director both requested a change in a meeting date for 2011, but the rest of them are scheduled for the 1st and 3rd Tuesdays of the month.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the Board Meetings be scheduled for the 1st and 3rd Tuesdays of the month in 2011 with 2 exceptions, May 2nd instead of the 3rd and October 17th instead of the 18th. Motion carried.

EXECUTIVE COMMITTEE MEETING DATES

It was moved by Dobberteen and supported by Commissioner Loudenslager that the Executive Committee meet on the Friday before each Commission meeting date with one exception that being in November when the meeting will be scheduled on November 10th instead of the 11th which is a holiday. Motion carried.

POTENTIAL VACANT POSITION

Ms. West-Wing stated that she received a letter from the County Clerk and it is likely that one of her staff members will transfer to the Register of Deeds Office, but that posting does not expire until tomorrow at 5:00 p.m. If that does transpire the Clerk is requesting that the vacancy be filled so that she can begin posting the position on Thursday, January 6th.

It was moved by Commissioner Loudenslager and supported by Commissioner Ware that if there is a vacancy in the County Clerk's Office that it be filled. Motion carried.

DEPARTMENT OF HUMAN SERVICES APPROPRIATION
RESOLUTION NO. 1-2011

Commissioner Loudenslager read part of the following resolution:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Department of Human Services and St. Joseph County Department of Human Services Child Care; and

WHEREAS, St. Joseph County has budgeted \$8,200.00 for 2011 Department of Human Services and \$250,000.00 for 2011 Department of Human Services Child Care.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make the following transfers in 2011: quarterly transfers in the amount of \$62,500.00 to VanBuren County for the Department of Human Services for Child Care on January 5, 2011 and around the first of April, July and October and quarterly transfers in the amount of \$2,050.00 to VanBuren County for the Department of Human Services around the first of March, June, September and December, 2011.

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shaffer, Loudenslager, Balog, Baker, Ware and Eaton.

Nay votes cast: 1 - Commissioner Dobberteen.

Resolution adopted.

COMMUNITY MENTAL HEALTH APPROPRIATION
RESOLUTION NO. 2-2011

Commissioner Dobberteen read the following resolution:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Community Mental Health and Substance Abuse Services of St. Joseph County; and

WHEREAS, St. Joseph County has budgeted \$257,268.00 plus an additional \$90,000.00 for Community Mental Health and Substance Abuse Services of St. Joseph County for 2011.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make the following quarterly transfers in 2011 to Community Mental Health and Substance Abuse Services of St. Joseph County: \$64,317.00 and \$22,500.00 around the first of the month for the months of January, April, July and October, 2011.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Resolution adopted.

COMMUNITY HEALTH AGENCY APPROPRIATION
RESOLUTION NO. 3-2011

Commissioner Loudenslager read the following resolution:

WHEREAS, St. Joseph County is a member of the Branch-Hillsdale-St. Joseph Community Health Agency (CHA); and

WHEREAS, St. Joseph County is committed to supporting programs that provide access to appropriate health care services for low-income residents of St. Joseph County; and

WHEREAS, the Federal government has approved Michigan's Medicaid State Plan Amendment TN No. 05-13, effective June 1, 2006, which creates an "Indigent Care Agreements Pool" for hospitals qualifying for Medicaid Disproportionate Share ("DSH") payments to receive DSH payments under the Indigent Care Agreements Pool so long as: (a) the hospital has an Indigent Care Agreement with a local health care entity, such as Branch-Hillsdale-St. Joseph Health Plan; and (b) the Indigent Care Agreement stipulates that direct or indirect health care services be provided to low-income patients with special needs who are not covered under other public or private health care programs; and

WHEREAS, Branch-Hillsdale-St. Joseph Health Plan's purposes include promoting, organizing, managing and administering programs to create a system for providing or arranging and paying for health care services in a cost effective manner for persons unable to pay for such health care services; and

WHEREAS, Branch-Hillsdale-St. Joseph Health Plan has entered into an Agreement with W.A. Foote Hospital d/b/a Allegiance Health, requiring Branch-Hillsdale-St. Joseph Health Plan to operate a program of arranging and paying for health care to low-income individuals with special needs who are not covered under other public or private health care programs and who are unable to pay for such services; and

WHEREAS, both the Federal government and the State of Michigan participate in the financing of the Indigent Care Agreements Pool, with the Federal government matching the State's portion pursuant to the Federal medical assistance percentage formula; and

WHEREAS, on October 4, 2005 the Board of Commissioners approved transferring a portion of the CHA appropriation to be sent to the State of Michigan as an intergovernmental transfer of public funds from St. Joseph County to be used as the State's share in claiming Federal match of Medicaid ; and

WHEREAS, St. Joseph County has budgeted \$340,262 in 2011 to finance a portion of the Community Health Agency; and

WHEREAS, the State of Michigan has now determined that the maximum yearly amount of St. Joseph County funds shall be \$156,856 beginning with the October 2010 payment.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Treasurer is respectfully directed to make quarterly transfers to the State of Michigan of \$39,214 no later than January 7th, April 7th, July 8th, and October 9, 2011 with the last payment amount to be determined; and quarterly transfers to CHA of \$45,851.50 on or around January 7th, April 7th, July 8th, and October 9, 2011 with the last payment amount to be determined but this will not result in more than \$340,262 when combining the State of Michigan and CHA transfers for 2011.

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 - Commissioners Shaffer, Loudenslager, Balog, Baker, Ware, Eaton and Dobberteen.

Nay votes cast: 0

Resolution adopted.

NOMINATIONS/APPOINTMENTS

Road Commission

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that David Yunker be nominated and reappointed to the Road Commission for a 6 year term.

Commissioner Loudenslager asked if there were other applicants. Ms. West-Wing responded by saying that the appointment was not advertised.

The aye and nay vote was called as follows:

Aye votes cast: 5 - Commissioners Shaffer, Balog, Baker, Eaton and Dobberteen.

Nay votes cast: 2 - Commissioners Loudenslager and Ware.

Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Loudenslager stated that there was no report.

Judiciary

Commissioner Loudenslager stated that the next meeting is scheduled for January 12th at noon.

Physical Resources

Commissioner Ware stated that they had not met.

Executive Committee

Chairman Shaffer stated that the Executive Committee did not meet.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

MISCELLANEOUS:

Mark Mellinger will change from part-time Road Patrol Officer to full-time Road Patrol Officer at \$20.08/hr. effective January 4, 2011.

Revise the hire date for Herbert A. Pearrow, Substitute HDM Driver, from November 29, 2010 to December 17, 2010. (Mr. Pearrow was approved for hire on 12/21/10.)

NEW HIRE:

William J. Burgoyne has been hired as part-time Road Patrol Officer at \$19.97/hr. effective January 4, 2011.

Sonia Personette has been hired as In-Home HDM Assessor at \$12.80/hr. (COA, grade 9, minimum) effective January 4, 2011.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the personnel report be approved. Motion carried.

BILLS

Mr. Carey presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Due from Schools	\$ 4,517.00	\$
Due from State	3,400.89	
Appropriations	6,669.01	
County Commission	1,020.47	4,173.54
Circuit Court	1,092.55	16,614.50
District Court	800.26	66,008.29
Friend of the Court	74.66	45,148.80
Probate Court	1,537.21	20,349.35
Juvenile Branch	24,553.04	33,184.69
Appeals Court	1,776.15	
Administration		11,985.57
Finance Department	1,069.50	10,824.33
County Clerk	30.00	25,720.17
Equalization Department	167.70	16,486.57
Human Resources	11,058.97	9,771.38
Geographic Information Systems		7,490.55
Prosecutor's Office	1,927.60	39,138.53
Register of Deeds	48.00	11,454.18
County Treasurer		17,587.05
Cooperative Extension	777.22	8,699.02
Information Technology	2,822.68	13,570.62
Buildings & Grounds	2,884.12	11,118.33
Courts Building Security	30.51	6,046.26
Drain Commission		5,481.72
Sheriff Department	43,513.46	105,124.39
Sheriff Reserves	87.00	
Marine Patrol		64.59
Jail & Turnkey	27,465.02	111,376.72
Planning Commission	2,205.75	
Emergency Services	88.37	4,262.94
Livestock Claims	150.00	
Animal Control	850.58	10,808.87
Board of Public Works		733.39
Medical Examiners	2,586.85	
Child Care - Probate	3,037.14	264.35
Department of Veterans' Affairs	2,730.00	

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Veterans' Services	\$ 386.84	\$ 1,735.26
Utilities & General Services	25,149.11	
Total	\$ 174,507.66	\$ 615,223.96
<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 398,146.98	\$
Parks & Recreation	983.77	5,009.08
Emergency 911 Service	4,108.05	70,814.14
Central Dispatch - Wireless		4,352.48
Meyer Broadway/Coon Hollow Park	1,023.22	2,666.86
Family Counseling	1,295.75	
Cade Lake Park	4,905.12	
Traffic Safety Program Fund	600.00	
Economic Development Fund	21,337.92	8,452.96
Survey & Remonumentation	13,263.44	
Victims' Rights Advocate Fund		4,111.12
Community Corrections Advisory Board	6,661.00	5,271.70
Community Corrections Program	2,275.00	
Drug Law Enforcement Fund	3,351.42	
Law Enforcement Fund	1,574.66	15,912.34
Secondary Road Patrol		10,023.25
Homeland Security Grant Fund	1,019.57	3,410.36
Law Library Fund	443.96	
Principal Residence Denial Fund	50.00	733.39
Commission on Aging	66,247.69	63,503.83
Community Development Block Grant	21,276.00	
Child Care: Probate Court	24,289.00	12,062.42
Veterans' Trust Fund	1,205.63	
Forfeiture and Foreclosure Fund	15,000.00	
Tax Payment Fund	10,527.94	
Inmate Store	1,619.59	
Three Rivers Community Center	1,859.93	999.44
Flexible Benefits Insurance Fund	236,985.96	
Total	\$ 840,051.60	\$ 207,323.37
Grand Total	\$ 1,014,559.26	\$ 822,547.33
General Fund Operating Expenditures		
Pre-Authorized	\$174,507.66	
Accounts Payable	<u> </u>	
	\$ 174,507.66	
General Fund Payroll Expenditures	\$ 615,223.96	
Other Funds Operating Expenditures		
Pre-Authorized	\$834,051.60	
Accounts Payable	<u>6,000.00</u>	
	\$ 840,051.60	
Other Funds Payroll Expenditures	\$ 207,323.37	
Total Recorded for the Month	\$ 1,837,106.59	

CHAIRMAN'S REPORT

Chairman Shaffer again thanked everyone for electing him as Chair.

It was the consensus that a work session be scheduled for 4:00 p.m. on January 11th.

Chairman Shaffer distributed committee assignment work sheets for the Commissioners to state their preferences for committees. He also added that he preferred evening meetings. He also wanted to know that if Commissioners preferred the committees on which they have been serving that he needs to know that too.

Judge Shumaker commented that the next Judiciary Committee is scheduled for next Tuesday and there is only one Commissioner that is left that was on that committee. He mentioned that he often thought that the Judiciary Committee Meetings should be held in the 2nd month of the quarter instead of the 1st month of the quarter on the 2nd Wednesday at noon. It was the consensus that since he would not be here on the 2nd Tuesday in February that the next Judiciary Committee Meeting will be held on February 2, 2011.

MISCELLANEOUS

Commissioner Loudenslager reported that he would be having major back surgery on January 13th and would be in the hospital for 2-3 days and recuperating for 6-8 weeks.

Commissioner Baker welcomed new Commissioners Balog and Eaton.

ADJOURNMENT

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioners adjourn until January 18, 2011 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Rick Shaffer, Chairman