

Organizational Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on January 4, 2005, at 5:00 p.m.

County Clerk, Pattie S. Bender, acting as Temporary Chairman, called the meeting to order.

The Invocation was given by Commissioner Loudenslager.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

District #1
Eric Shafer
19524 Crescent Beach Road
Three Rivers, MI 49093

District #2
Gerald E. Loudenslager
23194 Van Resort Drive
Mendon, MI 49072

District #3
John W. Bippus
150 E. Michigan Avenue
Three Rivers, MI 49093

District #4
Robin Baker
14936 Roberts Shores Road
Constantine, MI 49042

District #5
Monte Bordner
68730 County Farm Road
Sturgis, MI 49091

District #6
David J. Pueschel
66421 Sherman Mills Road
Sturgis, MI 49091

District #7
John L. Dobberteen
400 S. Monroe
Sturgis, MI 49091

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resource Director.

ELECTION OF CHAIRMAN

The Temporary Chairman stated that nominations were in order for Chairman.

Commissioner Dobberteen nominated Commissioner Monte Bordner.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the nominations be closed and a unanimous ballot cast for Commissioner Bordner for Chairman. Motion carried.

ELECTION OF VICE-CHAIRMAN

Chairman Bordner asked for nominations for Vice-Chairman.

Commissioner Shafer nominated Commissioner Bippus.

Commissioner Pueschel nominated Commissioner Baker

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the nominations be closed. Motion carried.

A roll call vote was taken and 5 votes were tallied for Commissioner Bippus and 2 votes were tallied for Commissioner Baker. Commissioner Bippus was declared Vice-Chairman.

AGENDA

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the agenda be approved. Motion carried.

MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Bippus that the minutes for December 21, 2004 be approved. Motion carried.

COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Update, December 23, 2004.
2. Letter from Tim Carmichael, Re: Resignation from the Community Mental Health Board effective December 15, 2004.
3. Letter from the Michigan Association of Counties, Re: MAC Legislative Conference, February 14 – 15, 2005.
4. Letter from the Michigan Department of Transportation, Re: Invitation to rural transportation information meeting on January 13, 2005.
5. Letter from Mike Friesner, Re: 4-H Program.
6. Copy of Department of Agriculture's Quarantine Map, Re: Emerald ash borer quarantine area in Nottawa and Colon Townships.
7. Resolution from Huron County, Re: Opposition to certain State employees receiving a 10% wage increase over the next three years during such hard economical times.
8. Resolution from Antrim County, Re: Opposition to House Bill 4358 (Increases the length of trucks on Michigan roads.)
9. Resolution from Arenac County, Re: Soil erosion and sedimentation permits.
10. Minutes of Family Independence Agency Board meeting of November 23, 2004.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the communications be accepted and placed on file. Motion carried.

SET MEETING DATES FOR 2005

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioners will meet in regular session on the first and third Tuesdays of each month at 5:00 p.m. in the Commissioners' Room in the Courthouse in Centreville with two exceptions – Tuesday, April 26th and Monday, May 2nd and that the Executive Committee meet on the Friday before each meeting except for they will meet on November 10th instead of November 11th. Motion carried.

DISTRICT HEALTH APPROPRIATION

RESOLUTION NO. 1-2005

Commissioner Bippus presented the following resolution:

WHEREAS, St. Joseph County is a member of the Tri-County Board of District Health; and

WHEREAS, St. Joseph County has budgeted \$372,515.00 in 2005 to finance a portion of the Board of District Health; and

WHEREAS, it would be convenient and appropriate to make transfers in an orderly fashion.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make regular and equal transfers for 2005 around the 1st of every month in the amount of \$31,042.91 with a final transfer of \$31,042.99.

It was moved by Commissioner Bippus and supported by Commissioner Dobberteen that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

FAMILY INDEPENDENCE AGENCY APPROPRIATION

RESOLUTION NO. 2-2005

Commissioner Bippus presented the following resolution:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Family Independence Agency and St. Joseph County Family Independence Agency Child Care; and

WHEREAS, St. Joseph County has budgeted \$14,200.00 for 2005 Family Independence Agency and \$110,000.00 for 2005 Family Independence Agency Child Care.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make the following transfers in 2005: \$110,000.00 for Family Independence Agency Child Care on January 5, 2005 and quarterly transfers in the amount of \$3,550.00 for Family Independence Agency around the first of March, June, September and December, 2005.

It was moved by Commissioner Bippus and supported by Commissioner Loudenslager that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 7 – Commissioners Shafer, Loudenslager, Bippus, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

COMMITTEE REPORTS

Law Enforcement

Commissioner Dobberteen stated that there was no report.

Judiciary

Chairman Bordner stated that the next meeting is scheduled for January 12th at noon.

Physical Resources

Commissioner Bippus stated that the next Jail Project Committee Meeting is Friday, January 7th at 1:00 p.m.

Executive Committee

The Executive Committee did not meet.

Central Dispatch Advisory Committee

Commissioner Bippus stated that the Central Dispatch Advisory Committee met today and there is an upcoming request called ecitation project that will put laptops in patrol cars, driver licenses can be scanned and there will be instant lein. This should probably be an item on a work session agenda.

They also evaluated Director Goldberger and according to the comments from the Board members he is doing an excellent job. Mr. Goldberger will compile the results of the evaluation.

The Board of Commissioners may have to look at tweaking the Address Ordinance. At the time that the ordinance was adopted it was thought that there were approximately 100 addresses that would need to be corrected and there have been many more than that and now it is clear that there are still many more to resolve.

Land Use Committee

Chairman Bordner suggested to Commissioner Pueschel that his goal is to set a public hearing date on the Land Use Ordinance at the next meeting.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

NEW HIRE:

Kyle David Murk has been hired as CTE Intern for Central Dispatch at \$7.50/hr. effective January 18, 2005.

MISCELLANEOUS:

The position of Data Entry/Imaging Clerk in the Register of Deeds has been reduced from 40 hours per week to 20 hours per week effective January 1, 2005. (Consistent with the 2005 budget.)

Virginia Trattles will change from Data Entry/Imaging Clerk to Deputy Register of Deeds/Data Entry Clerk (pay grade 3) effective January 1, 2005. Ms. Trattles' rate of pay remains the same.

Kathryn Bennett will change from full-time Deputy Register of Deeds/Data Entry Clerk to part-time (20 hours/week) Data Entry/Imaging Clerk (pay grade 3) effective January 1, 2005. Ms. Bennett's rate of pay remains the same.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the personnel report be approved. Motion carried.

REQUISITION

Ms. West-Wing presented the following report:

One Fujitsu F14120C scanner for Register of Deeds	\$ 2,000.00
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It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the requisition be approved. Motion carried.

BILLS

Mr. Carey presented the following bills for payment:

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Winter tax bond	\$ 3,855.00	\$
Prepaid expenses	755.00	
Prepaid Insurance	66,061.00	
Appropriations	53,921.07	
County Commission	336.29	12,995.15
Circuit Court	2,215.01	29,511.91
District Court	4,515.20	107,603.33
Friend of the Court	9,885.05	56,917.10
Jury Commission	68.00	
Probate Court	4,388.61	27,363.29
Juvenile Branch	9,222.71	62,020.94
Appeals Court	582.45	1,683.11
Administration		16,007.42

<u>GENERAL FUND</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Elections	\$ 72.79	\$
Finance Department	786.60	17,093.61
County Clerk		34,510.26
Equalization Department	200.00	17,526.55
Human Resources	199.14	9,196.60
Geographic Information Systems		13,299.45
Prosecutor's Office	3,382.03	61,379.97
Central Services	6,985.25	11,167.37
Register of Deeds		18,870.01
County Treasurer		23,490.63
Cooperative Extension	258.90	11,499.50
Information Technology	6,758.91	15,829.14
Buildings & Grounds	5,494.52	22,199.73
Courts Building Security		6,571.37
Drain Commission	7,400.00	4,714.35
Sheriff Department	11,660.32	142,742.84
Sheriff Reserves	94.98	
Marine Patrol	335.40	
Jail & Turnkey	21,561.66	161,943.37
Planning Commission	412.50	
Emergency Services	32.92	7,525.27
Animal Control	911.21	13,822.96
Board of Public Works		810.69
Medical Examiners	150.00	
Child Care - Probate	4,975.50	256.62
Utilities & General Services	<u>14,269.24</u>	
Total	\$241,747.26	\$908,552.54

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
County Road Commission	\$ 443,617.06	\$
Parks & Recreation	5,334.13	16,160.00
Emergency 911 Service	13,026.65	91,274.05
Central Dispatch - Wireless	3,457.64	7,393.45
Meyer Broadway/Coon Hollow Park	2,274.29	2,916.07
Friend of the Court		1,922.13
Family Counseling	175.00	
Cade Lake County Park	3,702.61	
Waste Management Fund		
Resource Recovery Program	406.64	817.04
Traffic Safety Program Fund	322.90	
Economic Development Fund	4,571.96	12,536.79
Survey & Remonumentation	4,000.00	
Register of Deeds Automation Fund	160,440.96	3,099.45
Victims' Rights Advocate Fund	199.72	5,020.30
Community Corrections Advisory Board	5,295.00	6,277.98
Community Corrections Program	3,689.43	549.03
Drug Law Enforcement Fund	1,098.04	
Law Enforcement Fund	17.06	25,435.92
Secondary Road Patrol		13,508.00
Homeland Security Grant Fund	20,070.75	
Law Library Fund	1,366.78	

<u>OTHER FUNDS</u>	<u>EXPENDITURES</u>	<u>PAYROLL</u>
Principal Residence Denial Fund	\$	\$ 2,674.08
Commission on Aging	30,606.64	64,786.98
Community Development Block Grant	46,939.42	
Sheriff's Justice Training Fund	75.00	
Family Independence Agency	39,727.05	
Child Care - Probate Court	23,601.23	4,091.94
Child Care - Family Independence Agency	5,735.74	
Veterans' Trust Fund	375.00	
Facilities Maintenance Fund	168,714.03	
BPW #16 Lockport Twp. Water Supply System Construction	22,559.00	
Tax Payment Fund	19,185.28	
Inmate Store	1,870.35	
Three Rivers Community Center	1,985.12	481.68
Long Lake Level Revolving Fund	27.97	
Flexible Benefits Insurance Fund	<u>150,751.28</u>	
Total	\$ 1,185,219.73	\$ <u>258,944.89</u>
 Grand Total	 \$ 1,426,966.99	 \$ 1,167,497.43
 General Fund Operating Expenditures		
Pre-Authorized	\$241,747.26	
Accounts Payable		
	\$ 241,747.26	
 General Fund Payroll Expenditures	 \$ 908,552.54	
 Other Funds Operating Expenditures		
Pre-authorized	\$1,185,219.73	
Accounts Payable		
	\$ 1,185,219.73	
 Other Funds Payroll Expenditures	 <u>258,944.89</u>	
 Total Recorded for the Month	 \$ 2,594,464.42	

It was moved by Commissioner Dobberteen and supported by Commissioner Pueschel that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Bordner stated that Commissioners need to let him know what committees that they would like to be on and which ones that they would not like to be on.

After discussion Ms. West-Wing will get more information on MDOT meetings scheduled for next week.

MISCELLANEOUS

Commissioner Baker congratulated Chairman Bordner on his election as Chairman. He also thanked him for his hospitality on January 1st.

Commissioner Loudenslager congratulated Chairman Bordner and Vice-Chairman Bippus on their election.

Commissioner Bippus congratulated Chairman Bordner and he also stated that the highlights for Central Dispatch are in everyone's packet and he encouraged everyone to take a look at them.

Commissioner Shafer congratulated both Chairman Bordner and Vice-Chairman Bippus.

Commissioner Dobberteen stated that he would like the Road Engineer at the next Commission meeting so that they can ask him about snow removal.

ADJOURNMENT

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the St. Joseph County Board of Commissioners adjourn until January 18, 2005 at 5:00 p.m. Motion carried.

Pattie S. Bender, County Clerk

Monte Bordner, Chairman