

Organizational Session of the Board of County Commissioners for the County of St. Joseph, State of Michigan, was held in the Commissioners' Room, Courthouse at the Village of Centreville, Michigan on January 3, 2006, at 5:00 p.m.

County Clerk, Pattie S. Bender, acting as Temporary Chairman, called the meeting to order.

The Invocation was given by Commissioner Pueschel.

The Pledge to the American Flag was given.

The Clerk, Pattie S. Bender, called the roll and the following Commissioners were present:

|                   |                        |
|-------------------|------------------------|
| Eric Shafer       | Gerald E. Loudenslager |
| Robin Baker       | Monte Bordner          |
| David J. Pueschel | John L. Dobberteen     |

Also present were Judy West-Wing, Administrator/Controller, Dan Carey, Finance Director and Charles Cleaver, Human Resource Director.

#### ELECTION OF CHAIRMAN

The Temporary Chairman stated that nominations were in order for Chairman.

Commissioner Dobberteen nominated Commissioner Bordner.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the nominations be closed and a unanimous ballot cast for Commissioner Bordner for Chairman. Motion carried.

#### ELECTION OF VICE-CHAIRMAN

Chairman Bordner asked for nominations for Vice-Chairman.

Commissioner Dobberteen nominated Commissioner Baker

It was moved by Commissioner Loudenslager and supported by Commissioner Dobberteen that the nominations be closed and unanimous ballot cast for Commissioner Baker for Vice-Chairman. Motion carried.

#### AGENDA

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the agenda be approved. Motion carried.

#### MINUTES APPROVED

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the minutes for December 20, 2005 be approved. Motion carried.

#### COMMUNICATIONS

1. Letter from the Michigan Association of Counties, Re: MAC Legislative Update, December 23, 2005.
2. Resolution from Tuscola County, Re: State of Michigan reimbursements to county governments.
3. Resolution from Gratiot County, Re: State of Michigan reimbursements to county governments.
4. Resolution from Gratiot County, Re: Friend of the Court funding.
5. Minutes of the Community Action Agency Board meeting of October 31 and November 28, 2005.
6. Minutes of the Southwest Michigan Substance Abuse Advisory Council meeting of November 21, 2005.

It was moved by Commissioner Loudenslager and supported by Commissioner Shafer that the communications be accepted and placed on file. Motion carried.

CITIZENS COMMENTS

Gary and Amy McClain, 15271 Mohny Lake Road, Three Rivers were in attendance as they would like the Commissioners to look into the fact that they believe that Mary McClain (Gary's wife) and Amy, Gary's daughter are being discriminated against as they applied to be 4-H volunteers and were denied without explanation.

Mr. McClain stated that Amy was a 4-H member for 11 years and excelled in many projects. His wife has been a previous leader.

Apparently this matter has been referred to Michigan State University and the McClains have never received a response.

Chairman Bordner referred the matter to MSUE.

DEFERRED COMPENSATION PROGRAM PLAN DOCUMENT

Ms. West-Wing stated that the County offers employees a 457 deferred compensation plan with pre-tax dollars through Nationwide Retirement Solutions. The IRS has changed several things and she is recommending approval of a restated and amended plan document.

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the restated and amended Deferred Compensation Program Plan Document be approved.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Motion carried.

REQUEST TO CLOSE OFFICES FOR CHRISTMAS LUNCHEON

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the request from the Courthouse Girls' Club to close the offices from noon to 1:00 p.m. on December 6, 2006 be approved. Motion carried.

VACANT ROAD PATROL POSITION

Ms. West-Wing stated that James Clawson retired from his Road Patrol position on December 31, 2005 and the Sheriff is requesting that this vacancy be filled.

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that the vacant road patrol position be filled.

Chairman Bordner asked if this matter had been referred to the Law Enforcement Committee.

Ms. West-Wing responded by saying that this retirement just happened last week. Clawson had been on a medical leave; there is another Road Patrol officer on medical leave due to be back in 4-5 weeks. In addition, one is in basic training and should be back this Friday and another officer has been deployed to Iraq.

Commissioner Dobberteen stated that he would like the Law Enforcement Committee to look at this issue.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that this matter be tabled. Motion carried.

SET 2006 MEETING DATES

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the Commissioners meet on the first and third Tuesdays of each month at 5:00 with 5 exceptions. That the meeting on April 18th be changed to the 24th; that the meeting scheduled on May 2nd be changed to May 1st; July 4th to July 5th; October 17th to October 24th and November 7th to November 6th. Motion carried.

SET EXECUTIVE COMMITTEE MEETING DATES

It was moved by Commissioner Dobberteen and supported by Commissioner Baker that the Executive Committee meet on the Friday before each regular Board meeting with one exception, that the March 31st meeting be changed to March 30th. Motion carried.

COMMUNITY HEALTH AGENCY APPROPRIATION  
RESOLUTION NO. 1-2006

Commissioner Shafer presented the following resolution:

WHEREAS, St. Joseph County is a member of the Branch-Hillsdale-St. Joseph Community Health Agency (CHA); and

WHEREAS, St. Joseph County has budgeted \$377,172.00 in 2006 to finance a portion of the Community Health Agency; and

WHEREAS, on October 4, 2005 the Board of Commissioners approved quarterly transfers of \$50,375 of this appropriation to be sent to the Michigan Department of Community Health (DCH) to be used as leverage funds to capture additional federal funds to be used for services offered by the County Health Plan.

NOW, THEREFORE BE IT RESOLVED, that the St. Joseph County Treasurer is respectfully directed to make quarterly transfers to DCH of \$50,375 no later than January 9<sup>th</sup>, April 7<sup>th</sup>, July 7<sup>th</sup>, and October 6, 2006; and quarterly transfers to CHA of \$43,918 on or around January 9<sup>th</sup>, April 7<sup>th</sup>, July 7<sup>th</sup>, and October 6, 2006.

It was moved by Commissioner Shafer and supported by Commissioner Dobberteen that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

DEPARTMENT OF HUMAN SERVICES APPROPRIATION  
RESOLUTION NO. 2-2006

Commissioner Shafer presented the following resolution:

WHEREAS, St. Joseph County appropriates monies for St. Joseph County Department of Human Services and St. Joseph County Department of Human Services Child Care; and

WHEREAS, St. Joseph County has budgeted \$20,000.00 for 2006 Department of Human Services \$110,000.00 for 2006 Department of Human Services.

NOW, THEREFORE BE IT RESOLVED, that the County Treasurer of St. Joseph County be respectfully directed to make the following transfers in 2006: \$110,000.00 for Department of Human Services Child Care on January 4, 2006 and quarterly transfers in the amount of \$5,000.00 for the Department of Human Services around the first of March, June, September and December, 2006.

It was moved by Commissioner Shafer and supported by Commissioner Loudenslager that the resolution be adopted and 2nd reading waived.

The aye and nay vote was called as follows:

Aye votes cast: 6 - Commissioners Shafer, Loudenslager, Baker, Bordner, Pueschel and Dobberteen.

Nay votes cast: 0

Resolution adopted.

NOMINATIONS/APPOINTMENTS

Local Emergency Planning Committee

It was moved by Commissioner Loudenslager and supported by Commissioner Pueschel that Maury Kaercher, Eugene Alli and Tanya Kline be nominated and appointed to the Local Emergency Planning Committee. Motion carried.

COMMITTEE REPORTS

Law Enforcement

Commissioner Dobberteen stated that a Law Enforcement Committee meeting will be set after the meeting tonight.

Judiciary

Commissioner Baker stated that the Judiciary Committee had not met.

Physical Resources

Commissioner Shafer stated that the Physical Resources Committee had not met.

Executive Committee

Commissioner Baker stated that the Executive Committee had not met.

Transportation Authority

Commissioner Dobberteen stated that there is a tentative new hire that will be the new Transportation Authority Director. His name is William Olney and he was the Administrator of the VanBuren County Transportation Authority for 20 years.

Community Mental Health

Commissioner Dobberteen stated that they are now receiving resumes internally for Community Mental Health Executive Director.

PERSONNEL REPORT

Ms. West-Wing presented the following report:

RESIGNATION:

David H. Allen, EDC Executive Director, has resigned effective January 27, 2006.

MISCELLANEOUS:

Sue Eickhoff, Judicial Secretary, is on medical leave commencing December 13, 2005 under the Family and Medical Leave Act of 1993.

Judy Nelson, Equalization Director, to be paid an annual premium of \$10,000 to be disbursed with the bi-weekly salary retroactively applied back to August 8, 2005 for successful completion of the Level IV State Assessor Certification.

RETIREMENT:

James Clawson, Road Patrol Officer, will retire effective December 31, 2005.

It was moved by Commissioner Dobberteen and supported by Commissioner Loudenslager that the personnel report be approved. Motion carried.

BUDGET ADJUSTMENTS

Ms. West-Wing presented the following report:

FROM APPROPRIATION:

\$28,812.00 from Secondary Road Patrol Appropriation to Secondary Road Patrol Fund.

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the budget adjustments be approved. Motion carried.

BILLS

Mr. Carey presented the following bills for payment:

| <u>GENERAL FUND</u>            | <u>EXPENDITURES</u> | <u>PAYROLL</u>      |
|--------------------------------|---------------------|---------------------|
| Prepaid Insurance              | \$ 75,349.00        | \$                  |
| Appropriations                 | 56,292.83           |                     |
| County Commission              | 236.47              | 11,433.78           |
| Circuit Court                  | 150.00              | 20,597.36           |
| District Court                 | 1,535.65            | 117,022.40          |
| Friend of the Court            | 9,051.20            | 58,460.59           |
| Jury Commission                | 73.28               |                     |
| Probate Court                  | 2,764.05            | 28,534.42           |
| Juvenile Branch                | 13,428.56           | 68,027.88           |
| Appeals Court                  | 4,501.74            |                     |
| Administration                 |                     | 16,993.45           |
| Elections                      | 1,257.94            |                     |
| Finance Department             | 942.76              | 18,309.84           |
| County Clerk                   |                     | 36,859.92           |
| Equalization Department        | -60.01              | 18,592.46           |
| Human Resources                |                     | 10,171.21           |
| Geographic Information Systems |                     | 9,898.13            |
| Prosecutor's Office            | 2,998.53            | 64,925.28           |
| Central Services               | 9,766.45            | 11,715.74           |
| Register of Deeds              | 266.00              | 20,576.45           |
| County Treasurer               | 320.00              | 21,313.30           |
| Cooperative Extension          | 196.13              | 12,442.25           |
| Information Technology         | 1,402.95            | 17,292.66           |
| Buildings & Grounds            | 4,677.49            | 23,487.17           |
| Courts Building Security       |                     | 6,618.40            |
| Drain Commission               |                     | 7,651.11            |
| Sheriff Department             | 22,968.99           | 132,741.75          |
| Sheriff Reserves               | 794.55              |                     |
| Marine Patrol                  | 385.00              |                     |
| Jail & Turnkey                 | 30,567.45           | 159,782.86          |
| Planning Commission            | 458.39              |                     |
| Emergency Services             | 329.22              | 8,013.34            |
| Animal Control                 | 260.38              | 15,245.47           |
| Board of Public Works          |                     | 961.52              |
| Medical Examiners              | 1,175.00            |                     |
| Child Care - Probate           | 10,383.31           | 210.70              |
| Utilities & General Services   | <u>15,343.84</u>    |                     |
| Total                          | \$267,817.15        | <u>\$917,879.44</u> |

OTHER FUNDSEXPENDITURESPAYROLL

|   |                  |                      |
|---|------------------|----------------------|
| County Road Commission                    | \$ 435,358.68    | \$                   |
| Parks & Recreation                        | 807.89           | 10,155.43            |
| Emergency 911 Service                     | 76,983.78        | 96,150.65            |
| Central Dispatch - Wireless               |                  | 8,385.65             |
| Meyer Broadway/Coon Hollow Park           | 692.84           | 3,305.22             |
| Friend of the Court                       |                  | 2,064.38             |
| Family Counseling                         | 975.00           |                      |
| Cade Lake Park                            | 309.37           |                      |
| Waste Management Fund                     |                  |                      |
| County Commission                         | 39,508.91        |                      |
| Resource Recovery Program                 | 114.20           | 872.09               |
| Traffic Safety Program Fund               | 39,057.41        |                      |
| Economic Development Fund                 |                  | 13,055.92            |
| Register of Deeds Automation Fund         | 87.29            | 774.69               |
| Victims' Rights Advocate Fund             |                  | 5,311.06             |
| Community Corrections Advisory Board      | 6,716.67         | 6,627.40             |
| Community Corrections Program             | 3,063.95         | 495.20               |
| Drug Law Enforcement Fund                 | 2,652.92         |                      |
| Law Enforcement Fund                      | 17.98            | 26,330.48            |
| Secondary Road Patrol                     | 178.00           | 14,569.58            |
| Homeland Security Grant Fund              | 4,680.96         |                      |
| Law Library Fund                          | 1,090.19         |                      |
| Principal Residence Denial Fund           |                  | 1,188.71             |
| Commission on Aging                       | 34,298.84        | 61,960.14            |
| Community Development Block Grant         | 8,895.34         |                      |
| Department of Human Services              | 71,074.72        |                      |
| Child Care - Probate Court                | 17,083.57        | 5,017.85             |
| Child Care - Department of Human Services | 18,794.00        |                      |
| Veterans' Trust Fund                      | 1,210.93         |                      |
| Forfeiture and Disclosure Fund            | 2,553.01         |                      |
| Tax Payment Fund                          | 5,199.48         |                      |
| Inmate Store                              | 240.05           |                      |
| Three Rivers Community Center             | 2,612.19         | 1,276.48             |
| Flexible Benefits Insurance Fund          | <u>12,362.52</u> |                      |
| Total                                     | \$ 786,620.69    | \$ <u>257,540.93</u> |
| Grand Total                               | \$ 1,054,437.84  | \$ 1,175,420.37      |
| General Fund Operating Expenditures       |                  |                      |
| Pre-Authorized                            | \$267,817.15     |                      |
| Accounts Payable                          | 0                |                      |
|   | \$ 267,817.15    |                      |
| General Fund Payroll Expenditures         | \$ 917,879.44    |                      |

|                                    |              |                      |
|------------------------------------|--------------|----------------------|
| Other Funds Operating Expenditures |              |                      |
| Pre-authorized                     | \$786,620.69 |                      |
| Accounts Payable                   | 0            |                      |
|                                    |              | \$ 786,620.69        |
| Other Funds Payroll Expenditures   |              | \$ <u>257,540.93</u> |
| Total Recorded for the Month       |              | \$ 2,229,858.21      |

It was moved by Commissioner Loudenslager and supported by Commissioner Baker that the bills be approved for payment. Motion carried.

CHAIRMAN'S REPORT

Chairman Bordner thanked the Commissioners for reelecting him as Chairman for 2006. He asked the Commissioners to let him know if they wished to come off or be put on a committee.

He stated that he would be going to the MAC meeting this Friday.

He further stated that a lot was accomplished in 2005 and he hopes that they improve on that for 2006.

CITIZENS COMMENTS

Tim Carls, 63044 Klinger Lake Road, Centreville believes that the Road Commission is way short of money in their 2006 budget. He also mentioned that the Register of Deeds Budget is down from 2004. He noticed that the Board hands out pay raises and assumes that with interest rates going up that the revenue will be increasing for the County.

He asked about the Drain Projects and Ms. West-Wing directed him to ask his questions of the Drain Commissioner.

MISCELLANEOUS

Commissioner Dobberteen congratulated Chairman Bordner on his election as Chairman.

Commissioner Dobberteen responded to an article in the Sturgis Journal concerning issues that Andy Goldberger, Central Dispatch Director, has had concerning Verizon. Commissioner Dobberteen stated that he has received a few calls from angry citizens. He wanted to make sure that the telephone equipment that failed was Verizon's and not the County's. Mr. Goldberger assured him that it was equipment purchased by the County from Verizon.

ADJOURNMENT

It was moved by Commissioner Dobberteen and supported by Commissioner Shafer that the St. Joseph County Board of Commissioners adjourn until January 17, 2006. Motion carried.

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Pattie S. Bender, County Clerk

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Monte Bordner, Chairman